CITY OF CORNER BROOK CAREER OPPORTUNITY

CAD Technician II (Temporary – Maternity Leave Placement)

The City of Corner Brook is presently accepting applications for the temporary full-time position of **CAD Technician II** with the Department of Community, Engineering, Development & Planning (Engineering Division). This position will report to the Supervisor of Engineering and will be responsible for ensuring that all general office duties relating to drafting requirements are properly carried out.

<u>Duties and responsibilities:</u> Major duties will include preparing construction and as-built drawings and making amendments to drawings and maps through the use of computer aided drafting (Auto Cad); calculating and plotting data gathered from field notes and preparing contract documents and drawings. Provide printing & scanning services to various departments throughout the City's operation.

<u>Qualifications:</u> Completion of a two-year program in computer-aided drafting or a diploma in a field such as civil engineering technology supplemented with a minimum of three (3) years of experience in drafting in a civil engineering environment with exposure to topographic mapping, street or road alignment, underground municipal servicing, and retaining wall structures. A combination of experience and training may be considered.

SALARY: \$ 20.59/hr (probationary) - \$22.88/hr

CLASSIFICATION: C.U.P.E. Local 768 **CLOSING DATE:** December 24, 2018

COMPETITION NO: 2018-53

Please submit résumés <u>giving complete details of qualifications</u> on or before December 24th, 2018 and forward to the Human Resources Office, City of Corner Brook, P.O. Box 1080, Corner Brook, NL, A2H 6E1; E-mail <u>hr@cornerbrook.com</u>

The City of Corner Brook thanks all applicants for their interest; however, only those selected for an interview will be contacted