



CITY OF CORNER BROOK COMMITTEES 2019-2020

Corner Brook's City Council participate on internal and external Committees, Boards and Commissions and provide input and direction on sectors ranging from arts, economic development and regional events and issues.

City of Corner Brook Internal Committees

*In accordance with the Terms of the Reference the Mayor is a member of all Council Committees. All committees are appointed for one year and are designated annually.

Departmental Oversight

- **Finance:** Councillor B. Staeben
- **Protective Services:** Councillor J. Carey
- **CEDP:** Councillor L. Chaisson
- **PWWW:** Councillor V. Granter

Outside Appointments

- **WRWM:** Councillor B. Staeben; Councillor J. Carey
- **Rotary Arts:** Councillor V. Granter
- **Great Humber Joint Council:** Councillor J. Carey; Councillor T. Buckle
- **Port Corporation:** Mayor J. Parsons
- **Airport Authority:** Deputy Mayor B. Griffin

Advisory Committees

- **Accessibility:** Councillor L. Chaisson
- **Community Partners:** Mayor J. Parsons
- **Youth:** Councillor L. Chaisson
- **Business:** Councillor B. Staeben

Working Groups

- **Summer 2020 Festival:** Councillor T. Buckle
- **Civic Centre Efficiency Plan:** Councillor B. Staeben
- **Downtown Revitalization:** Deputy Mayor B. Griffin



CITY OF CORNER BROOK COMMITTEES DEFINITIONS

Departmental Oversight Committees

These committees are aligned with our current organizational structure. Each committee will have a chair from Council who will work with the department Director to set the timing and agenda for meetings. Meetings should occur as needed, but at least once every two months. The Mayor and all Councillors are invited to committee meetings. The Director, in consultation with the City Manager will determine the appropriate staff to invite, but typically division managers would be invited and asked to prepare a report on their division's recent activities for the meeting.

Advisory Committees

These committees meet once every three months and are envisioned as outreach opportunities between City Hall and the community. Each committee has a slightly different mandate and composition. All of council is welcome to attend these meetings. Committee chairs are asked to consult with the Mayor and City Manager to assist in determining committee participation from staff and external stakeholders.

Working Groups

These are project-based committees where council and staff interact to investigate a certain topic and make a recommendation to Council or put off an event. All of council will be invited to attend any meetings of these groups. The City Manager will determine appropriate staff to sit on these committees.

Summer 2020 Festival Working Group Mandate

Plan a city festival for next summer. Establish a preliminary concept and get council approval before advertising dates. Then fill in the details around logistics and sponsorship.

Civic Centre Efficiency Plan Mandate

Develop recommendations for permanent reductions in the subsidy required to operate the Civic Centre. Present recommendations to Council before January 1.

Downtown Revitalization Mandate

Develop a new funding proposal to ACOA and TCII for the second phase of downtown revitalization work. The recommended projects should align with recommendations made in the recent STAR report.

Committee of the Whole

This is a session of council which should occur each month or every two months, as needed. This will be a public meeting where chairs of the aforementioned committees will present reports on their progress. Councillors will be able to discuss findings and make recommendations. No formal decisions of Council will be made at this meeting. This meeting will also be an excellent opportunity to present more complicated initiatives to Council and the general public.