

CITY OF CORNER BROOK

BUILDING INSPECTION OFFICE, COMMUNITY SERVICES, CITY HALL, 637-1557 / 637-1552

BUILDING PERMIT / DEVELOPMENT APPLICATION

| | |
|--------------------------------|---------------------|
| RESERVED FOR OFFICE USE | |
| PROPERTY ID _____ | PERMIT NUMBER _____ |

| | | |
|---------------------------|------------|-------|
| OWNER / APPLICANT: | | DATE: |
| ADDRESS: | | |
| CITY: | PROVINCE: | |
| POSTAL CODE: | TELEPHONE: | |
| PROPERTY LOCATION: | | |
| BUILDER: | | |
| ADDRESS: | | |
| CITY: | PROVINCE: | |
| POSTAL CODE: | TELEPHONE: | |

| | | |
|---|--------------------------------------|---|
| BUILDING PERMIT APPLICATION (Please check appropriate box) | | |
| <u>BUILDING TYPE</u> | <u>CONSTRUCTION TYPE</u> | |
| ASSEMBLY <input type="checkbox"/> | ERECT (NEW) <input type="checkbox"/> | PATIO / DECK <input type="checkbox"/> |
| INSTITUTIONAL <input type="checkbox"/> | REPAIR <input type="checkbox"/> | CARPORT / GARAGE <input type="checkbox"/> |
| RESIDENTIAL <input type="checkbox"/> | EXTEND <input type="checkbox"/> | ACCESSORY BUILDING <input type="checkbox"/> |
| BUSINESS / SERVICE <input type="checkbox"/> | ALTERATION <input type="checkbox"/> | APARTMENT <input type="checkbox"/> |
| MERCANTILE <input type="checkbox"/> | SIGN <input type="checkbox"/> | RETAINING WALL <input type="checkbox"/> |
| INDUSTRIAL <input type="checkbox"/> | POOL <input type="checkbox"/> | DRIVEWAY <input type="checkbox"/> |
| | | OTHER <input type="checkbox"/> |

| | | |
|---|--|---|
| DEVELOPMENT APPLICATION (Please check appropriate box) | | |
| | <u>DEVELOPMENT TYPE</u> | |
| | RESIDENTIAL DEMOLITION <input type="checkbox"/> | SITE DEVELOPMENT <input type="checkbox"/> |
| | COMMERCIAL DEMOLITION <input type="checkbox"/> | HOME BASED BUSINESS <input type="checkbox"/> |
| | SUBDIVISION / CONSOLIDATION OF PROPERTY <input type="checkbox"/> | NEW BUSINESS <input type="checkbox"/> |
| | NEW BUILDING (RESIDENTIAL / COMMERCIAL) <input type="checkbox"/> | CHANGE OF USE <input type="checkbox"/> |
| | | RELOCATION OF BUILDING <input type="checkbox"/> |
| | | OTHER <input type="checkbox"/> |

| |
|---|
| DESCRIPTION OF WORK: |
| |
| |
| ESTIMATED CONSTRUCTION VALUE - (MATERIALS & LABOUR) \$ _____ |

| | |
|--|------------------|
| DECLARATION: | |
| I hereby apply for permission to carry out the development herein. I declare that all the information given by me in connection with this application is true and correct to the best of my belief and that the development described, if permitted, will be carried out in accordance with all applicable laws and regulations of the Province of Newfoundland and Labrador and the City of Corner Brook. | |
| NOTE: | |
| Where the Applicant and Property Owner <u>are not the same</u> , the signature of the Property Owner may be required before the application can be processed. | |
| SIGNED BY: | APPLICANT: _____ |
| PROPERTY OWNER: _____ | WITNESS: _____ |

**THIS APPLICATION IS NOT VALID UNTIL COMPLETED AND SIGNED
SEE REVERSE FOR FEES AND CONDITIONS**

RESIDENTIAL CONSTRUCTION

- **Regular Rate** 1/2 of 1% of construction value
- **Subsidiary Apartment** (minimum fee)\$50.00
(When not constructed during construction of main dwelling)
- **Alteration, Extensions, Repairs** (minimum fee).....\$25.00
- **Accessory Building** (minimum fee)\$25.00
- **Patio / Deck / Pool** (minimum fee up to \$4,000.00 construction)\$25.00
- **Retaining Wall / Driveway** (minimum fee)\$25.00
- **Residential Landscaping Deposit** (Paid with & in addition to the Building Permit fee) \$ 500.00
[No refund if landscaping not completed within one (1) year of occupancy]

COMMERCIAL / INDUSTRIAL / INSTITUTIONAL CONSTRUCTION

- **Regular Rate**..... 3/4 of 1% up to \$300,000 of construction value
plus 1/2 of 1% over \$300,000
- **Extensions** (minimum fee)..... \$50.00
- **Alterations, Repairs** (minimum fee) \$25.00
- **Accessory Building** (minimum fee)..... \$25.00
- **Sign** (up to \$5,000.00 construction value - minimum fee) \$25.00
(over \$5,000.00 construction value) 1/2 of 1%
- **Landscaping Deposit** (Paid with & in addition to the Building Permit fee)\$1500.00
[No refund if landscaping not completed within one (1) year of occupancy]

DEVELOPMENT

- **Development Application Fee** \$50.00
- **Subdivision or Consolidation of Property** (each lot) \$50.00
- **Change of Use** \$50.00
- **Commercial Demolition Approval** \$25.00
- **Temporary Use Permit** \$20.00
- **Residential Demolition Approval** \$20.00
- **Development Regulation Amendment**\$150.00
- **Municipal Plan Amendment / Rezoning**\$300.00
- **Appeal Fee**\$100 plus HST
- **Public Notice** (Variance, Discretionary Use etc.)\$150.00

*For new buildings, extensions, and major alterations a **Building Permit Application** shall be accompanied by two (2) set of plans drawn to 1/4" = 1' or similar scale. Plans as follows:*

1. Legal survey showing location of building with reference to adjoining street, lot lines and parking area
2. Detailed cross-section
3. Foundation plans
4. Floor plans
5. Front, rear, left and right elevations
6. Plumbing layout / riser diagram
7. Roof design detail
8. Plans for apartment buildings with more than four (4) dwelling units and plans for commercial, office, institutional and industrial buildings shall include: complete architectural, structural, electrical and mechanical plans stamped by an engineer or architect licensed to practice in Newfoundland and Labrador.

Note: If approved, one (1) set of plans will be retained by the City of Corner Brook.

A Development Application shall be accompanied by:

1. Development Application Fee.
2. Legal survey, Location Certificate or Surveyors Real Property Report, showing the site and/or location of the buildings with reference to adjoining street and lot lines.
3. Plans drawn to an appropriate scale clearly outlining the development.

