



## CITY OF CORNER BROOK

### Policy Statement

<b>Index</b>	Development and Planning		<b>Section</b>	Development		
<b>Title</b>	Compliance Letter Review Procedure		<b>Policy Number (Index-Sector-No.)</b>	02-01-01	<b>Authority</b>	Council
<b>Approval Date:</b>	29 Jun 2015	<b>Effective Date</b>	29 Jun 2015	<b>Last revision date</b>		

#### **Purpose:**

The purpose of this policy is to outline the items the City of Corner Brook will research during the compliance review process.

#### **Definitions:**

Orders - The term orders refers to either an order issues by the City to take appropriate action as outlined within the document, or a Stop Work Order.

#### **Detailed Action Required:**

The below identified items are reviewed by the City of Corner Brook when a compliance request is submitted:

1. Any outstanding "orders" on the property.
2. Any infrastructure such as; piping, utility pole easements etc.
3. A review of the zoning for this property outline whether or not the property meets the standards outlined within the zone.

IN WITNESS WHEREOF, this policy is sealed with the Common Seal of the City of Corner Brook.

[Redacted Signature]  
MAYOR



[Redacted Signature]  
Asst. CITY CLERK