



CITY OF CORNER BROOK

Policy Statement

Index	Public Works	Section	Water & Sewer		
Title	Leaking Water Lines	Policy Number	06-01-11	Authority	Council
Approval Date:	October 30, 1992	Effective Date	19 Mar 2012	Last revision Date	March 19, 2012

Purpose:

Procedure for dealing with leaking water services.

Policy Statement:

Residential / Commercial (water services 50mm diameter or less):

In general, water shut off valves are located at or near the property boundary line. The shut off valve will be used in determining the service leak location.

The City accepts responsibility of the water service from the water main up to and including the shut off valve when the valve is located within one (1) metre of the property boundary line. Property owners are responsible for the water service from the shut off valve to the house / building when the valve is located within one (1) metre of the property boundary line.

In areas where the shut off valve is located within the property and is greater than one (1) metre from the property boundary line, the property owner will be responsible for the water service from the building to the property boundary line. The City shall make efforts to re-position the shut off valve as close to the property boundary line as possible. Prior to performing maintenance, Water & Sewer Division must be notified at least 72 hours in advance. In areas where the shut off valve is located within the City's street right-of-way and is greater than one (1) metre from the property boundary line, the City will accept responsibility of the water service from the water main to the property boundary line and shall make efforts to re-position the shut off valve as close to the property boundary line as possible. Prior to excavating within a City right-of-way, property owners must obtain a street excavation permit from the City's Engineering Department.

Industrial / Commercial / Institutional water services (greater than 50 mm in diameter):

The City accepts responsibility of the water service within the City's street right-of-way from the water main to the property boundary. Property owners are responsible for the water service from the property boundary to the building.

Leak Notification

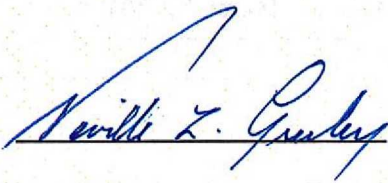
Initially, when the leak is deemed to be the property owner's responsibility, the Water and Sewer Foreman will notify the property owner on site, if possible. This will be followed up with a general "first notice" letter asking for repairs to be made. Within ten days, the site will be checked again and if the leak has not been repaired the City will issue a "second notice" letter, which will demand repairs within ten days from the second notice or the water will be shut off to the property.

References:

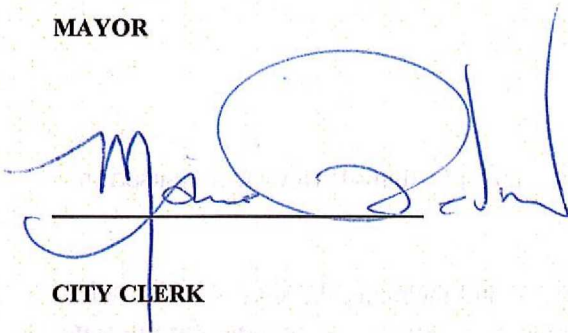
October 30, 1992 (Approved)

March 19, 2012 (Approved)

IN WITNESS WHEREOF, THIS POLICY IS SEALED WITH THE COMMONS SEAL OF THE CITY OF CORNER BROOK



MAYOR



CITY CLERK