

CITY OF CORNER BROOK CONSOLIDATED FINANCIAL STATEMENTS December 31, 2014 TABLE OF CONTENTS

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STATEMENT OF RESPONSIBILITY

The accompanying consolidated financial statements are the responsibility of the management of the City of Corner Brook and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles established by the Public Sector Accounting Board of The Canadian Professional Accountants of Canada.

In carrying out its responsibilities, management maintains appropriate systems of internal and administrative controls designed to provide reasonable assurance that transactions are executed in accordance with proper authorization, that assets are properly accounted for and safeguarded, and that financial information produced is relevant and reliable.

The Mayor and Councillors of the City and management have reviewed a draft of the consolidated financial statements to discuss any significant financial reporting or internal control matters prior to their approval of the finalized financial statements.

Brian N. Hillier, CPA, CA, as the City's appointed external auditor, has audited the consolidated financial statements. The Auditor's Report is addressed to the Mayor and members of Council and appears on the following page. His opinion is based upon an examination conducted in accordance with Canadian generally accepted auditing standards, performing such tests and other procedures as he considers necessary to obtain reasonable assurance that the financial statements are free of material misstatement and present fairly the financial position and results of the City of Corner Brook in accordance with Canadian generally accepted accounting principles.

Mayor

Director of Finance and Administration

Brian N. Hillier

Chartered Professional Accountant

Telephone: (709) 634-6431 Facsimile: (709) 634-2769

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57 Humber Road P. O. Box 783 Corner Brook, NL A2H 6G7

INDEPENDENT AUDITOR'S REPORT

The Mayor and Councillors City of Corner Brook Corner Brook, Newfoundland Labrador

I have audited the financial statements of the City of Corner Brook, which comprise the statement of financial position as at December 31, 2014, the statements of surplus, operations and changes in net financial assets (debt) and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, I consider internal control relevant to the Municipality's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, these financial statements present fairly, in all material respects, the financial position of the City of Corner Brook as at December 31, 2014, and the results of its operations and its cash flows for the year then ended, in accordance with Canadian generally accepted accounting principles.

CORNER BROOK, NEWFOUNDLAND NEWFOUNDLAND LABRADOR

Brian HIL

CHARTERED PROFESSIONAL ACCOUNTANT

31 July 2015

CITY OF CORNER BROOK CONSOLIDATED STATEMENT OF FINANCIAL POSITION December 31, 2014

	<u>2014</u>	<u>2013</u>
FINANCIAL ASSETS Cash (Note 3) Accounts receivable (Note 4)	\$ 7,843,115 4,024,451 11,867,566	9,480,343 2,510,260 11,990,603
LIABILITIES Accounts payable and accrued liabilities (Note 5) Long-term debt (Note 6) Employee termination (Note 7) Reserves (Note 8)	8,283,407 24,759,389 1,964,980 9,228,392 44,236,168	8,764,086 23,360,005 2,072,721 7,260,213 41,457,025
NET FINANCIAL ASSETS (DEBT)	(32,368,602)	(29,466,422)
NON-FINANCIAL ASSETS Tangible capital assets (Schedule I) Prepaid expenses (Note 9)	151,825,196 970,160 152,795,356	133,325,839 961,185 134,287,024
NET EQUITY	\$120,426,754	104,820,602

<u>CONTINGENCIES</u> (Note 10)

ON BEHALF OF THE COUNCIL:

Mayor

City Clerk

CITY OF CORNER BROOK CONSOLIDATED STATEMENT OF SURPLUS Year ended December 31, 2014

	<u>Budget</u>	2014	<u>2013</u>
REVENUE	\$ 44,466,149	45,466,571	44,822,795
<u>EXPENDITURES</u>	29,565,527	29,860,419	28,395,039
ANNUAL SURPLUS	<u>\$ 14,900,622</u>	15,606,152	16,427,756
EOUITY , beginning of year		104,820,602	88,392,846
EQUITY, end of year		\$120,426,754	104,820,602

CITY OF CORNER BROOK CONSOLIDATED STATEMENT OF OPERATIONS Year ended December 31, 2014

	<u>Page</u>	<u>Budget</u> (Schedule II)	<u> 2014</u>	<u>2013</u>
REVENUE				
Taxation	6	\$25,475,400	26,046,168	25,416,105
Contributions	6	15,145,724	15,145,684	14,298,627
Utility taxes	6	1,220,000	1,274,134	1,263,832
Grants in lieu of taxes	6	1,164,500	1,163,406	1,171,506
Other revenue	6	1,460,525	1,837,179	2,672,725
		44,466,149	45,466,571	44,822,795
EXPENDITURES				
General Government	7	4,084,129	3,722,905	4,094,043
Community services	7	1,488,900	1,306,170	1,503,980
Fire Department	7	3,757,085	3,619,574	3,514,413
Operational services	7	11,882,953	11,883,968	11,404,993
Water and sewerage	8	3,132,699	3,148,753	2,702,950
Corner Brook Transit	8	351,000	326,333	340,214
Parks and Recreation	8	1,076,334	1,084,948	1,251,913
Civic Centre	8	1,479,527	1,926,497	1,436,790
Grants	8	301,500	286,658	244,834
Debt charges	8	1,000,100	838,322	875,598
Allocation to reserves	8	861,300	1,566,291	875,311
Provision for doubtful account	s	<u> 150,000</u>	<u>150,000</u>	<u>150,000</u>
		29,565,527	29,860,419	28,395,039
SURPLUS FOR THE YEAR		<u>\$14,900,622</u>	<u>15,606,152</u>	16,427,756

CITY OF CORNER BROOK CONSOLIDATED STATEMENT OF REVENUE Year ended December 31, 2014

	Budget <u>2014</u>	2014	2013
TAXATION Water and sewer levy Municipal tax Business tax Poll tax Business surcharge Meter supply levy	\$ 1,909,500 18,101,700 4,772,700 275,000 63,000 353,500 25,475,400	1,924,423 18,259,407 4,982,905 416,400 64,456 398,577 26,046,168	1,911,411 17,974,224 4,707,093 379,960 62,967 380,450 25,416,105
CONTRIBUTIONS Province of Newfoundland and Labrador: Debt grants Capital fund	406,000	405,960	447,852
	14,739,724	14,739,724	13,850,775
	15,145,724	15,145,684	14,298,627
UTILITY TAXES Newfoundland Power Limited Aliant Rogers Other	770,000	838,333	807,141
	315,000	308,776	317,761
	135,000	122,770	133,342
		4,255	5,588
	1,220,000	1,274,134	1,263,832
GRANTS IN LIEU OF TAXES Canadian Broadcasting Corporation Corner Brook Pulp and Paper Limited: Current grant Water grant Government of Canada Newfoundland Liquor Corporation	3,500 961,000 90,000 110,000 1,164,500	3,666 956,552 90,000 113,188 1,163,406	3,666 960,976 90,000 113,193 3,671 1,171,506
OTHER REVENUE Interest Licences and permits Recreation and community service Civic Centre rental Land transactions Revenue from operating reserves Revenue from capital reserves City Hall rental Fines Civic Centre operations Miscellaneous	275,000	425,589	387,460
	228,000	200,819	358,548
	37,000	38,322	39,744
	120,000	80,000	120,000
	32,000	26,225	31,822
	248,800		944,266
	285,625	285,625	530,668
	201,200	201,168	201,168
	26,400	18,097	26,168
		519,254	
	6,500	42,080	32,881
	1,460,525	1,837,179	2,672,725

CITY OF CORNER BROOK CONSOLIDATED STATEMENT OF EXPENDITURES Year ended December 31, 2014

	Budget <u>2014</u>	2014	<u>2013</u>
GENERAL GOVERNMENT Executive and legislative Chief Administrative Office Corporate Services Department Business Resource Centre Amortization	\$ 301,700 435,500 2,315,500 260,900 770,529	278,997 292,826 2,245,240 135,313 770,529	291,573 452,756 2,355,158 229,988 764,568
	4,084,129	3,722,905	4,094,043
COMMUNITY SERVICES DEPARTMENT Community Services Administration Development and planning Building inspection Municipal enforcement Animal control Recreation and leisure	370,900 143,300 341,600 217,400 110,400 305,300	252,312 141,046 335,679 222,368 94,520 260,245	352,608 146,121 327,790 223,595 98,640 355,226 1,503,980
FIDE DEDADEMENT			
FIRE DEPARTMENT Fire protection Amortization	3,687,500 69,585	3,549,989 69,585	3,444,828 69,585
	3,757,085	3,619,574	3,514,413
OPERATIONAL SERVICES DEPARTMENT Supervision and administration Other operations payroll Building maintenance Street lighting Snow clearing Traffic control Drainage Street and storm sewer cleaning Street maintenance Miscellaneous expenses Sanitation and waste removal Amortization Sustainable development Geographical information systems	2,043,100 883,100 672,500 648,500 1,500,000 175,000 145,000 267,500 968,000 44,000 979,300 3,327,353 204,600 25,000	1,972,727 931,474 582,564 624,584 2,027,519 188,371 184,014 275,947 947,580 47,200 648,845 3,327,353 123,871 1,919 11,883,968	1,975,566 852,015 618,933 630,006 1,715,149 189,559 214,337 237,538 1,020,455 52,060 844,792 2,825,321 219,145 10,117
WATER AND SEWERAGE Water treatment plant Purification and treatment Water mains and hydrants Sanitary systems Regulators and meters Reservoirs and intakes Pumphouse Amortization	358,000 223,000 928,500 338,000 157,000 101,000 130,000 897,199 3,132,699	166,682 281,769 1,224,388 276,146 93,125 69,201 140,243 897,199 3,148,753	210,176 951,670 310,386 136,004 85,210 119,193 890,311 2,702,950

CITY OF CORNER BROOK CONSOLIDATED STATEMENT OF EXPENDITURES Year ended December 31, 2014

	Budget 2014	2014	<u>2013</u>
CORNER BROOK TRANSIT Transit contract subsidy	<u>\$ 351,000</u>	326,333	340,214
PARKS AND RECREATION Parks Amortization	402,000 674,334 1,076,334	410,614 674,334 1,084,948	467,400 784,513 1,251,913
CIVIC CENTRE Operating subsidy Building operations Amortization	850,000 130,000 499,527 1,479,527	565,363 861,607 499,527 1,926,497	850,000 87,263 499,527 1,436,790
GRANTS Corner Brook Downtown Business Association Corner Brook Stream Development Corporation Community service grants Corner Brook Museum and Archive Society Summer Music Festival Greater Corner Brook Board of Trade	63,000 90,000 76,500 50,000 22,000 301,500	64,456 90,000 61,899 48,790 21,513 286,658	61,832 35,000 65,771 40,231 20,000 22,000 244,834
<u>DEBT_CHARGES</u> Interest	1,000,100	838,322	<u>875,598</u>
ALLOCATION TO RESERVES Water and sewer Civic Centre Snow clearing Capital equipment 60th Anniversary	861,300 861,300	908,161 274,509 250,000 73,621 60,000 1,566,291	875,311 875,311

CITY OF CORNER BROOK CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS Year ended December 31, 2014

	<u>2014</u>	<u>2013</u>
Annual surplus	\$15,606,152	16,427,756
Acquisition of tangible capital assets	(24,737,884)	(29, 485, 360)
Amortization of tangible capital assets	6,238,527	5,833,825
Net change in prepaid expenses	(8,975)	143,010
CHANGE IN NET FINANCIAL ASSETS	(2,902,180)	(7,080,769)
NET FINANCIAL ASSETS (DEBT), beginning of year	(29,466,422)	(22,385,653)
NET FINANCIAL ASSETS (DEBT), end of year	<u>\$(32,368,602</u>)	(29,466,422)

CITY OF CORNER BROOK CONSOLIDATED STATEMENT OF CASH FLOW Year ended December 31, 2014

	<u>2014</u>	2013
OPERATING TRANSACTIONS: Annual surplus	\$15,606,152	16,427,756
Change in non-cash items: Accounts receivable Accounts payable and accrued liabilities Amortization Employee termination Prepaid expenses	(1,514,191) (480,679) 6,238,527 (107,741) (8,975)	3,766,675
	19,733,093	27,439,470
<u>CAPITAL TRANSACTIONS</u> : Acquisition of tangible capital assets	(24,737,884)	(29,485,360)
FINANCING TRANSACTIONS: Proceeds of long-term debt Repayment of long-term debt Net change in reserves	5,000,000 (3,600,616) 1,968,179	
	3,367,563	123,620
DECREASE IN CASH	(1,637,228)	(1,922,270)
CASH, beginning of year	9,480,343	11,402,613
CASH, end of year	\$ 7,843,115	9,480,343

1. BUSINESS OF THE CITY

The City of Corner Brook is a municipal government incorporated pursuant to the Province of Newfoundland Labrador's City of Corner Brook Act. The City provides and funds municipal services including fire, public works, recreation and other general government operations.

2. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements have been prepared in accordance with Canadian generally accepted accounting principles as recommended by the Public Sector Accounting Board of the Canadian Professional Accountants of Canada and reflect the following significant accounting policies:

(a) Basis of Consolidation

The consolidated financial statements include the assets, liabilities, revenue and expenses of the reporting entity.

(b) Cash

Cash includes cash balances, bank balances and short-term investments.

(c) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset. Assets under construction are not amortized until the asset is put in use. The cost of the tangible capital assets are amortized on a straight-line basis over their estimated useful life as follows:

Computer hardware	4	years
Buildings	25-40	
Equipment	5-10	years
Transportation infrastructure	5-50	years
Vehicles	5	years
Water and sewer infrastructure	15-60	years
Recreation infrastructure	10-20	years

(d) Revenue Recognition

Revenues are recognized as earned and when collection is reasonably assured. Tax rates are approved annually by Council.

(e) Use of Estimates

The preparation of consolidated financial statements in conformity with Canadian generally accepted accounting principles for the public sector requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

..... Cont'd

2. SIGNIFICANT ACCOUNTING POLICIES (Cont'd)

(f) Income Taxes

The City is a non-profit entity exempt from income taxes.

(g) Sufficiency of Bonds

Sufficient fidelity bond coverage in the amount of \$500,000 is carried on employees of the City who are in a position of trust.

- (i) The manner in which the accounts have been kept and the safeguards against fraud are considered satisfactory.
- 3. Cash balance consists of cash and bank balances, short-term investments and account overdrafts. It includes operating, capital, reserve funds and overdrafts.

4.	ACCOUNTS RECEIVABLE		
		2014	<u>2013</u>
	Taxes Municipal Business Poll tax Utility Tax rebate Province of Newfoundland Labrador	\$ 673,392 170,417 220,235 838,333 372,005	562,184 207,189 163,456 807,141 449,576
	Gas tax funding Project funding Other	420,307 1,256,813 79,865	48,727
	Tax agreement - Corner Brook Pulp and Paper Limited Waste management fees Other	195,608 283,335 4,510,310	384,930 69,989 136,876 2,830,068
	Less: Allowance for doubtful accounts	485,859 \$4,024,451	319,808
5.	ACCOUNTS PAYABLE	2014	2013
	Trade payables and accruals Contract deposits Contract holdbacks Accrued interest	\$3,728,656 745,705 3,794,839 14,207 \$8,283,407	4,819,177 537,706 3,387,018 20,185 8,764,086
	· ·		

6.	LONG-	TERM DEBT	2014	2013
	Canad	ian Imperial Bank of Commerce	2011	<u> </u>
	(a)	2.29% term loan, repayable in blended monthly installments of \$45,908, maturing in 2018	\$ 2,103,517	2,600,000
	(b)	3.18% term loan, repayable in blended monthly installments of \$45,302, maturing in 2014		312,625
	(c)	2.08% term loan, repayable in blended monthly installments of \$175,703, maturing in 2019	4,843,524	
	Royal	. Bank of Canada		
	(a)	2.33% term loan, repayable in blended monthly installments of \$98,970, maturing in 2016	2,318,494	3,437,888
	Canad	la Mortgage and Housing Corporation		
	(a)	3.98% term loan under the Municipal Infrastructure Lending Program, repayable over a fifteen year period in annual blended installments of \$1,753,597	14,237,414	15,378,930
	Newfo	oundland Municipal Financing Corporation		
	7.375 insta 2014	with interest rates ranging from 5% to 14.5%, repayable in semi-annual allments with maturity dates between and 2020	746,440	1,090,562
		ation of Canadian Municipalities term loan under the Green Municipal		
	Fund,	repayable in semi-annual install- s of \$15,000 plus interest, maturing	510,000	540,000
			<u>\$24,759,389</u>	23,360,005
	Princ requi	cipal payments, including both the City ired for the next five years on long-term	's and Proving debt are as i	nce's share, follows:
	2015 2016 2017 2018 2019			\$ 4,404,468 4,103,705 4,165,779 3,129,095 3,015,201
				Cont'd

LONG-TERM DEBT (Cont'd) 6.

Gas tax funding Public Transit/

Public Trust

60th Anniversary

Civic Centre

Snow clearing

8

The Newfoundland Municipal Financing Corporation loans represent the provincial government's share of specific cost shared capital projects. The provincial government provides contributions to pay the required installments on these loans.

7. The City's remuneration package entitles employees to severance pay and a portion of unused sick leave pay at the termination of employment provided the employee meets the specific provisions of the plan. The City has also committed an amount to provide benefits to early retirees. The amount earned by employees to December 31 consists of:

				<u>2014</u>	<u>2013</u>
	Severance pay Sick leave benefits Early retirees - brid Early retirees - grou			\$1,519,991 317,115 30,700 97,174	1,614,639 289,896 67,500 100,686
				<u>\$1,964,980</u>	2,072,721
В.	RESERVES	Balance December 31, 2013	Allocation 2014	Utilized <u>2014</u>	Balance December 31, 2014
	Wild Cove Landfill Site NLHC paving Reserve - water Reserve - sewer	\$168,072 195,219 251,528 4,735,267	 908,161	95,576 	168,072 99,643 251,528 5,643,428

9. PREPAID EXPENSES

		2014	<u>2013</u>
Inventory of supplies, at cost Insurance premium	\$ 7 2	34,717 35,443	716,576 244,609
	<u>\$</u>	70,160	961,185

10. CONTINGENCIES

A number of claims have been filed against the City for various reasons; the City is denying liability and defending any actions accordingly. No provisions have been made in the financial statements for any losses that may result from the claims; losses, if any, to the City will be accounted for in the year liability is established. The City will seek to recover any losses from its insurance carrier.

During 2001 the City acquired property from Newfoundland and Labrador Housing Corporation in exchange for a mortgage issued in the amount of \$1,048,085. The mortgage is repayable as the City disposes of the land in accordance with an agreement with Newfoundland Labrador Housing Corporation. The mortgage balance at December 31, 2014 was \$338,226.

12. FINANCIAL INSTRUMENTS

The City, as part of its operations, carries a number of financial instruments. It is management's opinion the City is not exposed to significant interest, currency or credit risk arising from these financial instruments, except as otherwise disclosed. Unless otherwise noted, the fair market value of these financial instruments approximates their carrying values.

CITY OF CORNER BROOK SCHEDULE OF TANGIBLE CAPITAL ASSETS December 31, 2014

Net Book Value December 31, 2014	1,729,995 41,321,774 1,937,511 3,330,593	26,780,856	19,553,106 7,514 57,163,847	<u>151,825,196</u>	Net Book Value December 31, 2013	1,729,995 42,423,012 1,942,317	3,864,513	25,889,297	18,791,259 9,824 38,675,622	133,325,839
on December 31, 2014	13,530,047 6,406,356 5,465,616	40,132,487	13,129,782 103,584	78,767,872	on December 31, 2013	12,190,406 6,059,417	4,793,592	37,436,319	12,232,583	72,813,591
Accumulated Amortization Additions (Disposals)	1,339,641 631,185 (284,246) 672,024	2,696,168	897,199 2,310	6,238,527 (284,246)	Accumulated Amortization Additions (Disposals)	1,333,680 724,558 (123,963)	782,203	2,100,763	890,311 2,310	5,833,825
December 31, 2013	12,190,406 6,059,417 4,793.592	37,436,319	12,232,583	72,813,591	December 31, 2012	10,856,726 5,458,822	4,011,389	35,335,556	11,342,272	67,103,729
December 31, 2014	1,729,995 54,851,821 8,343,867	66,913,343	32,682,888 111,098 57,163,847	230,593,068	December 31, 2013	1,729,995 54,613,418 8,001,734	8,658,105	63,325,616	31,023,842 111,098 38,675,622	206,139,430
Cost Additions (Disposals)	238,403 626,379 (284,246)	3,587,727	1,659,046 18,488,225	24,737,884 (284,246)	Cost Additions (Disposals)	571,102 1,123,669	87,396	3,258,863	971,200	29,485,360 (123,963)
December 31, 2013	\$ 1,729,995 54,613,418 8,001,734	63,325,616	31,023,842 111,098 38,675,622	\$206,139,430	December 31, 2012	\$ 1,729,995 54,042,316 7,002,028	8,570,709	60,066,753	30,052,642 111,098 15,202,492	\$176,778,033
	Land Buildings Machinery and equipment	Transportation infra- structure	Water and sewer infrastructure Other Assets under construction	,		Land Buildings Machinery and equipment	Recreation infrastructure	ransportation inital structure	Water and sewer infrastructure Other Assets under construction	

2013

2014

CITY OF CORNER BROOK
RECONCILIATION OF THE FINANCIAL PLAN TO THE BUDGET
Year ended December 31, 2014

Revenue per Municipal Budget	\$29,440,800	30,348,800
Revisions Capital funding Capital reserves	14,739,724	13,850,775 530,668
Revenue per PSAB Budget	\$44,466,149	44,730,243
Expenditures per Municipal Budget	\$29,440,800	30,348,800
Revisions: Amortization of tangible capital assets Capital expenditures Debt charges - principal	6,238,527 (2,250,600) (3,863,200)	5,833,825 (3,607,100) (3,931,600)
Expenditures per PSAB Budget	\$29,565,527	28,643,925