

## Vendor Application

### Contact Information

Vendor/Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

### Social Media Links

Facebook: \_\_\_\_\_

Twitter: \_\_\_\_\_

Instagram: \_\_\_\_\_

Website: \_\_\_\_\_

### Space Requested

A layout map with numbered tables to choose from is available here: [Remembrance Square Tables.pdf](#)

Please indicate the Table/Tent Space number (s) you would like to book per day: \_\_\_\_\_

Please indicate the dates you are booking: \_\_\_\_\_

What categories best describes your product/service?

- |  |                                      |  |
|--|--------------------------------------|--|
| <input type="checkbox"/> Baked Goods             | <input type="checkbox"/> Meats       | <input type="checkbox"/> Prepared Foods  |
| <input type="checkbox"/> Baked Goods (specialty) | <input type="checkbox"/> Music       | <input type="checkbox"/> Preserves       |
| <input type="checkbox"/> Books                   | <input type="checkbox"/> Non-Profit  | <input type="checkbox"/> Specialty Foods |
| <input type="checkbox"/> Clothing                | <input type="checkbox"/> Not local   | <input type="checkbox"/> Specialty Item  |
| <input type="checkbox"/> Crafts                  | <input type="checkbox"/> Paintings   | <input type="checkbox"/> Other _____     |
| <input type="checkbox"/> Farmer                  | <input type="checkbox"/> Photography |  |
| <input type="checkbox"/> Jewelry                 | <input type="checkbox"/> Plants      |  |

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**Product Description. Please include a detailed list of ALL products you wish to sell**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Have you been a vendor at a Civic Square event before?  Yes or  No (New Vendor)

Do you currently hold a registered Mobile Vendor Permit?  Yes or  No

If so, please provide the permit number: \_\_\_\_\_

Note: Vendors who sell food products at any markets in Newfoundland and Labrador are required by the Province to hold a **Seasonal Food Establishment License**.

If you will be selling food products, do you currently hold a Seasonal Food Establishment Licenses?

Yes or  No [https://www.servicenl.gov.nl.ca/forms/pdf/app\\_food\\_tobacco\\_lic.pdf](https://www.servicenl.gov.nl.ca/forms/pdf/app_food_tobacco_lic.pdf)

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**Application Information:**

Applicants will be contacted to confirm they are successful in obtaining a space for any events that are to be held at Civic Square during Cruise ship Calls and or Festivals/Events.

**2022 Table/Tent Space Fees:**

Vendor Table/Tent Space—10' X 10': **\$20.00 (HST included)**. One vendor per Table/Tent Space

Space must be confirmed and paid one week prior to day of event. Payments can be made in person at the City Hall, 5 Park Street. Cash, Cheque and Debit is accepted at the Customer Service Desk from Monday to Friday, 8:30 am to 4:30 pm.

**Please Note: If payment is not received in time, the space will be released to another vendor.**

- I agree to abide by any policies and regulations outlined by the City of Corner Brook in accordance with provincial and municipal regulations.
- Please add my information to the vendor page on the Community directory page of the City of Corner Brook website.
- Please include me in online promotions or social media posts.

\_\_\_\_\_  
Signature of Vendor

\_\_\_\_\_  
Date