

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
VIDEO CONFERENCE  
MONDAY, 7 DECEMBER, 2020 AT 7:00 PM**

**PRESENT:**

Mayor	J. Parsons	R. Cumby, City Manager
Deputy Mayor	B. Griffin	D. Park, Director of Finance & Administration
Councillors:	T. Buckle	D. Charters, Director Community Engineering Development and Planning
	J. Carey	T. Flynn, Director of Protective Services
	L. Chaisson	D. Burden, Director of Public Works, Water and Waste Water Services
	V. Granter	M. Redmond, City Clerk
	B. Staeben	

Meeting was called to order at 7:00 p.m.

**20-160      Approval of Agenda**

Prior to the approval of the agenda, a moment of silence was held in memory of Ray Baird.

On motion by Councillor V. Granter, seconded by Councillor T. Buckle, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

**20-161      Approval of Minutes - Regular Meeting November 9**

On motion by Deputy Mayor B. Griffin, seconded by Councillor L. Chaisson, it is **RESOLVED** to approve the Minutes of the Regular Council Meeting of November 9, 2020 as presented. **MOTION CARRIED.**

**20-162      Business Arising From Minutes**

No items were brought forward.

**20-163      IR - Adopt a Hydrant 2020-21**

Councillor J. Carey announced that the "Adopt-a-Hydrant" contest for 2020-21 will run from December 16th, 2020 to March 31, 2021. Participants can register online through the website, on the phone or at the customer service desk at City Hall. Registered participants need to clear their hydrant after each snowfall, which will be monitored and inspected by the Fire Department and City Hydrant Clearing Staff. The 2020 contest winner will be announced on December 16th.

**20-164      Proclamations**

Mayor Parsons announced that the following proclamation was declared:

- **DECEMBER 7TH, 2020** was declared to be **Red Ribbon Day** in **Corner Brook**

**20-165      2020-30 LED Light Tower**

On motion by Councillor V. Granter, seconded by Councillor J. Carey, it is **RESOLVED** to award the tender for the supply of the LED light tower to United Rentals for the amount of \$14,432.29 (plus HST). **MOTION CARRIED.**

**20-166      City Hall Concrete Sill Repairs**

Councillor V. Granter disclosed that he may be in a conflict of interest due to his employment.

**On motion by Councillor J. Carey, seconded by Councillor L. Chaisson, it is RESOLVED that Councillor V. Granter is not in a conflict of interest. MOTION CARRIED.**

On motion by Councillor T. Buckle, seconded by Deputy Mayor B. Griffin, it is **RESOLVED** to award the quotation for City Hall Concrete Sill Repairs to Brook Construction for the amount of \$27,485.00 (HST included). **MOTION CARRIED.**

**20-167      City of Corner Brook Storm Sewer Assessment**

On motion by Deputy Mayor B. Griffin, seconded by Councillor T. Buckle, it is **RESOLVED** to award the contract for the Storm Sewer Assessment project to SNC-Lavalin Inc. for the estimated cost of \$62,000.00 (plus HST). **MOTION CARRIED.**

**20-168      Asphalt Paving Program Change Order No. 1**

On motion by Councillor L. Chaisson, seconded by Councillor T. Buckle, it is **RESOLVED** to approve change order no. 1 between the Owner (City of Corner Brook) and the Contractor (Marine Contractors Inc.) for an increase in the contract price of \$198,766.23 (HST included). **MOTION CARRIED.**

**20-169      Gale/Cochrane Street Waterline Replacement Change Order No. 3**

On motion by Councillor J. Carey, seconded by Councillor B. Staeben, it is **RESOLVED** to approve the contract change order No. 3 between the Owner (City of Corner Brook) and Contractor (Marine Contractors Inc.) for the Gale Cochrane Waterline Replacement for an increase in contract of \$37,994.85 (HST included). **MOTION CARRIED.**

**20-170      Georgetown Road Water Lateral Replacement - Change Order No. 4**

On motion by Councillor T. Buckle, seconded by Councillor B. Staeben, it is **RESOLVED** to approve the contract change order No. 4 between the Owner (City of Corner Brook) and Contractor (West Coast Excavating and Equipment Co. Ltd.) for the Georgetown Road Water Lateral Replacement for an increase in contract price of \$46,296.36 (HST included). **MOTION CARRIED.**

**20-171**     **Hired Equipment**

On motion by Councillor V. Granter, seconded by Councillor T. Buckle, it is **RESOLVED** to accept the quotations for Hired Equipment Services as presented for a seven month period (December 22nd, 2020 to May 21, 2021) on a standing offer basis. **MOTION CARRIED.**

**20-172**     **Discretionary Use - 30 Fords Rd - Home Base Office**

On motion by Councillor L. Chaisson, seconded by Councillor T. Buckle, it is **RESOLVED** to approve the application to operate a home based business office from the dwelling located at 30 Ford's Road in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

**20-173**     **Property Markers Policy Amendment**

On motion by Councillor V. Granter, seconded by Councillor B. Staeben, it is **RESOLVED** to postpone the motion to replace the Property Markers Policy Number 06-02-04 in order to clarify the acceptable materials for property markers to the next Committee of the Whole Meeting. **MOTION CARRIED.**

**20-174**     **Delegation of Authorities**

The City Manager reported on a number of change order's that he recently executed as per the authority granted by minute of Council 18-223 regarding the Georgetown Road Water Lateral Replacement and the Concept Design for City Hall Planters.

**20-175**     **Budget Speech**

Councillor B. Staeben presented the budget for 2021.

On motion by Councillor B. Staeben, seconded by Councillor J. Carey, it is **RESOLVED** to approve the tax rates for the 2021 taxation year. **MOTION CARRIED.**

On motion by Councillor B. Staeben, seconded by J. Carey, it is **FURTHER RESOLVED** to approve the tax schedule of rates and fee to take effect on January 1, 2021. **MOTION CARRIED.**

On motion by Councillor B. Staeben, seconded by Councillor T. Buckle, it is **FURTHER RESOLVED** to approve an annual rate of interest of 10.5% to be levied on all past due taxes and accounts receivable on a monthly basis in 2021. **MOTION CARRIED.**

On motion by Councillor B. Staeben, seconded by Councillor V. Granter, it is **FURTHER RESOLVED** to approve the 2021 budget with operating revenues and expenditures totaling \$35,435,300. **MOTION CARRIED.**

**20-177**     **Reverse Parade**

Councillor T. Buckle reminded residents of the Reverse Parade on 12 December, 2020.

**20-178**     **Christmas Waste Program**

It was announced that the Christmas Waste Program will start on December 28th and will run for 7 days at the Civic Centre Parking Lot.

**20-179**     **Christmas Tree Collection**

Christmas tree collection will begin the week of January 11th and tree will be collected on regular garbage day.

**ADJOURNMENT**

The meeting adjourned at 8:03 p.m.

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City Clerk

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Mayor