

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
VIDEO CONFERENCE  
MONDAY, 15 FEBRUARY, 2021 AT 7:00 PM**

**PRESENT:**

Mayor	J. Parsons	R. Cumby, City Manager
Councillors:	T. Buckle	D. Park, Director of Finance & Administration
	J. Carey	D. Charters, Director Community Engineering Development and Planning
	L. Chaisson	T. Flynn, Director of Protective Services
	V. Granter	D. Burden, Director of Public Works, Water and Waste Water Services
	B. Staeben	M. Redmond, City Clerk

**Absent with Regrets: Deputy Mayor B. Griffin**

The meeting was called to order at 5:30 p.m.

**21-14      Approval of Agenda**

On motion by Councillor V. Granter, seconded by J. Carey, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

**21-15      Approval of Minutes [Regular Meeting - January 25, 2021]**

On motion by Councillor B. Staeben, seconded by Councillor T. Buckle, it is **RESOLVED** to approve the Minutes of the Regular Council Meeting of January 25, 2021 as presented. **MOTION CARRIED.**

**21-16      Business Arising From Minutes**

The Director of Public Works, Water and Wastewater advised that delays have been encountered with completing ice rinks due to weather and the pandemic. Crews hope to resume work as soon as time allows. The Director of Finance and Administration advised that the City is still looking for volunteer groups to take ownership of the Basha Pitch rink.

**21-17      Elizabeth Street Water Pumping Station Upgrade**

On motion by Councillor J. Carey, seconded by Councillor V. Granter, it is **RESOLVED** to authorize staff to submit the Elizabeth Street Water Pumping Station Upgrade project for the 2021-2022 Municipal Infrastructure Program at a cost of \$614,000. **MOTION CARRIED.**

**21-18      Multi-Year Balances**

On motion by Councillor J. Carey, seconded by Councillor L. Chaisson, it is **RESOLVED** to approve the reallocation of approximately \$82,000 of surplus funding from the 2017-20 multiyear capital works program towards the Gale

Cochrane Streets Substandard Waterline Replacement project. **MOTION CARRIED.**

- 21-19**      **Gale Cochrane Street Waterline Replacement - Change Order No. 5**  
On motion by Councillor V. Granter, seconded by Councillor T. Buckle, it is **RESOLVED** to approve the contract Change Order No. 5 between the Owner (City of Corner Brook) and Contractor (Marine Contractors Inc.) for the Gale Cochrane Waterline Replacement for an increase in Contract for \$25,217.59 (HST included). **MOTION CARRIED.**
- 21-20**      **IMSP and DR 2022 Project- Consulting Services for the City of Corner Brook**  
On motion by Councillor L. Chaisson seconded by Councillor J. Carey, it is **RESOLVED** to award the consulting services contract for the IMSP and DR 2022 project to Upland Planning and Design Inc. for the estimated cost of \$99,107.00 (HST included). **MOTION CARRIED.**
- 21-21**      **Discretionary Use - 175 Georgetown Rd**  
On motion by Councillor L. Chaisson, seconded by Councillor T. Buckle, it is **RESOLVED** to approve the application to operate a home based business from the dwelling located at 175 Georgetown Road in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**
- 21-22**      **Discretionary Use - 29 Park Dr**  
On motion by Councillor V. Granter, seconded by Councillor L. Chaisson, it is **RESOLVED** to approve the application to operate a home based business from the dwelling located at 29 Park Drive in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**
- 21-23**      **Collective Agreement - 768**  
On motion by Councillor B. Staeben, seconded by Councillor J. Carey, it is **RESOLVED** to approve the ratification of the Labour Agreement with the Canadian Union of Public Employees for the period ended December 31, 2024. **MOTION CARRIED.**
- 21-24**      **Personnel- Non Union wage increase**  
On motion by Councillor B. Staeben, seconded by Councillor L. Chaisson, it is **RESOLVED** to approve annual wages increases for non-union employees of 2% each year for 2021-2024. **MOTION CARRIED.**
- 21-25**      **Lease Agreement - 55 West Street**  
On motion by Councillor T. Buckle, seconded by Councillor J. Carey, it is **RESOLVED** to approve the request to amend the lease agreement of the

property owner of 55 West Street dated May 27, 2019 to reduce the required City parking spots from 10 to 8. **MOTION CARRIED.**

**21-26**      **Recreation Update - Winter Carnival Holiday Activities**

Councillor T. Buckle presented an update on the 2021 Winter Carnival. Events are scheduled on the civic holiday (February 22, 2021). Residents are encouraged to participate in Winter Carnival activities.

**21-27**      **City Manager Report**

The City Manager reported that he has signed off on the following agreements in accordance with Motion 18-223 - Delegation of Authority:

- Investigation into Concrete Sills at City Hall - \$3,413.20
- Woodman's Avenue Culvert Replacement- Change Order 5- \$6,072

There was an inquiry regarding any warranties attached to the City Hall Concrete Sills project. The Director of Community Engineering Development and Planning agreed to investigate and provide a report to Council.

The City Manager further reported that approval has been granted to 103 Search and Rescue Squadron, 9 Wing Gander to conduct a low level Cormorant Helicopter search exercise in the Corner Brook region during the period February 24 to March 5, 2021.

**21-28**      **COVID-19 Update**

The City Manager provided an update regarding City operations under the current COVID-19 Public Health Guidelines:

- City Hall, Civic Centre, Public Works Depot, Fire Hall and the Water Treatment Plant are all closed to the public.
- Outdoor playgrounds are closed but the trail network remains open.
- Garbage collection will occur as regular scheduled. Transit operations will continue with no more than 4 riders at one time.

**21-29**      **Alternate Voting options**

On motion by Councillor B. Staeben, seconded by Councillor J. Carey, it is **RESOLVED** to authorize staff to investigate a Vote by Mail process for the municipal general election. **MOTION CARRIED.**

**ADJOURNMENT**

The meeting adjourned at 6:37 p.m.

---

City Clerk

---

Mayor