

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
VIDEO CONFERENCE  
MONDAY, 20 JULY, 2020 AT 12:30 PM**

**PRESENT:**

Mayor	J. Parsons	D. Park, Director of Finance & Administration
Deputy Mayor	B. Griffin	D. Charters, Director of Community Engineering Development and Planning
Councillors:	T. Buckle	D. Burden, Director of Public Works, Water and Waste Water Services
	J. Carey	Water Services
	L. Chaisson	M. Redmond, City Clerk
	V. Granter	
	B. Staeben	

Absent with Regrets: R. Cumby, City Manager and T. Flynn, Director of Protective Services

The meeting was called to order at 12:30 p.m.

**20-91      Approval of Agenda**

On motion by Councillor V. Granter, seconded by Councillor J. Carey, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

**20-92      Approval of Minutes**

On motion by Deputy Mayor B. Griffin, seconded by Councillor B. Staeben, it is **RESOLVED** to approve the Minutes of the Regular Council Meeting of June 22, 2020 as presented. **MOTION CARRIED.**

**20-93      Confirmation of Minutes**

In accordance with Section 41(3) of the City of Corner Brook Act, the following motions were brought forward for ratification:

- CC18-007 - Bear Head Road Slope Stabilization and Reconstruction - Additional Work(**Buckle/Staeben**)
- CC19-027 - Approval of Agenda(**Buckle/Griffin**)
- CC19-028 - Conflict of Interest (**Buckle/Staeben**)
- CC19-030 - Prime Consultant Agreement - Independent Review of Slope Assessment and Construction, Bear Head Road(**Buckle/Staeben**)
- CC19-069 - ICP Project Submission List (**Buckle/Griffin**)
- CC19-100 - Borrowing Approval - Corner Brook Port Corporation(**Buckle/Carey**)
- CC20-001 - Approval of Agenda (**Buckle/Staeben**)
- CC20-003 - Land Sale 51 Lundrigan Drive(**Buckle/Griffin**)
- CC20-004 - Memorandum of Understanding- Recreation Center(**Buckle/Staeben**)
- CC20-005 - Geological Study to Support Aspiring Geo-Park(**Buckle/Granter**)
- COW20-18 - Approval of Agenda(**Buckle/Griffin**)

CC20-031 - Approval of Agenda(**Buckle/Granter**)  
CC20-034 - RFP - Hilliard's Road & O'Connell Drive(**Buckle/Griffin**)  
CC20-035 - RFP - Corporal Pinksen Memorial Drive & Grenfell Drive(**Buckle/Granter**)  
CC20-036 - RFP - Old Humber Road(**Buckle/Staeben**)  
CC20-037 - Interest Relief Request(**Buckle/Griffin**)  
CC20-039 - RFD Salto's Rent Relief Request(**Buckle/Griffin**)

**20-94**      **Business Arising From Minutes**

At the request of Councillor Chaisson the follow update was provided on the paving program

- The Director of PWWW reported 75% of the waterline cuts have been completed. The remaining cuts should be completed within the next ten days.
- The Director of CEDP reported regular paving program is scheduled to commence on July 21, 2020

At the request of Councillor Chaisson the following update was provided on the recreation center:

- The Director of CEDP reported a draft Request for Proposal (RFP) has been finalized and is currently being reviewed. The RFP is expected to be issued August 3, 2020.
- Mayor Parsons reported a meeting of the Governance Committee is being scheduled. He further commented that reports on the status of the Recreation Center will be placed as a standing item on the agenda for briefing items.

**20-95**      **Corner Brook Transit Operation**

On motion by Councillor J. Carey, seconded by Councillor B. Staeben, it is **RESOLVED** to postpone a vote on the resolution to the next Public Council Meeting. **MOTION CARRIED.**

**20-96**      **Auctioneer Services**

On motion by Councillor V. Granter, seconded by Councillor T. Buckle, it is **RESOLVED** to accept the quotations from Ritchie Brothers for Auctioneer Services as 9% of total sold + \$65 per item for lien check for the period of July, 2020 — July, 2022 on an as needed basis. **MOTION CARRIED.**

**20-97**      **2019 Financial Statements**

On motion by Councillor B. Staeben, seconded by Councillor J. Carey, it is **RESOLVED** that the Council of the City of Corner Brook approve the 2019 audited financial statements of the City of Corner Brook as attached. **MOTION CARRIED.**

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**20-98      Youth Advisory Committee- Signs of Hope**

Councillor Chaisson reported that the Youth Advisory Committee has commenced a campaign called "Signs Of Hope" for the month of July. The campaign includes a contest for residents whereby residents are encouraged to find the 5 different signs of hope, posted throughout the City. Residents can post photos of the signs with the social media hashtag "#CBKindness" and they get a chance to win a \$25 gift card from a local Corner Brook business.

**20-99      Discretionary Use - Home Base Business 51 West Valley Rd**

On motion by Councillor J. Carey, seconded by Councillor L. Chaisson, it is **RESOLVED** to approve the application to operate a home based business (What's Underneath) from the dwelling located at 51 West Valley Road in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

**ADJOURNMENT**

The meeting adjourned at 1:08 p.m.



City Clerk

Mayor

