

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
VIDEO CONFERENCE  
MONDAY, 26 APRIL, 2021 AT 7:00 PM**

**PRESENT:**

Mayor	J. Parsons	R. Cumby, City Manager
Deputy Mayor	B. Griffin	D. Park, Director of Finance & Administration
Councillors:	T. Buckle	D. Charters, Director Community Engineering Development and Planning
	J. Carey	T. Flynn, Director of Protective Services
	L. Chaisson	D. Burden, Director of Public Works, Water and Waste Water Services
	V. Granter	
	B. Staeben	M. Redmond, City Clerk

**21-43      Approval of Agenda**

On motion by Councillor J. Carey, seconded by Councillor T. Buckle, it is **RESOLVED** to approve the agenda as circulated **MOTION CARRIED.**

**21-44      Approval of Minutes [Regular Meeting March 22]**

On motion by Councillor T. Buckle, seconded by Deputy Mayor B. Griffin, it is **RESOLVED** to approve the Minutes of the Regular Council Meeting of 22 March 2021 as presented. **MOTION CARRIED.**

**21-45      Business Arising From Minutes**

No items were brought forward.

**21-46      Proclamation**

Mayor Parsons announced that the month of **May 2021** will be declared Melanoma and Skin Cancer Awareness Month in the City of Corner Brook.

**21-47      Provincial Water and Wastewater Initiative Fund Agreement**

On motion by Councillor V. Granter, seconded by Councillor B. Staeben, it is **RESOLVED** to accept funding as outlined in the Municipal Affairs and Environment project approval letter dated April 14, 2021 to complete the project under the Capital Investment Plan, It is **FURTHER RESOLVED** to authorize the Mayor and City Manager to sign the Provincial Water and Wastewater Initiative Fund Agreement with the Department of Municipal and Provincial Affairs on behalf of the City of Corner Brook pending the Town of Steady Brook approval. **MOTION CARRIED.**

**21-48      Multiyear Balances Reallocation**

On motion by Deputy Mayor B. Griffin, seconded by Councillor J. Carey, it is **RESOLVED** to approve the reallocation of approximately \$211,401.00 from the 2012-14 multiyear capital works program and \$68,872.00 from the 2017-2020 multi-year capital works program towards St. Mary's Brook project. **MOTION CARRIED.**

**21-49      Building Electrical Service/Maintenance 2021-04**

On motion by Councillor L. Chaisson, seconded by Councillor T. Buckle, it is **RESOLVED** to award the tender to Bay City Electrical Limited for the Electrical Services/Maintenance for Buildings 2021-04 for the tender price of \$25,357.50 HST included. **MOTION CARRIED.**

**21-50      Equipment Electrical Service/Maintenance 2021-05**

On motion by Councillor V. Granter, seconded by Councillor L. Chaisson, it is **RESOLVED** to award the tender to Bay City Electrical Limited for the Electrical Services/Maintenance for Equipment 2021-05 for the tender price of \$23,184.00 HST included. **MOTION CARRIED.**

**21-51      Plumbing Service Maintenance for Building 2021-06**

On motion by Deputy Mayor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVED** to award the tender to R&R HVAC and Controls Ltd. for the Plumbing Services/Maintenance for Buildings 2021-06 for the tender price of \$21,332.50 HST included. **MOTION CARRIED.**

**21-52      ELECTION MANAGEMENT SERVICES**

On motion by Councillor B. Staeben, seconded by Councillor T. Buckle, it is **RESOLVED** to authorize sole sourcing Election Management Service to Datafix Comprint Incorporate for the 2021 Municipal General Election. **MOTION CARRIED.**

**21-53      Bag-a-Day Cleanup Initiative**

Councillor T. Buckle reported that the City will be launching a new initiative as part of the Corner Brook Clean Up Campaign. Throughout the month of May, residents who take to cleaning up trash from City street can be entered to win a cash prize of \$1500.

**21-54      Spring Cleanup Bulk Collection**

Councillor T. Buckle announced detail on the Spring Clean-Up Bulk Collection Program. The Spring Cleanup Bulk Collection is scheduled for the first two weeks of May:

- May 3 – 7 will change from extra bag collection to bulk item collection;
- May 10 – 14 will now be changed to extra bag collection

**21-55      Integrated Municipal Sustainability Plan Update**

Councillor L. Chaisson announced that the Integrated Municipal Sustainability Plan update will formally begin on Wednesday, April 28th. The year-long project is aimed at developing the next Integrated Municipal Sustainability Plan (IMSP).

**21-56      RFD - Griffin Drive Art Project**

On motion by Councillor T. Buckle, seconded by Deputy Mayor B. Griffin, it is **RESOLVED** to award the contract for the Griffin Drive Art Project to Iota Institute representing Jordan Bennett and Marcus Gosse for the Griffin Drive Art Project at a cost of \$31,072.00 HST included. **MOTION CARRIED.**

**21-57      Code of Conduct Policy**

On motion by Councillor B. Staeben, seconded by Deputy Mayor B. Griffin, it is **RESOLVED** to adopt the Code of Conduct Policy as Presented. **MOTION POSTPONED.**

On motion by Councillor L. Chaisson, seconded by Deputy Mayor B. Griffin, it is **RESOLVED** to postpone the decision of the Code of Conduct until the next meeting. **MOTION CARRIED.**

**21-58      Recreational Vehicle Regulation - Amendment**

On motion by Councillor J. Carey, seconded by Councillor T. Buckle, it is **RESOLVED** to approve the Recreational Vehicle Regulation, attached hereto, as amended. **MOTION CARRIED.**

**21-59      Town of Steady Brook Shared Water Supply System Study**

On motion by Deputy Mayor B. Griffin, seconded by Councillor J. Carey, it is **RESOLVED** to authorize execution of agreement with CBCL Ltd. to conduct a feasibility study on the Corner Brook to Town of Steady Brook shared water system. **MOTION CARRIED.**

**21-60      Margaret Bowater Park Canteen & Cleaning Agreement**

Councillor L. Chaisson declared a conflict of interest in relation to this item and did not participate in voting.

On motion by Councillor J. Carey, seconded by Councillor T. Buckle, it is **RESOLVED** to approve execution of agreement of the Margaret Bowater Park Canteen and Cleaning Agreement as attached hereto. **MOTION CARRIED.**

**21-61      Purchase & Sale Agreement - 59 Carberrys Road**

Mayor J. Parsons declared a conflict of interest in relation to this item and did not participate in voting.

On motion by Councillor B. Staeben, seconded by Councillor T. Buckle, it is **RESOLVED** to approve execution of Purchase and Sale Agreement - 59 Carberry's Road as attached hereto. **MOTION CARRIED.**

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ADJOURNMENT

The meeting adjourned at 8:22 p.m.



City Clerk

Mayor