

Election Workers Needed:

The City of Corner Brook is seeking Deputy Returning Officers, Poll Clerks and other election official positions for the upcoming 2021 Municipal Elections. The 2021 Municipal Election will take place on **Tuesday, September 28, 2021**.

Qualifications

Experience working Federal, Provincial or Municipal elections would be an asset.

- Must be a Canadian citizen
- Must be 18 years of age or older on election day
- Have experience in dealing with the public.
- Be tactful and exercise good judgement.
- Have experience in receiving, understanding and recording personal information from the general public and in completing paperwork or forms.

PRINCIPLE TASKS

- Make sure the polling station opens and closes on time
- Set up poll with necessary supplies
- Verify electors' ID
- Issue a ballot to the elector and communicate instructions to follow
- Complete required paperwork to record that an elector has voted
- Manage the custody of ballots and ballot boxes
- Count ballots, complete required forms and communicate results to Returning Officer
- Return the ballot box and related material to the returning officer once all ballots have been counted and required documentation completed.

You would be INELIGIBLE to be an election worker in the municipal election if you are:

- (a) a councillor for the municipality in which the election is being held;
- (b) a person who has been found guilty of an offence related to an election under this Act or a former Act;

(c) a person who intends to be nominated or is nominated to be a candidate in the municipality in which the election is being held; and

(d) a person who is, voluntarily or for pay, working or intending to work on the campaign of a candidate in the election.

Please Contact

elections@cornerbrook.com

637-1534 or 637-1535