

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
COUNCIL CHAMBERS, CITY HALL  
MONDAY, 21 JANUARY, 2019 AT 7:00 PM**

**PRESENT:**

Mayor	J. Parsons	D. Park, Acting City Manager
Deputy Mayor	B. Griffin	D. Charters, Director Community Engineering Development and Planning
Councillors:	T. Buckle	T. Flynn, Director of Protective Services
	J. Carey	D. Burden, Director of Public Works, Water and Waste Water Services
	L. Chaisson	M. Redmond, City Clerk
	V. Granter	B. Tibbo, Seargent-At-Arms
	B. Staeben	

CALL MEETING TO ORDER

APPROVALS

**19-01      Approval of Agenda**

On motion by Councillor V. Granter, seconded by Councillor B. Staeben, it is **RESOLVED** to approve the agenda as circulated with the removal of the item 9.1 - Out of Jurisdiction Response. **MOTION CARRIED.**

**19-02      Approval of Minutes - December 10, 2018**

On motion by Councillor B. Staeben, seconded by Councillor L. Chaisson, it is **RESOLVED** to approve the Minutes of the Regular Council Meeting of December 10th, 2018, as presented. **MOTION CARRIED.**

**19-03      Confirmation of Minutes - January 7th and 14th, 2019**

***Council in Committee - January 7, 2019***

On motion by Councillor L. Chaisson, seconded by Councillor B. Staeben, it is **RESOLVED** to ratify minute CC19-001 - Approval of Agenda. **MOTION CARRIED.**

On motion by Councillor L. Chaisson, seconded by Deputy Mayor B. Griffin, it is **RESOLVED** to ratify minute CC19-002 - Conflict of Interest - Councillors Staeben and Carey were declared in a conflict of interest on the agenda item Crown Land Application - Proposed Organic Waste Processing Site. **MOTION CARRIED.**

On motion by Councillor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** to ratify minute CC19-003 - Crown Land Application - Proposed Organic Waste Processing Site. **MOTION CARRIED.**

***Council in Committee - January 14, 2019***

On motion by Councillor L. Chaisson, seconded by Councillor B. Staeben, it is **RESOLVED** to ratify minute CC19-005 - Approval of Agenda. **MOTION CARRIED.**

On motion by Councillor L. Chaisson, seconded by Deputy Mayor B. Griffin, it is **RESOLVED** to ratify minute CC19-007 - Approve the execution of the Employment Contract between the Corner Brook City Council and Rodney Cumby for the City Manager position. **MOTION CARRIED.**

On motion by Councillor L. Chaisson, seconded by Councillor B. Staeben, it is **FURTHER RESOLVED** to ratify minute CC19-007 - to appoint Rodney Cumby as the City Manager based upon the terms and conditions outlined in the employment contract. **MOTION CARRIED.**

#### BUSINESS ARISING FROM MINUTES

**19-04**      **Business Arising From Minutes**

No items were brought forward.

#### CORRESPONDENCE/PROCLAMATIONS/PETITIONS/

**19-05**      **Tax Bill 2019**

Council B. Staeben reported that property tax bills for 2019 are in the mail and reminded property owners that the discount date for payment of taxes is February 28, 2019 for property tax and March 29 for business tax.

**19-06**      **Snowclearing Update**

Councillor T. Buckle reminded residents of the importance of taking safety precautions during snow clearing operations.

**19-07**      **Proclamation - Eating Disorder Awareness Week**

Mayor J. Parsons advised that a proclamation was signed along with a flag raising for "Eating Disorder Awareness Week", February 1-7, 2019.

**19-08**      **STAR Program Update**

Councillor V. Granter announced that Mr. Stelman Flynn and Mr. Craig Borden were elected to the newly formed Strategic Tourism for Areas and Regions Committee (STAR).

He also announced the Star Committee is inviting the public to participate in public consultation sessions at one of the following locations: January 30th – North Shore Public Session January 31st – South Shore Public Session February 5th – Corner Brook Public Session February 28th – Visualization and Idea Generating Session.

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TENDERS/PROCUREMENT/RFP

- 19-09**      **Digital Emergency Notification System**  
On motion by Councillor V. Granter seconded by Councillor J. Carey, it is **RESOLVED** that the City of Corner Brook proceed with the purchase of a 3-year subscription to the CivicReady software-as-a-service Mass Notification System for a total of \$24,892.95 plus HST. **MOTION CARRIED.**
- 19-10**      **Virtualization Solution**  
On motion by Councillor B. Staeben seconded by Councillor T. Buckle, it is **RESOLVED** to approve the awarding of the Request for Proposals (RFP) for the Supply and Installation of Virtualization Software, Storage and Severs to OnX Enterprise Solutions at a cost of \$79,163.69 HST included. **MOTION CARRIED.**

LAND MANAGEMENT

- 19-11**      **Lease - Gearyville Road**  
On motion by Councillor J. Carey, seconded by Councillor B. Staeben, it is **RESOLVED** to approve the execution of the attached lease agreement with the resident for 54m<sup>2</sup> (581ft<sup>2</sup>) with 6m (20ft) frontage of City land located across from 710 Gearyville Road. **MOTION CARRIED.**

REPORTS

- 19-12**      **Council Travel**  
As per the City of Corner Brook Council Remuneration and Reimbursement Regulation, Councillor J. Carey presented a summary of Council travel expenses from July to December, 2018, for information.
- 19-13**      **Protective Services Monthly Report**  
Councillor L. Chaisson presented the monthly statistical report from the Protective Services Department for December 2018, for information.

MUNICIPAL PLAN AND DEVELOPMENT REGULATION AMENDMENT

- 19-14**      **MP18-09 & DR18-09 - ATV/Snowmobile Trails -- Planning Act 16-19- Adoption to Plan, Public Hearing & Retention of Hearing Commissioner**  
On motion by Councillor T. Buckle, seconded by Councillor J. Carey, it is **RESOLVED** for Council to adopt Municipal Plan - Development Regulations Amendment 18-09 as proposed, as per the *Urban and Rural Planning Act s.16*. **MOTION CARRIED.**
- On motion by Councillor T. Buckle, seconded by Councillor L. Chaisson it is further **RESOLVED** to advertise a Notice of Adoption to schedule a public hearing, as well as to retain a Hearing Commissioner and Assistant as

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necessary, to facilitate and report on the public hearing as per the *Urban and Rural Planning Act s. 5.17-19*. **MOTION CARRIED.**

**19-15**      **Municipal Plan and Development Regulation Amendment 19-01  
(Former CBC Lot)**

On motion by Deputy Mayor B. Griffin, seconded by Councillor J. Carey, it is **RESOLVED** to authorize staff to carry out a public consultation process, as per section 14 of the *Urban and Rural Planning Act, 2000* (URPA) in order to seek public input with respect to the proposed Municipal Plan Amendment MP19-01 and Development Regulations Amendment DR19-01, being mapping amendments to the 2012 Integrated Municipal Sustainability Plan - Generalized Future Land Use Maps A&B, and the 2012 Development Regulations - Land Use Zoning Map C2. **MOTION CARRIED.**

REGULATION/POLICY

**19-16**      **Out of Jurisdiction Policy**

Item was removed from agenda. To be brought forward to a Briefing Session for further consideration.

ADJOURNMENT

The meeting adjourned at 7:52 p.m.



City Clerk

Mayor