
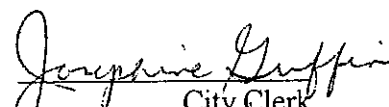


**Published by Authority**

Pursuant to authority conferred by Section 18 of *The City of Corner Brook Act*, Chapter C-15, RSN 1990, the City of Corner Brook has made the following regulations.

  
Mayor

  
City Clerk  
Acting

---

**Regulations**

1. These regulations may be cited as the City of Corner Brook Council Remuneration and Reimbursement Regulations.
2. Interpretation: In these regulations, unless the context otherwise requires:
  - (1) "Act" means *The City of Corner Brook Act*;
  - (2) "City Clerk" means a City Clerk appointed as such pursuant to the provisions of the Act;
  - (3) "Council" means a City Council pursuant to the provisions of the Act;
  - (4) "Fixed Revenue" means revenue raised from municipal taxes, grants-in-lieu and other assured revenues, other than water and sewerage subsidies paid by the Province to a Council;
  - (5) "Leave of Absence" means a period of time during which a Councillor is not involved with the activities of Council with the approval of Council and without remuneration for the period of the approved leave of absence.
  - (6) "Councillor" includes the Mayor and Deputy Mayor.
3. (1) Council may, by two-thirds vote of the Councillors as determined in accordance with Section 18 of the Act, pay an annual remuneration to the Mayor, Deputy Mayor and Councillors, and shall fix the amount to be paid to each of them.

(2) The annual remuneration referred to in subsection (1) shall be adjusted annually commencing on January 1, 2003 and on January 1 of each ensuing year, by a Cost of Living index, being the average increase in the All Item Price Index for the Province of Newfoundland for the 12 month period up to the previous December 1<sup>st</sup>, such increase not to exceed the maximum of 2%.

(3) One third of the remuneration set forth in subsection (1) shall be an allowance for expenses incidental to the discharge of the duties of the respective member of Council in accordance with Section 81(3) of the Income Tax Act (Canada).

(4) The annual remuneration package will include group life insurance coverage in the amount of \$30,000, accidental death and dismemberment benefits and membership, if desired, in the City of Corner Brook health and dental insurance program with the premium cost paid 100% by the City of Corner Brook, provided the Councillor meets the terms and conditions of the program.

4. (1) Remuneration paid pursuant to Section 3 shall be paid at the end of each month by bank debit to an account at a chartered bank as designated by each Councillor.

(2) A record of remuneration paid pursuant to Section 3 shall be maintained by the City Clerk or his/her designate and a copy of such record shall be provided to each Councillor as required for income tax purposes.

5. (1) In the event of a leave of absence being approved for a Councillor by Council, the Councillor will be entitled to a pro-rated share of remuneration.

(2) Notwithstanding subsection 1, upon the resignation of a Councillor, the departure from the Office of Councillor during the general election process, or the election of a Councillor during a by-election or general election, a Councillor will be entitled to a pro-rated share of remuneration for the applicable month.

- (3) A Councillor assuming the Office of Mayor or Deputy Mayor due to the resignation of the incumbent, will be entitled to a pro-rated share of remuneration at the Mayor/Deputy Mayor rate as applicable from the date of assuming the office.
6. Subject to Section 7, the Council shall reimburse a Councillor in accordance with these regulations for expenses incurred in the conduct of municipal business previously authorized by the Council.
7. Notwithstanding Section 6, the expenses for which a Councillor may be reimbursed shall be as follows:
- (1) for accommodation, the actual cost as verified by receipt or to a maximum of \$25 where no receipt is provided;
  - (2) for transportation –
    - (i) in the case of the use of a personal vehicle, at a rate per kilometer to be fixed by Council in the *Travel Expenses-Mayor & Council Policy* or a fixed car allowance of \$200 per month for the Mayor for use of his/her personal vehicle in carrying out the duties of the office of Mayor.
    - (ii) in the case of the use of other transportation, costs as verified by receipt.
  - (3) for per diem including meals, at a rate to be fixed by Council in the *Travel Expenses-Mayor & Council Policy*;
  - (4) other expenses as provided in the *Travel Expenses – Mayor & Council Policy*.
8. (1) A Councillor may be reimbursed for the expenses referred to in Section 7 by submitting to the City Clerk or his/her designate a claim in such form as the Council may present.

(2) A claim submitted pursuant to subsection (1) shall be certified by the City Clerk or his/her designate and shall be paid by Council cheque.

9. A summary of Council travel expense will be provided to Council semi-annually and reported on at a public meeting.
10. All previously adopted minutes pertaining to Councillors' remuneration and reimbursement are hereby repealed.
11. These regulations were adopted by resolution at a meeting of Council held on the 15<sup>th</sup> day of October, 2003, and will come into effect on the 15<sup>th</sup> day of October, 2003.

**Appendix "A"**  
**Schedule of Annual Remuneration**

Mayor	\$	24,622
Deputy Mayor	\$	14,678
Councillor	\$	13,369

Approved by Council at its regular meeting of December 11, 2002, during the approval of the 2003 budget to take effect January 1, 2003.

Amendment to:

**THE CITY OF CORNER BROOK COUNCIL REMUNERATION AND  
REIMBURSEMENT REGULATIONS**

9. A summary of Council travel expense **by Councillor** will be provided to Council semi-annually and reported on at a public meeting.

Minute 04-39, 24 March 2004

Minute 04-61, 21 April 2004

## City of Corner Brook

### Council Remuneration and Reimbursement Regulations AMENDMENT

Pursuant to the authority vested in it by virtue of Section 18 of the City of Corner Brook Act, Chapter C-15 RSN 1990 and amendments thereto, and all other powers enabling it, the Council of the City of Corner Brook hereby enacts the following amendment to the Council Remuneration and Reimbursement Regulations:

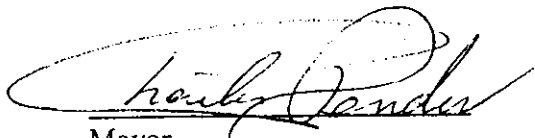
Section 7 of the City of Corner Brook Council Remuneration and Reimbursement Regulations is amended by adding the following subsection:

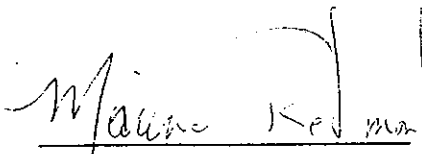
- (5) Any member of Council may be reimbursed for a loss of substantiated income or vacation leave for a normal work day when they are required to take time from their jobs for City business.

Claims must be based on the following criteria:

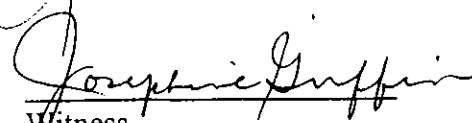
- The business must be approved by Council.
- Travel must be able to be funded within the Councillor's annual allocation.
- A maximum of \$250 per diem will be reimbursed to the employer or Councillor.
- Loss of benefit to a maximum of five (5) days per year will be reimbursed.

In WITNESS WHEREOF this amendment is sealed with the common seal of the City of Corner Brook and has been subscribed by and on behalf of the Council by the Mayor and City Clerk on this 16th day of May 2006.

  
Mayor

  
City Clerk

1st reading: 17 April 2006  
2<sup>nd</sup> reading: 15 May 2006  
Published in Western Star: 20 May 2006

  
Witness

**JOSEPHINE GRIFFIN**  
A Commissioner for Oaths in and  
for the Province of Newfoundland  
and Labrador. My Commission  
expires on December 31, 2008.

**City of Corner Brook**  
**Council Remuneration and Reimbursement Regulation**

Pursuant to the powers vested in it by virtue of Section 18 of the City of Corner Brook Act, 1990, and all other enabling powers, the Council of the City of Corner Brook, hereby adopts and enacts the following amendment to Council Remuneration and Reimbursement Regulation as follows:

*Rescind "Appendix A – Schedule of Annual Remuneration" and replace as follows:*

*Appendix "A"*

*Schedule of Annual Remuneration*

	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>
<i>Mayor:</i>	<i>29,162.25</i>	<i>30,941.50</i>	<i>32,720.75</i>	<i>34,500.00</i>
<i>Deputy Mayor:</i>	<i>18,166.50</i>	<i>20,111.00</i>	<i>22,055.50</i>	<i>24,000.00</i>
<i>Councillor:</i>	<i>16,632.75</i>	<i>18,588.50</i>	<i>20,544.25</i>	<i>22,500.00</i>

**Rescind Section 2 and Replace as follows:**

The annual remuneration referred to in subsection (1) shall be adjusted as outlined in Appendix A "***Schedule of Annual Remuneration***", and on January 1 of each ensuing year, to match management salary adjustments.

**Rescind Section 7(1) and replace as follows:**

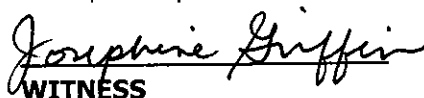
"for accommodation, the actual cost as verified by receipt or, for private accommodations at a rate to be fixed by Council in the *Travel Expenses - Accommodations* policy

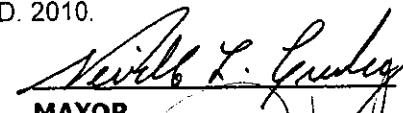
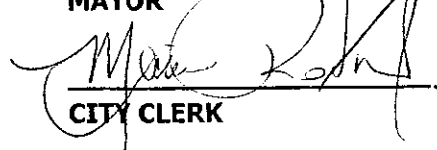
Section 7(2)( i) Delete the wording "*Travel Expenses – Mayor & Council Policy*" and replace with "*Travel Expenses - Automobile Usage* policy"

Section 7(3) – Delete the wording "*Travel Expenses – Mayor & Council Policy*" and replace with "*Travel Claim - Council* policy"

Section 7(4) – Delete the wording "*Travel Expenses – Mayor & Council Policy*" and replace with "*Travel Claim - Miscellaneous* policy"

**IN WITNESS WHEREOF** these amendments are sealed with the Seal of the City of Corner Brook and signed on behalf of Council by Neville L. Greeley, Mayor and Marina Redmond, City Clerk at Corner Brook, in the province of Newfoundland this 20 day of April, A.D. 2010.

  
**WITNESS**

  
**MAYOR**  
  
**CITY CLERK**

Notice of Amendments:

Advertised in the Western Star: Saturday, 24 April 2010

First Reading: March 15, 2010

Second Reading: April 19, 2010