

**MINUTES OF A REGULAR MEETING OF
THE COUNCIL OF THE CITY OF CORNER BROOK
VIDEO CONFERENCE
MONDAY, 24 JANUARY, 2022 AT 7:00 PM**

PRESENT:

Mayor	J. Parsons	R. Cumby, City Manager
Deputy Mayor	L. Chaisson	D. Park, Director of Finance & Administration
Councillors:	P. Gill	D. Charters, Director Community Engineering Development and Planning
	V. Granter	T. Flynn, Director of Protective Services
	B. Griffin	D. Burden, Director of Public Works, Water and Waste Water Services
	P. Keeping	
	C. Pender	M. Redmond, City Clerk

22-001 Approval of Agenda

On motion by Councillor C. Pender, seconded by Councillor V. Granter, it is **RESOLVED** to approve the agenda as circulated with the following additions:

- 4.2 Fireworks Policy
- 5.3 Community Partners Update

MOTION CARRIED.

22-002 Approval of Minutes (Regular Council Meeting - 13 December 2021 and 24 December 2021)

On motion by Councillor B. Griffin, seconded by Councillor L. Chaisson, it is **RESOLVED** to approve the Minutes of the Regular Council Meeting of 13 December and 24 December 2021 as presented. **MOTION CARRIED.**

22-003 Confirmation of Minutes

In accordance with section 41(3) of the City of Corner Brook Act, "Where a decision is made by the councillors at a privileged meeting, the decision, in order to be valid, shall be ratified at a public meeting of the council., the following resolutions were brought forward for ratification and were motioned:

It is **RESOLVED** to ratify Minute CC21-010 - **[Granter/Chaisson]**.

It is **RESOLVED** to ratify Minute CC21-012 - **[Granter/Chaisson]**.

It is **RESOLVED** to ratify Minute CC21-031 - **[Granter/Chaisson]**.

It is **RESOLVED** to ratify Minute CC21-037 - **[Granter/Gill]**.

MOTION CARRIED ON ALL MINUTES.

22-004 Business Arising From Minutes

No items were brought forward.

22-005 Protective Services Statistics for month of December 2021

Councillor B. Griffin provided an update on the Protective Services Statistics for the month of December as follows:

- Municipal Enforcement received 80 calls for service
- Corner Brook Fire Department received 42 calls for service
- The CBFD Fire Prevention Inspector conducted 11 commercial inspections and 3 home oxygen inspections
- PSAP received a total of 5300 calls, 2624 calls of which were transferred 911 calls

22-006 Fireworks Policy

There was some discussion regarding the use of fireworks in the City, particularly during New Years and other holidays. It was agreed to have staff review policy and/or regulations for residential fireworks.

22-007 Engineering, Development and Planning Updates

Councillor P. Gill provided an update from Engineering, Development and Planning on the following projects:

- City Hall Heat Pumps - expecting delivery of one unit in march, two other units are not expected until late this year due to delays
- Corner Brook Regional Recreation Centre - finalizing the contract with Pomerleau
- 2022 Asphalt Program - a presentation is expected to come to council in early spring
- St. Mary's Brook Culvert - Phase 2 - final work and cleanup to be done in the spring
- Multi Year Capital Projects - most projects are in the design stage and construction on the retaining walls is expected in the spring
- Mount Bernard Avenue Rebuild Project - construction to begin spring 2022 and expected completion is fall 2023
- The Great Trail Project - Phase 1 - construction expected to begin in the summer
- Other Development and Planning projects such as the Acute Care Hospital are on schedule, the SPCA facility is expected to open in March and other projects are progressing and permits have been issued.

22-008 Community Services Project Update

Councillor P. Keeping provided an update from Community Services Division on the following projects:

Tourism

- STAR - funding application submitted to ACOA
- Winterlude National Ice-Carving Championship - working with recreation staff for competition taking place in February

- CNA Tourism Course - draft itineraries have been submitted by CNA students and staff will work with them to prepare for the tourism season
- Deer Lake Airport Sense of Arrival - staff are expected to visit the airport this week to get an update
- Cruise Season 2022 - staff are working with the Port to develop the program, hoping to host 4000+ passengers from the Sky Princess on September 30th for the 2022 Colours of Corner Brook Street Festival

Business

- World Council on City Data (WCCD) 2020 - expecting a response regarding certification in early February
- Downtown Urban Design Plan (DUDAP) - working on completing phase 1 and will begin planning for phase 2
- Special Tax Assistance for New Commercial Enterprises (STANCE) Program - staff are moving forward with developing program

Sustainability

- Community Garden - working with Western Environment Centre to develop proposal for the 2022 season that includes a new garden in curling, upgrades to existing gardens and improvements for accessibility
- Trans Canada Trail Project - staff have requested quotes and will select a consultant this winter
- Urban Forestry Project & University Partnerships - in progress

22-009 Community Partners Committee

Councillor Gill commented that the Community Partners Committee met in January and have begun to establish four subcommittees each with a specific focus for transportation, primary health care, housing and youth. They plan to meet again in February to further establish these committees and determine the next steps.

22-010 2022 Tax Bill Update

Councillor C. Pender provided an update from the Finance & Administration Department regarding the 2022 tax bills which were issued on January 14th. Property and business taxes account for approximately \$28,450,000 of the annual budget for 2022. The due date for property taxes is the end of February and the end of March for business taxes.

22-011 Council Travel Report - July - December 2021

Councillor C. Pender presented the semi-annual Council Travel Report as per the City of Corner Brook's "Council Remuneration and Reimbursement Regulations". The report states that the total amount for council travel from July 2021 to December 2021 was \$0 which was the same as the previous year.

22-012 Civic Centre Update

Councillor L. Chaisson presented an update from Recreation Services on the Civic Centre operations as follows:

- The Civic Centre was closed on January 13th due to safety issues resulting from a water leak in the centre's main electrical room, however work to repair the issues began immediately and the centre reopened on January 14th
- Work will begin today, January 24th to complete repairs and is expected to take 7 days to complete.
- The Kinsmen Arena has ice however ice has been removed in the main arena due to COVID but will be reapplied following the completion of repairs
- It is expected to have some minor disruptions to communication equipment but the primary business of tenants should not be impacted.
- With COVID guidelines recently updated for recreation activity some of the minor programming will be reintroduced for practices in the Kinsmen arena on Monday, January 24th and programming in the gym to begin on Wednesday, January 26th.
- The COVID Testing Clinic in the studio closed on Sunday, January 23rd so other activities in the studio are expected to resume following the removal of equipment.
- Walking track hours will also be expanded to include evening walking from 4-9pm on Monday to Friday but will be closed Monday, January 24th.

22-013 Winter Carnival - Winterlude

Councillor P. Keeping provided an update regarding the Corner Brook Winter Carnival which will be hosting the Ice Sculpting Competition portion of the 44th annual Winterlude Celebration, organized by Canadian Heritage. The event will take place on February 5th 8am - 8pm and February 6th from 8am - 4pm.

22-014 Corner Brook Regional Recreation Centre Design Build Honorarium

Councillor P. Gill declared a Conflict of Interest on this agenda item due to the nature of her employment. She did not participate in deliberations and voting on this agenda item.

On motion by Councillor B. Griffin, seconded by Councillor P. Keeping, it is **RESOLVED** to approve the release of a \$75,000 (HST Inc.) honorarium to each Lindsey Construction and Marco Group for a total cost of \$150,000 (HST Inc.) as per the Corner Brook Regional Recreation Centre Request for Proposals. **MOTION CARRIED. [Councillor C. Pender voted against the motion].**

22-015 Retaining Wall Replacement 2021-31

On motion by Councillor B. Griffin, seconded by Councillor C. Pender, it is **RESOLVED** to award the tender to C. Barnes Excavating in the amount of

\$283,312.85 (HST included) for the Retaining Wall Replacement Contract 2021-31. **MOTION CARRIED.**

22-016 Mount Bernard Avenue Reconstruction 17-GI-22-00085

On motion by Councillor V. Granter, seconded by Councillor C. Pender, it is **RESOLVED** to accept the funding as outlined in the Department of Transportation and Infrastructure project approval letter dated December 21, 2021 to complete the project under the Investing in Canada Infrastructure Program.

It is **FURTHER RESOLVED** to authorize the Mayor and the City Manager to sign the Municipal Infrastructure Fund Agreement with the Department of Transportation and Infrastructure on behalf of the City of Corner Brook. **MOTION CARRIED.**

22-017 Mount Bernard Avenue Reconstruction - RFP

On motion by Councillor V. Granter, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** to approve the Consultant Fee Proposal to consulting services related to the Mount Bernard Avenue Reconstruction project in the amount of \$451,852.25 (HST included) from Dillon Consulting Limited. **MOTION CARRIED.**

22-018 Collective Agreement - Canadian Union of Public Employees Local 4386 (CUPE 4386)

On motion by Councillor P. Gill, seconded by Councillor C. Pender, it is **RESOLVED** to approve the ratification of the Labour Agreement with the Canadian Union of Public Employees Local 4386 for the period ended December 31, 2025. **MOTION CARRIED.**

22-019 Lease Agreement with Diocesan Synod Of Western Newfoundland for City Staff parking located at 25 Main Street

On motion by Councillor C. Pender, seconded by Councillor V. Granter, it is **RESOLVED** to approve the execution of the lease agreement between the City of Corner Brook and the Diocesan Synod of Western Newfoundland for additional parking for City Hall located at 25 Main Street. **MOTION CARRIED.**

22-020 Discretionary Use (Home Based Business) - 131 Fillatre Avenue

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** to approve the application to operate a home based business from the dwelling located at 131 Fillatre Avenue in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

22-021 Discretionary Use (Home Based Business Office) - 308 Curling Street

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** to approve the application to operate a home based business office

from the dwelling located at 308 Curling Street in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

22-022 Attendant Pass Program for Persons with Disabilities

On motion by Councillor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** to approve the new policy for the Attendant Pass Program for Persons with Disabilities Policy, as attached. **MOTION CARRIED.**

ADJOURNMENT

The meeting adjourned at 8:02 p.m.

City Clerk

Mayor