



# CITY OF CORNER BROOK

## Policy Statement

<b>Index</b>	Finance and Administration	<b>Section</b>	Collections		
<b>Title</b>	Accounts paid by Human Resources & Employment	<b>Policy Number</b>	11-03-16	<b>Authority</b>	Council
<b>Approval Date</b>	15 Oct 03	<b>Effective Date</b>	15 Oct 03	<b>Revision Date</b>	

***Purpose:***

To suspend interest charges on property tax accounts for the period that the property owner is in receipt of social assistance.

***Policy Statement:***

The City of Corner Brook shall not charge interest on arrears in those cases where the property owner is in receipt of social assistance and the current taxes are being remitted quarterly by the Department of Human Resources and Employment. All tax arrears shall remain on the account as a lien on the property. Should the property owner no longer qualify for social assistance, outstanding balances will be subject to interest unless the taxpayer enters into an acceptable payment plan to pay off the arrears. In this circumstance, the Corporate Services Policy Advisory Committee has authority to continue the interest waiver for a period not to exceed 12 months. If the taxpayer is able to pay the outstanding arrears within 12 months, interest arrears will be eligible for write off, subject to the approval of Council.

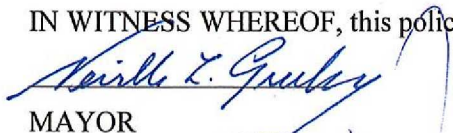
***Reference:***

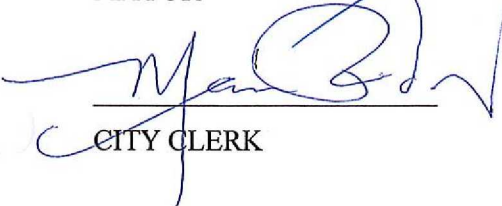
Approved: Oct 15/03 - Minute 03-173.1  
CPS03-59 (b)

***Detailed Action Required:***

At such time that Treasury Services is notified of an account being paid by the Department of Human Resources & Employment, the Accounts Receivable Clerk will stop interest on the account. The taxpayer will be notified that interest will be suspended on the account, and that for this period any payments on arrears would be applied to taxes not interest. Upon being notified that a property owner is no longer in receipt of social assistance, the City Collector will contact the taxpayer to discuss an acceptable payment plan for the outstanding balance to allow the interest suspension to continue up to one year.

IN WITNESS WHEREOF, this policy is sealed with the Common Seal of the City of Corner Brook.

  
MAYOR

  
CITY CLERK