

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
COUNCIL CHAMBERS, CITY HALL  
MONDAY, 21 AUGUST, 2023 AT 5:00 PM**

**PRESENT:**

Mayor	J. Parsons	R. Cumby, City Manager
Deputy Mayor	L. Chaisson	D. Charters, Director of Community Engineering Development and Planning
Councillors:	P. Gill	T. Flynn, Director of Protective Services
	V. Granter	S. Maistry, Director of Finance and Administration
	B. Griffin	<i>J. Smith, City Clerk</i>
	P. Keeping	<i>K. Patten, Director of Recreation Services</i>
	C. Pender	<i>Jamie Alexander , Sergeant-At-Arms</i>

Absent with regrets: D. Burden, Director of Public Works Water and Wastewater

**23-108 Land Acknowledgement**

Deputy Mayor L. Chaisson read the land acknowledgement.

**23-109 Approval of Agenda**

On motion by Councillor P. Gill, seconded by Councillor C. Pender, it is **RESOLVED** to approve the agenda as circulated with the following amendments:

- add item: Commercial Vehicle Parking Update.

**MOTION CARRIED.**

**23-110 Approval of Minutes- Regular Meeting July 17, 2023**

On motion by Councillor P. Gill, seconded by Councillor V. Granter, it is **RESOLVED** to approve the Minutes of the Regular Council Meeting of July 17, 2023. **MOTION CARRIED.**

**23-111 Business Arising From Minutes**

Deputy Mayor L. Chaisson requested an update on the Remote Meeting Attendance. Staff advised that a policy was being drafted and that staff were waiting on quotes for equipment upgrades to meet the technical requirements for remote meeting attendance.

**23-112 Proclamations and Events**

The Mayor announced that the following proclamations were recognized:

- August 12th was declared International Youth Day.

**23-113 Replacement of One 30-Ton Water-to-Water Heat Pump 2023-13**

On motion by Councillor C. Pender, seconded by Councillor V. Granter, it is **RESOLVED** to award Contract 2023-13 Replacement of One 30-Ton Water-to-Water Heat Pump in the amount of \$99,762.50 (HST Included) to R&R HVAC and Control Ltd. **MOTION CARRIED.**

**23-114 Curling Club Lease Renewal**

On motion by Councillor P. Keeping, seconded by Councillor V. Granter, it is **RESOLVED** to approve the execution of the lease agreement proposed for the Corner Brook Curling Association. **MOTION CARRIED.**

**23-115 Great Trail Enhancement Phase 1 - Change Order No. 2**

On motion by Councillor P. Keeping, seconded by Councillor C. Pender, it is **RESOLVED** to approve Change Order No. 2 for the Great Trail Enhancement (Phase 1) in the amount of \$21,064.53 (HST Included) for West Coast Excavating & Equipment Co. Ltd. **MOTION CARRIED.**

**23-116 Great Trail Enhancement Phase 1 - Change Order No. 3**

On motion by Councillor P. Keeping, seconded by Councillor C. Pender, it is **RESOLVED** to approve Change Order No. 3 for the Great Trail Enhancement (Phase 1) in the amount of \$41,411.04 (HST Included) for West Coast Excavating & Equipment Co. Ltd. **MOTION CARRIED.**

**23-117 Great Trail Enhancement Phase 1 - Change Order No. 4**

On motion by Deputy Mayor L. Chaisson, seconded by Councillor P. Gill, it is **RESOLVED** to approve Change Order No. 4 for the Great Trail Enhancement (Phase 1) in the amount of \$51,498.02 (HST Included) for West Coast Excavating & Equipment Co. Ltd. **MOTION CARRIED.**

**23-118 Supply of Winter Sand**

On motion by Deputy Mayor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** to accept the bid of \$111,675 (HST included) by Humber Arm Contracting for 2023 winter sand. **MOTION CARRIED.**

**23-119 Council Travel Report - January - June 2023**

Deputy Mayor L. Chaisson presented the Council Travel Expenses Report for the period for January 2023 to June 2023. It was noted by Councillor P. Gill that there was no travel amount on the report for her although she did travel to MNL in May. Staff will investigate and bring back with the next travel report summary.

**23-120 Closed Auction - Bayview Heights**

On motion by Councillor P. Gill, seconded by Councillor V. Granter, it is **RESOLVED** to approve the execution of the purchase and sale agreement

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between the City and the successful Proponent for the land sale issued under the Closed Auction - Bayview Heights. **MOTION CARRIED.**

**23-121 Crown Land Application - 4 Killick Place**

On motion by Councillor P. Gill, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** to approve the application for the owner of municipal number 4 Killick Place to obtain Crown Land under Section 36 of the Lands Act. **MOTION CARRIED.**

**23-122 Discretionary Use - Home Based Business - 24 Stan Dawe Terrace**

On motion by Councillor B. Griffin, seconded by Councillor P. Gill, it is **RESOLVED** to approve the application to operate a home based business office from the dwelling located at 24 Stan Dawe Terrace in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

**23-123 Discretionary Use - 318 O'Connell Drive**

On motion by Councillor B. Griffin, seconded by Councillor P. Gill, it is **RESOLVED** to approve the application to have a Medical & Professional Office at 318 O'Connell Drive in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

**23-124 Discretionary Use - Home Based Business - 15 Mattie Mitchel Drive**

On motion by Councillor B. Griffin, seconded by Councillor P. Gill, it is **RESOLVED** to approve the application to operate a home based business from the dwelling located at 15 Mattie Mitchel Avenue in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

**23-125 Discretionary Use - 6 Unit Apartment Building - 101 Country Road**

On motion by Councillor C. Pender, seconded by Councillor P. Keeping, it is **RESOLVED** to approve the application for the proposed 6 unit Apartment building at 101 Country Road, Corner Brook, NL **MOTION CARRIED.**

**23-126 Consultant Fee Proposal - Retaining Wall - Curling Street**

On motion by Councillor C. Pender, seconded by Councillor V. Granter, it is **RESOLVED** to accept the proposal for the Curling Street Retaining Wall in the amount of \$113,583.20 (HST Included) submitted by Anderson Engineering Consultants Ltd.

It is **FURTHER RESOLVED** to authorize the City Manager to sign the Prime Consultant Agreement (PCA) Agreement with the Consultant, Anderson Engineering Consultants Ltd. on behalf of the City of Corner Brook.

**MOTION CARRIED.**

**23-127 Transit Accessibility Plan and Implementation**

On motion by Councillor C. Pender, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** to accept funding as outlined in the Department of Transportation and Infrastructure project approval letter dated 26 May, 2023. #17-PT-24-00002, New Accessible Transit Busses and Payment System, total project cost of \$600,000 with the Ultimate Recipient share value of \$90,702 in funding for the project.

It is **FURTHER RESOLVED** to authorize the Mayor and City Manager to sign the Municipal Infrastructure Fund Agreement with the Department of Transportation and Infrastructure on behalf of the City of Corner Brook. **MOTION CARRIED.**

**23-128 Request for Noise Regulation Exemption**

Councillor P. Gill declared that she may be in a conflict of interest due to her employment with Grenfell Campus.

On motion by Councillor V. Granter, seconded by Councillor C. Pender, it is **RESOLVED** that Councillor P. Gill is in a conflict of interest with regards to item 10.1 Request for Noise Regulation Exemption. **(Mayor J. Parsons and Councillor B. Griffin voted against the motion). MOTION CARRIED.**

**Councillor P. Gill exited her seat and entered the gallery and abstained from discussion and voting on this item.**

On motion by Councillor Granter, seconded by Councillor C. Pender, it is **RESOLVED** to approve an exemption of the Noise Regulations from 10 pm on September 9th to 1 am on September 10th, 2023, for the Grenfell Campus Students Union to host their "Outdoor Welcome Concert". **MOTION CARRIED.**

**23-129 MNL Convention 2023- Voting Delegates**

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** that Mayor J. Parsons and Deputy Mayor L. Chaisson are not in a conflict of interest with regards to item 11.1 MNL Convention 2023 - Voting Delegates. **MOTION CARRIED.**

On motion by Councillor V. Granter, seconded by Councillor C. Pender, it is **RESOLVED** to approve Mayor Jim Parsons and Deputy Mayor Linda Chaisson as the two voting delegates at the MNL Conference 2023. **MOTION CARRIED.**

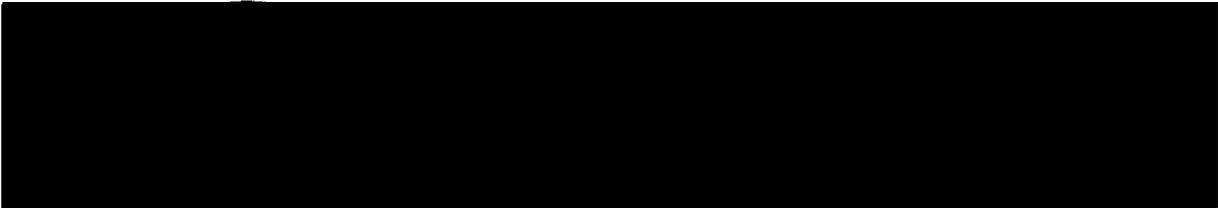
**23-130 Commercial Vehicle Parking Update**

Councillor V. Granter advised that he has received inquiries from residents regarding large commercial vehicles parking on City streets after business hours, specifically at intersections. The Director of Protective Services advised that the existing regulations would only pertain to residential areas and not

commercial areas, however parking is required to be 6 metres from an intersection under the Highway Traffic Act.

ADJOURNMENT

The meeting adjourned at 5:52 PM



City Clerk

Mayor