

**MINUTES OF A REGULAR COUNCIL OF
THE COUNCIL OF THE CITY OF CORNER BROOK
COUNCIL CHAMBERS, CITY HALL
WEDNESDAY, 10 MAY, 2017 AT 7:00 PM**

PRESENT:

Mayor	C. Pender	M. Wiklund, City Manager
Deputy Mayor	B. Staeben	D. Park, Director of Finance and Administration
Councillors:	T. Buckle	S. May, Director of Community, Engineering, Development and Planning
	J. Carey	D. Burden, Director of Public Works, Water & Waste Water Services
	K. Cormier	M. Redmond, City Clerk
	M. Murphy	B. Tibbo, Sergeant-at-Arms

Absent with regrets: Councillor L. Chaisson, T. Flynn, Director of Protective Services

CALL MEETING TO ORDER: The meeting was called to order at 7:00 p.m.

There was a Mayor for a Day Council Meeting prior to the Regular Council Meeting.

17-134 Approval of Agenda

On motion by Councillor K. Cormier, seconded by Councillor M. Murphy, it is RESOLVED to approve the agenda as circulated. **MOTION CARRIED.**

17-135 Approval of Minutes(Regular Council Meeting - (1 May 2017)

On motion by Councillor J. Carey, seconded by Councillor T. Buckle, it is RESOLVED to approve the Minutes of the Regular Council Meeting of 1 May 2017 as circulated. **MOTION CARRIED.**

17-136 Business Arising From Minutes

Councillor J. Carey requested discussion on Minute 17-123 at the next Public Council Meeting.

17-137 Proclamation - Corrections Week May 7-13, 2017

Mayor Pender proclaimed May 7-17 Corrections Week.

17-138 Proclamation - Municipal Awareness Day May 10, 2017

Mayor Pender proclaimed May 10, 2017 Municipal Awareness Day.

17-139 Protective Services Stats for April 2017

Deputy Mayor Staeben presented the monthly activity report from the Protective Services Division.

17-140 Downtown Urban Design

On motion by Councillor K. Cormier, seconded by Councillor J. Carey, it is RESOLVED to approve change order # 1 submitted by AMEC Foster Wheeler to provide engineering services for the Downtown Urban Design Action Plan - Phase 1 and 2 at a cost of \$50,291.80 (HST included). **MOTION CARRIED.**

17-141 Hired Equipment Services

On motion by Councillor K. Cormier, seconded by Deputy Mayor B. Staeben, it is RESOLVED to accept staff's recommendation to accept the quotations for Hired Equipment rates as stated in the attached document for a seven month period (May 22 to December 21, 2017) on a standing offer basis. **MOTION CARRIED.**

17-142 Downtown Urban Design Action Plan (Heavy Civil) - Contract # 2017-16.

On motion by Councillor K. Cormier, seconded by Councillor M. Murphy, it is RESOLVED that Corner Brook City Council accept staff's recommendation to award the Downtown Urban Design Action Plan (Heavy Civil), Contract #2017-16 to West Coast Excavation & Equipment Company Ltd. for the amount of \$620,738.95 (hst included). **MOTION CARRIED.**

17-143 Nomination Day

On motion by Councillor M. Murphy, seconded by Councillor J. Carey, it is RESOLVED, in accordance with Section 14 of the Municipal Election Act, that the nomination period for the 2017 Municipal Election will be held on Thursday, 31 August 2017, from 8:00 a.m. to 8:00 p.m. **MOTION CARRIED.**

On motion by Councillor M. Murphy, seconded by Councillor T. Buckle, it is RESOLVED to hold an Advance Poll for the 2017 Municipal General Election on Saturday, 16 September 2017 from 8:00 am. to 8:00 p.m. **MOTION CARRIED.**

On motion by Councillor M. Murphy, seconded by Councillor K. Cormier, it is RESOLVED to appoint the Assistant City Clerk as the Alternate Returning Officer for the 2017 Municipal Election. **MOTION CARRIED.**

17-144 Information Sharing Agreement - Election NL

On motion by Deputy Mayor B. Staeben, seconded by Councillor T. Buckle, it is RESOLVED to approve execution of the Information Sharing Agreement between Elections Newfoundland and Labrador and the City of Corner Brook regarding the transmittal of information of the Provincial Voter's List. **MOTION CARRIED.**

17-145 New Zoning Map

On motion by Councillor J. Carey, seconded by Councillor M. Murphy, it is RESOLVED to authorize staff to carry out a public consultation process, as per section 14 of the Urban and Rural Planning Act, in order to seek public input and receive information with respect to the proposed Land Use Zoning Map C-

5, and Development Regulations Amendment DR17-03, to change the land use zoning of a parcel of land approximately 2.5 kms south of the Route 450 — Trans Canada Highway junction on the west side of the Trans-Canada Highway, from Rural to SolidWaste/Scrap Yard. **MOTION CARRIED.**

17-146 Municipal Plan Amendment P17-04 and Development Regulation Amendment DR17-04, - 47 Clarence Street -

On motion by Councillor M. Murphy, seconded by Councillor K. Cormier, it is RESOLVED that the Corner Brook City Council shall complete the proposed Municipal Plan Amendment MP17—04 and Development Regulations Amendment DR17-04 and shall submit them, along with the documentation with respect to the public consultation process, to the provincial planning office of the Department of Municipal Affairs for review and release to continue the process. **MOTION CARRIED.**

17-147 Home Base Business - 21 East Valley Rd

On motion by Councillor J. Carey, seconded by Councillor T. Buckle, it is RESOLVED, upon consideration of the matters as set out in accordance with Regulation 11, Discretionary Powers of Authority, Council in its discretion and as a result of the matters set out in this regulation; approve the application to operate a home based business office from the property located at 21 East Valley Road. **MOTION CARRIED.**

17-148 Nomenclature - Margaret Bowater Park Stage

On motion by Councillor M. Murphy, seconded by Councillor J. Carey, it is RESOLVED to name the band stand at Margaret Bowater Park the "Dick Nolan Performance Stage" in honour of Mr. Dick Nolan. **MOTION CARRIED.**

17-149 Records Retention Policy

On motion by Councillor T. Buckle, seconded by Deputy Mayor B. Staeben, it is RESOLVED to approve the following amendments to the Records Retention Schedule: Staffing-Job Postings/Announcements retention change from three (3) years to two (2) years All record series under section 3.7 Finances of the City Wide Retention Schedule that fall under the Income Tax Act be reduced from 8 years to 7 years. **MOTION CARRIED.**

ADJOURNMENT

There being no further business the meeting was adjourned at 7:35 p.m.



City Clerk

Mayor

A handwritten signature in black ink is written over the 'City Clerk' text. The signature is stylized and appears to be a cursive name.

A small, handwritten mark or signature is written over the 'Mayor' text. It is a short, diagonal stroke.