



## **CITY OF CORNER BROOK**

**Dear Sir\Madam:**

I have been directed by His Worship the Mayor to summon you to a Regular Meeting of the Corner Brook City Council, to be held on Monday, February 28, 2022 at **7:00 P.M. Council Chambers.**

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CITY CLERK

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	<b>1 CALL MEETING TO ORDER</b>
	<b>2 APPROVALS</b>
	2.1 Approval of Agenda
3 - 12	2.2 Approval of Minutes (Committee of the Whole Meeting - Feb 7_2022 and Public Meeting - 24 January 2022)
13	2.3 Confirmation of Minutes
	<b>3 BUSINESS ARISING FROM MINUTES</b>
	3.1 Business Arising From Minutes
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37 - 41	6.1 Crown Land Application - Land adjacent to 572 O'Connell Drive
	<b>7 ADJOURNMENT</b>



**MINUTES OF A COMMITTEE OF THE WHOLE MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
VIA VIDEO CONFERENCE  
MONDAY, 7 FEBRUARY, 2022 AT 7:00 PM**

<b>PRESENT:</b>		
Mayor	J. Parsons	R. Cumby, City Manager
Deputy Mayor	L. Chaisson	D. Charters, Director Community Engineering Development and Planning
Councillors:	P. Gill	T. Flynn, Director of Protective Services
	V. Granter	D. Burden, Director of Public Works, Water and Waste Water Services
	B. Griffin	M. Redmond, City Clerk
	P. Keeping	
	C. Pender	<b>Director of Finance and Adm position vacant</b>

**COW22-001      Approval of Agenda**

On motion by Councillor Granter seconded by Councillor L Chaisson, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

**COW22-002      Approval of Minutes**

On motion by Councillor C. Pender, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** to approve the minute of the Regular Meeting of January 24, 2022. **MOTION CARRIED.**

**COW22-003      Business Arising From Minutes**

There was no items brought forward

**COW22-004      Proclamations and Events**

Mayor Parsons announced that a proclamation was signed declaring February 1st-February 7th, 2022 as Eating Disorder Week in the City of Corner Brook.

**COW22-005      Public Works, Water, and Wastewater Report**

Councillor V. Granter provided an update from Public Works, Water and Wastewater as follows:

- Some budget lines were over budget for 2021 but overall PWWW will be close to budget for 2021;
- Over 800 inquiries were made to PWWW in January 2022, the majority of which were snow-clearing related;
- New rink constructed on Wellington Street basketball court and is open from 8am-10pm each day weather permitting;
- Still waiting on 4 light-duty pick up trucks that were ordered a year ago;
- New street sweeper to be delivered in March 2022 in time for spring clean up;

- Chemical costs are increasing from suppliers at the Water Treatment Plant;
- Several staff will be attending the NL Government Clean Water Conference in March, including the Director of PWWW and the Superintendent of Water & Wastewater
- Snow clearing in 2022 has been expensive due to the freeze and thaw weather conditions;
- Sidewalk presentation that was scheduled to be presented in Spring.

There was some discussion regarding lighting at the new skating rink. The Director of Public Works and Waterwaster commented some lighting will be installed surrounding the perimeter of the fence at the rink.

**COW22-006 Rent Relief**

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** to approve rent relief to Saltos and the Corner Brook Curling Club retroactive to December 20, 2021 until the tenants are permitted to return to normal operations. **MOTION CARRIED.**

**COW22-007 Valley View Estates - Public Consultation MP/DR21-02 - Proposed IMSP/DR Mapping changes –**

On motion by Councillor P. Gill, seconded by Councillor C. Pender, it is **RESOLVED** to authorize staff to carry out a public consultation process, as per section 14 of the *Urban and Rural Planning Act, 2000 (URPA)* in order to seek public input and receive information with respect to the proposed Municipal Plan Amendment MP 21-02 and Development Regulation Amendment DR 21-02 Map Amendments to permit include a Mini Home Subdivision with public benefits including:

- a parking lot for the George Daddy Dawe Memorial Soccer Pitch,
- Residential Medium Density lots,
- changing the zoning of the soccer pitch to Community Service zone; and
- consolidating Open Space areas.

**MOTION CARRIED.**

**COW22-008 Corner Brook Transit Route Changes**

Deputy Mayor L. Chaisson provided an update on the implementation of transit route changes. She commented the revised routes are designed to facilitate transit service to the new Long Term Care Centre and Acute Care Hospital.

All changes will be communicated, especially for those riders impacted by the change in routes.

**COW22-009 Hotspot Parking Transit and Taxi App Pilot**

On motion by Councillor P. Keeping, seconded by Councillor C. Pender, it is **RESOLVED** to approve a one (1) year pilot program with Hotspot to provide parking, transit, taxi services. **MOTION CARRIED.**

**COW22-010 Fire Emergency Services Agreement - Humber Valley Resort**

**Councillor C. Pender declared a Conflict of Interest on this agenda item as one of the proponents of the Board of Directors of the Humber Valley Resort contributed to his election campaign.**

On motion by Councillor B. Griffin, seconded by Councillor P. Gill, it is **RESOLVED** to approve the agreement to provide Fire Emergency Services to the Humber Valley Resort, for the prescribed annual Standby Allocation Fee, plus all applicable response charges as outlined in the agreement attachment hereto, until December 31, 2024. **(Councillor Keeping, Granter and Deputy Mayor Chaisson voted against the motion). TIE VOTE. MOTION DEFEATED**

**ADJOURNMENT**

The meeting adjourned at 8:03 p.m.

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City Clerk

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Mayor



**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
VIDEO CONFERENCE  
MONDAY, 24 JANUARY, 2022 AT 7:00 PM**

**PRESENT:**

Mayor	J. Parsons	R. Cumby, City Manager
Deputy Mayor	L. Chaisson	D. Park, Director of Finance & Administration
Councillors:	P. Gill	D. Charters, Director Community Engineering Development and Planning
	V. Granter	T. Flynn, Director of Protective Services
	B. Griffin	D. Burden, Director of Public Works, Water and Waste Water Services
	P. Keeping	M. Redmond, City Clerk
	C. Pender	

**22-001 Approval of Agenda**

On motion by Councillor C. Pender, seconded by Councillor V. Granter, it is **RESOLVED** to approve the agenda as circulated with the following additions:

- 4.2 Fireworks Policy
- 5.3 Community Partners Update

**MOTION CARRIED.**

**22-002 Approval of Minutes (Regular Council Meeting - 13 December 2021 and 24 December 2021)**

On motion by Councillor B. Griffin, seconded by Councillor L. Chaisson, it is **RESOLVED** to approve the Minutes of the Regular Council Meeting of 13 December and 24 December 2021 as presented. **MOTION CARRIED.**

**22-003 Confirmation of Minutes**

In accordance with section 41(3) of the City of Corner Brook Act, "Where a decision is made by the councillors at a privileged meeting, the decision, in order to be valid, shall be ratified at a public meeting of the council., the following resolutions were brought forward for ratification and were motioned:

It is **RESOLVED** to ratify Minute CC21-010 - **[Granter/Chaisson]**.

It is **RESOLVED** to ratify Minute CC21-012 - **[Granter/Chaisson]**.

It is **RESOLVED** to ratify Minute CC21-031 - **[Granter/Chaisson]**.

It is **RESOLVED** to ratify Minute CC21-037 - **[Granter/Gill]**.

**MOTION CARRIED ON ALL MINUTES.**

**22-004 Business Arising From Minutes**

No items were brought forward.

**22-005 Protective Services Statistics for month of December 2021**

Councillor B. Griffin provided an update on the Protective Services Statistics for the month of December as follows:

- Municipal Enforcement received 80 calls for service
- Corner Brook Fire Department received 42 calls for service
- The Cbfd Fire Prevention Inspector conducted 11 commercial inspections and 3 home oxygen inspections
- PSAP received a total of 5300 calls, 2624 calls of which were transferred 911 calls

**22-006 Fireworks Policy**

There was some discussion regarding the use of fireworks in the City, particularly during New Years and other holidays. It was agreed to have staff review policy and/or regulations for residential fireworks.

**22-007 Engineering, Development and Planning Updates**

Councillor P. Gill provided an update from Engineering, Development and Planning on the following projects:

- City Hall Heat Pumps - expecting delivery of one unit in march, two other units are not expected until late this year due to delays
- Corner Brook Regional Recreation Centre - finalizing the contract with Pomerleau
- 2022 Asphalt Program - a presentation is expected to come to council in early spring
- St. Mary's Brook Culvert - Phase 2 - final work and cleanup to be done in the spring
- Multi Year Capital Projects - most projects are in the design stage and construction on the retaining walls is expected in the spring
- Mount Bernard Avenue Rebuild Project - construction to begin spring 2022 and expected completion is fall 2023
- The Great Trail Project - Phase 1 - construction expected to begin in the summer
- Other Development and Planning projects such as the Acute Care Hospital are on schedule, the SPCA facility is expected to open in March and other projects are progressing and permits have been issued.

**22-008 Community Services Project Update**

Councillor P. Keeping provided an update from Community Services Division on the following projects:

**Tourism**

- STAR - funding application submitted to ACOA
- Winterlude National Ice-Carving Championship - working with recreation staff for competition taking place in February

- CNA Tourism Course - draft itineraries have been submitted by CNA students and staff will work with them to prepare for the tourism season
- Deer Lake Airport Sense of Arrival - staff are expected to visit the airport this week to get an update
- Cruise Season 2022 - staff are working with the Port to develop the program, hoping to host 4000+ passengers from the Sky Princess on September 30th for the 2022 Colours of Corner Brook Street Festival

### **Business**

- World Council on City Data (WCCD) 2020 - expecting a response regarding certification in early February
- Downtown Urban Design Plan (DUDAP) - working on completing phase 1 and will begin planning for phase 2
- Special Tax Assistance for New Commercial Enterprises (STANCE) Program - staff are moving forward with developing program

### **Sustainability**

- Community Garden - working with Western Environment Centre to develop proposal for the 2022 season that includes a new garden in curling, upgrades to existing gardens and improvements for accessibility
- Trans Canada Trail Project - staff have requested quotes and will select a consultant this winter
- Urban Forestry Project & University Partnerships - in progress

#### **22-009 Community Partners Committee**

Councillor Gill commented that the Community Partners Committee met in January and have begun to establish four subcommittees each with a specific focus for transportation, primary health care, housing and youth. They plan to meet again in February to further establish these committees and determine the next steps.

#### **22-010 2022 Tax Bill Update**

Councillor C. Pender provided an update from the Finance & Administration Department regarding the 2022 tax bills which were issued on January 14th. Property and business taxes account for approximately \$28,450,000 of the annual budget for 2022. The due date for property taxes is the end of February and the end of March for business taxes.

#### **22-011 Council Travel Report - July - December 2021**

Councillor C. Pender presented the semi-annual Council Travel Report as per the City of Corner Brook's "Council Remuneration and Reimbursement Regulations". The report states that the total amount for council travel from July 2021 to December 2021 was \$0 which was the same as the previous year.

**22-012 Civic Centre Update**

Councillor L. Chaisson presented an update from Recreation Services on the Civic Centre operations as follows:

- The Civic Centre was closed on January 13th due to safety issues resulting from a water leak in the centre's main electrical room, however work to repair the issues began immediately and the centre reopened on January 14th
- Work will begin today, January 24th to complete repairs and is expected to take 7 days to complete.
- The Kinsmen Arena has ice however ice has been removed in the main arena due to COVID but will be reapplied following the completion of repairs
- It is expected to have some minor disruptions to communication equipment but the primary business of tenants should not be impacted.
- With COVID guidelines recently updated for recreation activity some of the minor programming will be reintroduced for practices in the Kinsmen arena on Monday, January 24th and programming in the gym to begin on Wednesday, January 26th.
- The COVID Testing Clinic in the studio closed on Sunday, January 23rd so other activities in the studio are expected to resume following the removal of equipment.
- Walking track hours will also be expanded to include evening walking from 4-9pm on Monday to Friday but will be closed Monday, January 24th.

**22-013 Winter Carnival - Winterlude**

Councillor P. Keeping provided an updated regarding the Corner Brook Winter Carnival which will be hosting the Ice Sculpting Competition portion of the 44th annual Winterlude Celebration, organized by Canadian Heritage. The event will take place on February 5th 8am - 8pm and February 6th from 8am - 4pm.

**22-014 Corner Brook Regional Recreation Centre Design Build Honorarium**

**Councillor P. Gill declared a Conflict of Interest on this agenda item due to the nature of her employment. She did not participate in deliberations and voting on this agenda item.**

On motion by Councillor B. Griffin, seconded by Councillor P. Keeping, it is **RESOLVED** to approve the release of a \$75,000 (HST Inc.) honorarium to each Lindsey Construction and Marco Group for a total cost of \$150,000 (HST Inc.) as per the Corner Brook Regional Recreation Centre Request for Proposals. **MOTION CARRIED. [Councillor C. Pender voted against the motion].**

**22-015 Retaining Wall Replacement 2021-31**

On motion by Councillor B. Griffin, seconded by Councillor C. Pender, it is **RESOLVED** to award the tender to C. Barnes Excavating in the amount of

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\$283,312.85 (HST included) for the Retaining Wall Replacement Contract 2021-31. **MOTION CARRIED.**

**22-016 Mount Bernard Avenue Reconstruction 17-GI-22-00085**

On motion by Councillor V. Granter, seconded by Councillor C. Pender, it is **RESOLVED** to accept the funding as outlined in the Department of Transportation and Infrastructure project approval letter dated December 21, 2021 to complete the project under the Investing in Canada Infrastructure Program.

It is **FURTHER RESOLVED** to authorize the Mayor and the City Manager to sign the Municipal Infrastructure Fund Agreement with the Department of Transportation and Infrastructure on behalf of the City of Corner Brook. **MOTION CARRIED.**

**22-017 Mount Bernard Avenue Reconstruction - RFP**

On motion by Councillor V. Granter, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** to approve the Consultant Fee Proposal to consulting services related to the Mount Bernard Avenue Reconstruction project in the amount of \$451,852.25 (HST included) from Dillon Consulting Limited. **MOTION CARRIED.**

**22-018 Collective Agreement - Canadian Union of Public Employees Local 4386 (CUPE 4386)**

On motion by Councillor P. Gill, seconded by Councillor C. Pender, it is **RESOLVED** to approve the ratification of the Labour Agreement with the Canadian Union of Public Employees Local 4386 for the period ended December 31, 2025. **MOTION CARRIED.**

**22-019 Lease Agreement with Diocesan Synod Of Western Newfoundland for City Staff parking located at 25 Main Street**

On motion by Councillor C. Pender, seconded by Councillor V. Granter, it is **RESOLVED** to approve the execution of the lease agreement between the City of Corner Brook and the Diocesan Synod of Western Newfoundland for additional parking for City Hall located at 25 Main Street. **MOTION CARRIED.**

**22-020 Discretionary Use (Home Based Business) - 131 Fillatre Avenue**

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** to approve the application to operate a home based business from the dwelling located at 131 Fillatre Avenue in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

**22-021 Discretionary Use (Home Based Business Office) - 308 Curling Street**

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** to approve the application to operate a home based business office

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from the dwelling located at 308 Curling Street in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

**22-022      Attendant Pass Program for Persons with Disabilities**

On motion by Councillor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** to approve the new policy for the Attendant Pass Program for Persons with Disabilities Policy, as attached. **MOTION CARRIED.**

ADJOURNMENT

The meeting adjourned at 8:02 p.m.

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City Clerk

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Mayor



# Request for Decision (RFD)

**Subject:** Confirmation of Minutes

**To:** Council and Mayor  
**Meeting:** Regular Meeting – 28 February 2022  
**Department:** City Manager  
**Staff Contact:** Rodney Cumby, City Manager  
**Topic Overview:** Ratification of Minutes from Council in Committee Meetings

## BACKGROUND INFORMATION:

In accordance with section 41 (3) of the City of Corner Brook Act, "Where a decision is made by the councillors at a privileged meeting, the decision, in order to be valid, shall be ratified at a public meeting of the council."

## PROPOSED RESOLUTION:

### Council in Committee Meeting – 24 January 2022

- ***It is RESOLVED to approve Minute CC22-001 - Approval of Agenda***  
RESOLVED to approve the agenda as circulated
- ***It is RESOLVED TO APPROVE Minute CC22-004 – Kemira\_ Price Adjustment Request - Contract No. 2020-19 Polyaluminum Chloride***  
On motion by Councillor B. Griffin, seconded by Councillor C. Pender, it is **RESOLVED** to award Kemira the off-cycle price increase of 20% for the remainder of Contract No. 2020-19 which expires September 30, 2022. **MOTION CARRIED.**
- ***It is RESOLVED to approve Minute CC22-006 - Agreement to Provide Fire Emergency Services to the Humber Valley Resort***  
**Councillor Pender declared Conflict of Interest**  
On motion by Councillor P. Gill, seconded by Councillor B. Griffin it is **RESOLVED** to approve the agreement to provide Fire Emergency Services to the Humber Valley Resort, for the prescribed annual Standby Allocation Fee, plus all applicable response charges as outlined in the agreement attachment hereto, until December 31, 2024. (Councillors Keeping, Granter and Deputy Mayor Chaisson voted against the motion). **TIE VOTE**

## GOVERNANCE IMPLICATIONS:

Legislation- City of Corner Brook Act- Section 41(3)

City Manager





# Information Report (IR)

**Subject:** Proclamations and Events

**To:** Marina Redmond  
**Meeting:** Regular Meeting - 28 Feb 2022  
**Department:** City Manager  
**Staff Contact:** Jessica Smith, Legislative Assistant  
**Topic Overview:** The City of Corner Brook often receives requests from various organizations to recognize significant days, weeks and months.  
**Attachments:** [LANL Proclamation World Lymphedema Day 2022](#)

## BACKGROUND INFORMATION:

The City of Corner Brook would like to recognize the following proclamations and events:

- **MARCH 6, 2022 is WORLD LYMPHEDEMA DAY** in the City of Corner Brook

**Legal Review:** No

City Clerk	Approved - 25 Feb 2022
Legislative Assistant	Approved - 25 Feb 2022

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City Manager



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## Proclamation

### *World Lymphedema Day*

**March 6, 2022**

**Whereas**, lymphedema is a chronic and debilitating disease, characterized by an accumulation of lymphatic fluid that causes swelling of the arms, legs or other areas of the body and which can cause disfigurement, disabilities, discomfort, pain and distress and impair quality of life;

**Whereas**, patients with lymphedema may struggle with pain and swelling, may have recurring severe infection cause by lymphedema, and may experience financial and psychological strains due to the difficulties of managing their disease;

**Whereas**, while there are cases of primary lymphedema that are inherited, most cases are secondary that developed as a result of trauma, infection, surgery, radiation therapy or removal of lymph nodes, including cancer treatment;

**Whereas**, gaps in research, education and effective treatments exist, and more knowledge about lymphedema is needed to achieve timely diagnosis, management and care and to develop more effective treatments;

**Whereas**, lymphedema is estimated to affect 2.8% of the population, or 14,600 people in the Province of Newfoundland and Labrador;

**Whereas**, the Lymphedema Association of Newfoundland and Labrador is a registered charity, dedicated to ensuring all lymphedema patients have access to information, support and treatment, thereby promoting healthy and hopeful living with lymphedema;

**Whereas**, March 6 of each year is internationally recognized as *World Lymphedema Day* to raise awareness about this disease and the treatment options available;

**Therefore**, I, Mayor Jim Parsons of the City of Corner Brook, do hereby proclaim March 6, 2022 be observed as *World Lymphedema Day* in Corner Brook.



# Information Report (IR)

**Subject:** Sidewalk Condition Report

**To:** Rodney Cumby  
**Meeting:** Regular Meeting - 28 Feb 2022  
**Department:** Public Works  
**Staff Contact:** Donald Burden, Director of Public Works, Water & Wastewater  
**Topic Overview:**  
**Attachments:** [Sidewalk Presentation Nov 2021](#)

## BACKGROUND INFORMATION:

See attached presentation

Director of Public Works, Water & Wastewater	Approved - 25 Feb 2022
Legislative Assistant	Approved - 25 Feb 2022

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City Manager

# SIDEWALKS

Condition Assessment Survey

February 28, 2022

# PRESENTATION OVERVIEW

- Introduction
- Condition Assessment Methodology
- Findings
- Costing
- Recommendations
- Public Concerns
- Questions



## INTRODUCTION

- City of Corner Brook has approximately 44 km of sidewalk
- Sidewalks are constructed of either concrete, asphalt, or brick pavers
- Historically concrete has been the material of choice
- 2021 budget for concrete curb and sidewalk repairs was \$211,000
- Approximate cost to replace concrete sidewalk is \$155/linear meter
- Colton Kennedy – College of North Atlantic Civil Engineering Technology  
Work Term Student
  - ArcGIS Software, iPad, and Bad Elf

## CONDITION ASSESSMENT METHODOLOGY

- Sidewalk Classification
  - Based on traffic volume to assess the need for repair and level of risk associated with having substandard sidewalk
  - High Traffic Areas – downtown core including Broadway, Main Street, West Street, Park Street, and Herald Avenue
  - Standard Traffic Areas – areas not designated as High Traffic Areas

## CONDITION ASSESSMENT METHODOLOGY

- Priority Rating
  - Priority 1 – Locations that have a condition of Very Poor or any location which is considered to be an immediate serious safety concern. Problem area is marked with orange paint and Superintendent of PW is notified immediately.
  - Priority 2 – Locations that have a condition of Poor or Average or where it is determined that the problem is not an immediate safety concern. Problem area is marked with orange paint and Superintendent of PW is notified through a report once scheduled inspections are complete.
  - Priority 3 – Locations that have a condition of Fair or New or where it is determined that the problem is not a safety concern. Superintendent of PW is notified through a report once scheduled inspections are complete.
  - Rating system also considers whether the sidewalk is in a High Traffic Area, school area, as well as accessibility when establishing priorities

## CONDITION ASSESSMENT METHODOLOGY

- Condition Rating

Overall Condition	Faulted edge	Spalled	Cracking	Priority
New	5 mm or smaller	5% or less	Little to none	3
Fair	5 mm or smaller	5% to 10%	60% or less	3
Average	5 mm to 10 mm	10% to 20 %	60% to 80 %	2
Poor	10mm to 20 mm	20% to 50 %	80% or greater	2
Very Poor	15mm or greater	50 % 100 %	80% or greater	1

## CONDITION ASSESSMENT METHODOLOGY

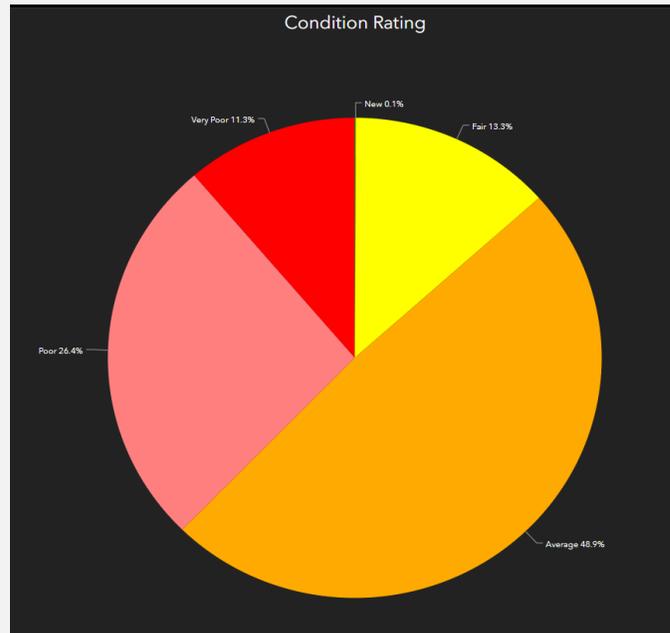
- Repairs
  - Priority 1: Problems, as confirmed by the Superintendent of PW, will be repaired as soon as practical, considering weather and crew availability. If there is a substantial delay, the hazard will be clearly marked so it is easily identified, or the sidewalk will be closed.
  - Priority 2: Problems, as confirmed by the Superintendent of PW, will be repaired as soon as practical based on crew availability and budget constraints. These repairs may be delayed until a crew is working in the area.
  - Priority 3: Problems, as confirmed by the Superintendent of PW, will be repaired as soon as practical based on crew availability and budget constraints. These repairs may be delayed for several years if an area is scheduled for reconstruction.
  - Engineering notified of all repairs and will adjust the GIS system.

## CONDITION ASSESSMENT METHODOLOGY

- Repair Options
  - Crack Filling – Crack filling is done primarily to seal concrete cracks to prevent moisture from penetrating the base, causing additional crack widening and uneven settlement. Crack filling is appropriate for longitudinal cracks where separation is less than 12 mm and differential settlement has not occurred. Cracks are cleaned and filled with a sealant. Crack filling to be done on an area basis as crews and budget are available.
  - Asphalt Overlay – Asphalt overlays to be used as a temporary measure to smooth the surface of the concrete if the concrete is severely spalled or cracked. While not the best aesthetic treatment, an asphalt overlay does provide a reasonably safe walking and wearing surface.
  - Replacement – Sidewalk replacement is appropriate if severe damage has occurred to the sidewalk which cannot be corrected by one of the methods described above. Replacement is most cost effective when done on an area basis, but replacement at individual locations is sometimes necessary.

# FINDINGS

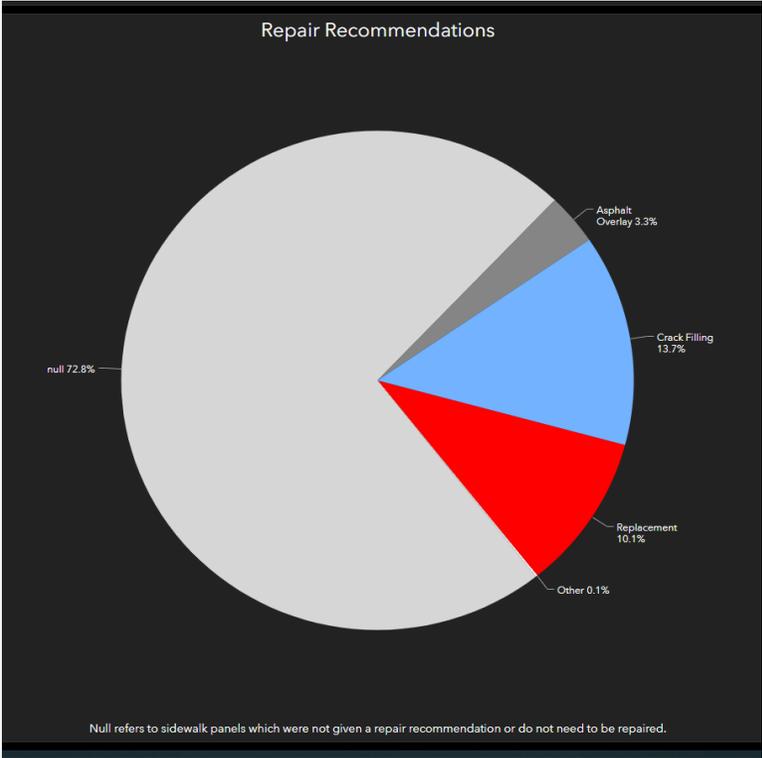
- Approximately 44 km of sidewalk was surveyed or 15,000 sidewalk panels



# FINDINGS



# FINDINGS



## COSTING

- Replacement – 10 % or 1,800 panels
- Panels are approximately 2.4 meters in length
- Approximately 4,400 meters of sidewalk need to be replaced
- @ \$155 / linear meter
- \$682,000
- This cost doesn't include the concrete curb and sidewalk we replace each summer from Water and Wastewater repairs.



## RECOMMENDATIONS

- More asphalt in standard low traffic areas to save on cost and still maintain appearance and functionality.
- Annual monitoring and assessment of sidewalk condition.
- Acknowledging public complaints and concerns in a timely fashion.
- Maintaining the most crucial areas for seniors, accessibility, and children.

## PUBLIC CONCERNS

- Seniors in Curling upset at sidewalk condition, making it challenging to go for a walk
- Some roads only have sidewalk on one side
- Snow clearing concerns

# QUESTIONS





# Request for Decision (RFD)

**Subject:** Great Trail Enhancement Phase 1

**To:** Darren Charters

**Meeting:** Regular Meeting - 28 Feb 2022

**Department:** Engineering

**Staff Contact:** Melody Roberts,

**Topic Overview:**

**Attachments:** [Great Trail Enhancement Location-Phase 1](#)  
[Consultant Fee Comparison Great Trail Enhancement](#)

## BACKGROUND INFORMATION:

This RFD is intended to address the selection of a Prime Consultant related to the Great Trail Enhancement Phase 1 project. The Great Trail Enhancement Phase 1 project is funded under the Community Culture and Recreation Infrastructure of the Investing in Canada Infrastructure Program and consists of a pedestrian bridge installation; road, sidewalk, and pedestrian crossing enhancements; as well as upgrades to natural dirt paths, including addition of drainage as necessary, slope stability improvements, vegetation management, and import of tread surfacing materials. The project's aim is to establish a continuous active transportation and recreational route along the City's waterfront. The City of Corner Brook requested proposals to select a Prime Consultant for the project.

## PROPOSED RESOLUTION:

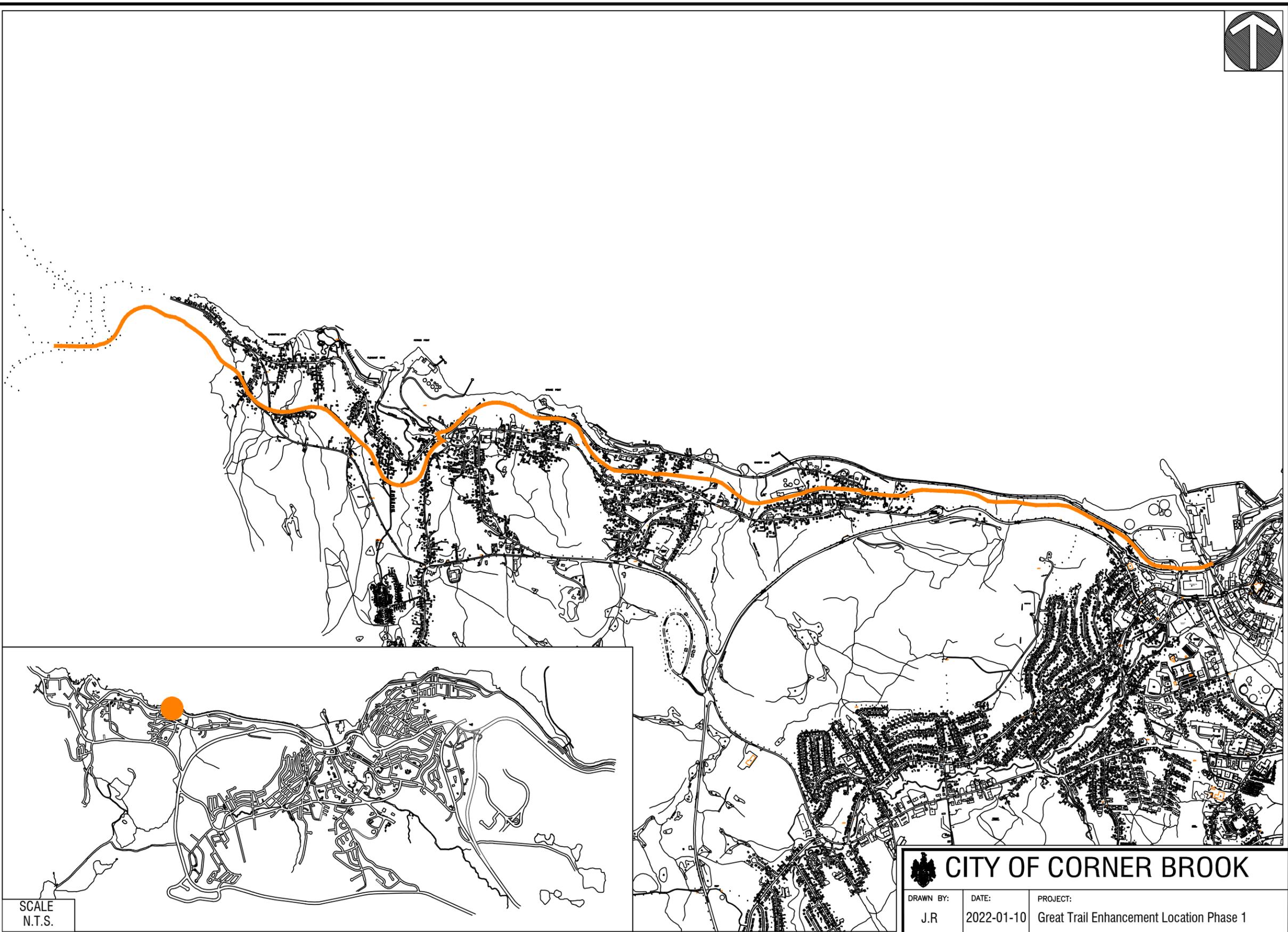
**Be it resolved that the Council of the City of Corner Brook** accept the proposal submitted by Englobe Corp., for the Great Trail Enhancement Phase 1 in the amount of \$86,163.75 HST Included.

Director of Community, Engineering, Development & Planning      Approved - 22 Feb 2022

Legislative Assistant      Approved - 23 Feb 2022

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City Manager



SCALE  
N.T.S.

 <b>CITY OF CORNER BROOK</b>		
DRAWN BY:	DATE:	PROJECT:
J.R	2022-01-10	Great Trail Enhancement Location Phase 1

Engineering Consultant Fee Proposal - Great Trail Enhancement Ph 1 Budget  
Estimate \$204,867.90 HST Included

	1	2	3	4	
	CBCL	Harbourside Engineering Group	Englobe Corp.	Dillon Consult. Ltd.	Average
<b>Project Scope of Work</b>					
Preliminary Engineering	\$13,200.00	\$43,080.00	\$6,023.00	\$5,490.00	\$16,948.25
Design and Contract Documents	\$40,320.00	\$57,850.00	\$29,089.00	\$36,210.00	\$40,867.25
Tendering and Contracts Award	\$1,900.00	\$2,700.00	\$2,458.00	\$2,380.00	\$2,359.50
Contract Administration	\$10,280.00	\$4,860.00	\$7,491.00	\$12,840.00	\$8,867.75
Project Completion Phase and Record Drawings	\$3,370.00	\$6,080.00	\$2,240.00	\$6,300.00	\$4,497.50
<b>Other Additional Services (at cost) - List Additional Required Services as required:</b>					
<i>Service: Resident Inspection During Construction</i>	\$14,400.00	\$11,200.00	\$8,000.00	\$4,800.00	\$9,600.00
<i>Service: Project Expenses for Professional Services</i>	\$5,925.00	\$0.00	\$2,124.00	\$4,700.00	\$3,187.25
<b>Total Basic and Other Services Fees (excluding HST)</b>	<b>\$89,395.00</b>	<b>\$125,770.00</b>	<b>\$57,425.00</b>	<b>\$72,720.00</b>	<b>\$86,327.50</b>
<b>Additional Reimbursable Allowances per PCA</b>					
Geotechnical	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
Material and Testing	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Permits	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Survey	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
<b>Sub - Total</b>	<b>\$106,895.00</b>	<b>\$143,270.00</b>	<b>\$74,925.00</b>	<b>\$90,220.00</b>	<b>\$103,827.50</b>
<b>HST</b>	<b>\$16,034.25</b>	<b>\$21,490.50</b>	<b>\$11,238.75</b>	<b>\$13,533.00</b>	<b>\$15,574.13</b>
<b>Total (HST Inc.)</b>	<b>\$122,929.25</b>	<b>\$164,760.50</b>	<b>\$86,163.75</b>	<b>\$103,753.00</b>	<b>\$119,401.63</b>





## Request for Decision (RFD)

**Subject:** Crown Land Application - Land Adjacent to 572 O'Connell Drive

**To:** Deon Rumbolt  
**Meeting:** Regular Meeting - 28 Feb 2022

**Department:** Development and Planning

**Staff Contact:** James King,

**Topic Overview:**

**Attachments:** [Figure 1 - Map 572 O'Connell Drive](#)  
[Application Form - 572 O'Connell Drive](#)  
[Memo -Crown Land - Land Adjacent to 572 O'Connell Drive](#)

### BACKGROUND INFORMATION:

The City of Corner Brook has received an application from the owner of the property at 572 O'Connell Drive to obtain Crown Land located adjacent to their property for the purpose of extending their side and rear yards. The requested Crown Land, as well as the applicant's property, is located in a Rural Zone where the existing single dwelling use is a previously approved "Discretionary Use" of the City of Corner Brook Development Regulations.

### PROPOSED RESOLUTION:

It is **RESOLVED**, to approve the application to obtain Crown Land adjacent to 572 O'Connell Drive for the purpose of extending the side and rear yards of the property subject to the applicant consolidating the Crown Land with their property and complying with the City of Corner Brook Development Regulations.

### GOVERNANCE IMPLICATIONS:

Bylaw/Regulations

Other

City of Corner Brook Crown Land Acquisition Policy

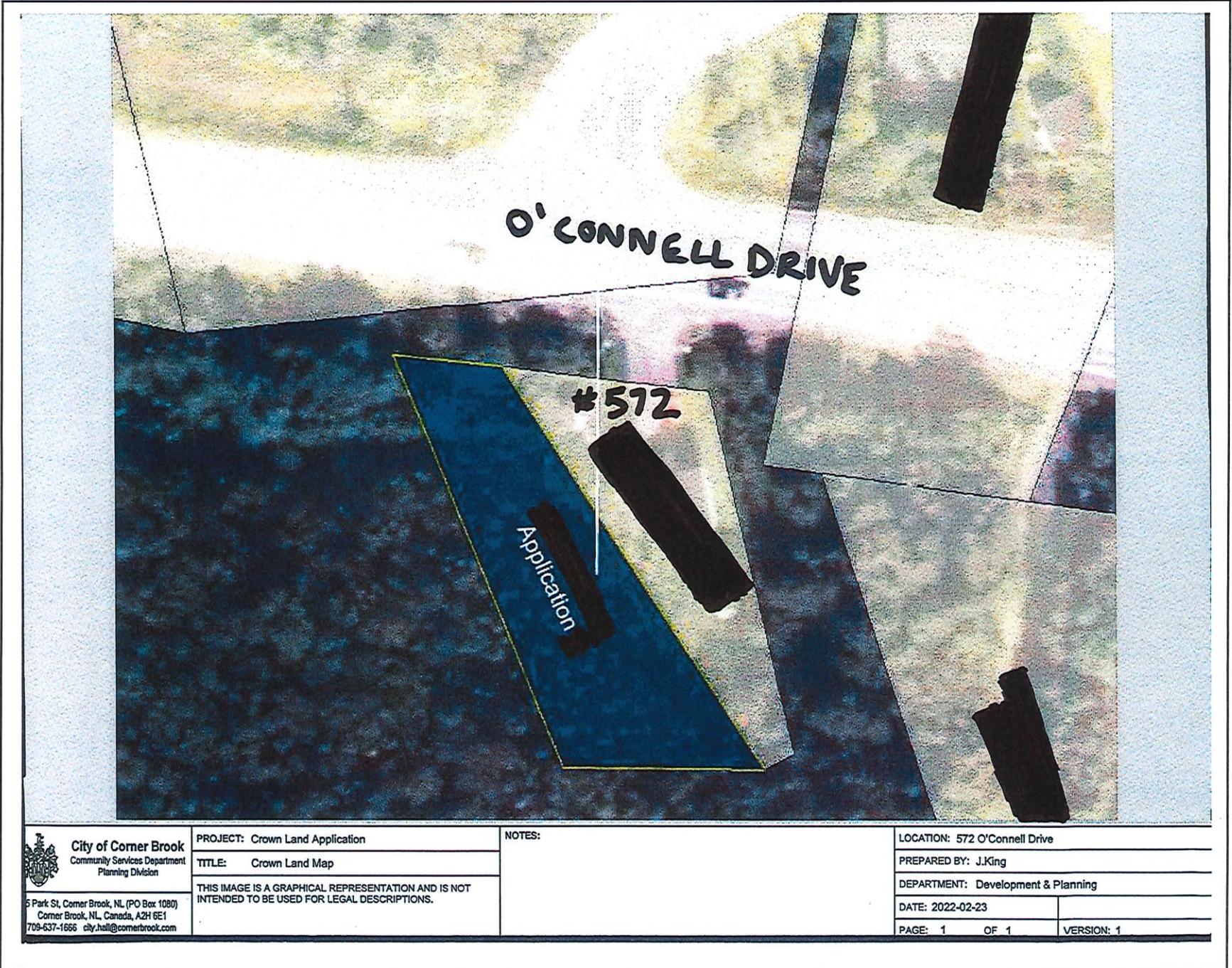
6

### ALTERNATIVE IMPLICATIONS:

1. That Council approve the application to obtain Crown Land adjacent to 572 O'Connell Drive in accordance with the City of Corner Brook Crown Land Acquisition Policy.
2. That Council not approve the application to obtain Crown Land adjacent to 572 O'Connell Drive in accordance with the City of Corner Brook Crown Land Acquisition Policy.
3. That the Council of the City of Corner Brook provides other direction to staff.

[Redacted]  
City Manager

*[Handwritten signature]*



 **City of Corner Brook**  
Community Services Department  
Planning Division  
5 Park St, Corner Brook, NL (PO Box 1080)  
Corner Brook, NL, Canada, A2H 6E1  
709-637-1666 city.hall@cornerbrook.com

PROJECT: Crown Land Application  
TITLE: Crown Land Map  
THIS IMAGE IS A GRAPHICAL REPRESENTATION AND IS NOT INTENDED TO BE USED FOR LEGAL DESCRIPTIONS.

NOTES:

LOCATION: 572 O'Connell Drive  
PREPARED BY: J.King  
DEPARTMENT: Development & Planning  
DATE: 2022-02-23  
PAGE: 1 OF 1 VERSION: 1

**CITY OF CORNER BROOK**  
BUILDING INSPECTION OFFICE, COMMUNITY SERVICES, CITY HALL, 637-1600  
BUILDING PERMIT / DEVELOPMENT APPLICATION

<b>RESERVED FOR OFFICE USE</b>	
PROPERTY ID _____	PERMIT NUMBER _____

OWNER / APPLICANT: [REDACTED]	DATE: Feb. 11/2022
ADDRESS: [REDACTED]	EMAIL: [REDACTED]
CITY: [REDACTED]	PROVINCE: [REDACTED]
POSTAL CODE: [REDACTED]	TELEPHONE: [REDACTED]
PROPERTY LOCATION: ADJACENT - 572 O'CONNELL DR.	
BUILDER: _____	
ADDRESS: _____	
CITY: _____	
POSTAL CODE: _____	PROVINCE: _____
TELEPHONE: _____	

**BUILDING PERMIT APPLICATION** (Please check appropriate box)

<u>BUILDING TYPE</u>	<u>CONSTRUCTION TYPE</u>	
ASSEMBLY <input type="checkbox"/>	ERECT (NEW) <input type="checkbox"/>	PATIO / DECK <input type="checkbox"/>
INSTITUTIONAL <input type="checkbox"/>	REPAIR <input type="checkbox"/>	CARPORT / GARAGE <input type="checkbox"/>
RESIDENTIAL <input type="checkbox"/>	EXTEND <input type="checkbox"/>	ACCESSORY BUILDING <input type="checkbox"/>
BUSINESS / SERVICE <input type="checkbox"/>	ALTERATION <input type="checkbox"/>	APARTMENT <input type="checkbox"/>
MERCANTILE <input type="checkbox"/>	SIGN <input type="checkbox"/>	RETAINING WALL <input type="checkbox"/>
INDUSTRIAL <input type="checkbox"/>	POOL <input type="checkbox"/>	DRIVEWAY <input type="checkbox"/>
		OTHER <input type="checkbox"/>

**DEVELOPMENT APPLICATION** (Please check appropriate box)

<u>DEVELOPMENT TYPE</u>	
RESIDENTIAL DEMOLITION <input type="checkbox"/>	SITE DEVELOPMENT <input type="checkbox"/>
COMMERCIAL DEMOLITION <input type="checkbox"/>	HOME BASED BUSINESS <input type="checkbox"/>
SUBDIVISION / CONSOLIDATION OF PROPERTY <input type="checkbox"/>	NEW BUSINESS <input type="checkbox"/>
NEW BUILDING (RESIDENTIAL / COMMERCIAL) <input type="checkbox"/>	CHANGE OF USE <input type="checkbox"/>
	RELOCATION OF BUILDING <input type="checkbox"/>
	(CROWN LAND) OTHER <input checked="" type="checkbox"/>

**DESCRIPTION OF WORK:**

GET CROWN LANDS TO  
EXTEND BACK YARD

ESTIMATED CONSTRUCTION VALUE - (MATERIALS & LABOUR) \$ \_\_\_\_\_

**DECLARATION:**  
I hereby apply for permission to carry out the development herein. I declare that all the information given by me in connection with this application is true and correct to the best of my belief and that the development described, if permitted, will be carried out in accordance with all applicable laws and regulations of the Province of Newfoundland and Labrador and the City of Corner Brook.

**NOTE:**  
Where the Applicant and Property Owner are not the same, the signature of the Property Owner may be required before the application can be processed.

SIGNED BY: [REDACTED]      APPLICANT: [REDACTED]  
PROPERTY OWNER: [REDACTED]      WITNESS: [REDACTED]

THIS APPLICATION IS NOT VALID UNTIL COMPLETED AND SIGNED  
SEE REVERSE FOR FEES AND CONDITIONS

interofficeeeeeeeee

MEMORANDUM

**To:** MANAGER OF DEVELOPMENT & PLANNING

**From:** DEVELOPMENT INSPECTOR I

**Subject:** Crown Land Application – Land Adjacent to 572 O’Connell Drive

**Date:** February 23, 2022

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The City of Corner Brook has received an application from the owner of the property at 572 O’Connell Drive to obtain Crown Land located adjacent to their property for the purpose of extending their side and rear yards as shown in Figure 1.

The requested Crown Land, as well as the applicant's property, is located in a Rural Zone where the existing single dwelling use is a previously approved "Discretionary Use" of the City of Corner Brook Development Regulations.

During the referral process to internal City departments (Planning Dept., Engineering Dept. & Land Management Dept.), no concerns arose, however, it was mentioned that should the applicant obtain the said Crown Land, it be consolidated with their own property to form one lot.

In light of the above and in consideration of the submitted information, it is recommended that Council approve the application for the above noted request subject to the applicant complying with the City of Corner Brook Development Regulations and obtaining the necessary City approval to consolidate the Crown Land with their own land, if successful in obtaining the Crown Land.

If approved, the approval would not absolve the applicant from its obligations to comply with all by-laws, codes and regulations or of the obligation to apply for any necessary building/development permits associated with carrying out any future work/development associated with the property.

Signed: \_\_\_\_\_  
James King, CET, CPT