



CITY OF CORNER BROOK

Policy Statement

Index	Human Resources		Section	Compensation		
Title	Acting Positions		Policy Number	10-04-04	Authority	Council
Approval Date	04 Aug 04	Effective Date	04 Aug 04	Revision Date		

Purpose:

To ensure that all non-union staff receives equitable compensation when acting in positions.

Policy Statement:

Any person appointed to an Acting Position in the absence of a Director or Supervisor for more than 30 days, shall receive a pay adjustment equal to the bottom of the salary scale of the senior position, but the increase shall not be less than ten percent (10%) of his/her previous salary. The rate shall be retroactive to the date of the appointment to the acting position.

Reference:

CPS04-48 (a)

Policy Approved: 4 August 2004, Minute CC02-222

IN WITNESS WHEREOF this policy is sealed with the Common Seal of the City of Corner Brook.

[Redacted Signature]
MAYOR

[Redacted Signature]
CITY CLERK