

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
COUNCIL CHAMBERS, CITY HALL  
MONDAY, 4 DECEMBER, 2017 AT 7:00 PM**

**PRESENT:**

Mayor	J. Parsons	M. Wiklund, City Manager
Deputy Mayor	B. Griffin	D. Park, Director of Finance and Administration
Councillors:	T. Buckle	D. Charters, Director Community Engineering Development and Planning
	J. Carey	T. Flynn, Director of Protective Services
	L. Chaisson	D. Burden, Director of Public Works, Water and Waste Water Services
	V. Granter	M. Redmond, City Clerk
	B. Staeben	J. Alexander, Sergeant-At-Arms

**CALL MEETING TO ORDER** The Meeting was called to order at 7:00 p.m.

**17-312 Approval of Agenda**

On motion by Councillor J. Carey, seconded by Councillor L. Chaisson, it is RESOLVED to approve the agenda with the removal of item 7.2 Todd Street Improvements & Parking Lot. **MOTION CARRIED.**

**17-313 Approval of Minutes (Regular Council Meeting - 20 November 2017)**

On motion by Councillor B. Staeben, seconded by Councillor T. Buckle, it is RESOLVED to approve the Minutes of the Regular Council Meeting of 20 November 2017 as presented. **MOTION CARRIED.**

**17-314 Business Arising From Minutes**

No items were brought forward.

**17-315 Proclamation - Queen Esthers' Generation**

Mayor Parsons announced that a proclamation was signed on November 23rd recognizing Queen Esthers' Generation official launch of the Canada - Corner Brook Chapter on Saturday November 25th, 2017.

**17-316 Proclamation - 16 Days of Activism Against Gender Violence**

Mayor Parsons announced that a proclamation was signed on November 24th recognizing the 16 Days of Activism Against Gender Violence - The Purple Ribbon Campaign.

**17-317 Tender - Supply of Phosphates for Corrosion Control - Contract # 2017-38**

On motion by Councillor B. Staeben, seconded by Councillor J. Carey, it is RESOLVED to Award Contract No 2017-38 (Supply of Phosphates for

Corrosion Control) to Univar Canada Ltd. at the tender price of \$79,200.00 USD (HST Extra) **MOTION CARRIED.**

**17-318 Tender -Maintenance & Cleaning Services 2017-40**

On motion by Councillor J. Carey, seconded by Councillor B. Staeben, it is RESOLVED to Award the Contract 2017-40 (Maintenance and Cleaning Contract) to Blair Holdings Limited at the Tender price of \$50,830.00 (HST Included) **MOTION CARRIED.**

**17-319 Municipal Plan Amendment - Public Consultation Process land rezoning - Barry Place**

**Mayor Parsons disclosed that an individual associated with the rezoning request for Barry Place land was a contributor to his election campaign. Mayor Parsons requested that Council make a determination on whether he was in a conflict of interest on this agenda item.**

On motion by Councillor J. Carey seconded by L. Chaisson it is RESOLVED to declare Mayor Parsons in a conflict of interest in regards to the agenda item: **"Public consultation process for rezoning of land at Barry Place"**. **MOTION CARRIED**

**Mayor Parsons abstained from discussion and voting on this agenda item. Deputy Mayor Bill Griffin chaired the deliberation on this agenda item.**

On motion by Councillor L. Chaisson, seconded by Councillor J. Carey, it is **RESOLVED** under Section 14 of the Urban and Rural Planning Act, the Corner Brook City Council authorize staff to carry out a public consultation process in order to seek public input and receive information with respect to the proposed Municipal Plan and Development Regulations amendments to change the land use designation and land use zoning of land located at Barry Place, specifically land located between civic numbers 23 and 31 (inclusive) from Open Space to Residential (land use) and Residential Medium Density (zoning), to enable the existing lot and dwelling at 31 Barry Place to be completely located within the residential land use/zone as well as to accommodate potential residential development on other undeveloped land within the proposed residential/residential medium density zoning that may be capable of residential development. **MOTION CARRIED.**

**17-320 Combined Sewer Separation Phase 1 - Contemplated Change Order**

On motion by Deputy Mayor B. Griffin, seconded by Councillor L. Chaisson, it is RESOLVED to approve the Project Management Consultant Agreement Amendment Notice # 1 Between Client (City of Corner Brook) and Project Management Consultant (Vigilant Management Inc.) for contract 2016-32 as attached hereto. **(attachment in official minute book) MOTION CARRIED.**

- 17-321 Combined Sewer Separation Phase 1 - PCA Change Order # 3**  
On motion by Deputy Mayor B. Griffin, seconded by Councillor L. Chaisson, it is RESOLVED to approve the Prime Consultant Amendment Notice between Client (City of Corner Brook) and the Prime Consultant (Newfoundland Design) for Project No: 2016001 as attached hereto. **(attachment in official minute book) MOTION CARRIED.**
- 17-322 Home Based Child Care Business- 84 Reid St**  
On motion by Councillor L. Chaisson, seconded by Councillor T. Buckle, it is **RESOLVED** upon consideration of the matters as set out in accordance with Regulation 11, Discretionary Powers of Authority, Council in its discretion and as a result of the matters set out in this regulation; approve the application to operate a home based child care business from the property located at 84 Reid Street. **MOTION CARRIED.**
- 17-323 Combined Sewer Separation Phase 2 & 3**  
On motion by Deputy Mayor B. Griffin, seconded by Councillor J. Carey, it is RESOLVED to approve the amended Standard form of Agreement Between Client and Prime Consultant for the Combined Sewer Separation Phase 2 & 3 Post Tender Engineering Services as attached hereto. **(attachment in official minute book) MOTION CARRIED.**
- 17-324 Johnson's Construction Application – Mineral Workings- 1 Massey Drive**  
On motion by Councillor L. Chaisson, seconded by Deputy Mayor B. Griffin, it is **RESOLVED** pursuant to Section 128 of the City of Corner Brook 2012 Development Regulations that Council in its authority approve the application for the proposed use "Mineral Working", on the parcel of Crown Land located between White Lake Pond and the existing driveway to the property located at 1 Massey Drive Access Road, Corner Brook, NL. **MOTION CARRIED.**
- 17-325 Combined Sewer Separation Phase 1 - Prime Consultant Agreement Amendment : PCA CO4**  
On motion by Deputy Mayor B. Griffin, seconded by Councillor J. Carey, it is RESOLVED to approve the Prime Consultant Agreement Amendment Notice between Client (City of Corner Brook) and Prime Consultant (Newfoundland Design) Project No: 2016001 as attached hereto. **(attachment in official minute book) MOTION CARRIED.**
- 17-326 Water Treatment Plant - Chemineer Mixers**  
On motion by Councillor V. Granter, seconded by Councillor J. Carey, it is **RESOLVED** to award the supply of four (4) Chemineer mixers to Pumps Plus, the closest Chemineer Mixer distributor, for the approximate amount of \$60,000. **MOTION CARRIED.**

**17-327     Decommissioning of the Former Curling Water Supply**

On motion by Councillor T. Buckle, seconded by Councillor L. Chaisson, it is RESOLVED to decommission the former Curling Water Supply, effective immediately. **MOTION CARRIED.**

**17-328     Standing Offer - Hired Equipment Services, Contract # 2041**

On motion by Councillor V. Granter, seconded by Councillor T. Buckle, it is RESOLVED to accept the quotations for Hired Equipment Services as attached hereto for a five month period (December 22nd, 2017 to May 21st, 2018) on a standing offer basis. **MOTION CARRIED.**

**17-329     Protective Services Report- November 2017**

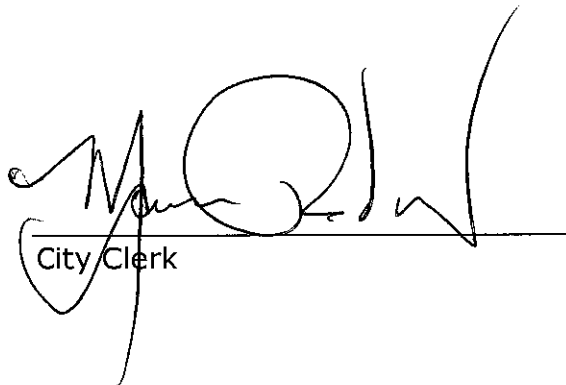
Deputy Mayor B. Griffin presently the Protective Services Monthly Statistics Report for the month of November 2017.

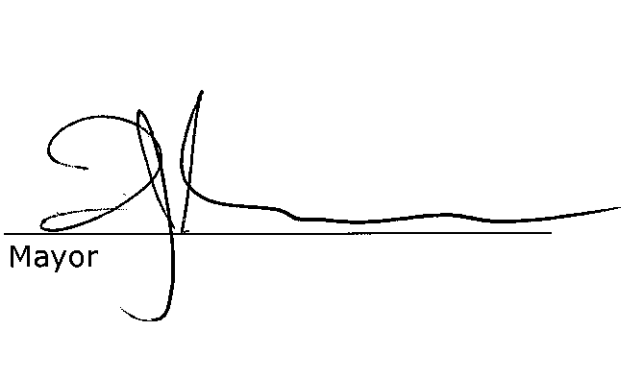
**17-330     Records Retention Policy**

On motion by Councillor B. Staeben, seconded by Councillor V. Granter, it is RESOLVED to approve amendments to the Records Schedule as attached hereto. **MOTION CARRIED.**

**ADJOURNMENT**

There being no further business the meeting adjourned at 7:49 p.m.

  
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City Clerk

  
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Mayor