	CITY OF CORNER BROOK
	FINANCIAL STATEMENTS
	<u>December 31, 2008</u>
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AUDITOR'S REPORT

To the Mayor and Councillors City of Corner Brook Corner Brook, Newfoundland Labrador

I have audited the combined balance sheet of the City of Corner Brook as at December 31, 2008, and the statements of revenue, expenditures and surplus (deficit) and changes in capital financial position for the year then ended. These financial statements are the responsibility of the City. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In my opinion, these financial statements present fairly, in all material respects, the financial position of the City as at December 31, 2008, and the results of its operations and the changes in its financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

In compliance with the requirements of Section 112 of the City of Corner Brook Act, my report on the examination of the accounts of the City for the year ended December 31, 2008 is included herewith.

CORNER BROOK,
NEWFOUNDLAND LABRADOR

23 June 2009

CHARTERED ACCOUNTANT

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AUDITOR'S REPORT

To the Mayor and Councillors City of Corner Brook Corner Brook, Newfoundland Labrador

In compliance with the requirements of Section 112 of the City of Corner Brook Act, I report as follows on the audit of the accounts of the City of Corner Brook for the year ended December 31, 2008.

EXPENDITURES

Actual expenditures of \$23,547,665 (including allocation to reserves) exceeded the limits of the approved budget of \$22,735,800.

REVENUE

Actual revenues of \$23,551,444 (including contributions from reserves) exceeded the amounts in the budget of \$22,735,800.

ARREARS OF REVENUE

Taxes and rates receivable totalled \$1,962,522 at December 31, 2008. Of this amount \$1,147,735 has been outstanding for one year or longer. The allowance for doubtful accounts amounted to \$351,346 at December 31, 2008.

MANNER IN WHICH THE ACCOUNTS HAVE BEEN KEPT AND THE ADEQUACY OF SAFEGUARDS AGAINST FRAUD

The position in these respects is considered satisfactory.

SUFFICIENCY OF BONDS

I report that all employees collecting, receiving and depositing money are adequately bonded.

CORNER BROOK,
NEWFOUNDLAND LABRADOR

23 June 2009

Brian HM.

CHARTERED ACCOUNTANT

CITY OF CORNER BROOK COMBINED BALANCE SHEET December 31, 2008

			2008		2007
		Revenue	<u>Capital</u>	Total	Total
<u>ASSETS</u>					
Cash	\$	5,621,310	476,076	6,097,386	469,055
Accounts receivable					
(Note 2)		3,349,576	- -	3,349,576	4,807,961
Prepaid expenses (Note 3)	1,192,437		1,192,437	1,138,747
Interfund account		11,701,530		11,701,530	4,589,761
Property and equipment					
(Note 4)			162,831,242	162,831,242	<u>148,540,659</u>
	\$	21,864,853	163,307,318	185,172,171	<u>159,546,183</u>
LIABILITIES AND EQUITY					
Due to bank (Note 5)	\$	9,083,537	- -	9,083,537	3,660,203
Accounts payable (Note 6)	5,142,096		5,142,096	3,472,610
Interfund account	,	2,212,030	11,701,530	11,701,530	
Long-term debt (Note 7)			• •	•	4,589,761
-			10,629,071	10,629,071	11,971,975
Employee termination (Note 8)		2,072,359	~ ~	2,072,359	2,060,873
Reserves (Note 9)		8,311,138		8,311,138	
Investments in property		0,311,130		0,311,130	4,090,839
and equipment (Note 10)		140,976,717	140,976,717	132,447,978
Surplus (deficit)	_	(2,744,277)		<u>(2,744,277</u>)	(2,748,056)
	<u>\$</u>	21,864,853	<u>163,307,318</u>	<u>185,172,171</u>	<u>159,546,183</u>

CONTINGENCIES (Note 11)

ouder Mayor

Director of Corporate Services

CITY OF CORNER BROOK STATEMENT OF SURPLUS (DEFICIT) Year ended December 31, 2008

 SURPLUS (DEFICIT), beginning of year
 \$(2,748,056)
 (2,766,580)

 SURPLUS FOR THE YEAR
 3,779
 18,524

 SURPLUS (DEFICIT), end of year
 \$(2,744,277)
 (2,748,056)

CITY OF CORNER BROOK STATEMENT OF REVENUE AND EXPENDITURE Year ended December 31, 2008

	<u>Paqe</u>	<u>Budqet</u>	2008	2007
REVENUE				
Taxation	6	\$16,596,700	17,795,896	17,074,651
Contributions	6	2,572,700	2,114,321	2,234,523
Utility taxes	6	1,026,100	1,079,931	1,065,974
Grants in lieu of taxes	6	1,531,800	1,353,288	1,354,239
Other revenue	6	1,008,500	1,208,008	1,586,548
		22,735,800	23,551,444	23,315,935
EXPENDITURES				
General Government	7	3,077,500	3,047,338	2,973,148
Community services	7	4,311,900	4,201,858	3,831,766
Operational services	7	6,324,900	7,060,164	6,521,690
Water and sewerage	7	1,475,900	1,509,545	1,548,108
Corner Brook Transit	7	425,000	411,399	398,653
Parks and Recreation	8	557,300	542,445	533,089
Pepsi Centre	8	730,000	715,953	763,906
Grants	8	296,850	387,519	198,032
Debt charges	8	3,676,500	2,872,429	2,942,383
Capital out of revenue	8	1,452,000	1,359,393	2,158,042
Allocation to reserves	8	267,950	1,159,622	1,253,138
Provision for doubtful accounts	1	140,000	280,000	<u>175,456</u>
		22,735,800	23,547,665	23,297,411
SURPLUS FOR THE YEAR		\$	<u>3,779</u>	18,524

CITY OF CORNER BROOK STATEMENT OF REVENUE Year ended December 31, 2008

	Budget	Actual	Actual
	2008	2008	2007
TAXATION Water sewer levy Municipal tax Business tax Poll tax Corner Brook Downtown Business Association	\$ 12,638,000 3,578,700 330,000 50,000 16,596,700	973,216 12,751,142 3,592,780 421,129 57,629	771,513 12,503,434 3,409,708 334,801 55,195
CONTRIBUTIONS Province of Newfoundland and Labrador: Municipal operating grants Debt grants	\$ 666,600	666,636	666,636
	1,906,100	1,447,685	1,567,887
	2,572,700	2,114,321	2,234,523
UTILITY TAXES Newfoundland Power Limited Aliant Communications Rogers Cable Other	\$ 610,000 350,000 52,000 14,100 1,026,100	648,318 362,543 54,740 14,330	642,734 342,976 51,762 28,502
GRANTS IN LIEU OF TAXES Canadian Broadcasting Corporation Corner Brook Pulp and Paper Limited: Current grant Water grant Government of Canada Newfoundland Liquor Corporation Western Memorial Regional Hospital	\$ 6,000 1,280,800 90,000 90,000 12,000 53,000 1,531,800	5,834 1,102,834 90,000 87,252 14,368 53,000	5,794 1,102,834 90,000 89,758 12,853 53,000 1,354,239
OTHER REVENUE Interest Licences and permits Recreation and community service Pepsi Centre Wild Cove Landfill Site Miscellaneous	\$ 425,000	431,957	516,541
	253,000	369,500	580,918
	57,000	35,783	44,796
	120,000	120,000	120,000
	82,500	86,406	75,625
	71,000	164,362	248,668

CITY OF CORNER BROOK STATEMENT OF EXPENDITURES Year ended December 31, 2008

	Budget <u>2008</u>	Actual 2008	Actual <u>2007</u>
GENERAL GOVERNMENT Executive and Legislative Chief Administrative Office Corporate Services Department Business Resource Centre	\$ 268,200 431,900 2,178,400 199,000	313,854 404,573 2,140,999 187,912	228,639 437,373 2,172,222 134,914 2,973,148
COMMUNITY SERVICES DEPARTMENT Community Services Administration Development and planning Fire protection Building inspection Municipal enforcement Animal control	\$ 324,800 270,500 3,194,800 248,200 185,600 88,000	353,344 334,011 3,071,462 166,868 184,263 91,910 4,201,858	280,559 222,744 2,900,862 172,171 167,569 87,861 3,831,766
OPERATIONAL SERVICES DEPARTMENT Supervision and administration Other operations payroll Building maintenance Street lighting Snow clearing Traffic control Drainage Street and storm sewer cleaning Street maintenance Miscellaneous expenses Sanitation and waste removal	\$ 1,585,900 841,000 320,500 578,000 1,300,000 191,000 226,500 641,000 30,000 499,000	1,543,068 903,794 351,425 551,910 1,660,910 177,256 162,064 275,830 892,472 46,031 495,404	1,440,132 793,113 477,540 558,945 1,462,720 154,176 87,688 263,333 769,786 44,723 469,534
WATER AND SEWERAGE Purification and treatment Water mains and hydrants Sanitary systems Regulators and meters Reservoirs and intakes Pumphouse	\$ 215,000 780,400 235,000 68,000 87,500 90,000	229,150 837,059 209,217 55,416 86,906 91,797	247,782 807,299 256,021 55,771 87,483 93,752
CORNER BROOK TRANSIT Transit contract subsidy	425,000	411,399	398,653

CITY OF CORNER BROOK STATEMENT OF EXPENDITURES Year ended December 31, 2008

	Budget 2008	Actual 2008	Actual 2007
<u>PARKS AND RECREATION</u> Administration Recreation Parks	\$ 64,500 107,000 385,800	64,782 98,676 378,987	63,631 78,657 390,801
	557,300	542,445	533,089
<u>PEPSI CENTRE</u> Operating subsidy	\$ 700,000	700,000	700,000
Building maintenance	30,000	15,953	63,906
	730,000	715,953	<u>763,906</u>
GRANTS Corner Brook Downtown Business			
Association	\$ 50,000	57,745	55,195
Corner Brook Stream Project	12,500	12,500	10,000
Community service grants	52,150	50,392	18,157
Corner Brook Museum and Archive Society	41,000	46,059	40,861
Summer concert series	30,000	27,289	21,628
WDMO/BOT	36,200	35,363	52,191
ECMA	75,000	75,000	
East Meets West		83,171	
	296,850	387,519	198,032
•			
DEBT CHARGES	ė o 071 064	0 177 707	0 100 510
Principal Interest	\$ 2,971,064 705,436	2,173,723 698,706	2,128,512 813,871
Interest			
	<u>3,676,500</u>	2,872,429	2,942,383
CAPITAL OUT OF REVENUE			
Capital works	\$ 1,000,000	1,000,000	1,565,255
Capital equipment	402,000	356,218	587,791
Land	50,000	3,175	4,996
	1,452,000	1,359,393	2,158,042
ALLOCATION TO RESERVES			
Flood Equipment replacement	\$ 100,000	100,000	300,000 100,000
Operating reserve	79,450		
Wild Cove Landfill Site	82,500	86,406	75,625
Corner Brook Curling Association Water and sewer	6,000	072 016	6,000
Marei and sewer		973,216	771,513
	<u>267,950</u>	1,159,622	1,253,138

CITY OF CORNER BROOK STATEMENT OF CHANGES IN CAPITAL FINANCIAL POSITION Year ended December 31, 2008

	2008	2007
FUNDS PROVIDED Appropriations from revenue fund for retirement of long-term debt Capital contributions Proceeds from long-term debt Capital contribution from revenue Capital contribution from reserves Increase in interfund account	\$ 2,173,723 4,014,055 1,067,942 1,359,393 1,035,865 7,111,769	55,560 543,204 2,158,042 200,000
FUNDS APPLIED Expenditures on property and equipment: General Water and sewerage utility	12,109,148	
Repayment of long-term debt	2,472,855 14,582,003 2,173,723 16,755,726	
INCREASE (DECREASE) IN CASH	7,021	(269,421)
CASH, beginning of year	469,055	738,476
<u>CASH</u> , end of year	<u>\$ 476,076</u>	469,055

- 1. Significant accounting policies followed by the City include:
 - (a) No provision for depreciation of property and equipment is recorded in the financial statements of the City.
 - (b) Property and equipment disposed of are deleted from the accounts at their original cost.
 - (c) Property and equipment purchased out of general revenue are fully charged against revenue in the year of acquisition.
 - (d) The annual installments of principal and interest on long-term borrowings, obtained to finance the purchase of property and equipment, is recorded in the accounts as current expenditures.
 - (e) The equity of the City in the property and equipment is represented by a credit account "Investment in Property and Equipment".
 - (f) The comparative figures have been modified to conform to the current year presentation.
 - (g) The City has adopted Public Sector Accounting Board (PSAB) guidelines with respect to the disclosure of tangible capital assets, to be effective January 1, 2009. In prior years the City has recorded capital assets at cost. During 2008 the City has continued efforts towards compliance with the new recommendations for accounting for tangible capital assets (TCA) and is expected to be completed during 2009. Also during 2009 the City is expected to complete it's TCA valuation, identify controlled entities and government partnerships, identify environmental and other liabilities, and record relevant amounts in financial statements in accordance with PSAB requirements.

2. Accounts receivable consist of:

	<u>2008</u>	<u>2007</u>
Taxes		
Municipal	\$1,365,706	1,651,160
Business	374,452	444,925
Service fees	111,609	166,715
Utility	648,318	669,429
Tax rebate	193,844	290,931
Recoverable works:		
Flood damages	415,555	1,223,596
Province of Newfoundland Labrador	128,283	142,983
Tax agreement grant		221,000
Building permit	170,000	170,000
Advance - YMCA	13,000	18,000
Other	280,155	206,679
	3,700,922	5,205,418
Less: Allowance for doubtful accounts	351,346	397,457
	<u>\$3,349,576</u>	4,807,961

The flood reserve of \$800,000 (Note 8) has been applied to the recoverable works - flood damages.

3.	Prepaid expenses consist of:		
		2008	2007
	Inventory of land, at cost Inventory of supplies, at cost Prepaid bank loans Prepaid - other	\$ 204,527 987,910 \$ 1,192,437	204,527 878,074 11,146 45,000
4.	Property and equipment consists of:	2008	<u> 2007</u>
	General Land Buildings Equipment Streets and improvements Parks and playgrounds Cemetery	\$ 3,073,156 32,949,006 8,891,154 75,670,187 11,243,645 10,503	31,432,394 8,830,483 71,682,433 5,073,254 10,503
	Water and Sewerage Utility Land Buildings and improvements Equipment Transmission and distribution system	3,191 188,604 44,538 30,757,258 30,993,591 \$162,831,242	44,538 28,284,403 28,520,736
5.	Due to bank consists of:	<u>2008</u>	<u> 2007</u>
	Royal Bank of Canada: Current account overdraft The current account overdraft bears interest prime.		3,660,203 g rate below
6.	Accounts payable consist of:	2008	<u> 2007</u>
	Trade payables and accruals Payroll liabilities Contract deposits Contract holdbacks Accrued interest	\$ 3,545,727 191,183 528,536 779,023 97,627 \$ 5,142,096	2,563,711 120,552 325,378 342,656 120,313 3,472,610

7.	Long-	term debt consists of:	<u> 2008</u>	2007
	Canad	ian Imperial Bank of Commerce		
	(a)	4.48% term loan, repayable in blended monthly installments of 40,998, maturing in 2012	\$ 1,449,762	1,866,595
	(b)	4.35% term loan, repayable in blended monthly installments of \$11,146, maturing in 2008		130,600
	(c)	4.64% term loan, repayable in blended monthly installments of \$18,135, maturing in 2013	882,342	
	Bank	of Montreal		
	(a)	3.78% term loan, repayable in blended monthly installments of \$9,159, maturing in 2009	107,687	211,385
	(b)	3.78% term loan, repayable in blended monthly installments of \$17,676, maturing in 2010	389,880	579,510
	(c)	4.81% term loan, repayable in blended monthly installments of \$10,650, maturing in 2011	272,039	383,828
	(d)	4.42% term loan, repayable in blended monthly installments of \$14,066, maturing in 2011	462,650	606,514
	Royal	Bank of Canada		
	(a)	4.68% term loan, repayable in blended semi-annual installments of \$49,070, maturing in 2021	920,851	974,021
	(b)	4.62% term loan, repayable in blended semi-annual installments of \$113,178, maturing in 2021	2,193,789	2,314,591
	(c)	Temporary bank loans, to be refinanced with long-term borrowings	42,063	180,750
			6,721,063	7,247,794

..... Cont'd

7. Long-term debt (Cont'd):

Brought forward

2008 2007 \$ 6,721,063 7,247,794

Newfoundland Municipal Financing Corporation

Loans with interest rates ranging from 7.375% to 14.5%, repayable in semi-annual installments with maturity dates between 2009 and 2020

<u>3,908,008</u> <u>4,724,181</u>

\$10,629,071 11,971,975

Principal payments, including both the City's and Province's share, required for the next five years on long-term debt are as follows:

2009	\$ 2,029,817
2010	2,131,308
2011	2,237,873
2012	2,149,767
2013	1,825,000

The Newfoundland Municipal Financing Corporation loans and the Royal Bank term loan represent the provincial government's share of specific cost shared capital projects. The provincial government provides contributions to pay the required installments on these loans.

8. The City's remuneration package entitles employees to severance pay and a portion of unused sick leave pay at the termination of employment provided the employee meets the specific provisions of the plan. The City has also committed an amount to provide benefits to early retirees. The amount earned by employees to December 31 consists of:

	2008	<u> 2007</u>
Severance pay Sick leave benefits Early retirees - bridging Early retirees - group benefits	\$1,257,617 448,180 125,228 241,334	1,208,474 469,911 142,748 239,740
	\$2,072,359	2,060,873

9. Reserves consist of:

	Balance December 31, 2007	Allocation 2008	Utilized <u>2008</u>	Balance December <u>31, 2008</u>
Snow clearing	\$ 115,460			115,460
Operating - other	40,000			40,000
Corner Brook Curling	10,000			40,000
Association	36,000		36,000	- -
Environment	50,000			50,000
Wild Cove Landfill				50,000
Site	322,073	86,406	8,227	400,252
NLHC paving	316,137	52,054	-,	368,191
Reserve - water	,	02,001		300,171
and sewer	1,737,012	973,216		2,710,228
Reserve flood	800,000		800,000	
Land acquisitions	53,915	1,863,532		1,917,447
Equipment replacement	100,000	100,000		200,000
Gas tax funding	520,242	678,064	1,045,000	153,306
Public Transit funding		2,392,119	35,865	2,356,254
				_2,230,234
	<u>\$4,090,839</u>	6,145,391	1,925,092	<u>8,311,138</u>

10. Investments in property and equipment:

	2008	2007
Balance, beginning of year	\$132,447,978	127,351,062
Add:		
Provincial retirement of long-term debt Appropriations from revenue fund for	237,123	924,902
Retirement of long-term debt	2,173,723	2,128,512
Capital contributions	4,014,055	55,560
Capital expenditure out of revenue	1,359,393	2,158,042
Capital expenditure from reserves	1,035,865	200,000
Deduct:	141,268,137	132,818,078
Capital dispositions	291,420	370,100
	\$140,976,717	132,447,978

11. Contingencies:

A number of claims have been filed against the City for various reasons; the City is denying liability and defending any actions accordingly. No provisions have been made in the financial statements for any losses that may result from the claims; losses, if any, to the City will be accounted for in the year liability is established. The City will seek to recover any losses from its insurance carrier.

The City has recorded a variety of expenditures as recoverable as identified in Note 2. Any of these costs which are not recovered will be charged to operations in the year determined.

During 2001 the City acquired property from Newfoundland Labrador Housing Corporation in exchange for a mortgage issued in the amount of \$1,048,085. The mortgage is repayable as the City disposes of the land in accordance with an agreement with Newfoundland Labrador Housing Corporation. The mortgage balance at December 31, 2008 was \$743,926.