

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
VIDEO CONFERENCE  
MONDAY, 9 NOVEMBER, 2020 AT 7:00 PM**

**PRESENT:**

Mayor	J. Parsons	R. Cumby, City Manager
Councillors:	T. Buckle	D. Park, Director of Finance & Administration
	J. Carey	D. Charters, Director Community Engineering Development and Planning
	L. Chaisson	
	V. Granter	D. Burden, Director of Public Works, Water and Waste Water Services
	B. Staeben	M. Redmond, City Clerk

**Absent with Regrets: Deputy Mayor B. Griffin & T. Flynn, Director of Protective Services**

**20-145      Approval of Agenda**

On motion by Councillor J. Carey, seconded by Councillor V. Granter, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

**20-146      Approval of Minutes - Regular Meeting October 5, 2020**

On motion by Councillor V. Granter, seconded by Councillor T. Buckle, it is **RESOLVED** to approve the Minutes of the Regular Council Meeting of October 5, 2020. **MOTION CARRIED.**

**20-147      Confirmation of Minutes**

In accordance with the section 41(3) of the City of Corner Brook Act, "*Where a decision is made by the councillors at a privileged meeting, the decision, in order to be valid, shall be ratified at a public meeting of the council.*", the following minutes were brought forward for ratification and were motioned:

**RESOLVED** to ratify minute CC20-063: (Granter/Staeben)

**RESOLVED** to ratify minute CC20-065: (Granter/Carey)

**RESOLVED** to ratify minute CC20-066:(Granter/Buckle)

**RESOLVED** to ratify minute CC20-067:(Granter/Staeben)

**RESOLVED** to ratify minute CC20-069:(Granter/Carey)

**RESOLVED** to ratify minute CC20-070:(Granter/Staeben)

**RESOLVED** to ratify minute CC20-074:(Granter/Buckle)

**MOTION CARRIED on all minutes.**

**20-148      Business Arising From Minutes**

No items were brought forward.

- 20-149**      **Proclamations**  
Mayor J. Parsons announced that a proclamation was signed declaring **November 1 to NOVEMBER 11th, 2020** as **REMEMBRANCE PERIOD** in the City of Corner Brook.
- Mayor Parsons also reminded residents that the Legion will not be hosting a public ceremony this year due to COVID.
- 20-150**      **Traffic Signal Improvements at West St./ Main St. Change Order No. 4**  
On motion by Councillor T. Buckle, seconded by Councillor B. Staeben, it is **RESOLVED** to approve Change Order No. 4 between the Owner (City of Corner Brook) and Contractor (West Coast Excavating and Equipment Co. Ltd.) for the Traffic Signal Improvements at Main Street and West Street for an increase in Contract for \$25,981.82 (HST Included). **MOTION CARRIED.**
- 20-151**      **O'Connell Drive at Woodman's Avenue Culvert Replacement - Change Order No. 1**  
On motion by Councillor V. Granter, seconded by Councillor T. Buckle, it is **RESOLVED** to approve Change Order No. 1 between the Owner (City of Corner Brook) and the Contractor (West Coast Excavating and Equipment Ltd.) for a decrease in the Contract price of -\$34,799.00 HST Included. **MOTION CARRIED.**
- 20-152**      **O'Connell Drive at Woodman's Avenue Culvert Replacement - Amendment No. 2**  
On motion by Councillor V. Granter, seconded by Councillor T. Buckle, it is **RESOLVED** to approve amendment No. 2 between the Owner (City of Corner Brook) and the Consultant (Anderson Engineering) for the O'Connell Drive at Woodman's Avenue Culvert Replacement for an increase in the Prime Consultant Agreement of \$34,799.00 HST Included. **MOTION CARRIED.**
- 20-153**      **Supply of Phosphates for Corrosion Control**  
On motion by Councillor J. Carey, seconded by Councillor L. Chaisson, it is **RESOLVED** to award the one year standing offer contract for the supply of water treatment plant chemical phosphate to Shannon Chemical Corporation for the amount of \$71,760.00 USD (excise tax, duty, HST extra). **MOTION CARRIED.**
- 20-154**      **Assessment Review Commissioner Appointment**  
On motion by Councillor B. Staeben, seconded by Councillor T. Buckle, it is **RESOLVED** to appoint Mr. Dennis Waterman as the Assessment Review Commissioner for 2021. **MOTION CARRIED.**

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**20-155      Proposal - Municipal and Mill Wastewater Co-treatment Investigation with CBP&P**

On motion by Councillor L. Chaisson, seconded by Councillor J. Carey, it is **RESOLVED** to award the Wastewater Co-Treatment Investigation project to CBCL Ltd. for the estimated cost of \$112,500 (plus HST). **MOTION CARRIED.**

**20-156      Discretionary Use- 14 Wheelers Rd - Home Base Office**

On motion by Councillor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** to approve the application to operate a home based business office from the dwelling located at 14 Wheeler's Road in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

**20-157      Purchase & Sale Agreement - 36 Water Street**

On motion by Councillor B. Staeben, seconded by Councillor V. Granter, it is **RESOLVED** to approve the execution of the purchase and sale agreement between the City of Corner Brook and the owner of 36 Water Street for City land on Water Street. **MOTION CARRIED.**

**20-158      Committee Appointments 2020-2021**

On motion by Councillor J. Carey, seconded by Councillor V. Granter, it is **RESOLVED** to approve the following Committee appointments for the period Nov 2020 to Oct 2021:

**Leads:**

Development and Planning: Councillor L. Chaisson  
Public Safety: Councillor J. Carey  
Public Works: Councillor V. Granter  
Recreation and Tourism: Councillor T. Buckle  
Capital Projects: Deputy Mayor B. Griffin

**Standing Committees:**

Finance and Administration: Councillor B. Staeben

**Advisory Committees:**

Accessibility and Inclusiveness Community Committee: Councillor L. Chaisson and Councillor V. Granter  
Community Partners Committee: Mayor Parsons  
Youth Advisory Committee: Councillor L. Chaisson

**Special Committees:**

Regional Aquatic Centre Governance Committee: Councillor B. Staeben

**Outside Appointments:**

Western Regional Waste Management: Councillor B. Staeben and Councillor J. Carey

Rotary Arts: Councillor V. Granter

Great Humber Joint Council: Councillor J. Carey, Councillor T. Buckle

Corner Brook Port Corporation: Mayor Parsons

Deer Lake Airport Authority: Deputy Mayor B. Griffin

**MOTION CARRIED.**

**20-159 City Manager Report**

The City Manager reported that he approved a proposed change order of the Retainment Structure on 90 Broadway in the amount of \$10,902.00

**ADJOURNMENT**

The meeting was adjourned at 7:38 p.m.

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City Clerk

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Mayor