



2023

Façade

Appeal

Comprehensive

Enhancement

Program



Applicant Information

Address of Property:

Name of Property Owner:

Name of Applicant:

Is the Applicant

Tenant ☐

Owner ☐

If Tenant, Name of Business:

Mailing Address of Applicant:

Telephone: _____

Fax: _____

Email: _____

Description and Cost of Proposed Improvements

Improvement #1 (with brief description)

Estimated cost

Contractor 1: \$

Contractor 2 (if required): \$

*Please attach copies of quotes.

Improvement #2 (with brief description)

Estimated cost

Contractor 1: \$

Contractor 2 (if required): \$

*Please attach copies of quotes.

Attach additional Sheet if more improvements are proposed

Estimated Total Cost of Proposed Improvements

Total Cost of improvements (net of HST)

Lower cost estimate for each if more than 1 quotation:

Improvement #1

Improvement #2 (if any)

Improvement #3 (if any)

Total: \$ _____

Letter of Application

I/We are the owners(s) of the property at _____

And/or

I/We are the owner(s) of the business _____

Located at _____

I/We are applying for the FACE program grant of the City of Corner Brook, for our project costing \$ _____.

I/We have read all provisions of the FACE 2023 program Guidelines and understand that the City has the exclusive right to approve or reject any application.

I/We confirm that the Quotes have been obtained from parties that have no vested interest, business or otherwise, in the property, business or the property/business owners, or vice versa.

I/We will obtain all necessary permits required for the proposed improvements. I/We understand that all improvements must be completed and documents presented to the City before December 31, 2023, I/We acknowledge that the completed improvements are subject to inspection by the City.

I/We certify that all taxes, water rates and other amounts owing to the City are fully paid and not in arrears. Further, there are no unresolved disputes or legal proceedings pending with the City in relation to this property/business or any other property/business owned/co-owned by me/us.

Date

Signature of Applicant(s)

Name of Corporation (if applicable)

The Before & After Pictures

BEFORE

Please place photo of
Existing front of building and/or landscape
Or send by email (FACE@cornerbrook.com)
Identify the improvements proposed

AFTER

Please place a sketch/artist's rendition of
Proposed front of building and/or landscape
Or send by email (FACE@cornerbrook.com)

Checklist

PLEASE SUBMIT APPLICATIONS TO:

Business Division
City of Corner Brook
5 Park Street, PO Box: 1080
Corner Brook, NL A2H 6E1
Tel. 709-637-1551 Fax. 709-637-1627 Email. FACE@cornerbrook.com

Documents to be submitted with the completed application form:

- ☐ Contractor estimates for each improvement
- ☐ Photograph of the current façade and/or landscape
- ☐ Sketch and/or architectural drawing of the proposed façade and/or landscaping

Please Note:

- To be eligible, no proposed work on the façade and/or landscaping should commence prior to written approval from the City
- Please submit the application form with the above mentioned documents
- Incomplete applications will not be considered
- Evaluation will be in accordance with program guidelines, which form an integral part of the application/evaluation process
- Our office will contact you with the results of our evaluation committee
- Please review the City of Corner Brook's [Landscape Standards](#)

For office use only

- ☐ All pertaining documents received
- ☐ Taxes paid in full
- ☐ Photos of existing & sketch of proposed improvements
- ☐ Estimates attached

Application Submission Information

Please submit application to:

Business Division

City of Corner Brook

5 Park Street, PO Box 1080

Corner Brook, NL A2H 6E1

Tel: 709-637-1551/1552

Email: FACE@cornerbrook.com

Application Deadline

Applications will be considered and approved on an ongoing basis, until the allocated program funds last.

Project Completion / Document Submission Deadline

December 31st, 2023

Notes

