



CITY OF CORNER BROOK

Dear Sir\Madam:

I have been directed by His Worship the Mayor to summon you to a Committee of the Whole Meeting of the Corner Brook City Council, to be held on **February 26, 2024** at **7 p.m. Council Chamber, City Hall.**

CITY CLERK

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1 CALL MEETING TO ORDER

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1.1 Land Acknowledgement

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2.1 Approval of Agenda

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2.2 Approval of Minutes- Regular Meeting February 5, 2024

3 BUSINESS ARISING FROM MINUTES

3.1 Business Arising From Minutes

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	12	OTHER BUSINESS
	12.1	In Camera Items (If Required)
	13	ADJOURNMENT

Land Acknowledgement

We respectfully acknowledge the City of Corner Brook as the ancestral homeland of different populations of Indigenous people. We also acknowledge with respect, the rich histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of the Province of Newfoundland and Labrador

**MINUTES OF A REGULAR MEETING OF
THE COUNCIL OF THE CITY OF CORNER BROOK
COUNCIL CHAMBERS, CITY HALL
MONDAY, 5 FEBRUARY, 2024 AT 7:00 PM**

PRESENT:

Mayor	J. Parsons	R. Cumby, City Manager
Deputy Mayor	L. Chaisson	D. Charters, Director of Community Engineering Development and Planning
Councillors:	P. Gill	T. Flynn, Director of Protective Services
	V. Granter	S. Maistry, Director of Finance and Administration
	B. Griffin	<i>Director of Recreation Services - Vacant</i>
	P. Keeping	<i>J. Smith, City Clerk</i>
		<i>J. Baines, Sergeant-At-Arms</i>

Absent with regrets: Councillor C. Pender and D. Burden, Director of Public Works Water and Wastewater

24-016 Land Acknowledgement

Deputy Mayor L. Chaisson read the Land Acknowledgement.

24-017 Approval of Agenda

On motion by Councillor V. Granter, seconded by Councillor P. Gill, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

24-018 Approval of Minutes- Committee of the Whole January 22, 2024

On motion by Councillor P. Gill, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** to approve the Minutes of the Committee of the Whole Council Meeting of January 22, 2024 **MOTION CARRIED.**

24-019 Business Arising From Minutes

Deputy Mayor L. Chaisson asked staff to advise Council and residents of the process for clearing and salting side roads. The City Manager advised that there are 7 main runs that could take 6-8 hours to clear, or longer if more snowfall requires the runs to be done again. Other routes would be done following the main runs and many of the side roads are done by a contractor.

24-020 Proclamations and Events

The Mayor declared the following proclamations were made:

- February 1-7, 2024 was declared Eating Disorders Awareness Week
- February 11, 2024 will be declared 211 Day

24-021 Approval to initiate Section 14 – Public Consultation - IMSP/DR Corner Brook Amendment No. 24-01

On motion by Councillor V. Granter, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** to authorize staff to carry out a public consultation process, as per section 14 of the Urban and Rural Planning Act, 2000 (URPA) in order to

seek public input and receive information with respect to the proposed map amendments - Municipal Plan Amendment No. 24-01 and Development Regulation Amendment No. 24-01. **MOTION CARRIED.**

24-022 Mount Bernard Avenue Reconstruction Change Order No. 9

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** that the Corner Brook City Council approve Change Order No. 9 for the Mount Bernard Avenue Reconstruction for an increase of \$20,912.07 HST Included for Marine Contractors Inc. **MOTION CARRIED.**

24-023 Rescind Order #2023-07

On motion by Deputy Mayor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** that pursuant to Section 102(3) of the Urban and Rural Planning Act, the following Order is hereby revoked by Council: Order #2023-07. **MOTION CARRIED.**

24-024 Crown Land Application - 24 Dunbar Avenue

On motion by Councillor P. Gill, seconded by Councillor V. Granter, it is **RESOLVED** to approve the application for the owner of municipal number 24 Dunbar Avenue to obtain Crown Land under Section 36 of the Lands Act. **MOTION CARRIED.**

24-025 Crown Land Application - Snowmobile Trail - Little Cooks Pond Area

On motion by Councillor B. Griffin, seconded by Councillor P. Gill, it is **RESOLVED** to approve the application to utilize Crown Land located in the Little Cooks Pond Area for the purpose of re-locating a portion of an existing ATV/snowmobile trail. **MOTION CARRIED.**

24-026 Discretionary Use Approval - Quarry (JCL Limited)

On motion by Councillor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVED** that the Council of the City of Corner Brook approve the use application to extend the existing quarry and utilize a portion of land as a stockpile area on property located approximately 2 km southeast of the Lewin Parkway Interchange (near the Massey Drive Access Road) in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

24-027 Jigs & Wheels Opening – Noise Regulation Exemption for West Street - Street Party

On motion by Councillor P. Keeping, seconded by Councillor P. Gill, it is **RESOLVED** that the Council of the City of Corner Brook Grant the exemption to the City of Corner Brook Noise Regulations in support of the 2024 Jigs and Wheels Festival to carry out a street party on a portion of West Street. The bylaw exemption will be in effect from 2200, Friday July 26th – 0200, Saturday, July 27th 2024 for the West Street area.

A motion was made to amend the motion to include that the exemption to be applicable to an alternate date if required due to the weather as follows:

On motion by Councilor B. Griffin, seconded by Councillor P. Gill, it is **RESOLVED** that the Council of the City of Corner Brook grant the exemption of the City of Corner Brook Noise Regulations in support of the 2024 Jigs and Wheels Festival to carry out a street party on a portion of West Street. The bylaw exemption will be in effect from 2200, Friday July 26th to 0200, Saturday, July 27th, 2024 for the West Street area or for any other alternate date required if necessary to reschedule due to weather. **MOTION CARRIED**

24-028 ATV Street Access for a Special Event

On motion by Councillor P. Keeping, seconded by Councillor P. Gill, it is **RESOLVED** that pursuant to Section 201 and 202 of the City of Corner Brook Act, 1990 and Section 7 of the Recreational Vehicle Regulation 2022 and all other enabling powers, the Council of the City of Corner Brook hereby permits All-Terrain Vehicles to operate on all its City streets with exception of the following: 1) Any portion of the Lewin Parkway or TCH; 2) A portion of O'Connell Drive from the intersection of Bliss Street to the intersection of Mt. Bernard Avenue; for the dates of July 26th – August 4th, 2024, so to support the City's Jigs & Wheels Festival. **MOTION CARRIED**

24-029 Remote Meeting

Deputy Mayor L. Chaisson provided an update on pricing inquiries for remote meeting set up for council meetings that amount to about \$100,000 for set up and operation. Staff is recommending not to pursue obtaining this service at this time. Council requested staff to continue to investigate other options and other pricing.

ADJOURNMENT

The meeting adjourned at 7:39 p.m.

City Clerk

Mayor



Information Report (IR)

Subject: Proclamations and Events

To: Rodney Cumby
Meeting: Committee of the Whole - 26 Feb 2024
Department: City Manager
Staff Contact: Gloria Manning, Legislative Assistant
Topic Overview: The City of Corner Brook routinely receives requests from various organizations to recognize significant days, weeks, and months.
Attachments: [Wear Red Canada Day 2024](#)
[2024 municipal heritage proclamation](#)

BACKGROUND INFORMATION:

The City of Corner Brook would like to recognize the following proclamations and events in the City of Corner Brook:

- **February 13th was declared Wear Red Canada Day-** Heart disease is the number one killer of women worldwide and the leading cause of premature death for Canadian women. Wear Red Canada Day is meant to raise awareness for all Canadians, but especially Canadian women, to be proactive in the management of their heart health and wellness.
- **February 19 was declared Heritage Day and February 19-25 as Heritage Week-** Heritage Day and Heritage Week are a time to reflect on the achievements of past generations and to accept responsibility for protecting our heritage. Citizens are encouraged to celebrate Newfoundland and Labrador's uniqueness and to rejoice in our heritage.

City Clerk
 Administrative Assistant

Approved - 22 Feb 2024
 Approved - 23 Feb 2024

 City Manager

Proclamation

WEAR RED CANADA DAY

February 13th, 2024

WHEREAS, Heart disease is the number one killer of women worldwide and the leading cause of premature death for Canadian women, a fact unknown to many women and their healthcare providers; and

WHEREAS, The Canadian Women's Heart Health Alliance is an organization of volunteer health professionals and patients working hard to improve women's heart health; and

WHEREAS, **Wear Red Canada Day** is celebrated annually to raise awareness for all Canadians, but especially Canadian women, to be mindful, curious, and proactive in the management of their heart health and wellness; and

WHEREAS, We want to see better prevention, diagnosis, and care and fewer women dying prematurely from heart disease;

THEREFORE, I, _____, Mayor of the _____, do hereby proclaim **February 13th, 2024, Wear Red Canada Day** in the _____.

Mayor



CANADIAN WOMEN'S
HEART HEALTH CENTRE

NATIONAL
ALLIANCE



HER HEART MATTERS
WEAR RED CANADA • FEB 13



www.heritagenl.ca

Heritage Day/Week Proclamation 2024

WHEREAS, the third Monday in February is recognized nationally as Heritage Day; and

WHEREAS, Heritage Day and Heritage Week are a time to reflect on the achievements of past generations and to accept responsibility for protecting our heritage; and

WHEREAS, our citizens should be encouraged to celebrate Newfoundland and Labrador's uniqueness and to rejoice in our heritage; and

WHEREAS, in 2024 the residents of Newfoundland and Labrador will celebrate our rich and diverse heritage.

THEREFORE, I, _____ on behalf of the City of _____, do hereby proclaim **Monday, February 19, 2024 as Heritage Day and February 19-25, 2024 as Heritage Week**, and call upon all citizens to celebrate the richness of our past and the promise of our future.

Mayor





Information Report (IR)

Subject: Protective Services Statistics for month of January 2024

To: Rodney Cumby
Meeting: Committee of the Whole - 26 Feb 2024
Department: Protective Services
Staff Contact: Todd Flynn, Director of Protective Services
Topic Overview: Protective Services Statistics for month of January 2024

BACKGROUND INFORMATION:

On a monthly basis Protective Services compiles its statistics to report them out to council and residents.

Objective: To inform the residents of Corner Brook of the work that is being done by the Protective Services Department.

MUNICIPAL ENFORCEMENT

Our Municipal Enforcement Officers received 191 calls for services including as follows:

By-law Enforcement (66 calls for service) including:

- 15 Assistance
- 1 Abandoned Vehicle
- 13 Depositing snow in the road
- 9 illegal parking
- 4 impeding snowclearing
- 2 meter collection
- 14 meter malfunction
- 3 rats
- 3 ticket complaint
- 2 untidy property

Taxi Regulation (4 calls for service)

- 3 Taxi Driver Permits
- 1 Taxi Driver Conduct

Animal Control (13 calls for service)

- 3 animal injured/dead
- 1 animal roaming

- 8 assistance
- 1 dog barking

Parking Enforcement (108 parking related violations)

- 86 expired parking meters
- 2 failure to keep identification plate clean
- 1 failure to park on right side of highway
- 4 impaired mobility permit required
- 2 no parking
- 1 no stopping
- 2 overnight parking
- 1 parking in front of driveway or loading zone
- 1 parking on private land without permission
- 8 void

CORNER BROOK FIRE DEPARTMENT

The CBFDD received 50 calls for service that included:

# of Incidents	Type
0	Structure Fire Residential
0	Structure Fire Commercial
2	Residential Alarm
1	Residential Alarm - Smoke Visible
12	Commercial Alarms
0	Emergency Medical Call
2	Carbon Monoxide Alarms
1	Vehicle Fire
18	MVC - Injury/Entrapment
5	MVC – fuel spill
5	Non-emergency – lift assist
1	Chimney Fire
2	Dumpster/Garbage Fire
0	Bonfire
1	Downed Power Line
50	

Inspections

- 3 Home Oxygen Inspections
- 23 Fire Prevention

Community Outreach

- Fire Station Tour, 6 Undergrad Students from Grenfell and their Professor

Service Enhancements

- The Corner Brook Fire Department has developed and launched a “Request For Fire Station Tour” application form and linked it to the City website. The service is currently active, feel free to give it a try

<https://www.cornerbrook.com/request-a-fire-station-tour/> . This will make Fire Station Tours more accessible to the Public.

Smoke Alarm Project:

- 26 Smoke alarms appointments were scheduled.
- 11 Installations appointments were completed, one day was postponed due to poor weather and another day postponed due to the passing of Acting ADC Hamlyn.

PUBLIC SAFETY ANSWERING POINT (PSAP)

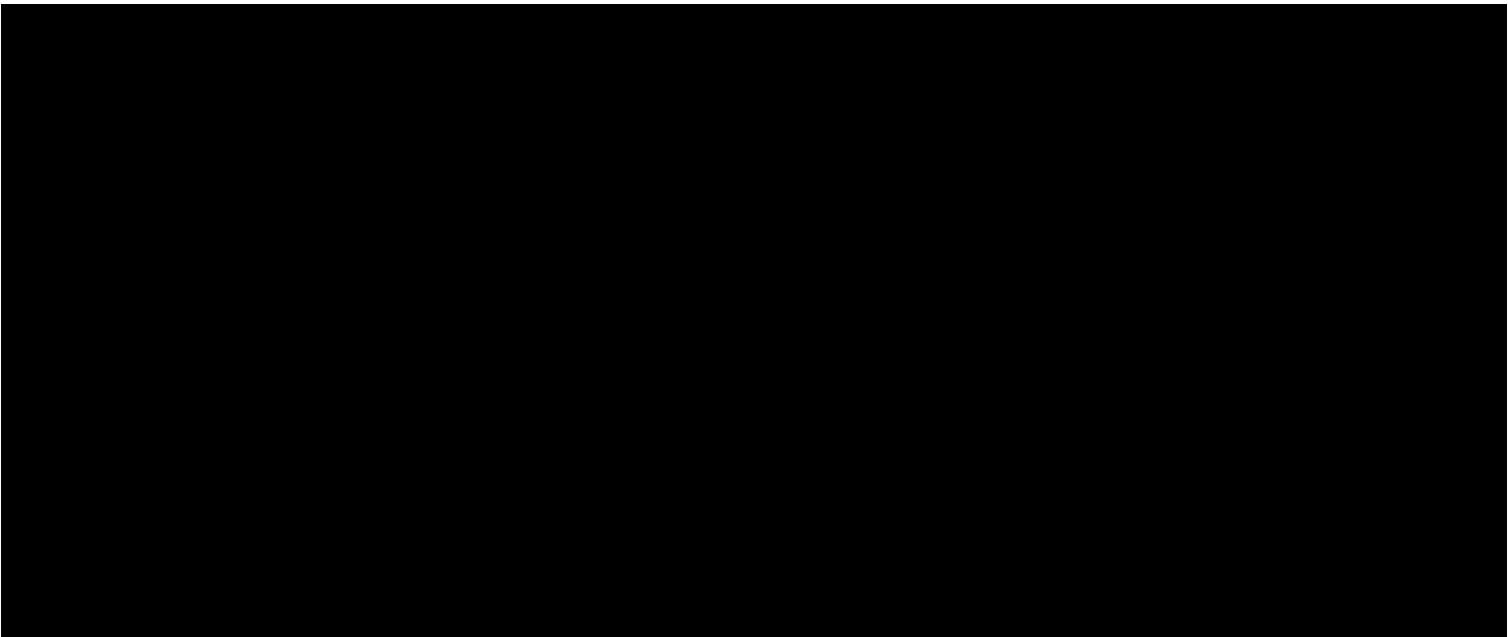
The total volume of 911 calls received:**5,583**.

The calls are broken out as follows:

Primary Agency	Number of Transferred Calls
Police	1,061
Ambulance	2,004
Fire	192
Crisis	9
RoCP	8
Northern 911	3
Poison Control	2
Coast Guard	1
TBD	23
Total	3,303

***101 calls are under review as per the reconciliation process and may change the total for transferred and non-transferred volumes.**

Volume of Non-Transferred 911 Calls: **2,280**



PROPOSED RESOLUTION:

D

City Clerk	Approved - 23 Feb 2024
Administrative Assistant	Approved - 23 Feb 2024

City Manager



Information Report (IR)

Subject: Public Works Summary

To: Rodney Cumby
Meeting: Committee of the Whole - 26 Feb 2024
Department: Public Works
Staff Contact: Rod Follett,
Topic Overview: Summary from January 18 to February 23, 2024

BACKGROUND INFORMATION:

2024 Public Works Summary From January 18 to February 23, 2024

- **Snow Blowers:** Crews have been running the loader snowblowers since January 30th up to February 23rd. Blowers were active 15 days and nights during this time. Due to mechanical issues with one of the loader blowers, staff have been using the two skidsteers with snowblower attachment to assist in widening residential streets with great success. Going forward, we will be using the skidsteers as an option for road widening with the loaders. At the time of this summary, we estimate 85% of the first round of snowblowing is completed and will be completed this week if the weather cooperates.
- **Loaders with snow baskets:** Crews have been working in conjunction with the blowers to keep cul de sacs clear and removing snow at intersections.
- **Snow Clearing:** Crews were plowing snow 10 days during this period.
- **Pothole repairs:** Crews have been marking and patching potholes with cold patch as conditions permit. With the warmer temps and rain in the forecast, we expect an increase in potholes.
- **Water & Sewer Cuts:** Crews have been dispatched to “top up” water & sewer cuts as required. Warmer temps have made the cuts kick out more frequently and harder to maintain. Signage is in place and drivers are reminded to use caution when approaching existing cuts.
- **Service Request Line:** The public are encouraged to report potholes and rough water & sewer cuts to our service line. 637-1666.
- **Ice Rink:** Open as long as the weather permits. Public are reminded that if the gate is locked and the closed sign is up, not to use the ice rink.

- **Winter Carnival:** Staff were involved in the preparations for the opening ceremonies and the Family Day in the Park. We have received numerous positive comments related to the success of the events in the park. Hats off to the Winter Carnival Committee and all involved.
- **Service Requests from January 18 to February 23, 2024:**
 - 436 calls received.
 -
 - **Top three categories of requests:**
 - Snow Clearing: 245
 - Road Maintenance/Potholes: 56
 - Salt / Sand Requests: 46

City Clerk
Administrative Assistant

Approved - 23 Feb 2024
Approved - 23 Feb 2024

City Manager



Information Report (IR)

Subject: Water & Wastewater Summary

To: Rodney Cumby

Meeting: Committee of the Whole - 26 Feb 2024

Department: Water and Sewer

Staff Contact: Keith Costello,

Topic Overview: Water & Wastewater Summary from January 15th, 2024, to February 19th, 2024

BACKGROUND INFORMATION:

Water and Wastewater Work Summary January 15th, 2024 to February 19th, 2024

Water & Wastewater Complaints	
Clean Water Lines	2
Curb Stop Repair	1
High/Low Water Pressure	1
Hydrant Snow Clearing	7
No Water	4
Request for Water Shut Off and/or On	6
Resident Inquiries	5
Sewer Backup	6
Test Email	1
Water Leaks	15
Total	48

Water & Wastewater Media Releases	
Emergency Road Closures	1
Emergency Water Outage	4
Emergency Water Outage & Road Closure	4
Precautionary Boil Water Advisory	4
Road Closure	1
Water Outage and Road Closure	13
Total	27

Water & Wastewater Recoverable Works	
Assistance at 2 Herald Avenue (Emergency Water Outage)	1
Leak Repair at 35 Confederation Drive – Labour & Materials	1
Magikist Rental	1
Request to Turn Water Off and On	1
Request to Turn Water On	2
Total	6
Total Cost	\$17,885.72

Water & Wastewater Repairs	
Curb Stop Repairs	1
Sewer Lateral	1
Water Service Leaks	4
Water Main Leaks	9
Total	15

1. **Additional Maintenance**

2. **Maintenance/Repairs**

- Snow cleared 2 -1/2 rounds of hydrants (762 hydrants per round).
- Completed annual service on chlorination equipment at Lundrigan Drive Chlorination Station.
- Repaired Chlorine Analyzer and replaced Chlorination equipment tubing at Elizabeth Street Chlorination Station.
- Repaired four hydrants (Burke's Rd. Woodcrest Ave, University Dr. & Caribou Road).

3. **Upcoming Maintenance**

- Complete remaining annual chlorination equipment service at Sunnyslope Dr. Post Chlorination Station.
- Hydrant snow clearing (as needed).
- Snow clear remote stations (as needed).
- Leak Detection – Curling Area and Upper Townsite.

Water Treatment Plant Maintenance Summary

Overview

- The water quality continued to improve after the rain event that occurred late December. This allowed us to drop coagulate chemical dose rate, which is historically typical for January. The raw water quality during January is historically cleaner with a higher UVT and lower Tue Color Units. In comparison to past years we have seen a drop in raw water quality. This degradation is related to the reduction in water flow from Corner Brook Lake which dilutes the flow from Eastern Lake Water Shed.
- The raw water temperature stabilized around 1 degree Celsius (normal during winter months). To combat the drop in temperature, polymer chemical dosage rate was increased.
-
- On Jan 10th and 15th the plant operated on generator power due to weather events.

1. **Maintenance**

- Completed annual service on Clear Well inlet Analyzer.
- Completed annual service on UV (Ultraviolet) system #1.
- Upgraded Lighting in Administration and Process Area to LED.

2. **Upcoming Maintenance**

- Fabricate and install corrosion coupon testing system. Two locations have been selected in the water distribution system to install the test panels.
- Install cabinet (island) in lab.
- Replace seals in Soda Ash Screw Conveyor.
- Install trial online Streaming Current Analyzer.
- Complete bi-annual service of process ph probes.
- Replace exhaust fan motors in Chlorination Room.

City Clerk
Administrative Assistant

Approved - 22 Feb 2024
Approved - 23 Feb 2024

City Manager



Information Report (IR)

Subject: Capital Project and Engineering Committee Updates

To: Rodney Cumby

Meeting: Committee of the Whole - 26 Feb 2024

Department: Engineering

Staff Contact: Darren Charters, Director of Community, Engineering, Development & Planning

Topic Overview: This report is intended to serve as an update to Council and the public regarding the various Capital and Engineering projects being undertaken in the City. The current project updates are as follows:

BACKGROUND INFORMATION:

Current Projects

Corner Brook Recreation Centre



- Approximately 92% complete with substantial completion still expected by the end of March
- Most areas of the building have had a least one coat of paint
- Pool mechanical equipment installation is ongoing.
- Most millwork installed.
- A building animation is being developed that will show the public what the inside of the building looks like.

2024 Projects

Deep Gulch Brook Culvert Replacement

- Project is now out to tender (closing Feb 29th)

Curling Street Retaining Wall Replacement

- Project is now out to tender (closing Feb 29th)

Transportation Study

- Project has been awarded to Harbourside Transportation Consultants and is now well underway
- Final Report expected in August 2024

Transit Accessibility Study and Implementation Plan

- RFP Close February 15th
- Three Proposals received.
- Staff to score proposals and make recommendation of award to Council

Intersection Improvements (Elizabeth Street/O'Connell Drive)

- Design is well underway
- Spring tender anticipated

Curling Street Storm Sewer

- Project is early in design stage
- Construction planned for 2024

Old Humber Road Retaining Wall

- Waiting on award to consultant
- Construction planned for 2024

2024 Paving Program (\$3,000,000)

- List is generated. Will be reevaluated and confirmed in Spring of 2024.

STAR Trail Design & Construction Services

Design and Construction of Man in the Mountain and Cape Blow Me Down Hiking Trails

- Funding from several sources, City funds 10% of total cost
- RFP Released and closed December 29th, 2023. No interested Bidders.
- RFP for design and assessment services only to be released in early March.

City Hall Atrium Lighting

- RFQ being created to invite to interested bidders for installation in Spring/Summer 2024

Director of Community, Engineering,
Development & Planning
Administrative Assistant

Approved - 21 Feb 2024

Approved - 22 Feb 2024

City Manager



Information Report (IR)

Subject: Development, Planning and Community Services

To: Rodney Cumby

Meeting: Committee of the Whole - 26 Feb 2024

Department: Development and Planning

Staff Contact: Darren Charters, Director of Community, Engineering, Development & Planning

Topic Overview: This report is intended to serve as an update to Council and the public regarding the various Development, Planning and Community Services. The current project updates are as follows:

BACKGROUND INFORMATION:

Development and Planning

New Business Occupancy Permits Issued

- 396 O'Connell Drive - Total Energy Solutions
- 22 Murphy Square - The Supplementary King
- 39 West Street - Plants & Things

29 Lundrigan Drive (Office/Warehouse)

- New building – Partial permits issued
- Foundations complete, needs discretionary use approval required at next meeting for office

40 North Shore Highway (Mt. Patricia Cemetery Extension)

- Permits Issued
- Sitework – new access road being constructed
- New Storage building being constructed

4 St. Marks Avenue - Fillatre's Funeral Home (Extension)

- Permit issued

339 O'Connell Drive – Repair Garage (Extension)

- Permit issued

12A Tipping Place (Office / Warehouse)

- Stop work order lifted
- Foundation permit issued

Industrial Park Study

- Staff are putting together an RFP for consulting services:
 - To determine where and how industrial park land can be developed
 - To determine costing for such development

Business Development

Downtown Business Improvement Association (BIA)

- Survey data analyzed. There is a significant interest in the new BIA.
- A new BIA map is being created in GIS to include properties left out of the original BIA mapping
- Current legislation (City of Corner Brook Act) is being reviewed and staff will propose changes that will facilitate more efficient administration of a new BIA
- Changes would be more in line with the City of St. John's Act

New Economic development program

- A new economic development program is being developed exclusively for indigenous youth persons (<35 years) in the City
- It is expected that this program will be finalized and released in the spring.

Sustainable Development

Grenfell Environmental Policy Class

- Final Projects were presented to City staff on February 8th.
- Presentation topics included:
 - Urban Beekeeping By-law
 - Glass Recycling Policy
 - Tree Planting Policy
- Staff would like to congratulate the students for a job well done

Green Roof Planning for 2024

- Staff working on planning to enhance garden area
- Interest in pursuing "butterfly friendly" plants as staff are trying to address the lack of pollinator friendly plants

EcoNext Ideathon (Grenfell)

- Grenfell Campus is hosting an ideathon from March 1st to March 3rd
- Teams to present novel ideas for Clean Growth in Newfoundland and Labrador
- Staff to participate by being on panel of judges for event

Director of Community, Engineering, Development & Planning	Approved - 21 Feb 2024
Administrative Assistant	Approved - 22 Feb 2024

City Manager



Information Report (IR)

Subject: Finance & Administration Update

To: Rodney Cumby
Meeting: Committee of the Whole - 26 Feb 2024
Department: Finance and Administration
Staff Contact: Sievendra Maistry, Director of Finance and Administration
Topic Overview:
Attachments: [Income Report - January 31, 2024](#)
[Expense Statement - January 31, 2024](#)
[Total Accounts Receivable - January 31, 2024](#)
[Accounts with Balances over \\$5,000 - January 31, 2024](#)
[Balances over 365 Days - January 31, 2024](#)
[Business Taxes Outstanding - January 31, 2024](#)

BACKGROUND INFORMATION:

The attached detail financial reports are for the month of January 2024. This is the first month of the fiscal year and there are no items in the financials of concern at this point in time.

A friendly reminder to all taxpayers that the deadline for property AND business taxes is Thursday, the 29th February 2024.

Director of Finance and Administration	Approved - 20 Feb 2024
Administrative Assistant	Approved - 22 Feb 2024

 City Manager

Income Statement Detail - Revenues 2024

City of Corner Brook

1 of 3
2024-02-20
9:16 AM

	January 2024 BUDGET	January 2024 ACTUAL	MTD VARIANCE	January 2024 YTD BUDGET	January 2024 YTD ACTUAL	YTD VARIANCE	ANNUAL BUDGET	REMAINING BUDGET
Tax revenues, Municipal tax residential	\$14,524,489	\$15,034,628	\$510,139	\$14,524,489	\$15,034,628	\$510,139	\$14,973,700	\$60,928
Tax revenues, Unit charge residential	4,970,086	5,167,292	197,206	4,970,086	5,167,292	197,206	5,123,800	43,492
Tax revenues, Water levy residential	0	0	0	0	0	0	0	0
Tax revenues, Sewer levy residential	903,652	933,200	29,548	903,652	933,200	29,548	931,600	1,600
Gross Residential Tax	20,398,227	21,135,120	736,892	20,398,227	21,135,120	736,892	21,029,100	106,019
Tax revenues, Municipal tax commercial	3,795,901	4,007,211	211,310	3,795,901	4,007,211	211,310	3,913,300	93,911
Tax revenues, Unit charge commercial	623,613	662,080	38,467	623,613	662,080	38,467	642,900	19,180
Tax revenues, Water levy commercial	0	0	0	0	0	0	0	0
Tax revenues, Sewer levy commercial	95,933	98,200	2,267	95,933	98,200	2,267	98,900	-700
Gross Commerical Tax	4,515,447	4,767,491	252,044	4,515,447	4,767,491	252,044	4,655,100	112,391
Gross Property Tax	24,913,674	25,902,611	988,936	24,913,674	25,902,611	988,936	25,684,200	218,410
Tax revenues, Seniors discount	-140,000	-49,553	90,447	-140,000	-49,553	90,447	-200,000	150,447
Tax revenues, Municipal tax discount	-100,000	-44,611	55,389	-100,000	-44,611	55,389	-200,000	155,389
Tax revenues, New Home Incentives Discount	0	0	0	0	0	0	0	0
Total Property Tax Discounts	-240,000	-94,164	145,836	-240,000	-94,164	145,836	-400,000	305,836
Net Property Tax	24,673,674	25,808,447	1,134,773	24,673,674	25,808,447	1,134,773	25,284,200	524,247
Tax revenues, Business tax levy	5,829,894	5,996,244	166,350	5,829,894	5,996,244	166,350	6,010,200	-13,956
Tax revenues, Business tax discount	-17,500	-1,900	15,600	-17,500	-1,900	15,600	-35,000	33,100
Tax revenues, Business credit - COVID	0	0	0	0	0	0	0	0
Tax revenues, Business Restoration credit	0	0	0	0	0	0	-60,000	60,000
Tax revenues, Business tax surcharge	0	0	0	0	0	0	0	0
Business Tax	5,812,394	5,994,344	181,951	5,812,394	5,994,344	181,951	5,915,200	79,145
Tax revenues, Poll tax	0	0	0	0	0	0	0	0
Tax revenues, School water levy	0	0	0	0	0	0	0	0
Tax revenues, Meter supply levy	6,702	0	-6,702	6,702	0	-6,702	670,150	-670,150
Other Taxes	6,702	0	-6,702	6,702	0	-6,702	670,150	-670,150
Utility tax, NF Power	0	0	0	0	0	0	885,000	-885,000
Utility tax, Matrix	0	0	0	0	0	0	0	0
Utility tax, Aliant	0	0	0	0	0	0	210,000	-210,000
Utility tax, Rogers	0	0	0	0	0	0	86,000	-86,000
Utility tax, Telus	0	40,454	40,454	0	40,454	40,454	20,000	20,454
Utility tax, Other	0	0	0	0	0	0	3,000	-3,000
Utility Taxes	0	40,454	40,454	0	40,454	40,454	1,204,000	-1,163,546
Contributions, Federal Govt	108,000	0	-108,000	108,000	0	-108,000	108,000	-108,000
Contributions, Prov of NL	0	0	0	0	0	0	166,100	-166,100
Contributions, Prov of NL- Debt	0	0	0	0	0	0	0	0
Contributions, CBC	0	0	0	0	0	0	5,000	-5,000
Contributions, CBP&P Water	0	90,000	90,000	0	90,000	90,000	90,000	0
Contributions, CBP&P Grant	0	0	0	0	0	0	1,050,000	-1,050,000
Contributions, Contributions - Memorial Uni	0	252,351	252,351	0	252,351	252,351	245,000	7,351
Contributions, Secondary Fire	0	0	0	0	0	0	0	0
Contributions, Western Health	0	0	0	0	0	0	0	0

Income Statement Detail - Revenues 2024

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	January 2024 BUDGET	January 2024 ACTUAL	MTD VARIANCE	January 2024 YTD BUDGET	January 2024 YTD ACTUAL	YTD VARIANCE	ANNUAL BUDGET	REMAINING BUDGET
Contributions, Federal Gas Tax Program	0	0	0	0	0	0	896,500	-896,500
Contributions	108,000	342,351	234,351	108,000	342,351	234,351	2,560,600	-2,218,249
Permits and licenses, Mobile vending	0	0	0	0	0	0	1,000	-1,000
Permits and licenses, Dog Licenses	125	151	26	125	151	26	1,500	-1,349
Permits and licenses, Bldg Permits	1,800	3,903	2,103	1,800	3,903	2,103	90,000	-86,098
Permits and licenses, Parking Meter Collections	945	2,784	1,839	945	2,784	1,839	18,900	-16,116
Permits and licenses, Impounding charges	0	0	0	0	0	0	800	-800
Permits and licenses, Taxi Licenses	0	75	75	0	75	75	7,100	-7,025
Permits and licenses, Develop application	780	400	-380	780	400	-380	15,600	-15,200
Permits and licenses, Compliance Letters	1,722	800	-922	1,722	800	-922	28,700	-27,900
Permits and licenses, Occupancy Permits	0	0	0	0	0	0	0	0
Permits & Licenses	5,372	8,113	2,740	5,372	8,113	2,740	163,600	-155,488
Fines/Tickets, Parking tickets	267	770	503	267	770	503	3,200	-2,430
Fines/Tickets, Parking tickets - Courts	1,725	548	-1,177	1,725	548	-1,177	20,700	-20,152
Fines/Tickets, Municipal ticketing	0	0	0	0	0	0	400	-400
Fines & Tickets	1,992	1,318	-674	1,992	1,318	-674	24,300	-22,982
Interest, Tax Interest	17,500	18,790	1,290	17,500	18,790	1,290	350,000	-331,210
Interest, Bank Interest	2,500	0	-2,500	2,500	0	-2,500	50,000	-50,000
Interest	20,000	18,790	-1,210	20,000	18,790	-1,210	400,000	-381,210
Facility Rentals, Curling Club Rental	9,000	0	-9,000	9,000	0	-9,000	9,000	-9,000
Facility Rentals, Curling Club Electricity	4,000	4,208	208	4,000	4,208	208	24,000	-19,792
Facility Rentals, City Hall Rental	16,667	16,472	-195	16,667	16,472	-195	200,000	-183,528
Facility Rental, Rotary Arts	167	0	-167	167	0	-167	2,000	-2,000
Facility Rentals	29,834	20,680	-9,154	29,834	20,680	-9,154	235,000	-214,320
Facility Agreement - 911 PSAP	0	0	0	0	0	0	895,500	-895,500
Civic Centre, Ice Rental	78,974	76,693	-2,281	78,974	76,693	-2,281	564,100	-487,407
Civic Centre, Room Rental Civic Centre	1,250	1,188	-63	1,250	1,188	-63	25,000	-23,813
Civic Centre, Annex Rental	1,333	0	-1,333	1,333	0	-1,333	16,000	-16,000
Civic Centre, Skybox	0	0	0	0	0	0	5,300	-5,300
Civic Centre, Studio Rec. Usage	5,417	11,182	5,765	5,417	11,182	5,765	65,000	-53,818
Civic Centre, Catering	0	1,162	1,162	0	1,162	1,162	147,600	-146,438
Civic Centre, Concessions	833	1,500	667	833	1,500	667	10,000	-8,500
Civic Centre, Holding Seats	0	65	65	0	65	65	2,600	-2,535
Civic Centre, Indoor Advertising	0	5,200	5,200	0	5,200	5,200	60,000	-54,800
Civic Centre, Outdoor Advertising	0	0	0	0	0	0	14,000	-14,000
Civic Centre, Leases Civic Centre	9,942	10,106	164	9,942	10,106	164	119,300	-109,194
Civic Centre, Security	292	0	-292	292	0	-292	3,500	-3,500
Civic Centre, Electricity	217	169	-48	217	169	-48	2,600	-2,431
Civic Centre, Building Maintenance	0	0	0	0	0	0	0	0
Civic Centre, Special Events	0	0	0	0	0	0	120,000	-120,000
Civic Centre, Home Show	0	0	0	0	0	0	0	0
Civic Centre, Royals Hockey Games	8,250	37,962	29,712	8,250	37,962	29,712	49,500	-11,538
Civic Centre, Royals Settlement	0	0	0	0	0	0	0	0

Income Statement Detail - Revenues 2024

City of Corner Brook

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	January 2024 BUDGET	January 2024 ACTUAL	MTD VARIANCE	January 2024 YTD BUDGET	January 2024 YTD ACTUAL	YTD VARIANCE	ANNUAL BUDGET	REMAINING BUDGET
Civic Centre, General Skating	2,667	4,007	1,340	2,667	4,007	1,340	16,000	-11,993
Civic Centre, Silver Blades	0	0	0	0	0	0	8,500	-8,500
Civic Centre, Sponsorship - Hospitality NL	0	0	0	0	0	0	0	0
Civic Centre, Misc Revenue	250	9,670	9,420	250	9,670	9,420	3,000	6,670
Civic Centre	109,425	158,904	49,479	109,425	158,904	49,479	1,232,000	-1,073,096
Revenues, Recreation Centre, Misc Revenue	0	0	0	0	0	0	287,540	-287,540
Land Revenues, Sales - Land	0	0	0	0	0	0	150,000	-150,000
Land Revenues, Land Leases	658	5,397	4,739	658	5,397	4,739	7,900	-2,503
Land Reserves	658	5,397	4,739	658	5,397	4,739	157,900	-152,503
Revenue from Reserves, Cap Rev fr reserves	0	0	0	0	0	0	0	0
Revenue from Reserves, Oper Rev fr reserves	0	0	0	0	0	0	0	0
Revenue from Reserves	0	0	0	0	0	0	0	0
Fees, Tax Certificates	2,292	1,550	-742	2,292	1,550	-742	27,500	-25,950
Fees, Tender documents	0	0	0	0	0	0	0	0
Fees, Appeal fees	0	2,450	2,450	0	2,450	2,450	0	2,450
Fees, Insurance User Groups	42	0	-42	42	0	-42	500	-500
Fees	2,334	4,000	1,666	2,334	4,000	1,666	28,000	-24,000
Park revenue, Summer Program	0	0	0	0	0	0	0	0
Park revenue, Corner Brook Day Revenue	0	0	0	0	0	0	0	0
Park revenue, Field Rentals	0	0	0	0	0	0	16,500	-16,500
Park revenue, Ball Field Lighting	0	1,112	1,112	0	1,112	1,112	16,000	-14,888
Park revenue, Canada Day Revenue	0	0	0	0	0	0	0	0
Park revenue, Misc Revenue	0	0	0	0	0	0	0	0
Park & Recreation Revenue	0	1,112	1,112	0	1,112	1,112	32,500	-31,388
Misc revenue, Garbage tags	0	95	95	0	95	95	900	-805
Misc revenue, Tipping fees	0	0	0	0	0	0	0	0
Misc revenue, Bus Passes	1,667	2,511	844	1,667	2,511	844	20,000	-17,490
Misc revenue, Bus Shelter Advertising	417	3,210	2,793	417	3,210	2,793	5,000	-1,790
Misc revenue, Recycling metal	0	0	0	0	0	0	0	0
Misc revenue, Train revenue	0	0	0	0	0	0	80,000	-80,000
Misc revenue, Rounding	0	0	0	0	0	0	0	0
Misc revenue, Misc Revenue	0	299	299	0	299	299	1,500	-1,201
Misc revenue, Vendor Discounts	0	0	0	0	0	0	0	0
Misc revenue, Vendor Tables- City Hall	0	0	0	0	0	0	0	0
Misc Revenue	2,084	6,115	4,031	2,084	6,115	4,031	107,400	-101,285
Total Revenues	30,772,469	32,410,025	1,637,557	30,772,469	32,410,025	1,637,557	39,197,890	-6,787,864

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
Council, Salary	\$16,110	\$16,310	(\$200)	\$16,110	\$16,310	(\$200)	\$193,320	\$177,010
Council, Group Insurance	950	1,430	-480	950	1,430	-480	11,400	9,970
Council, CPP/EI/WCB/HAPSET	1,325	1,506	-181	1,325	1,506	-181	15,900	14,394
Council, Business Travel	1,000	0	1,000	1,000	0	1,000	12,000	12,000
Council, Furniture and Equip	10	0	10	10	0	10	120	120
Council, Meeting expenses	833	0	833	833	0	833	10,000	10,000
Council, Public Receptions	417	0	417	417	0	417	5,000	5,000
Council, Office supplies	125	0	125	125	0	125	1,500	1,500
Council, Other supplies	42	0	42	42	0	42	500	500
Council, Promo materials	667	0	667	667	0	667	8,000	8,000
Council, Subscriptions	50	0	50	50	0	50	600	600
Council, Advertising	917	844	73	917	844	73	11,000	10,156
Council, Donations	583	500	83	583	500	83	7,000	6,500
Council, Registration fees	250	0	250	250	0	250	3,000	3,000
Council, Telephone	42	0	42	42	0	42	500	500
Council, Cell phone	42	0	42	42	0	42	500	500
Council, Municipal Associations	1,667	0	1,667	1,667	0	1,667	20,000	20,000
Council, Staff recognition	333	535	-202	333	535	-202	4,000	3,465
Council, Membership fees	42	0	42	42	0	42	500	500
Council, Conference fees	50	0	50	50	0	50	600	600
Council, Municipal Awareness Day	250	0	250	250	0	250	3,000	3,000
Total Council	25,705	21,125	4,580	25,705	21,125	4,580	308,440	287,315
Early Retirees, Salary	2,000	0	2,000	2,000	0	2,000	24,000	24,000
Early Retirees, Group Insurance	158	0	158	158	0	158	1,900	1,900
Early Retirees, CPP/EI/WCB/HAPSET	142	0	142	142	0	142	1,700	1,700
Total Early Retirees	2,300	0	2,300	2,300	0	2,300	27,600	27,600
CM Admin, Salary	34,158	31,694	2,464	34,158	31,694	2,464	409,900	378,206
CM Admin, Overtime	0	100	-100	0	100	-100	0	-100
CM Admin, Vacation	3,033	2,541	493	3,033	2,541	493	36,400	33,859
CM Admin, Sick	758	1,320	-562	758	1,320	-562	9,100	7,780
CM Admin, Group Insurance	1,292	1,164	128	1,292	1,164	128	15,500	14,336
CM Admin, Pension	2,417	2,362	55	2,417	2,362	55	29,000	26,638
CM Admin, CPP/EI/WCB/HAPSET	3,383	4,225	-842	3,383	4,225	-842	40,600	36,375
CM Admin, Business Travel	1,000	0	1,000	1,000	0	1,000	12,000	12,000
CM Admin, Furniture and Equip	42	0	42	42	0	42	500	500
CM Admin, Meeting expenses	42	0	42	42	0	42	500	500
CM Admin, Office supplies	208	123	86	208	123	86	2,500	2,377
CM Admin, Other supplies	83	0	83	83	0	83	1,000	1,000
CM Admin, Document Mgmt	1,167	0	1,167	1,167	0	1,167	14,000	14,000
CM Admin, Photocopier expenses	333	228	106	333	228	106	4,000	3,772

City of Corner Brook
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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
CM Admin, Subscriptions	83	0	83	83	0	83	1,000	1,000
CM Admin, Registration fees	125	198	-73	125	198	-73	1,500	1,302
CM Admin, Telephone	167	0	167	167	0	167	2,000	2,000
CM Admin, Postage/Courier	500	500	0	500	500	0	6,000	5,500
CM Admin, Recruitment	0	789	-789	0	789	-789	0	-789
CM Admin, Special Projects	4,167	0	4,167	4,167	0	4,167	50,000	50,000
CM Admin, Membership fees	125	0	125	125	0	125	1,500	1,500
CM Admin, Conference fees	167	0	167	167	0	167	2,000	2,000
CM Admin, EMO Excercise	167	0	167	167	0	167	2,000	2,000
CM Admin, Consulting fees	3,750	0	3,750	3,750	0	3,750	45,000	45,000
Total City Manager Admin	57,167	45,244	11,924	57,167	45,244	11,924	686,000	640,757
Total City Manager	57,167	45,244	11,924	57,167	45,244	11,924	686,000	640,757
F&A Admin, Salary	14,100	13,853	247	14,100	13,853	247	169,200	155,347
F&A Admin, Vacation	1,250	505	745	1,250	505	745	15,000	14,495
F&A Admin, Sick	317	107	210	317	107	210	3,800	3,693
F&A Admin, Group Insurance	583	359	224	583	359	224	7,000	6,641
F&A Admin, Pension	1,158	868	290	1,158	868	290	13,900	13,032
F&A Admin, CPP/EI/WCB/HAPSET	1,350	1,758	-408	1,350	1,758	-408	16,200	14,442
F&A Admin, Business Travel	1,083	0	1,083	1,083	0	1,083	13,000	13,000
F&A Admin, Office supplies	1,958	1,665	293	1,958	1,665	293	23,500	21,835
F&A Admin, Other supplies	83	-80	163	83	-80	163	1,000	1,080
F&A Admin, Photocopier expenses	833	900	-67	833	900	-67	10,000	9,100
F&A Admin, Subscriptions	467	0	467	467	0	467	5,600	5,600
F&A Admin, Telephone	2,750	1,716	1,034	2,750	1,716	1,034	33,000	31,284
F&A Admin, Cell phone	292	0	292	292	0	292	3,500	3,500
F&A Admin, Postage/Courier	1,667	0	1,667	1,667	0	1,667	20,000	20,000
F&A Admin, Membership fees	917	3,601	-2,684	917	3,601	-2,684	11,000	7,399
F&A Admin, Training	583	0	583	583	0	583	7,000	7,000
F&A Admin, Insurance Claims Deductible	1,842	0	1,842	1,842	0	1,842	22,100	22,100
F&A Admin, Assessment fees	60,750	60,691	60	60,750	60,691	60	243,000	182,310
F&A Admin, Audit fees	4,250	0	4,250	4,250	0	4,250	51,000	51,000
F&A Admin, Consulting fees	3,500	1,501	1,999	3,500	1,501	1,999	42,000	40,499
F&A Admin, Insurance	22,083	28,826	-6,743	22,083	28,826	-6,743	265,000	236,174
F&A Admin, Legal fees	583	0	583	583	0	583	7,000	7,000
F&A Admin, Local appeal board	833	0	833	833	0	833	10,000	10,000
Total Finance & Admin	123,232	116,270	6,963	123,232	116,270	6,963	992,800	876,531
F&A HR, Salary	28,067	24,939	3,128	28,067	24,939	3,128	336,800	311,861
F&A HR, Overtime	192	46	146	192	46	146	2,300	2,254

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
F&A HR, Vacation	2,492	1,511	981	2,492	1,511	981	29,900	28,389
F&A HR, Sick	625	2,157	-1,532	625	2,157	-1,532	7,500	5,343
F&A HR, Group Insurance	1,233	1,199	34	1,233	1,199	34	14,800	13,601
F&A HR, Pension	1,875	1,716	159	1,875	1,716	159	22,500	20,784
F&A HR, Severance	4,167	0	4,167	4,167	0	4,167	50,000	50,000
F&A HR, CPP/EI/WCB/HAPSET	3,283	3,460	-177	3,283	3,460	-177	39,400	35,940
F&A HR, Safety Program	208	0	208	208	0	208	2,500	2,500
F&A HR, City Equip	500	0	500	500	0	500	6,000	6,000
F&A HR, HR Program	1,167	104	1,062	1,167	104	1,062	14,000	13,896
F&A HR, Staff Social Events	0	0	0	0	0	0	5,000	5,000
F&A HR, Recruitment	1,250	0	1,250	1,250	0	1,250	15,000	15,000
F&A HR, Staff Recognition	500	0	500	500	0	500	6,000	6,000
F&A HR, Training	1,167	0	1,167	1,167	0	1,167	14,000	14,000
F&A HR, Medicals	83	105	-22	83	105	-22	1,000	895
Total F&A HR	46,809	35,237	11,571	46,809	35,237	11,571	566,700	531,463
F&A Treasury, Salary	23,517	22,372	1,144	23,517	22,372	1,144	282,200	259,828
F&A Treasury, Overtime	167	488	-321	167	488	-321	2,000	1,512
F&A Treasury, Vacation	2,092	1,043	1,049	2,092	1,043	1,049	25,100	24,057
F&A Treasury, Sick	525	554	-29	525	554	-29	6,300	5,746
F&A Treasury, Group Insurance	1,092	1,007	84	1,092	1,007	84	13,100	12,093
F&A Treasury, Pension	1,567	1,438	129	1,567	1,438	129	18,800	17,362
F&A Treasury, CPP/EI/WCB/HAPSET	2,892	2,946	-54	2,892	2,946	-54	34,700	31,754
Total F&A Treasury	31,852	29,848	2,002	31,852	29,848	2,002	382,200	352,352
F&A IT, Salary	15,158	13,903	1,255	15,158	13,903	1,255	181,900	167,997
F&A IT, Overtime	217	0	217	217	0	217	2,600	2,600
F&A IT, Vacation	1,350	1,190	160	1,350	1,190	160	16,200	15,010
F&A IT, Sick	333	237	96	333	237	96	4,000	3,763
F&A IT, Group Insurance	467	194	273	467	194	273	5,600	5,406
F&A IT, Pension	1,000	921	80	1,000	921	80	12,000	11,080
F&A IT, CPP/EI/WCB/HAPSET	1,875	1,851	24	1,875	1,851	24	22,500	20,649
F&A IT, Comp software maint	19,167	41,608	-22,441	19,167	41,608	-22,441	230,000	188,392
F&A IT, Comp network costs	1,367	0	1,367	1,367	0	1,367	16,400	16,400
Total F&A IT	40,934	59,904	-18,970	40,934	59,904	-18,970	491,200	431,296
F&A CSR, Salary	8,283	6,080	2,204	8,283	6,080	2,204	99,400	93,321
F&A CSR, Overtime	417	283	133	417	283	133	5,000	4,717
F&A CSR, Vacation	733	1,013	-280	733	1,013	-280	8,800	7,787
F&A CSR, Sick	183	1,013	-830	183	1,013	-830	2,200	1,187

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
F&A CSR, Group Insurance	225	166	59	225	166	59	2,700	2,534
F&A CSR, Pension	525	486	39	525	486	39	6,300	5,814
F&A CSR, CPP/EI/WCB/HAPSET	1,067	971	95	1,067	971	95	12,800	11,829
Total F&A CSR	11,433	10,012	1,420	11,433	10,012	1,420	137,200	127,187
F&A Land, Salary	6,058	5,593	465	6,058	5,593	465	72,700	67,107
F&A Land, Vacation	542	155	386	542	155	386	6,500	6,345
F&A Land, Sick	133	466	-333	133	466	-333	1,600	1,134
F&A Land, Group Insurance	117	166	-49	117	166	-49	1,400	1,234
F&A Land, Pension	400	373	27	400	373	27	4,800	4,427
F&A Land, CPP/EI/WCB/HAPSET	692	753	-61	692	753	-61	8,300	7,547
F&A Land, Professional fees	1,250	1,564	-314	1,250	1,564	-314	15,000	13,436
Total F&A Land	9,192	9,070	122	9,192	9,070	122	110,300	101,230
F&A Legal, Salary	7,308	6,938	370	7,308	6,938	370	87,700	80,762
F&A Legal, Vacation	650	563	87	650	563	87	7,800	7,237
F&A Legal, Sick	167	0	167	167	0	167	2,000	2,000
F&A Legal, Group Insurance	150	93	57	150	93	57	1,800	1,707
F&A Legal, Pension	492	450	42	492	450	42	5,900	5,450
F&A Legal, CPP/EI/WCB/HAPSET	725	912	-187	725	912	-187	8,700	7,788
Total F&A Legal	9,492	8,956	536	9,492	8,956	536	113,900	104,944
Total Finance & Administration	272,944	269,297	3,643	272,944	269,297	3,643	2,794,300	2,525,003
CEDP Admin, Salary	17,317	16,095	1,222	17,317	16,095	1,222	207,800	191,705
CEDP Admin, Overtime	83	0	83	83	0	83	1,000	1,000
CEDP Admin, Vacation	1,542	1,594	-52	1,542	1,594	-52	18,500	16,906
CEDP Admin, Sick	383	0	383	383	0	383	4,600	4,600
CEDP Admin, Group Insurance	700	645	55	700	645	55	8,400	7,755
CEDP Admin, Pension	1,150	1,068	82	1,150	1,068	82	13,800	12,732
CEDP Admin, CPP/EI/WCB/HAPSET	1,717	2,141	-424	1,717	2,141	-424	20,600	18,459
CEDP Admin, Business Travel	2,083	701	1,382	2,083	701	1,382	25,000	24,299
CEDP Admin, Office supplies	1,250	1,070	180	1,250	1,070	180	15,000	13,930
CEDP Admin, Photocopier expenses	333	331	3	333	331	3	4,000	3,669
CEDP Admin, Subscriptions	292	516	-225	292	516	-225	3,500	2,984
CEDP Admin, Cell phone	500	0	500	500	0	500	6,000	6,000
CEDP Admin, Training	333	1,927	-1,593	333	1,927	-1,593	4,000	2,073
CEDP Admin, Consulting fees	2,083	7,806	-5,723	2,083	7,806	-5,723	25,000	17,194
CPD Admin, Comp software maint	1,667	0	1,667	1,667	0	1,667	20,000	20,000

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
Total CEDP Admin	31,433	33,894	-2,460	31,433	33,894	-2,460	377,200	343,306
CEDP Planning, Salary	10,825	3,405	7,420	10,825	3,405	7,420	129,900	126,495
CEDP Planning, Overtime	125	0	125	125	0	125	1,500	1,500
CEDP Planning, Vacation	958	534	424	958	534	424	11,500	10,966
CEDP Planning, Sick	242	334	-92	242	334	-92	2,900	2,566
CEDP Planning, Group Insurance	225	234	-9	225	234	-9	2,700	2,466
CEDP Planning, Pension	717	280	437	717	280	437	8,600	8,320
CEDP Planning, CPP/EI/WCB/HAPSET	1,308	561	747	1,308	561	747	15,700	15,139
CEDP Planning, Advertising	83	0	83	83	0	83	1,000	1,000
CEDP Planning, Professional fees	417	0	417	417	0	417	5,000	5,000
Total CEDP Planning	14,900	5,348	9,552	14,900	5,348	9,552	178,800	173,452
CEDP Bldg Inspect, Salary	26,583	29,781	-3,198	26,583	29,781	-3,198	319,000	289,219
CEDP Bldg Inspect, Overtime	417	0	417	417	0	417	5,000	5,000
CEDP Bldg Inspect, Vacation	2,367	1,662	705	2,367	1,662	705	28,400	26,738
CEDP Bldg Inspect, Sick	592	117	475	592	117	475	7,100	6,983
CEDP Bldg Inspect, Group Insurance	808	863	-55	808	863	-55	9,700	8,837
CEDP Bldg Inspect, Pension	1,750	1,613	137	1,750	1,613	137	21,000	19,387
CEDP Bldg Inspect, CPP/EI/WCB/HAPSET	3,225	3,825	-600	3,225	3,825	-600	38,700	34,875
CEDP Bldg Inspect, City Equip	1,000	1,060	-60	1,000	1,060	-60	12,000	10,940
Total Building Inspection	36,742	38,921	-2,180	36,742	38,921	-2,180	440,900	401,979
CEDP Business, Salary	6,700	6,522	178	6,700	6,522	178	80,400	73,878
CEDP Business, Vacation	592	0	592	592	0	592	7,100	7,100
CEDP Business, Sick	150	343	-193	150	343	-193	1,800	1,457
CEDP Business, Group Insurance	283	265	18	283	265	18	3,400	3,135
CEDP Business, Pension	450	412	38	450	412	38	5,400	4,988
CEDP Business, CPP/EI/WCB/HAPSET	708	834	-126	708	834	-126	8,500	7,666
CEDP Business, Business Travel	250	0	250	250	0	250	3,000	3,000
CEDP Business, Promo materials	167	0	167	167	0	167	2,000	2,000
CEDP Business, Advertising	167	0	167	167	0	167	2,000	2,000
CEDP Business, Cell phone	63	0	63	63	0	63	750	750
CEDP Business, Special Projects	1,000	0	1,000	1,000	0	1,000	12,000	12,000
CEDP Business, Membership fees	250	0	250	250	0	250	3,000	3,000
CEDP Business, Business Facilitating	417	0	417	417	0	417	5,000	5,000
Total Business Resource Centre	11,197	8,376	2,821	11,197	8,376	2,821	134,350	125,974
CEDP - Sust Develop, Salary	4,558	3,242	1,316	4,558	3,242	1,316	54,700	51,458
CEDP - Sust Develop, Vacation	408	0	408	408	0	408	4,900	4,900
CEDP - Sust Develop, Sick	100	811	-711	100	811	-711	1,200	389

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
CEDP - Sust Develop, Group Insurance	150	227	-77	150	227	-77	1,800	1,573
CEDP - Sust Develop, Pension	300	243	57	300	243	57	3,600	3,357
CEDP - Sust Develop, CPP/EI/WCB/HAPSET	600	486	114	600	486	114	7,200	6,714
CEDP - Sust Develop, Special Projects	1,250	0	1,250	1,250	0	1,250	15,000	15,000
CEDP - Sust Develop, Recycling bins	417	0	417	417	0	417	5,000	5,000
CEDP - Sust Develop, Fall Leaf	167	0	167	167	0	167	2,000	2,000
CEDP - Sust Develop, Water conservation	250	0	250	250	0	250	3,000	3,000
CEDP - Sust Develop, Community Education	3,333	40,000	-36,667	3,333	40,000	-36,667	40,000	0
CEDP - Sust Develop, Green Team	333	0	333	333	0	333	4,000	4,000
CEDP - Sust Develop, Clean up Corner Brook	417	0	417	417	0	417	5,000	5,000
Total Sustainable Development	12,283	45,009	-32,725	12,283	45,009	-32,725	147,400	102,392
CEDP - Eng, Salary	53,175	47,399	5,776	53,175	47,399	5,776	638,100	590,701
CEDP - Eng, Overtime	1,250	323	927	1,250	323	927	15,000	14,677
CEDP - Eng, Vacation	4,725	3,455	1,270	4,725	3,455	1,270	56,700	53,245
CEDP - Eng, Sick	1,183	2,746	-1,563	1,183	2,746	-1,563	14,200	11,454
CEDP - Eng, Group Insurance	2,225	2,059	166	2,225	2,059	166	26,700	24,641
CEDP - Eng, Pension	3,542	2,999	543	3,542	2,999	543	42,500	39,501
CEDP - Eng, CPP/EI/WCB/HAPSET	6,433	6,481	-48	6,433	6,481	-48	77,200	70,719
CEDP - Eng, City Equip	2,125	0	2,125	2,125	0	2,125	25,500	25,500
CEDP - Eng, Non inventory	0	97	-97	0	97	-97	0	-97
Total Engineering	74,658	65,559	9,100	74,658	65,559	9,100	895,900	830,342
CEDP - GIS, Salary	5,058	5,182	-124	5,058	5,182	-124	60,700	55,518
CEDP - GIS, Vacation	450	0	450	450	0	450	5,400	5,400
CEDP - GIS, Sick	108	0	108	108	0	108	1,300	1,300
CEDP - GIS, Group Insurance	258	240	18	258	240	18	3,100	2,860
CEDP - GIS, Pension	333	311	22	333	311	22	4,000	3,689
CEDP - GIS, CPP/EI/WCB/HAPSET	633	625	8	633	625	8	7,600	6,975
CEDP - GIS, Professional fees	2,083	0	2,083	2,083	0	2,083	25,000	25,000
Total GIS	8,923	6,358	2,566	8,923	6,358	2,566	107,100	100,741
Total Community, Engineering, Development &	190,136	203,465	-13,327	190,136	203,465	-13,327	2,281,650	2,078,185
PS MEO, Salary	18,842	19,561	-719	18,842	19,561	-719	226,100	206,539
PS MEO, Overtime	667	926	-259	667	926	-259	8,000	7,075
PS MEO, Vacation	1,675	533	1,142	1,675	533	1,142	20,100	19,567
PS MEO, Sick	417	1,273	-857	417	1,273	-857	5,000	3,727

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
PS MEO, Group Insurance	742	590	152	742	590	152	8,900	8,310
PS MEO, Pension	1,208	895	313	1,208	895	313	14,500	13,605
PS MEO, CPP/EI/WCB/HAPSET	2,383	2,543	-160	2,383	2,543	-160	28,600	26,057
PS MEO, Clothing/uniforms	333	0	333	333	0	333	4,000	4,000
PS MEO, City Equip	1,833	5,516	-3,683	1,833	5,516	-3,683	22,000	16,484
PS MEO, Maint supplies	417	120	297	417	120	297	5,000	4,880
PS MEO, Office supplies	333	45	288	333	45	288	4,000	3,955
PS MEO, Inventory	208	0	208	208	0	208	2,500	2,500
PS MEO, Hired contractor	625	552	73	625	552	73	7,500	6,948
PS MEO, Cell phone	292	0	292	292	0	292	3,500	3,500
PS MEO, Electrical	583	0	583	583	0	583	7,000	7,000
PS MEO, Membership fees	42	0	42	42	0	42	500	500
PS MEO, Training	333	0	333	333	0	333	4,000	4,000
PS MEO, Professional fees	292	0	292	292	0	292	3,500	3,500
Total Municipal Enforcement	31,225	32,554	-1,329	31,225	32,554	-1,329	374,700	342,146
PS Animal, Hired equipment	0	0	0	0	0	0	18,000	18,000
PSAnimal, Electrical	0	748	-748	0	748	-748	0	-748
Total Animal Control	0	748	-748	0	748	-748	18,000	17,252
Fire Admin, Salary	20,683	13,555	7,128	20,683	13,555	7,128	248,200	234,645
Fire Admin, Overtime	583	2,115	-1,532	583	2,115	-1,532	7,000	4,885
Fire Admin, Vacation	1,842	0	1,842	1,842	0	1,842	22,100	22,100
Fire Admin, Sick	458	793	-335	458	793	-335	5,500	4,707
Fire Admin, Group Insurance	875	363	512	875	363	512	10,500	10,137
Fire Admin, Pension	1,375	888	487	1,375	888	487	16,500	15,612
Fire Admin, CPP/EI/WCB/HAPSET	2,158	1,840	318	2,158	1,840	318	25,900	24,060
Fire Admin, Business Travel	833	0	833	833	0	833	10,000	10,000
Fire Admin, Staff Social Events	42	0	42	42	0	42	500	500
Fire Admin, Fire Prevention and Education	1,250	0	1,250	1,250	0	1,250	15,000	15,000
Fire Admin, Clothing/uniforms	250	0	250	250	0	250	3,000	3,000
Fire Admin, Furniture and Equip	167	0	167	167	0	167	2,000	2,000
Fire Admin, Maint supplies	42	2,487	-2,445	42	2,487	-2,445	500	-1,987
Fire Admin, Meeting expenses	83	0	83	83	0	83	1,000	1,000
Fire Admin, Office supplies	167	0	167	167	0	167	2,000	2,000
Fire Admin, Other supplies	83	1,232	-1,149	83	1,232	-1,149	1,000	-232
Fire Admin, Photocopier expenses	333	310	23	333	310	23	4,000	3,690

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
Fire Admin, Subscriptions	125	0	125	125	0	125	1,500	1,500
Fire Admin, Advertising	0	261	-261	0	261	-261	0	-261
Fire Admin, Registration fees	167	0	167	167	0	167	2,000	2,000
Fire Admin, Telephone	250	0	250	250	0	250	3,000	3,000
Fire Admin, Cell phone	167	0	167	167	0	167	2,000	2,000
Fire Admin, Postage/Courier	33	0	33	33	0	33	400	400
Fire Admin, Recruitment	833	0	833	833	0	833	10,000	10,000
Fire Admin, Special Projects	1,333	0	1,333	1,333	0	1,333	16,000	16,000
Fire Admin, Membership fees	125	0	125	125	0	125	1,500	1,500
PS Fire Admin, EMO Excercise	208	0	208	208	0	208	2,500	2,500
Total Fire Department Admin	34,465	23,844	10,623	34,465	23,844	10,623	413,600	389,756
Fire Operations, Salary	226,317	210,004	16,312	226,317	210,004	16,312	2,715,800	2,505,796
Fire Operations, Overtime	6,250	22,532	-16,282	6,250	22,532	-16,282	75,000	52,468
Fire Operations, Vacation	4,167	60	4,107	4,167	60	4,107	50,000	49,940
Fire Operations, Sick	4,167	0	4,167	4,167	0	4,167	50,000	50,000
Fire Operations, Group Insurance	8,192	6,968	1,224	8,192	6,968	1,224	98,300	91,332
Fire Operations, Pension	12,742	10,826	1,916	12,742	10,826	1,916	152,900	142,074
Fire Operations, CPP/EI/WCB/HAPSET	24,117	25,399	-1,282	24,117	25,399	-1,282	289,400	264,001
Fire Operations, Clothing/uniforms	2,917	3,979	-1,062	2,917	3,979	-1,062	35,000	31,021
Fire Operations, Furniture and Equip	417	0	417	417	0	417	5,000	5,000
Fire Operations, Maint supplies	5,000	1,562	3,438	5,000	1,562	3,438	60,000	58,438
Fire Operations, Inventory	417	359	58	417	359	58	5,000	4,641
Fire Operations, Hired contractor	417	0	417	417	0	417	5,000	5,000
Fire Operations, Meal Vouchers	750	931	-181	750	931	-181	9,000	8,069
Fire Operations, Training	4,167	0	4,167	4,167	0	4,167	50,000	50,000
Fire Operations, Lease	3,183	0	3,183	3,183	0	3,183	38,200	38,200
Fire Operations, Medicals	2,500	0	2,500	2,500	0	2,500	30,000	30,000
Total Fire Department Operations	305,720	282,620	23,098	305,720	282,620	23,098	3,668,600	3,385,981
Fire Bldg Maint, Salary	42	3,007	-2,965	42	3,007	-2,965	500	-2,507
Fire Bldg Maint, Group Insurance	1	63	-63	1	63	-63	10	-53
Fire Bldg Maint, Pension	2	177	-175	2	177	-175	20	-157
Fire Bldg Maint, CPP/EI/WCB/HAPSET	6	366	-360	6	366	-360	70	-296
Fire Bldg Maint, Maint supplies	1,667	493	1,173	1,667	493	1,173	20,000	19,507
Fire Bldg Maint, Cleaning services	1,292	95	1,197	1,292	95	1,197	15,500	15,405
Fire Bldg Maint, Hired contractor	1,667	84	1,583	1,667	84	1,583	20,000	19,916
Fire Bldg Maint, Electrical	3,333	5,300	-1,966	3,333	5,300	-1,966	40,000	34,700
Total Fire Department Building Maintenance	8,010	9,585	-1,576	8,010	9,585	-1,576	96,100	86,516

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
Fire Dept Equipment, Salary	1,167	1,898	-731	1,167	1,898	-731	14,000	12,102
Fire Dept Equipment, Overtime	167	0	167	167	0	167	2,000	2,000
Fire Dept Equipment, Group Insurance	83	68	15	83	68	15	1,000	932
Fire Dept Equipment, Pension	83	118	-35	83	118	-35	1,000	882
Fire Dept Equipment, CPP/EI/WCB/HAPSET	167	236	-70	167	236	-70	2,000	1,764
Fire Dept Equipment, Maint supplies	3,000	405	2,595	3,000	405	2,595	36,000	35,595
Total Fire Department Equipment Cost	4,667	2,725	1,942	4,667	2,725	1,942	56,000	53,275
Total Fire Department Expense	352,862	318,774	34,086	352,862	318,774	34,086	4,234,300	3,915,528
911 Operations, Salary	51,553	46,774	4,778	51,553	46,774	4,778	618,630	571,856
911 Operations, Overtime	2,200	1,110	1,090	2,200	1,110	1,090	26,400	25,290
911 Operations, Vacation	4,778	6,340	-1,562	4,778	6,340	-1,562	57,336	50,996
911 Operations, Sick	1,195	4,610	-3,416	1,195	4,610	-3,416	14,334	9,724
911 Operations, Other leave	292	0	292	292	0	292	3,500	3,500
911 Operations, Group Insurance	2,108	1,678	431	2,108	1,678	431	25,300	23,622
911 Operations, Pension	3,317	2,731	586	3,317	2,731	586	39,800	37,069
911 Operations, CPP/EI/WCB/HAPSET	6,225	6,877	-652	6,225	6,877	-652	74,700	67,823
911 Operations, Computer Supplies	417	0	417	417	0	417	5,000	5,000
911 Operations, Meeting expenses	83	0	83	83	0	83	1,000	1,000
911 Operations, Office supplies	250	0	250	250	0	250	3,000	3,000
911 Operations, Computer Supplies	417	0	417	417	0	417	5,000	5,000
PS 911 Operations, Promo materials	167	0	167	167	0	167	2,000	2,000
911 Operations, Comp software maint	417	0	417	417	0	417	5,000	5,000
911 Operations, Cleaning services	208	115	93	208	115	93	2,500	2,385
911 Operations, Telephone	1,250	0	1,250	1,250	0	1,250	15,000	15,000
911 Operations, Training	500	0	500	500	0	500	6,000	6,000
Total 911 Operations	75,377	70,235	5,140	75,377	70,235	5,140	904,500	834,265
Total Protective Services	459,464	422,311	37,148	459,464	422,311	37,148	5,531,500	5,109,190
Recreation Centre, Maint supplies	0	0	0	0	0	0	532,600	532,600
CEDP Recreation , Salary	20,925	8,653	12,272	20,925	8,653	12,272	251,100	242,447
CEDP Recreation , Overtime	417	0	417	417	0	417	5,000	5,000
CEDP Recreation , Vacation	1,008	3,518	-2,510	1,008	3,518	-2,510	12,100	8,582
CEDP Recreation , Sick	250	3,076	-2,826	250	3,076	-2,826	3,000	-76
CEDP Recreation , Group Insurance	550	302	248	550	302	248	6,600	6,298

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
CEDP Recreation , Pension	758	643	115	758	643	115	9,100	8,457
CEDP Recreation , CPP/EI/WCB/HAPSET	1,450	1,894	-444	1,450	1,894	-444	17,400	15,506
CEDP Recreation , Activity Guide	0	0	0	0	0	0	5,000	5,000
CEDP Recreation , Summer Concert Series	0	0	0	0	0	0	20,000	20,000
CEDP Recreation , Recreation improvements	2,500	-8	2,508	2,500	-8	2,508	205,000	205,008
CEDP Recreation , Canada Day	0	0	0	0	0	0	20,000	20,000
CEDP Recreation , Corner Brook Day	0	0	0	0	0	0	20,000	20,000
CEDP Recreation , Margaret Bowater Park	0	0	0	0	0	0	28,000	28,000
CEDP Recreation , Special Events Grants	2,083	-60	2,143	2,083	-60	2,143	25,000	25,060
CEDP MBP, Salary	0	0	0	0	0	0	53,000	53,000
CPD MBP, Maint supplies	0	0	0	0	0	0	5,000	5,000
CEDP MBP, Security	0	0	0	0	0	0	35,000	35,000
CEDP Activity Staffing, Salary	3,500	2,563	938	3,500	2,563	938	42,000	39,438
CEDP Activity Staffing, Vacation	0	103	-103	0	103	-103	0	-103
CEDP Activity Staffing, CPP/EI/WCB/HAPSET	0	218	-218	0	218	-218	0	-218
Total Recreation & Leisure	33,441	20,902	12,539	33,441	20,902	12,539	762,300	741,398
Tourism, Salary	8,475	7,386	1,089	8,475	7,386	1,089	101,700	94,314
Tourism, Overtime	833	142	691	833	142	691	10,000	9,858
Tourism, Vacation	753	206	547	753	206	547	9,040	8,834
Tourism, Sick	188	581	-393	188	581	-393	2,260	1,679
Tourism, Group Insurance	392	233	159	392	233	159	4,700	4,467
Tourism, Pension	567	521	46	567	521	46	6,800	6,279
Tourism, CPP/EI/WCB/HAPSET	1,100	1,042	58	1,100	1,042	58	13,200	12,158
Tourism, Meeting expenses	42	0	42	42	0	42	500	500
Tourism, Office supplies	58	34	24	58	34	24	700	666
Tourism, Promo materials	750	0	750	750	0	750	9,000	9,000
Tourism, Advertising	667	0	667	667	0	667	8,000	8,000
Tourism, Special Projects	3,333	100	3,233	3,333	100	3,233	40,000	39,900
Tourism, Jigs and Wheels	0	0	0	0	0	0	50,000	50,000
Tourism, Membership fees	83	0	83	83	0	83	1,000	1,000
Tourism, Conference fees	167	0	167	167	0	167	2,000	2,000
Tourism, Business Facilitating	83	0	83	83	0	83	1,000	1,000
Tourism, Newcomers Guide	167	0	167	167	0	167	2,000	2,000
Train, Salary	0	0	0	0	0	0	8,000	8,000
Train, Special Projects	0	0	0	0	0	0	2,000	2,000
Total Tourism	17,658	10,245	7,413	17,658	10,245	7,413	271,900	261,655
Civic Centre Admin, Salary	27,508	23,005	4,503	27,508	23,005	4,503	330,100	307,095
Civic Centre Admin, Overtime	833	1,394	-561	833	1,394	-561	10,000	8,606
Civic Centre Admin, Vacation	2,442	1,586	855	2,442	1,586	855	29,300	27,714
Civic Centre Admin, Sick	608	752	-144	608	752	-144	7,300	6,548

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
Civic Centre Admin, Group Insurance	1,100	1,186	-86	1,100	1,186	-86	13,200	12,015
Civic Centre Admin, Pension	1,733	1,379	354	1,733	1,379	354	20,800	19,421
Civic Centre Admin, CPP/EI/WCB/HAPSET	3,300	3,090	210	3,300	3,090	210	39,600	36,510
Civic Centre Admin, Office supplies	542	41	501	542	41	501	6,500	6,460
Civic Centre Admin, Photocopier expenses	350	651	-301	350	651	-301	4,200	3,549
Civic Centre Admin, Promo materials	3,333	0	3,333	3,333	0	3,333	40,000	40,000
Civic Centre Admin, Subscriptions	175	0	175	175	0	175	2,100	2,100
Civic Centre Admin, Comp network costs	2,550	0	2,550	2,550	0	2,550	30,600	30,600
Civic Centre Admin, Telephone	367	0	367	367	0	367	4,400	4,400
Civic Centre Admin, Cell phone	242	0	242	242	0	242	2,900	2,900
Civic Centre Admin, Training	833	0	833	833	0	833	10,000	10,000
Civic Centre Admin, Bank Charges	1,667	0	1,667	1,667	0	1,667	20,000	20,000
Civic Centre Operations, Salary	56,067	53,638	2,429	56,067	53,638	2,429	672,800	619,162
Civic Centre Operations, Overtime	4,167	10,061	-5,894	4,167	10,061	-5,894	50,000	39,939
Civic Centre Operations, Vacation	8	0	8	8	0	8	100	100
Civic Centre Operations, Sick	83	0	83	83	0	83	1,000	1,000
Civic Centre Operations, Group Insurance	2,183	1,804	379	2,183	1,804	379	26,200	24,396
Civic Centre Operations, Pension	2,892	2,709	183	2,892	2,709	183	34,700	31,991
Civic Centre Operations,	6,167	7,703	-1,537	6,167	7,703	-1,537	74,000	66,297
Civic Centre Operations, Cleaning Supplies	2,333	3,433	-1,100	2,333	3,433	-1,100	28,000	24,567
Civic Centre Operations, Clothing/uniforms	583	484	99	583	484	99	7,000	6,516
Civic Centre Operations, City Equip	1,450	0	1,450	1,450	0	1,450	17,400	17,400
Civic Centre Operations, Catering	9,775	553	9,222	9,775	553	9,222	117,300	116,747
Civic Centre Operations, Fire Alarm	500	886	-386	500	886	-386	6,000	5,114
Civic Centre Operations, Propane/Nitrogen	1,542	2,363	-822	1,542	2,363	-822	18,500	16,137
Civic Centre Operations, Heating Oil	4,167	0	4,167	4,167	0	4,167	50,000	50,000
Civic Centre Operations, Maint supplies	6,250	2,985	3,265	6,250	2,985	3,265	75,000	72,015
Civic Centre Operations, Elevator Maintenance	1,167	269	898	1,167	269	898	14,000	13,731
Civic Centre Operations, Repairs Recreation	833	0	833	833	0	833	10,000	10,000
Civic Centre Operations, Snowclearing	5,833	13,912	-8,079	5,833	13,912	-8,079	70,000	56,088
Civic Centre Operations, Hired equipment	1,083	0	1,083	1,083	0	1,083	13,000	13,000
Civic Centre Operations, Hired contractor	6,667	1,752	4,915	6,667	1,752	4,915	80,000	78,248
Civic Centre Operations, Hired Electrician	2,083	0	2,083	2,083	0	2,083	25,000	25,000
Civic Centre Operations, Senior Hockey	7,800	28,485	-20,685	7,800	28,485	-20,685	39,000	10,515
Civic Centre Operations, Electrical	30,567	45,986	-15,420	30,567	45,986	-15,420	366,800	320,814
Civic Centre Operations, Security	4,583	0	4,583	4,583	0	4,583	55,000	55,000
Civic Centre Building Maint, Maint supplies	7,500	0	7,500	7,500	0	7,500	90,000	90,000
Civic Centre Special Events, Home Show CC	3,333	0	3,333	3,333	0	3,333	40,000	40,000
Total Civic Centre	217,199	210,107	7,091	217,199	210,107	7,091	2,551,800	2,341,691
Total Recreation Services	268,298	241,254	27,044	268,298	241,254	27,044	4,118,600	3,877,344

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
PWWW - Admin, Salary	8,783	0	8,783	8,783	0	8,783	105,400	105,400
PWWW - Admin, Overtime	1,667	0	1,667	1,667	0	1,667	20,000	20,000
PWWW - Admin, Vacation	925	0	925	925	0	925	11,100	11,100
PWWW - Admin, Sick	233	0	233	233	0	233	2,800	2,800
PWWW - Admin, Group Insurance	217	0	217	217	0	217	2,600	2,600
PWWW - Admin, Pension	700	0	700	700	0	700	8,400	8,400
PWWW - Admin, CPP/EI/WCB/HAPSET	792	0	792	792	0	792	9,500	9,500
PWWW - Admin, Business Travel	1,000	0	1,000	1,000	0	1,000	12,000	12,000
PWWW - Admin, Safety Program	208	0	208	208	0	208	2,500	2,500
PWWW - Admin, City Equip	10,417	0	10,417	10,417	0	10,417	125,000	125,000
PWWW - Admin, Maint supplies	167	0	167	167	0	167	2,000	2,000
PWWW - Admin, Office supplies	625	187	438	625	187	438	7,500	7,313
PWWW - Admin, Photocopier expenses	83	0	83	83	0	83	1,000	1,000
PWWW - Admin, Subscriptions	417	0	417	417	0	417	5,000	5,000
PWWW - Admin, Tools and minor equip	333	0	333	333	0	333	4,000	4,000
PWWW - Admin, Telephone	417	0	417	417	0	417	5,000	5,000
PWWW - Admin, Cell phone	583	0	583	583	0	583	7,000	7,000
PWWW - Admin, Membership fees	175	0	175	175	0	175	2,100	2,100
PWWW - Admin, Conference fees	50	0	50	50	0	50	600	600
PWWW - Admin, Training	1,500	0	1,500	1,500	0	1,500	18,000	18,000
PWWW - Training	1,000	0	1,000	1,000	0	1,000	12,000	12,000
Total PWWW Admin	30,292	187	30,104	30,292	187	30,104	363,500	363,313
PWWW - P/W Admin, Salary	50,425	46,201	4,224	50,425	46,201	4,224	605,100	558,899
PWWW - P/W Admin, Overtime	3,333	5,470	-2,137	3,333	5,470	-2,137	40,000	34,530
PWWW - P/W Admin, Vacation	4,775	377	4,398	4,775	377	4,398	57,300	56,923
PWWW - P/W Admin, Sick	1,192	3,027	-1,835	1,192	3,027	-1,835	14,300	11,273
PWWW - P/W Admin, Other leave	167	0	167	167	0	167	2,000	2,000
PWWW - P/W Admin, Group Insurance	2,200	1,869	331	2,200	1,869	331	26,400	24,531
PWWW - P/W Admin, Pension	3,483	3,008	475	3,483	3,008	475	41,800	38,792
PWWW - P/W Admin, CPP/EI/WCB/HAPSET	6,183	6,672	-489	6,183	6,672	-489	74,200	67,528
PWWW - P/W Admin, Office supplies	583	807	-224	583	807	-224	7,000	6,193
PWWW - P/W Admin, Photocopier expenses	275	0	275	275	0	275	3,300	3,300
PWWW - P/W Admin, Special Events Grants	150	0	150	150	0	150	1,800	1,800
Total Public Works Payroll	72,766	67,431	5,336	72,766	67,431	5,336	873,200	805,770
Special Events, Salary	833	0	833	833	0	833	10,000	10,000
Special Events, Overtime	417	0	417	417	0	417	5,000	5,000
Special Events, Vacation	42	0	42	42	0	42	500	500
Special Events, Group Insurance	33	0	33	33	0	33	400	400
Special Events, Pension	42	0	42	42	0	42	500	500
Special Events, CPP/EI/WCB/HAPSET	167	0	167	167	0	167	2,000	2,000

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
Special Events, City Equip	250	0	250	250	0	250	3,000	3,000
Special Events, Inventory	8	0	8	8	0	8	100	100
Total Special Events Salary	1,792	0	1,792	1,792	0	1,792	21,500	21,500
PWWW - W/S Admin, Salary	24,817	20,393	4,424	24,817	20,393	4,424	297,800	277,407
PWWW - W/S Admin, Overtime	792	1,582	-790	792	1,582	-790	9,500	7,918
PWWW - W/S Admin, Vacation	2,275	1,147	1,128	2,275	1,147	1,128	27,300	26,153
PWWW - W/S Admin, Sick	567	738	-171	567	738	-171	6,800	6,062
PWWW - W/S Admin, Other leave	42	0	42	42	0	42	500	500
PWWW - W/S Admin, Group Insurance	1,250	965	285	1,250	965	285	15,000	14,035
PWWW - W/S Admin, Pension	1,658	1,382	277	1,658	1,382	277	19,900	18,518
PWWW - W/S Admin, CPP/EI/WCB/HAPSET	2,900	2,774	126	2,900	2,774	126	34,800	32,026
Total Water & Sewer Salary	34,301	28,981	5,320	34,301	28,981	5,320	411,600	382,620
Clothing allowance, Inventory	1,667	3,009	-1,343	1,667	3,009	-1,343	20,000	16,991
Total Clothing Allowance	1,667	3,009	-1,343	1,667	3,009	-1,343	20,000	16,991
IPW - Other payroll, AP Severance								
PWWW - Other payroll, Salary	12,683	30,257	-17,574	12,683	30,257	-17,574	152,200	121,943
PWWW - Other payroll, Overtime	1,025	1,354	-329	1,025	1,354	-329	12,300	10,946
PWWW - Other payroll, Vacation	15,175	19,359	-4,184	15,175	19,359	-4,184	182,100	162,741
PWWW - Other payroll, Sick	16,092	10,330	5,761	16,092	10,330	5,761	193,100	182,770
PWWW - Other payroll, Other leave	692	0	692	692	0	692	8,300	8,300
PWWW - Other payroll, Group Insurance	1,475	2,295	-820	1,475	2,295	-820	17,700	15,405
PWWW - Other payroll, Pension	1,800	3,093	-1,293	1,800	3,093	-1,293	21,600	18,507
PWWW - Other payroll, CPP/EI/WCB/HAPSET	3,683	7,174	-3,491	3,683	7,174	-3,491	44,200	37,026
PWWW - Other payroll, PPE	342	359	-18	342	359	-18	4,100	3,741
PWWW - Other payroll, Inventory	133	79	54	133	79	54	1,600	1,521
PWWW - Other payroll, Medicals	83	216	-132	83	216	-132	1,000	784
TotalPWWW Other Payroll	53,183	74,516	-21,334	53,183	74,516	-21,334	638,200	563,683
Total PWWW Admin	194,001	174,124	19,875	194,001	174,124	19,875	2,328,000	2,153,875
PWWW - Brook Street Building, Maint supplies	2	0	2	2	0	2	20	20
PWWW - Brook Street Building, Electrical	567	705	-138	567	705	-138	6,800	6,095
PWWW - Bldg - Charles St, Salary	600	0	600	600	0	600	7,200	7,200
PWWW - Bldg - Charles St, City Equip	23	0	23	23	0	23	270	270
PWWW - Bldg - Charles St, Heating Oil	708	2,967	-2,259	708	2,967	-2,259	8,500	5,533
PWWW - Bldg - Charles St, Maint supplies	7,083	3,855	3,228	7,083	3,855	3,228	85,000	81,145

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
PWWW - Bldg - Charles St, Inventory	100	72	28	100	72	28	1,200	1,128
PWWW - Bldg - Charles St, Cleaning services	1,000	0	1,000	1,000	0	1,000	12,000	12,000
PWWW - Bldg - Charles St, Electrical	6,250	9,059	-2,809	6,250	9,059	-2,809	75,000	65,941
PWWW - Bldg - Charles St, Security	83	0	83	83	0	83	1,000	1,000
PWWW - Bldg - City Hall, Salary	13	1,718	-1,705	13	1,718	-1,705	160	-1,558
PWWW - Bldg - City Hall, Maint supplies	10,417	19,495	-9,079	10,417	19,495	-9,079	125,000	105,505
PWWW - Bldg - City Hall, Inventory	17	0	17	17	0	17	200	200
PWWW - Bldg - City Hall, Cleaning services	11,667	10,149	1,518	11,667	10,149	1,518	140,000	129,851
PWWW - Bldg - City Hall, Snowclearing	1,250	0	1,250	1,250	0	1,250	15,000	15,000
PWWW - Bldg - City Hall, Electrical	15,500	14,203	1,297	15,500	14,203	1,297	186,000	171,797
PWWW - Other Bldgs, Salary	142	0	142	142	0	142	1,700	1,700
PWWW - Other Bldgs, City Equip	17	0	17	17	0	17	200	200
PWWW - Other Bldgs, Maint supplies	208	705	-497	208	705	-497	2,500	1,795
PWWW - 2 Allens Rd, Maint supplies	167	0	167	167	0	167	2,000	2,000
PWWW - 2 Allens Rd, Electrical	733	1,100	-367	733	1,100	-367	8,800	7,700
PWWW - 77 Premier Dr, Electrical	758	1,191	-433	758	1,191	-433	9,100	7,909
PWWW - Connors Rd, Hired contractor	0	704	-704	0	704	-704	0	-704
PWWW - Connors Rd, Electrical	0	133	-133	0	133	-133	0	-133
PWWW - Curling Club, Maint supplies	83	2,975	-2,892	83	2,975	-2,892	1,000	-1,975
PWWW - Curling Club, Electrical	2,667	4,208	-1,541	2,667	4,208	-1,541	32,000	27,792
PWWW - Wellington Street Compl, Salary	333	0	333	333	0	333	4,000	4,000
PWWW - Lions Club, City Equip	58	0	58	58	0	58	700	700
PWWW - Wellington Street Compl, Maint	500	0	500	500	0	500	6,000	6,000
PWWW - Wellington Street Compl, Electrical	1,333	1,783	-449	1,333	1,783	-449	16,000	14,217
PWWW - Bldg MBP, Maint supplies	300	86	214	300	86	214	3,600	3,514
PWWW - Bldg MBP, Electrical	1,083	865	218	1,083	865	218	13,000	12,135
PWWW - Bldg MBP, Security	92	0	92	92	0	92	1,100	1,100
PWWW - Museum, Salary	717	2,490	-1,774	717	2,490	-1,774	8,600	6,110
PWWW - Museum, City Equip	71	0	71	71	0	71	850	850
PWWW - Museum, Maint supplies	333	494	-160	333	494	-160	4,000	3,506
PWWW - Bldg Bartlett's Pt, Maint supplies	358	0	358	358	0	358	4,300	4,300
PWWW - Bldg Bartlett's Pt, Electrical	150	183	-33	150	183	-33	1,800	1,617
PWWW - New Salt Shed, Electrical	333	370	-37	333	370	-37	4,000	3,630
Total Building Maintenance	65,716	79,510	-13,794	65,716	79,510	-13,794	788,600	709,090
PWWW - Street Lights, Electrical	53,333	48,688	4,645	53,333	48,688	4,645	640,000	591,312
PWWW - Heritage lights, Maint supplies	417	0	417	417	0	417	5,000	5,000
PWWW - Heritage lights, Hired contractor	2,500	16,068	-13,568	2,500	16,068	-13,568	30,000	13,932
PWWW - Heritage lights, Electrical	1,000	1,418	-418	1,000	1,418	-418	12,000	10,582
Total Street Lighting	57,250	66,174	-8,924	57,250	66,174	-8,924	687,000	620,826
PWWW - Gravel St Main, Salary	0	0	0	0	0	0	1,500	1,500

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
PWWW - Gravel St Main, Maint supplies	0	0	0	0	0	0	10,000	10,000
PWWW - Gravel St Main, Hired equipment	0	0	0	0	0	0	10,000	10,000
PWWW - Streets Maint, Salary	5,000	14,260	-9,260	5,000	14,260	-9,260	200,000	185,740
PWWW - Streets Maint, City Equip	5,000	0	5,000	5,000	0	5,000	60,000	60,000
PWWW - Streets Maint, Maint supplies	8,333	7,303	1,030	8,333	7,303	1,030	100,000	92,697
PWWW - Streets Maint, Inventory	417	0	417	417	0	417	5,000	5,000
PWWW - Streets Maint, Hired equipment	1,667	790	877	1,667	790	877	20,000	19,210
PWWW - W/S Pave Cuts, Salary	0	2,177	-2,177	0	2,177	-2,177	30,000	27,823
PWWW - W/S Pave Cuts, City Equip	0	0	0	0	0	0	20,000	20,000
PWWW - W/S Pave Cuts, Maint supplies	0	0	0	0	0	0	20,000	20,000
PWWW - W/S Pave Cuts, Hired equipment	0	0	0	0	0	0	4,000	4,000
PWWW - W/S Pave Cuts, Hired contractor	20,000	0	20,000	20,000	0	20,000	400,000	400,000
PWWW - Sod repair, Salary	0	0	0	0	0	0	2,500	2,500
PWWW - Sod repair, Maint supplies	0	0	0	0	0	0	1,500	1,500
PWWW - Sod repair, Hired contractor	0	229	-229	0	229	-229	60,000	59,771
PWWW - Curb and sidewalk main, Salary	0	0	0	0	0	0	125,000	125,000
PWWW - Curb and sidewalk main, City Equip	0	0	0	0	0	0	10,000	10,000
PWWW - Curb and sidewalk main, Maint	0	0	0	0	0	0	55,000	55,000
PWWW - Curb and sidewalk main, Hired	0	0	0	0	0	0	10,000	10,000
PWWW - Maint Manhole/catch bas, Salary	3,000	0	3,000	3,000	0	3,000	45,000	45,000
PWWW - Maint Manhole/catch bas, City Equip	400	0	400	400	0	400	10,000	10,000
PWWW - Maint Manhole/catch bas, Maint	1,500	0	1,500	1,500	0	1,500	30,000	30,000
PWWW - Maint Manhole/catch bas, Inventory	100	0	100	100	0	100	4,000	4,000
PWWW - Maint Manhole/catch bas, Hired	292	0	292	292	0	292	3,500	3,500
PWWW - Maint of Guardrails, Salary	0	0	0	0	0	0	17,000	17,000
PWWW - Maint of Guardrails, City Equip	0	0	0	0	0	0	5,000	5,000
PWWW - Maint of Guardrails, Maint supplies	0	0	0	0	0	0	10,000	10,000
PWWW - Maint of Guardrails, Hired equipment	0	0	0	0	0	0	5,000	5,000
PWWW - Maint of steps/walkways, Salary	0	0	0	0	0	0	500	500
PWWW - Maint of steps/walkways, City Equip	0	0	0	0	0	0	200	200
PWWW - Maint of steps/walkways, Maint	0	0	0	0	0	0	300	300
Total Street Maintenance	45,709	24,759	20,949	45,709	24,759	20,949	1,275,000	1,250,240
PWWW - Streets-Snow, Salary	96,250	73,394	22,856	96,250	73,394	22,856	385,000	311,606
PWWW - Streets-Snow, City Equip	56,250	0	56,250	56,250	0	56,250	225,000	225,000
PWWW - Streets-Snow, Maint supplies	5,000	4,816	184	5,000	4,816	184	20,000	15,184
PWWW - Streets-Snow, Inventory	0	158	-158	0	158	-158	0	-158
PWWW - Streets-Snow, Hired equipment	2,500	5,236	-2,736	2,500	5,236	-2,736	10,000	4,764
PWWW - Litter Pickup	2,083	0	2,083	2,083	0	2,083	25,000	25,000
PWWW - Dashcam	417	0	417	417	0	417	5,000	5,000
PWWW - Streets-Snow, Meal Vouchers	500	687	-187	500	687	-187	2,000	1,313
PWWW - Streets-Snow, Damage claims	1,250	0	1,250	1,250	0	1,250	5,000	5,000
PWWW - Streets-Snow, Lease	119,250	95,444	23,806	119,250	95,444	23,806	477,000	381,556
PWWW - Sanding, Salary	27,500	40,508	-13,008	27,500	40,508	-13,008	110,000	69,492

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
PWWW - Sanding, City Equip	18,750	0	18,750	18,750	0	18,750	75,000	75,000
PWWW - Sanding, Maint supplies	375	841	-466	375	841	-466	1,500	659
PWWW - Sanding, Inventory	8,750	0	8,750	8,750	0	8,750	35,000	35,000
PWWW - Salting, Salary	36,250	29,456	6,794	36,250	29,456	6,794	145,000	115,544
PWWW - Salting, City Equip	15,000	0	15,000	15,000	0	15,000	60,000	60,000
PWWW - Salting, Maint supplies	250	134	116	250	134	116	1,000	866
PWWW - Salting, Inventory	66,250	0	66,250	66,250	0	66,250	265,000	265,000
PWWW - Snow/Business Area, Salary	1,875	0	1,875	1,875	0	1,875	7,500	7,500
PWWW - Snow/Business Area, City Equip	2,500	0	2,500	2,500	0	2,500	10,000	10,000
PWWW - Ice cutting/remove, Salary	625	2,347	-1,722	625	2,347	-1,722	2,500	153
PWWW - Ice cutting/remove, City Equip	2,500	0	2,500	2,500	0	2,500	10,000	10,000
PWWW - Snow Remove City Parking, Salary	500	67	433	500	67	433	2,000	1,933
PWWW - Snow Remove City Parking, Hired	250	0	250	250	0	250	1,000	1,000
PWWW - Snow clearing Contracts, Hired	18,750	20,857	-2,107	18,750	20,857	-2,107	75,000	54,143
PWWW - Damage Claims, Maint supplies	1,250	0	1,250	1,250	0	1,250	5,000	5,000
PWWW - Steps/walkways, Salary	1,250	1,311	-61	1,250	1,311	-61	5,000	3,689
PWWW - Steps/walkways, City Equip	188	0	188	188	0	188	750	750
Ice Rinks - Maint/Construction, Salary	2,000	4,778	-2,778	2,000	4,778	-2,778	8,000	3,222
Ice Rinks - Maint/Construction, City Equip	250	0	250	250	0	250	1,000	1,000
Total Snow Clearing	488,563	280,034	208,528	488,563	280,034	208,528	1,974,250	1,694,215
PWWW - Traffic lights, Hired contractor	2,500	0	2,500	2,500	0	2,500	30,000	30,000
PWWW - Traffic lights, Electrical	833	1,231	-398	833	1,231	-398	10,000	8,769
PWWW -Street Sign Maint, Salary	4,333	3,880	453	4,333	3,880	453	52,000	48,120
PWWW -Street Sign Maint, City Equip	708	0	708	708	0	708	8,500	8,500
PWWW -Street Sign Maint, Maint supplies	83	195	-112	83	195	-112	1,000	805
PWWW -Street Sign Maint, Inventory	0	132	-132	0	132	-132	0	-132
PWWW -Street markings, Salary	250	0	250	250	0	250	3,000	3,000
PWWW -Street markings, Maint supplies	0	0	0	0	0	0	1,500	1,500
PWWW -Street markings, Hired contractor	0	0	0	0	0	0	145,000	145,000
PWWW - Traffic flaggers, Salary	6,667	5,437	1,230	6,667	5,437	1,230	80,000	74,564
PWWW - Traffic flaggers, City Equip	833	0	833	833	0	833	10,000	10,000
Total Traffic Control	16,207	10,875	5,333	16,207	10,875	5,333	341,000	330,125
PWWW - Maint open ditches, Salary	417	0	417	417	0	417	5,000	5,000
PWWW - Maint open ditches, City Equip	83	0	83	83	0	83	1,000	1,000
PWWW - Maint open ditches, Maint supplies	83	0	83	83	0	83	1,000	1,000
PWWW - Maint open ditches, Hired equipment	833	1,646	-813	833	1,646	-813	10,000	8,354
PWWW - Flood control, Salary	5,000	5,598	-598	5,000	5,598	-598	60,000	54,402
PWWW - Flood control, City Equip	833	0	833	833	0	833	10,000	10,000
PWWW - Flood control, Maint supplies	125	125	0	125	125	0	1,500	1,375
PWWW - Flood control, Inventory	83	61	22	83	61	22	1,000	939
PWWW - Flood control, Hired equipment	750	9,270	-8,520	750	9,270	-8,520	9,000	-270
Oper - Flood control, Meal Vouchers	0	51	-51	0	51	-51	0	-51

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
Total Drainage	8,207	16,751	-8,543	8,207	16,751	-8,543	98,500	81,748
PWWW - Dust control, Salary	0	0	0	0	0	0	500	500
PWWW - Dust control, Maint supplies	0	0	0	0	0	0	4,000	4,000
PWWW - Street cleaning, Salary	0	0	0	0	0	0	60,000	60,000
PWWW - Street cleaning, City Equip	0	0	0	0	0	0	30,000	30,000
PWWW - Street cleaning, Maint supplies	0	0	0	0	0	0	500	500
PWWW - Street cleaning, Fall Leaf	0	0	0	0	0	0	10,000	10,000
PWWW - Spring clean up, Salary	0	0	0	0	0	0	90,000	90,000
PWWW - Spring clean up, City Equip	0	0	0	0	0	0	40,000	40,000
PWWW - Storm sewer repair, Salary	2,500	0	2,500	2,500	0	2,500	30,000	30,000
PWWW - Storm sewer repair, City Equip	417	0	417	417	0	417	5,000	5,000
PWWW - Storm sewer repair, Maint supplies	2,083	0	2,083	2,083	0	2,083	25,000	25,000
PWWW - Storm sewer repair, Inventory	42	0	42	42	0	42	500	500
PWWW - Storm sewer repair, Hired equipment	2,083	0	2,083	2,083	0	2,083	25,000	25,000
PWWW - Storm sewer cleaning, Salary	2,833	0	2,833	2,833	0	2,833	34,000	34,000
PWWW - Storm sewer cleaning, City Equip	1,250	0	1,250	1,250	0	1,250	15,000	15,000
Total Storm Sewer Cleaning	11,208	0	11,208	11,208	0	11,208	369,500	369,500
Total Public Works	627,144	398,593	228,550	627,144	398,593	228,550	4,745,250	4,346,654
Garbage collect, Tipping fees	62,500	54,258	8,242	62,500	54,258	8,242	750,000	695,742
Garbage collect, Hired contractor	61,500	55,847	5,653	61,500	55,847	5,653	738,000	682,153
Total Garbage Collect & Disposal	124,000	110,105	13,896	124,000	110,105	13,896	1,488,000	1,377,896
Water treat plant, Salary	21,667	18,701	2,965	21,667	18,701	2,965	260,000	241,299
Water treat plant, Overtime	1,500	1,544	-44	1,500	1,544	-44	18,000	16,456
Water treat plant, Vacation	2,058	1,100	959	2,058	1,100	959	24,700	23,600
Water treat plant, Sick	517	0	517	517	0	517	6,200	6,200
Water treat plant, Group Insurance	967	949	17	967	949	17	11,600	10,651
Water treat plant, Pension	1,467	1,166	301	1,467	1,166	301	17,600	16,434
Water treat plant, CPP/EI/WCB/HAPSET	2,675	2,540	135	2,675	2,540	135	32,100	29,560
Water treat plant, Computer Supplies	4,350	14,911	-10,561	4,350	14,911	-10,561	52,200	37,289
Water treat plant, Other chemicals	111,367	199,646	-88,280	111,367	199,646	-88,280	1,336,400	1,136,754
Water treat plant, City Equip	525	0	525	525	0	525	6,300	6,300
Water treat plant, Maint supplies	21,667	20,403	1,264	21,667	20,403	1,264	260,000	239,597
Water treat plant, Inventory	1,667	470	1,197	1,667	470	1,197	20,000	19,530
Water treat plant, Comp software maint	625	0	625	625	0	625	7,500	7,500
Water treat plant, Telephone	500	0	500	500	0	500	6,000	6,000
Water treat plant, Electrical	18,750	17,889	861	18,750	17,889	861	225,000	207,111

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
Total Water Treatment Plant	190,302	279,319	-89,018	190,302	279,319	-89,018	2,283,600	2,004,282
PWWW - Chlorine/Feeders, Salary	6,500	3,574	2,926	6,500	3,574	2,926	78,000	74,426
PWWW - Chlorine/Feeders, Chlorine	500	0	500	500	0	500	6,000	6,000
PWWW - Chlorine/Feeders, City Equip	1,250	0	1,250	1,250	0	1,250	15,000	15,000
PWWW - Chlorine/Feeders, Maint supplies	2,667	70	2,597	2,667	70	2,597	32,000	31,930
PWWW - Chlorine/Feeders, Electrical	1,750	2,311	-561	1,750	2,311	-561	21,000	18,689
Total Purification Treatment	12,667	5,955	6,712	12,667	5,955	6,712	152,000	146,045
PWWW - Maint Hydrants/valves, Salary	5,833	1,753	4,080	5,833	1,753	4,080	70,000	68,247
PWWW - Maint Hydrants/valves, City Equip	1,667	0	1,667	1,667	0	1,667	20,000	20,000
PWWW - Maint Hydrants/valves, Maint	4,583	0	4,583	4,583	0	4,583	55,000	55,000
PWWW - Maint Hydrants/valves, Inventory	0	16	-16	0	16	-16	0	-16
PWWW - Maint Hydrants/valves, Hired	0	3,127	-3,127	0	3,127	-3,127	0	-3,127
PWWW - Main Line Repairs, Salary	9,333	9,141	192	9,333	9,141	192	112,000	102,859
PWWW - Main Line Repairs, City Equip	2,500	0	2,500	2,500	0	2,500	30,000	30,000
PWWW - Main Line Repairs, Maint supplies	2,917	141	2,776	2,917	141	2,776	35,000	34,859
PWWW - Main Line Repairs, Inventory	1,250	4,696	-3,446	1,250	4,696	-3,446	15,000	10,304
PWWW - Main Line Repairs, Hired equipment	6,833	15,533	-8,700	6,833	15,533	-8,700	82,000	66,467
PWWW - Main Line Repairs, Media annouce	167	1,069	-902	167	1,069	-902	2,000	931
PWWW - Maint Feeder, Salary	4,583	0	4,583	4,583	0	4,583	55,000	55,000
PWWW - Maint Feeder, City Equip	1,667	0	1,667	1,667	0	1,667	20,000	20,000
PWWW - Maint Feeder, Maint supplies	2,083	2,166	-82	2,083	2,166	-82	25,000	22,834
PWWW - Maint Feeder, Inventory	833	562	272	833	562	272	10,000	9,438
PWWW - Maint Feeder, Hired equipment	1,250	0	1,250	1,250	0	1,250	15,000	15,000
PWWW - Maint Feeder, Media annouce	0	1,069	-1,069	0	1,069	-1,069	0	-1,069
PWWW - Water Lateral Repairs, Salary	22,083	20,035	2,048	22,083	20,035	2,048	265,000	244,965
PWWW - Water Lateral Repairs, City Equip	4,583	0	4,583	4,583	0	4,583	55,000	55,000
PWWW - Water Lateral Repairs, Maint supplies	5,000	12,274	-7,274	5,000	12,274	-7,274	60,000	47,726
PWWW - Water Lateral Repairs, Inventory	2,083	460	1,623	2,083	460	1,623	25,000	24,540
PWWW - Water Lateral Repairs, Hired	6,667	2,986	3,680	6,667	2,986	3,680	80,000	77,014
PWWW - Water Lateral Repairs, Media	167	1,069	-902	167	1,069	-902	2,000	931
PWWW - Water Lateral Repairs, Damage	417	0	417	417	0	417	5,000	5,000
PWWW - Hydrant Snowclearing, Salary	6,250	2,374	3,876	6,250	2,374	3,876	75,000	72,626
PWWW - Hydrant Snowclearing, City Equip	0	428	-428	0	428	-428	0	-428
PWWW - Hydrant Snowclearing, Maint	0	166	-166	0	166	-166	0	-166
PWWW - Thaw Water Lines, Salary	417	0	417	417	0	417	5,000	5,000
PWWW - Thaw Water Lines, City Equip	167	0	167	167	0	167	2,000	2,000
PWWW - Thaw Water Lines, Maint supplies	292	0	292	292	0	292	3,500	3,500
PWWW - Thaw Water Lines, Hired equipment	375	0	375	375	0	375	4,500	4,500
PWWW - Clean Water Lines, Salary	5,417	5,331	86	5,417	5,331	86	65,000	59,669
PWWW - Clean Water Lines, City Equip	1,250	0	1,250	1,250	0	1,250	15,000	15,000

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
PWWW - Clean Water Lines, Maint supplies	833	0	833	833	0	833	10,000	10,000
PWWW - Clean Water Lines, Media annouce	167	1,069	-902	167	1,069	-902	2,000	931
PWWW - Flow Testing Program, Salary	2,917	844	2,072	2,917	844	2,072	35,000	34,156
PWWW - Flow Testing Program, City Equip	458	0	458	458	0	458	5,500	5,500
PWWW - Flow Testing Program, Maint supplies	333	0	333	333	0	333	4,000	4,000
PWWW - Water Traffic flaggers, Salary	7,083	1,463	5,620	7,083	1,463	5,620	85,000	83,537
PWWW - Water Traffic flaggers, City Equip	833	0	833	833	0	833	10,000	10,000
Total Water Mains & Hydrants	113,291	87,772	25,520	113,291	87,772	25,520	1,359,500	1,271,728
PWWW - Maint Sewer Mains, Salary	6,667	4,411	2,256	6,667	4,411	2,256	80,000	75,589
PWWW - Maint Sewer Mains, Overtime	0	263	-263	0	263	-263	0	-263
PWWW - Maint Sewer Mains, Vacation	0	111	-111	0	111	-111	0	-111
PWWW - Maint Sewer Mains, Group Insurance	0	136	-136	0	136	-136	0	-136
PWWW - Maint Sewer Mains, Pension	0	189	-189	0	189	-189	0	-189
PWWW - Maint Sewer Mains,	0	587	-587	0	587	-587	0	-587
PWWW - Maint Sewer Mains, City Equip	3,750	0	3,750	3,750	0	3,750	45,000	45,000
PWWW - Maint Sewer Mains, Maint supplies	2,083	12	2,071	2,083	12	2,071	25,000	24,988
PWWW - Maint Sewer Mains, Hired equipment	1,000	0	1,000	1,000	0	1,000	12,000	12,000
PWWW - Maint Sewer Laterals, Salary	2,083	1,546	537	2,083	1,546	537	25,000	23,454
PWWW - Maint Sewer Laterals, Overtime	0	304	-304	0	304	-304	0	-304
PWWW - Maint Sewer Laterals, Vacation	0	17	-17	0	17	-17	0	-17
PWWW - Maint Sewer Laterals, Group	0	74	-74	0	74	-74	0	-74
PWWW - Maint Sewer Laterals, Pension	0	77	-77	0	77	-77	0	-77
PWWW - Maint Sewer Laterals,	0	223	-223	0	223	-223	0	-223
PWWW - Maint Sewer Laterals, City Equip	833	0	833	833	0	833	10,000	10,000
PWWW - Maint Sewer Laterals, Maint supplies	1,083	0	1,083	1,083	0	1,083	13,000	13,000
PWWW - Maint Sewer Laterals, Inventory	250	0	250	250	0	250	3,000	3,000
PWWW - Maint Sewer Laterals, Hired	2,500	0	2,500	2,500	0	2,500	30,000	30,000
PWWW - Maint Sewer Laterals, Damage	833	0	833	833	0	833	10,000	10,000
PWWW - Sewer Treat Plants, Salary	2,217	2,113	103	2,217	2,113	103	26,600	24,487
PWWW - Sewer Treat Plants, Overtime	0	751	-751	0	751	-751	0	-751
PWWW - Sewer Treat Plants, Vacation	0	24	-24	0	24	-24	0	-24
PWWW - Sewer Treat Plants, Group Insurance	0	99	-99	0	99	-99	0	-99
PWWW - Sewer Treat Plants, Pension	0	103	-103	0	103	-103	0	-103
PWWW - Sewer Treat Plants,	283	365	-82	283	365	-82	3,400	3,035
PWWW - Sewer Treat Plants, City Equip	500	0	500	500	0	500	6,000	6,000
PWWW - Sewer Treat Plants, Maint supplies	2,083	0	2,083	2,083	0	2,083	25,000	25,000
PWWW - Sewer Treat Plants, Hired equipment	167	0	167	167	0	167	2,000	2,000
PWWW - Sewer Pump Stat, Salary	4,167	1,700	2,467	4,167	1,700	2,467	50,000	48,300
PWWW - Sewer Pump Stat, Overtime	0	430	-430	0	430	-430	0	-430
PWWW - Sewer Pump Stat, Group Insurance	0	77	-77	0	77	-77	0	-77
PWWW - Sewer Pump Stat, Pension	0	104	-104	0	104	-104	0	-104
PWWW - Sewer Pump Stat,	0	287	-287	0	287	-287	0	-287
PWWW - Sewer Pump Stat, City Equip	1,250	0	1,250	1,250	0	1,250	15,000	15,000

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
PWWW - Sewer Pump Stat, Maint supplies	3,750	0	3,750	3,750	0	3,750	45,000	45,000
PWWW - Sewer Pump Stat, Hired equipment	417	0	417	417	0	417	5,000	5,000
PWWW - Sewer Pump Stat, Telephone	167	0	167	167	0	167	2,000	2,000
PWWW - Sewer Pump Stat, Electrical	3,083	4,129	-1,045	3,083	4,129	-1,045	37,000	32,871
PWWW - Sewer Flow Test, Salary	1,500	1,658	-158	1,500	1,658	-158	18,000	16,342
PWWW - Sewer Flow Test, Overtime	0	14	-14	0	14	-14	0	-14
PWWW - Sewer Flow Test, Vacation	0	48	-48	0	48	-48	0	-48
PWWW - Sewer Flow Test, Group Insurance	0	42	-42	0	42	-42	0	-42
PWWW - Sewer Flow Test, Pension	0	98	-98	0	98	-98	0	-98
PWWW - Sewer Flow Test,	0	229	-229	0	229	-229	0	-229
PWWW - Sewer Flow Test, City Equip	333	0	333	333	0	333	4,000	4,000
PWWW - Sewer Flow Test, Maint supplies	2,917	4,649	-1,733	2,917	4,649	-1,733	35,000	30,351
Total Sainitary Systems	43,916	24,870	19,045	43,916	24,870	19,045	527,000	502,128
PWWW - Maint of Regulators, Salary	3,333	1,998	1,336	3,333	1,998	1,336	40,000	38,002
PWWW - Maint of Regulators, Overtime	0	428	-428	0	428	-428	0	-428
PWWW - Maint of Regulators, Vacation	0	13	-13	0	13	-13	0	-13
PWWW - Maint of Regulators, Group Insurance	0	85	-85	0	85	-85	0	-85
PWWW - Maint of Regulators, Pension	0	114	-114	0	114	-114	0	-114
PWWW - Maint of Regulators,	0	322	-322	0	322	-322	0	-322
PWWW - Maint of Regulators, City Equip	833	0	833	833	0	833	10,000	10,000
PWWW - Maint of Regulators, Maint supplies	3,750	487	3,263	3,750	487	3,263	45,000	44,513
PWWW - Maint of Regulators, Inventory	83	0	83	83	0	83	1,000	1,000
PWWW - Maint of Regulators, Hired equipment	0	1,433	-1,433	0	1,433	-1,433	0	-1,433
PWWW - Maint of Regulators, Electrical	2,500	3,197	-697	2,500	3,197	-697	30,000	26,803
PWWW - Maint of water meters, Salary	1,667	896	771	1,667	896	771	20,000	19,104
PWWW - Maint of water meters, Group	0	31	-31	0	31	-31	0	-31
PWWW - Maint of water meters, Pension	0	53	-53	0	53	-53	0	-53
PWWW - Maint of water meters,	0	111	-111	0	111	-111	0	-111
PWWW - Maint of water meters, Maint supplies	2,500	1,020	1,480	2,500	1,020	1,480	30,000	28,980
PWWW - Massey Drive Water Meters,	167	0	167	167	0	167	2,000	2,000
PWWW - Massey Drive Water Meters,	125	156	-31	125	156	-31	1,500	1,344
Total Regulations & Meters	14,958	10,344	4,613	14,958	10,344	4,613	179,500	169,155
PWWW - Maint of Reservoirs, Payroll	2,667	3,079	-413	2,667	3,079	-413	32,000	28,921
PWWW - Maint of Reservoirs, City Equip	0	0	0	0	0	0	4,000	4,000
PWWW - Maint of Reservoirs, Maint supplies	0	0	0	0	0	0	15,000	15,000
PWWW - Maint of Reservoirs, Hired equipment	833	578	255	833	578	255	10,000	9,422
PWWW - Maint of Reservoirs, Telephone	83	0	83	83	0	83	1,000	1,000
PWWW - Maint of Reservoirs, Electrical	542	700	-158	542	700	-158	6,500	5,800
PWWW - Maint of Intakes, Payroll	2,667	1,962	705	2,667	1,962	705	32,000	30,038
PWWW - Maint of Intakes, Hired equipment	0	1,252	-1,252	0	1,252	-1,252	0	-1,252

City of Corner Brook
For the One Month Ending January 31, 2024

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
Total Reservoirs & Intakes	6,792	7,571	-780	6,792	7,571	-780	100,500	92,929
PWWW - Pumphouse, Payroll	3,333	2,604	730	3,333	2,604	730	40,000	37,396
PWWW - Pumphouse, City Equip	417	0	417	417	0	417	5,000	5,000
PWWW - Pumphouse, Maint supplies	2,500	38	2,462	2,500	38	2,462	30,000	29,962
PWWW - Pumphouse, Hired equipment	0	3,328	-3,328	0	3,328	-3,328	0	-3,328
PWWW - Pumphouse, Electrical	2,500	2,206	294	2,500	2,206	294	30,000	27,794
Total Pumphouse	8,750	8,176	574	8,750	8,176	574	105,000	96,824
Total W&S	390,676	424,007	-33,334	390,676	424,007	-33,334	4,707,100	4,283,091
Transit, Hired contractor	42,967	564	42,402	42,967	564	42,402	515,600	515,036
Transit, Electrical	125	126	-1	125	126	-1	1,500	1,374
Total Corner Brook Transit	43,092	690	42,401	43,092	690	42,401	517,100	516,409
PWWW - Jubilee Field, Payroll	0	0	0	0	0	0	5,000	5,000
PWWW - Jubilee Field, City Equip	0	0	0	0	0	0	1,000	1,000
PWWW - Jubilee Field, Maint supplies	0	138	-138	0	138	-138	2,000	1,862
PWWW - Jubilee Field, Hired equipment	0	0	0	0	0	0	500	500
PWWW - Jubilee Field, Hired contractor	0	0	0	0	0	0	30,000	30,000
PWWW - Jubilee Field, Electrical	0	509	-509	0	509	-509	10,000	9,491
PWWW - MBP, Payroll	0	0	0	0	0	0	10,000	10,000
PWWW - MBP, City Equip	0	0	0	0	0	0	250	250
PWWW - MBP, Maint supplies	0	0	0	0	0	0	7,500	7,500
PWWW - War Memorials, Payroll	0	0	0	0	0	0	500	500
PWWW - War Memorials, Electrical	0	22	-22	0	22	-22	300	278
PWWW - Skateboard Park Payroll	0	0	0	0	0	0	250	250
PWWW - Skateboard park, Maint supplies	0	0	0	0	0	0	250	250
PWWW - Majestic Lawn - Payroll	0	0	0	0	0	0	500	500
PWWW - Majestic Lawn, Electrical	0	62	-62	0	62	-62	500	438
PWWW - Athletic field maint, Payroll	0	0	0	0	0	0	55,000	55,000
PWWW - Athletic field maint, City Equip	0	0	0	0	0	0	4,000	4,000
PWWW - Athletic field maint, Maint supplies	0	0	0	0	0	0	20,000	20,000
PWWW - Athletic field maint, Inventory	0	0	0	0	0	0	100	100
PWWW - Athletic field maint, Hired equipment	0	0	0	0	0	0	1,000	1,000
PWWW - Bash A&B, Electrical	0	48	-48	0	48	-48	1,000	952
PWWW - Ambrose O'Rielly, Electrical	0	183	-183	0	183	-183	2,000	1,817
PWWW - Playground maint, Payroll	0	0	0	0	0	0	10,000	10,000
PWWW - Playground maint, City Equip	0	0	0	0	0	0	1,000	1,000

City of Corner Brook
For the One Month Ending January 31, 2024

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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
PWWW - Playground maint, Maint supplies	0	0	0	0	0	0	8,500	8,500
PWWW - Playground maint, Hired equipment	0	0	0	0	0	0	500	500
PWWW - Wellington, Maint supplies	0	0	0	0	0	0	500	500
PWWW - Wellington, Hired contractor	0	0	0	0	0	0	15,000	15,000
PWWW - Wellington, Electrical	0	604	-604	0	604	-604	8,500	7,896
PWWW - Tennis courts, Payroll	0	0	0	0	0	0	250	250
PWWW - Tennis courts, Maint supplies	0	0	0	0	0	0	500	500
PWWW - Beautification, Payroll	0	0	0	0	0	0	60,000	60,000
PWWW - Beautification, City Equip	0	0	0	0	0	0	8,000	8,000
PWWW - Beautification, Maint supplies	0	0	0	0	0	0	15,000	15,000
PWWW - Beautification, Inventory	0	0	0	0	0	0	1,000	1,000
PWWW - Beautification, Hired equipment	0	0	0	0	0	0	3,000	3,000
PWWW -Dog Park, Payroll	0	0	0	0	0	0	500	500
PWWW -Dog Park, Special Projects	0	0	0	0	0	0	5,000	5,000
PWWW - Mowing, Payroll	0	0	0	0	0	0	39,000	39,000
PWWW - Mowing, City Equip	0	0	0	0	0	0	3,000	3,000
PWWW - Tree Maintenance, Hired contractor	0	0	0	0	0	0	20,000	20,000
PWWW - Turf Maintenance, Salary	0	0	0	0	0	0	3,500	3,500
PWWW - Turf Maintenance, Maint supplies	0	0	0	0	0	0	8,000	8,000
PWWW - Winter carnival, Salary	0	0	0	0	0	0	5,500	5,500
PWWW - Winter carnival, Overtime	0	0	0	0	0	0	1,000	1,000
PWWW - Winter carnival, City Equip	0	0	0	0	0	0	5,000	5,000
PWWW - Winter carnival, Maint supplies	0	0	0	0	0	0	1,000	1,000
PWWW - Watchman, Salary	2,917	0	2,917	2,917	0	2,917	35,000	35,000
PWWW - Parades and Special Events, Salary	1,250	0	1,250	1,250	0	1,250	15,000	15,000
PWWW - Parades & Special Events, Overtime	1,250	0	1,250	1,250	0	1,250	15,000	15,000
PWWW - Parades and Special Events, City	167	0	167	167	0	167	2,000	2,000
IPW - Parades & Special Events, Hired	208	0	208	208	0	208	2,500	2,500
PWWW - Garbage collect - Public Space,	4,583	3,891	692	4,583	3,891	692	55,000	51,109
Garbage collect - Public Space, City Equip	625	0	625	625	0	625	7,500	7,500
Garbage collect - Public Space, Inventory	0	87	-87	0	87	-87	0	-87
Splashpad, Salary	1,667	0	1,667	1,667	0	1,667	20,000	20,000
Total Parks & Recreation	12,667	5,544	7,123	12,667	5,544	7,123	526,900	521,356
Recover - Garage exp, Salary	0	38,752	-38,752	0	38,752	-38,752	0	-38,752
Recover - Garage exp, Overtime	0	3,027	-3,027	0	3,027	-3,027	0	-3,027
Recover - Garage exp, Vacation	0	785	-785	0	785	-785	0	-785
Recover - Garage exp, Sick	0	2,563	-2,563	0	2,563	-2,563	0	-2,563
Recover - Garage exp, Group Insurance	0	1,670	-1,670	0	1,670	-1,670	0	-1,670
Recover - Garage exp, Pension	0	2,322	-2,322	0	2,322	-2,322	0	-2,322
Recover - Garage exp, CPP/EI/WCB/HAPSET	0	5,534	-5,534	0	5,534	-5,534	0	-5,534
Recover - Garage exp, Gas/Oil	0	90,469	-90,469	0	90,469	-90,469	0	-90,469
Recover - Garage exp, Maint supplies	0	49,129	-49,129	0	49,129	-49,129	0	-49,129
Recover - Garage exp, Other supplies	0	3,143	-3,143	0	3,143	-3,143	0	-3,143
Recover - Garage exp, Inventory	0	6,718	-6,718	0	6,718	-6,718	0	-6,718

City of Corner Brook
For the One Month Ending January 31, 2024

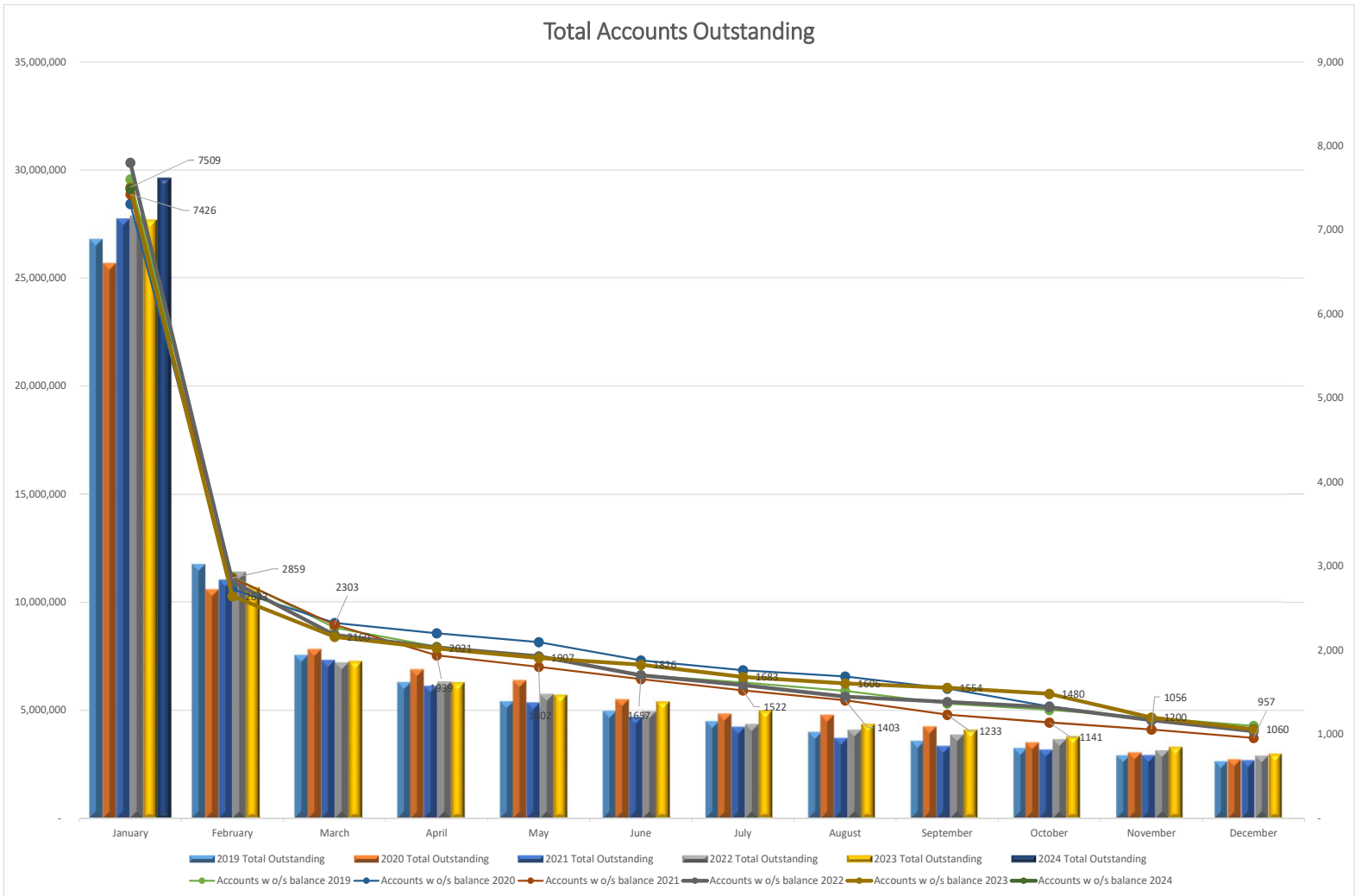
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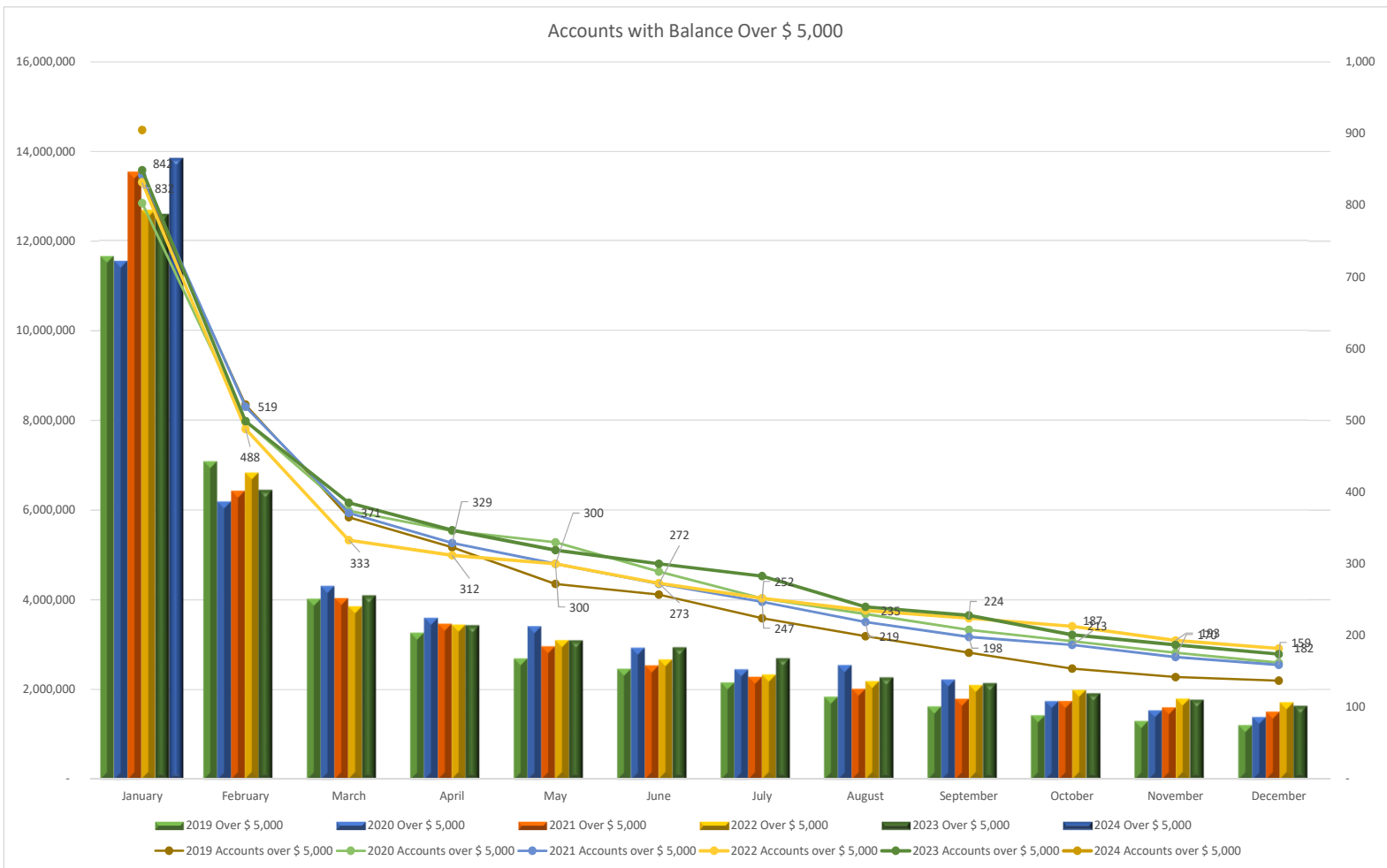
Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
Recover - Garage exp, Meal Vouchers	0	11	-11	0	11	-11	0	-11
Total Garage	0	204,123	-204,123	0	204,123	-204,123	0	-204,123
Total Public Works, Water & Waste Water	1,290,204	1,081,778	208,420	1,290,204	1,081,778	208,420	13,095,850	12,014,066
Grants, Corner Brook Stream	32,500	32,500	0	32,500	32,500	0	130,000	97,500
Grants, Museum Grant	3,750	3,750	0	3,750	3,750	0	15,000	11,250
Grants, Museum -Shared Postion	5,750	6,500	-750	5,750	6,500	-750	23,000	16,500
Grants, Misc Grants	3,875	0	3,875	3,875	0	3,875	46,500	46,500
Grants, Winter Carnival	0	0	0	0	0	0	10,000	10,000
Grants, Tourism Bureau	0	0	0	0	0	0	22,000	22,000
Grants, CNA Scholarhsip	0	0	0	0	0	0	1,000	1,000
Grants, Hospital Foundation	0	0	0	0	0	0	1,000	1,000
Grants, MUN Scholarship	0	0	0	0	0	0	1,000	1,000
Grants, CBRH Scholarship	0	0	0	0	0	0	1,000	1,000
Grants, Corner Brook Running Club	0	0	0	0	0	0	2,000	2,000
Grants, Craig Hiscock Memorial	0	0	0	0	0	0	500	500
Grants, Railway Society	0	0	0	0	0	0	2,000	2,000
Total Grants	45,875	42,750	3,125	45,875	42,750	3,125	255,000	212,250
COOR, Capital out of revenue	127,117	0	127,117	127,117	0	127,117	1,525,400	1,525,400
COOR, Gas Tax	74,717	0	74,717	74,717	0	74,717	896,600	896,600
Total COOR	201,834	0	201,833	201,834	0	201,833	2,422,000	2,422,000
Debt charges, Allow for uncollect	10,000	10,000	0	10,000	10,000	0	120,000	110,000
Debt charges, Bank Charges	1,250	0	1,250	1,250	0	1,250	15,000	15,000
Debt charges, FCM prin	2,500	0	2,500	2,500	0	2,500	30,000	30,000
Debt charges, FCM Int	283	0	283	283	0	283	3,400	3,400
Debt charges, CMHC prin	140,542	0	140,542	140,542	0	140,542	1,686,500	1,686,500
Debt charges, CMHC int	5,592	0	5,592	5,592	0	5,592	67,100	67,100
Debt charges, Principal 2017/18	41,042	69,866	-28,824	41,042	69,866	-28,824	492,500	422,634
Debt charges, Interest 2017/18	333	1,021	-687	333	1,021	-687	4,000	2,979
Debt charges, Principal RAC	71,792	0	71,792	71,792	0	71,792	861,500	861,500
Debt charges, Interest RAC	24,233	0	24,233	24,233	0	24,233	290,800	290,800
Total Debt Charges	297,567	80,887	216,681	297,567	80,887	216,681	3,570,800	3,489,914
Reserves, Reserve Capital	0	0	0	0	0	0	1,070,550	1,070,550
Reserves, Reserve W/S	0	0	0	0	0	0	1,030,500	1,030,500

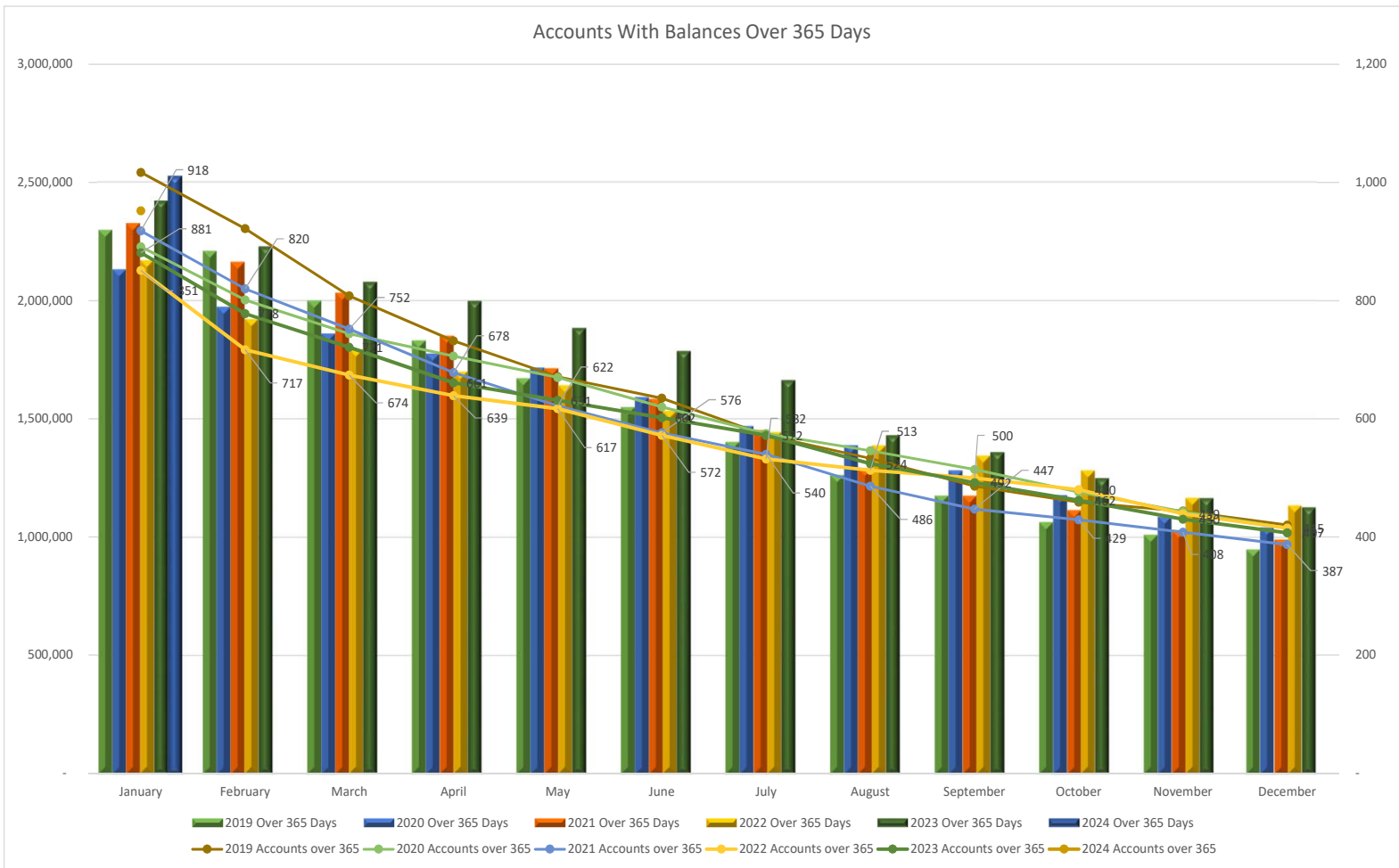
City of Corner Brook
For the One Month Ending January 31, 2024

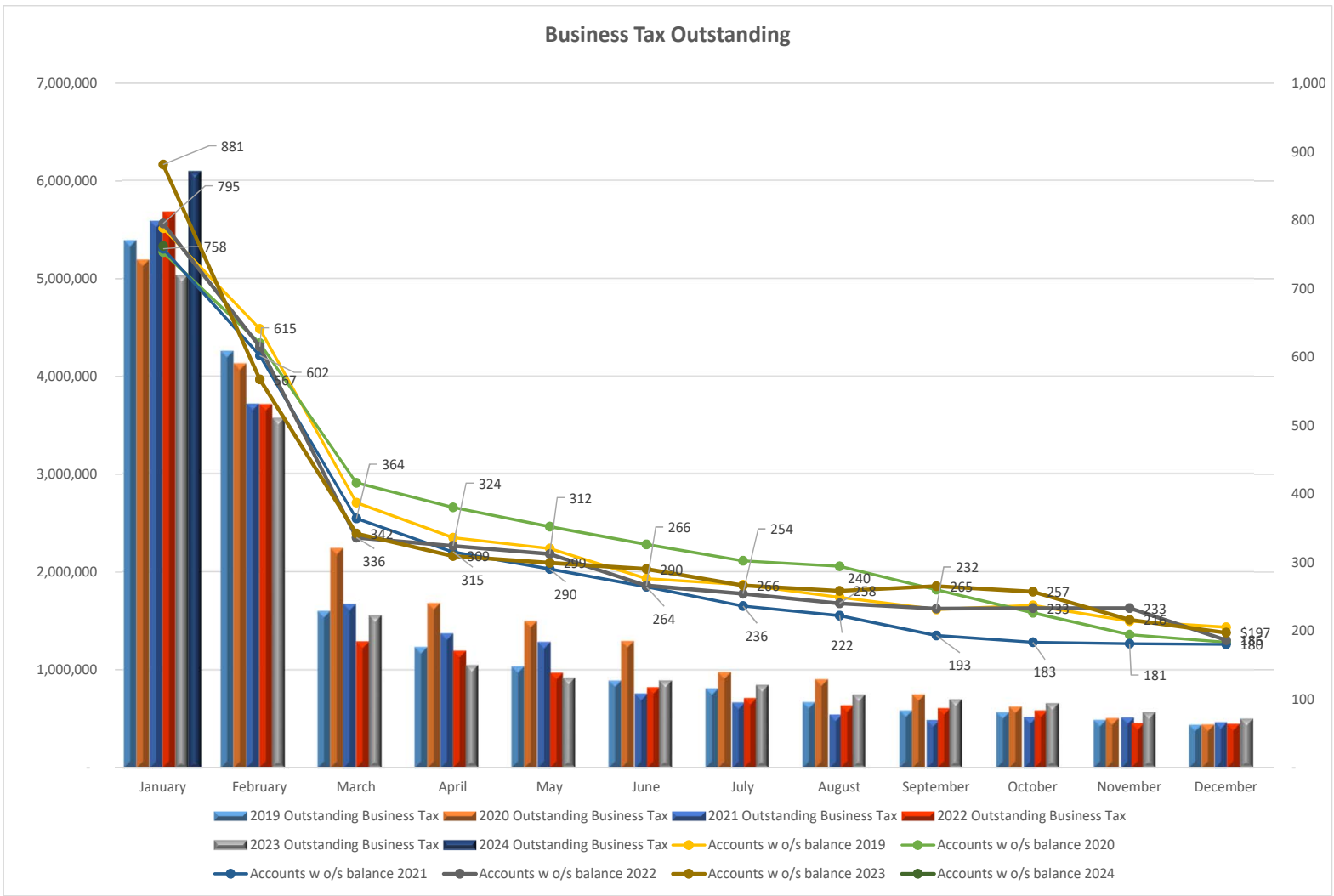
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Account	MTD Budget January2024	MTD Actual January2024	MTD Variance	YTD Budget January2024	YTD Actual January2024	YTD Variance	Annual Budget	Remaining Budget
Total Reserves	0	0	0	0	0	0	2,101,050	2,101,050
Total Expenses	3,278,586	2,723,029	555,545	3,278,586	2,723,029	555,545	39,197,890	36,474,856
Recover - Garage exp, Other supplies	0	204,123	-204,123	0	204,123	-204,123	0	-204,123











Information Report (IR)

Subject: Recreation Department Update

To: Rodney Cumby

Meeting: Committee of the Whole - 26 Feb 2024

Department: Recreation

Staff Contact: Sievendra Maistry, Director of Finance and Administration

Topic Overview:

BACKGROUND INFORMATION:

Recreation

The Corner Brook Civic Centre Studio Gym continues to be a busy bee hive with a full schedule of programming and renters 7 days a week.

We have seen an increase in our Active Tots programming in which caregivers are very grateful to have a space for the children to run around and get active during the cold months. Fitness with Nora is still going strong and Nora has started up a Beginner Pilates class on Fridays which is also being well attended. This class is for all ages, abilities, and skill level.

Nora's Fitness Class was also highlighted on CBC and we have had new members join since. We were able to showcase this great service the City provides to our adult & Senior population.

Stay tuned to our Facebook page: Corner Brook Civic Centre for programming updates.

Winter Carnival took place February 16-25 and was a great success once again!

The flag raising event took place in City square which saw approximately 60 people in attendance. The Immaculate Heart of Mary School led the singing and the Sea Cadets led the parade down to the park! We provided glow necklaces to the children and Colemans provided the hot chocolate.

The Chilli Cook off took place in the Studio Gymnasium for the first time and was a great change as it provided more space than years passed. There was a huge crowd in attendance and everyone enjoyed the chilli and music by Noah Hamilton.

Civic Centre

February 2024 was another busy month for adult, senior and youth programming at the Civic Centre.

Minor programming continued to build on the busy 2024 schedule of the ice season:

Silver Blades Skate Club hosted the Skate NL Provincial Figure Championships on February 9th to 11th. The full weekend of competition was also a qualifying event for the Atlantic Championships. The Top 6 skaters in each category qualified to go to Nova Scotia to compete in April. The competition included over 160 skaters between the ages of 10 and 19 years old coming from coast to coast to coast (St. John's, Port aux Basques, Labrador City and Wabush). Overall the event was a success with many highlights; however, two stood out among the many from the weekend:

1. Silver Blades skaters (Burden/Andrews/Pye) swept the podium in Star 9 short program category. A very rare occurrence in competitive figure skating;
2. Isabella Park, won gold in the Special Olympics Women's Level 3 category and was named to the Star Team. A truly wonderful moment by all accounts.

The Corner Brook Minor Hockey Association and AAA League tournament weekends continued throughout the month:

- U11 Rep tournament – 3 divisions (A-B-C) – 12 teams Feb 1-3;
- U15 AAA Boys Provincial league play – Feb 9-11;
- U15 Rep tournament – 3 divisions (A-B-C) – 12 teams Feb 16-18;
- U18 Female AAA Western Warriors – Provincial league play games:
 - Feb 16-18 Vs Tri-Pen;
- U13B & Senior Female – Rep tournaments – Feb 23-25;
- U12A & Junior Female - Rep tournaments – March 1-3.

The Corner Brook Royals Senior hockey club hosted the Stephenville Lighting on February 2nd and 3rd to conclude the regular season home games - Central West Senior Hockey League. The Royals secured 3rd place in the league standings and will play the Grand Falls Cataracts in the semi-finals (4 of 7).

Royals home game schedule for the Semi-Finals are as follows:

Game 3 – Saturday, February 24th – Doors: 6:30pm - Game: 7:30pm

Game 4 – Sunday February, 25th – Doors: 1:30pm – Game: 2:30pm

Games 6, if necessary, Saturday, March 2nd – Doors: 6:30pm – Game: 7:30pm

Tickets are on-sale at the Civic Centre Box Office, by Phone at 709-637-1233 and online at cbciviccentre.com.

Director of Finance and Administration Approved - 20 Feb 2024

Administrative Assistant Approved - 20 Feb 2024

City Manager



Information Report (IR)

Subject: Tourism Updates

To: Rodney Cumby
Meeting: Committee of the Whole - 26 Feb 2024
Department: Tourism
Staff Contact: Jessica Smith, City Clerk
Topic Overview: Tourism Updates

BACKGROUND INFORMATION:

The following is an update from the Tourism Department as staff are busy preparing for the 2024 tourist season:

- The RFP for branding and marketing was released. Closing date Feb 28th. Tourism committee reps will meet to review submissions along with City staff.
- Jigs and Wheels itinerary will be released in March and will include events such as the Kinsmen's Antique Car show, Western Speedparks Car races, Parties in the Park, family fun and Healthy living activities. Jiggs and Wheels is scheduled to run from July 26th to August 4th.
- staff are busy getting the train prepped with new weather screens for the 2024 season.
- a record number of 38 cruise ships with over 50,000 passengers is scheduled for 2024. Staff are working on events in the City during cruise ship calls.
- staff will be attending Sea Trade Cruise Global 2024 conference as a member of Cruise NL to assist in selling our province, the western region and our Port to cruise companies and tour companies.

City Clerk
 Administrative Assistant

Approved - 23 Feb 2024
 Approved - 23 Feb 2024

City Manager



Request for Decision (RFD)

Subject: Old Humber Road Retaining Wall - Consultant Fee Request

To: Darren Charters

Meeting: Committee of the Whole - 26 Feb 2024

Department: Engineering

Staff Contact: Melody Roberts,

Topic Overview:

Attachments: [P2311855 Corner Brook Old Humber Road Retaining Wall Replacement - Consultant Fee Proposal Redacted](#)

BACKGROUND INFORMATION:

This RFD is intended to address the selection of a Prime Consultant related to the Old Humber Road Retaining Wall. This project is funded under the 2023-2026 Multi-Year Capital Works Program and consists of the replacement of the deteriorated retaining wall, and reinstatement of the curb & gutter, sidewalk, and asphalt. The City of Corner Brook requested proposals to select a Prime Consultant for the project.

PROPOSED RESOLUTION:

Be it resolved that the Council of the City of Corner Brook accept the proposal submitted by Englobe Corp. for the Old Humber Road Retaining Wall in the amount of \$68,222.53 HST Included. The Corner Brook City Council authorizes the City Manager to sign the PCA agreement with the Consultant, Englobe Corp. on behalf of the City of Corner Brook.

FINANCIAL IMPACT:

Budget Estimate - \$400,000.00 HST Included

Budget Code: 17-MYCW-24-00006

Finance Type: Funding

Director of Community, Engineering,
Development & Planning
Administrative Assistant

Approved - 14 Feb 2024

Approved - 20 Feb 2024

City Manager

eNGLOBE



Consultant Fee Request Old Humber Road Retaining Wall Replacement

City of Corner Brook
Englobe Project Number: P2311855
DTI Project Number: 17-MYCW-24-0006

December 15, 2023

ENGLOBE



December 15, 2023

City of Corner Brook

5 Park Street
Corner Brook, NL A2H 6E1
Attention: Erik Neilson, Supervisor of Engineering

Subject: **Consultant Fee Request - Old Humber Road Retaining Wall Replacement**
Englobe reference: P2311855.000
DTI reference: 17-MYCW-24-00006

Dear Mr. Neilson,

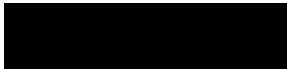
Englobe Corp. (Englobe) is pleased to submit its proposal for the above-captioned project. As requested in the Consultant Fee Request documents, enclosed is one (1) electronic PDF including our Consultant Fee Proposal along with our resource allocation matrix showing financial information regarding professional fees including hours used to calculate fees, travel time and expenses.

We confirm that we have read and understand the requirements outlined in the documents, including Amendment #1 dated November 28, 2023, and ensure we have the necessary qualifications, expertise, and resources to complete this assignment in the required timelines.

We trust the enclosed is to your satisfaction. Should you require any additional information, please do not hesitate to contact the undersigned at your convenience.

Yours very truly,

Englobe Corp.



Mark Keel, PMP
Senior Project Manager

Encl.

Englobe's Consultant Fee Proposal
Englobe's Resource Allocation Matrix
Englobe's Resident Site Inspector CV
Englobe's Professional and Commercial Liability Insurance Certificates

T 709.765.5749 – mark.keel@englobecorp.com
39 Sagona Avenue – Mount Pearl, NL – Canada A1N 1P9
englobecorp.com

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CONSULTANT FEE PROPOSAL

Project Name	Old Humber Road Retaining Wall Replacement – City of Corner Brook – 17-MYCW-24-00006
Town Representative	Erik Neilson
Firm	Englobe Corp
Date Submitted	December 15, 2023

Consultant Fee Proposal

Schedule II in PCA	Fee
<u>Basic Services</u>	
Preliminary Engineering	\$3,105.00
Design and Contract Documents	\$13,630.00
Tendering and Contracts Award	\$1,515.00
Contract Administration	\$6,402.50
Project Completion Phase and Record Drawings	\$1,900.00
<u>Other Additional Services (at cost) - List Additional Required Services as required:</u>	
Resident Services during Construction – 250 hours as per consultant feerequest.	\$17,500.00
Commissioning	\$0.00
Prime Consultant Project Expenses for Above Services	\$0.00
<u>Sub Total Service Fees</u>	\$44,052.50
<u>Reimbursable Expenses:</u> ENSURE YOU CONFORM TO POSTED GOVERNMENT RATES AND HST APPLICABILITY. Please note that meal rates and mileage rates as posted on the government sites INCLUDE HST so exercise caution on how expenses are calculated. Expenses incurred by your own company (included above) such as photocopying, etc. are eligible for adding HST. Please use correct numbers if you will be adding HST to expenses for mileage and meals.	
Meals - Rates - https://www.gov.nl.ca/exec/hrs/working-with-us/meal-rates/ Breakfast - \$9.60, Lunch - \$16.80, Dinner - \$26.04 (all HST Included) Breakfast - \$8.35, Lunch - \$14.61, Dinner - \$22.64 (all HST excluded)	\$417.44
Travel – for the following visits. Preliminary Site Visit – 1 Visit, Substantial and Final Inspection plus Commissioning – 1 Visit, Warranty Inspection – 1 Visit. Total of 3 Visits. Automobile Reimbursement Rates - https://www.gov.nl.ca/exec/hrs/working-with-us/auto-reimbursement/ October 1 – 30, 2022 - \$0.0000 (HST Included) - \$0.0000 (HST Excluded)	\$2,354.00
Accommodation	\$0.00
<u>Sub Total Reimbursable Expenses</u>	\$2,771.44

CONSULTANT FEE PROPOSAL

Project Name	Old Humber Road Retaining Wall Replacement – City of Corner Brook – 17-MYCW-24-00006
MI Representative	Erik Neilson
Firm	Englobe Corp
Date Submitted	December 15, 2023

Schedule III in PCA	
Additional Reimbursable Allowances	
Site Surveys (Include in Level of Effort unless 3 rd party include here)	\$5,000.00
Materials Testing	\$2,500.00
Concrete Testing	\$2,500.00
Compaction Testing	\$2,500.00
Sub Total Additional Reimbursable Allowances (Transfer to Schedule II of PCA)	\$12,500.00
Sub – Total (excluding HST)	\$59,323.94
HST (on subtotal above)	\$8,898.59
Reimbursable Expenses (Only use this line if your reimbursable expenses were calculated with HST included rates, otherwise use the line item above)	N/A
Total fee – (HST Inclusive)	\$68,222.53

Please note that bidders shall provide level of effort costing on a separate sheet. Bidders will be responsible for itemizing all costs for all work, and to subdivide total fee into the line items identified in the Fee Proposal.

CONSULTANT FEE PROPOSAL

Project Name	Old Humber Road Retaining Wall Replacement – City of Corner Brook – 17-MYCW-24-00006
MI Representative	Erik Neilson
Firm	Englobe Corp
Date Submitted	December 15, 2023

Hourly Rates for this Project

Additional work or changes in scope may occur. Please provide hourly rates for all discipline staff that will be assigned to this project and the fee for any additional work on an hourly basis.

These fees will be in force for the entire duration of the project.

Changes to the project team shall not be made without written approval from Transportation and Infrastructure.

Professional	Rate	Assigned Team member
Senior Advisor	\$175.00	
Senior Engineer	\$118.00	
Intermediate Engineer III	\$115.00	
Intermediate Engineer II	\$100.00	
Intermediate Engineer I / PM	\$100.00	
Junior Engineer	\$85.00	
Senior Technologist	\$110.00	
Intermediate Technologist	\$85.00	
Junior Technologist	\$60.00	
Field Technologist II	\$75.00	
Administrator	\$65.00	
Other: Resident Site Inspector	\$70.00	

Schedule

☒ We have resources available to complete the design within the prescribed schedule.

☐ We propose the following schedule: - Please provide schedule.

Other Comments

CONSULTANT FEE PROPOSAL

Project Name	Old Humber Road Retaining Wall Replacement – City of Corner Brook – 17-MYCW-24-00006
MI Representative	Erik Neilson
Firm	Englobe Corp
Date Submitted	December 15, 2023

Consultant Representative

Rep _____ EP _____
 Na _____

 Sig _____

 Director of Engineering, NL
 Title



Request for Decision (RFD)

Subject: Regional Recreation Center - Change Order No. 53

To: Darren Charters
Meeting: Committee of the Whole - 26 Feb 2024
Department: Engineering
Staff Contact: Melody Roberts,
Topic Overview:
Attachments: [CB2021-10 Change Order #053 - Deck Washing \(002\) Redacted](#)

BACKGROUND INFORMATION:

The scope of this change order includes power washing the existing roof deck system to remove accumulated chlorides, as per the recommendation of the painting subcontractor. If the chlorides were not removed, the warranty would be null and void and could lead to delamination of the paint product.

PROPOSED RESOLUTION:

Be it resolved that the City of Corner Brook Council approve Change Order No. 53 for the Regional Recreation Center in the amount of \$31,514.52 HST included to Pomerleau Inc.

FINANCIAL IMPACT:

Budget Amount: \$24,700,000.00 HST Inc
 Authorized Contract Amount : \$22,091,500.00 HST Inc
 Previous Change Orders: \$2,548,960.31 HST Inc

Budget Code: 17-CCR-21-00005

Finance Type: Funding

Director of Community, Engineering, Development & Planning	Approved - 15 Feb 2024
Administrative Assistant	Approved - 20 Feb 2024

 City Manager

**Division of Municipal Infrastructure
Form 5 – Contract Change Order Notice**

Page 1 of 3

March 2022

PROJECT NAME: Corner Brook Regional Recreation Centre **DATE:** 2024-02-12
MI PROJECT NO: 17-CCR-21-00005 **CHANGE ORDER NUMBER:** 053
CONTRACTOR: Pomerleau Inc.

.1 NOTICE

A change to the Contract is contemplated as indicated herein.

.2 PROCEDURE

The Contractor shall stipulate the effect of the contemplated change of the contract amount in Item 4 below. Where the change increases the amount of the contract, a complete cost breakdown will be returned with each copy of the document. The Contractor shall return three signed copies of this document to the Engineer for approval. Should it be decided to proceed with the work, an approved copy will be returned to the Contractor. Work shall not proceed until the written authorization is received.

.3 DESCRIPTION OF CHANGE

The costs for this scope includes washing the deck with water, per the recommendation of Darryl Hodder at Pinnacle Agencies, to remove the chlorides. Without the removal of this, the warranty would be null and void and could lead to delamination of the product. As written in the email dated Oct 13, 2023, Mount Pearl Painting has agreed that should they finish early and not spend the full budgeted amount they would credit back 75% of the balance. This will be treated as a separate EC subject to the terms in the contract for providing a credit.

.4 EFFECT OF CHANGE ON CONTRACT

This change order WILL or WILL NOT (circle one) affect the approved completion date.

If the completion date will be affected, the requested increase in time to the approved completion date is:

WORKING DAYS: _____ REVISED COMPLETION DATE: _____

The change described in Item 3 above will affect the current contract amount as follows:

☐ No Change

☒ Addition to Contract including HST payable by the Owner \$ 31,514.52

☐ Deduction from Contract including HST payable by the Owner \$ _____

Contractor: _____

 (Signature)

Transportation and Infrastructure

**Division of Municipal Infrastructure
Form 5 – Contract Change Order Notice**

Page 2 of 3

March 2022

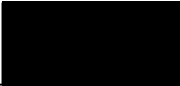
Authorized Contract Amount (A)	\$	22,091,500.00
Change Order Limit (greater of 10% or \$15,000)	\$	2,209,150.00
Previous Change Orders (B)	\$	2,548,960.31
This Change Order (C)	\$	31,514.52
New Approved Contract Amount (A+B+C)	\$	24,671,974.83

Enter Motion # approving CO (required) _____
OR, Delegation of Authority (attached) _____

.5 AUTHORIZATION TO PROCEED

The Contractor is authorized to proceed with the changes for the amounts stated in Item 4 above.

DATE: 2024-02-12

Consultant:  _____

DATE: _____

Municipality /Owner: _____

DATE: _____

Regional Engineer: _____

(Regional Engineer's signature is assumed to be approval based on the available project funds only – no new funds are contemplated)

.6 CANCELLATION OF CONTEMPLATED CHANGE

It has been decided not to proceed with this change which is hereby cancelled.

DATE: _____

Consultant: _____

.7 NOTIFICATION TO BONDING AND INSURANCE COMPANIES

The Bonding Company and Insurance Company shall each be immediately notified by the Contractor of this change to the contract by being issued copies of the Change Order.

.8 ENCLOSED DOCUMENTS

Please attach all back up as supplied by the Contractor for the value of this change order. List below the attachments provided:

A copy of this document signed by the Owner and Consultant, Contractor change order cost and supporting emails.

Transportation and Infrastructure

Division of Municipal Infrastructure
Form 5 – Contract Change Order Notice

Page 3 of 3

March 2022

Note: Upon Regional Engineer approval, the document will be forwarded to Project Representative for processing in MSIS at which time a copy of the documents containing the Regional Engineer's signature will be returned to the Consultant for distribution to all applicable parties.

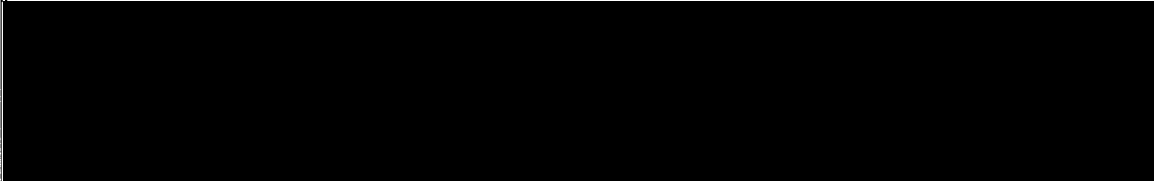
Transportation and Infrastructure



CHANGE ORDER

Owner:	<u>City of Corner Brook</u>	Change Order No.:	<u>053</u>
Project:	<u>Corner Brook Regional Recreation Centre</u>	SNCL Project No.:	<u>677762</u>
Project No.:	<u>CB2021-10</u>	Phase:	<u>N/A</u>
Contractor:	<u>Pomerleau Inc.</u>	Date:	<u>2024-02-12</u>

SCOPE:



SCHEDULE:

COMMENTS:

<u>ORIGINAL CONTRACT VALUE.....</u>	<u>\$</u>	<u>19,210,000.00</u>
<u>CURRENT CHANGE ORDER VALUE.....</u>	<u>\$</u>	<u>27,403.93</u>
<u>CUMULATIVE CHANGE ORDER VALUE.....</u>	<u>\$</u>	<u>2,243,891.15</u>
<u>REVISED CONTRACT VALUE.....</u>	<u>\$</u>	<u>21,453,891.15</u>

*** All amounts identified above exclude HST*

Signatures below confirm review and recommendation for the related change order.


APPROVED BY OWNER'S ADVISOR:
AtkinsRéalis



Recommended By: Steven Greeley, P.Eng.
Title: Project Manager

Date: February 12, 2024

677762-0001-POM-C-CHO-000-0053_ 0

	CONTEMPLATED CHANGE ORDER REVIEW	
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PROJECT #	PHASE	AR REF #	CONTRACTOR REF#
CB2021-10	N/A	CCO #063	EC-0063 R3

Document Control Date Received:

February 8th, 2024

AR Document Control Number:

677762-0001-SLI-C-CCO-000-0063_2

Discipline Review Checklist

Discipline	Review Required	Reviewed By	Date
Civil	<input type="checkbox"/>		
Structural	<input type="checkbox"/>		
Architectural	<input type="checkbox"/>		
Mechanical	<input type="checkbox"/>		
Electrical	<input type="checkbox"/>		
PM Review	<input checked="" type="checkbox"/>		2024-02-12

AR recommendation to Owner for approval



Rejected - revise and re-submit subject to comments



Comments

This review does not relieve the Vendor/Contractor of any responsibility for errors or omissions on its part or from full compliance with contractual or other obligations.

POMERLEAU

621, E AVENUE, SAINT-GEORGES, QC J5Y 0H1 CANADA T_418 228 8888 F_418 228 5534
 660, RUE SAINT-JACQUES, HURON/DAUPHINE, MONTRÉAL, QC H2Y 0A2 CANADA T_514 288 2220 F_514 281 2200
 662, CHEMIN OUELLE LÉVIS, QC G1A 2H6 CANADA T_418 626 2114 F_418 626 0211
 220 343 PHEASANT HILL, OTTAWA, ON K1S 1H1 CANADA T_613 244 5323 F_613 244 4327
 1450 DUNDAS STREET WEST, SUITE 500, BEEFORD, RD 046, IL-6 CANADA T_302 468 3653 F_302 468 3019
 3600 BLOOR STREET WEST, CENTRE TOWER (B011) 1000A, SUITE 3050, TORONTO, ON M6X 2K3 CANADA T_416 297 0848 F_416 297 0836
 90 HURON ROAD, SUITE 200, ST. LOUIS, IL 63101 CANADA T_314 352 5552 F_314 352 5552
 MOUNTAIN VIEW EQUESTRIAN CAMPUS, 4000, 4th STREET S.E., BURIE 314, CALGARY, AB T2C 2V3 CANADA T_403 217 5700 F_403 217 5700
 4241 - 129th STREET, SURREY, BC V3V 0A9 T_604 662-0767 F_604 662-0768
 RBO_2741 1162 70180_0001 2608 WWW.POMERLEAU.CA

February 8, 2023

Mr. Steven Greeley
SNC Lavalin
 27 Beclin Road, Muont Pearl
 A1N 5G4

RE: EC-0063R2
 Email: steven.greeley@snclavalin.com

PROJECT: Corner Brook Rec Centre
 Ref. No.: 20.0382

SUBJECT: Deck Washing
 Our file EC-0063R2 per Deck Washin

Dear Mr. Steven Greeley,

Further to your request, please find the enclosed detailed breakdown of the costs associated with the External Change EC-0063R2.

THE WHOLE FOR A TOTAL OF: \$27,403.93 (\$ CAD)
(HST Excluded)

We request that you send the pertinent Charge Order for signature by all the stakeholders as quickly as possible. Any element that is not specifically included and that could be required for the execution of this change is excluded.

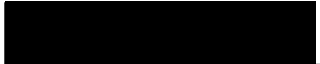
Our price is valid for a period of ten (10) days from the date of reception of this letter.

If applicable, you will be informed of the impact of the overall work schedule at a later date, either when the Change Order or ammendement to the contract is signed, or as part of a general evaluation at the end of the work.

We trust that the above is satisfactory.

Yours truly,

POMERLEAU INC.

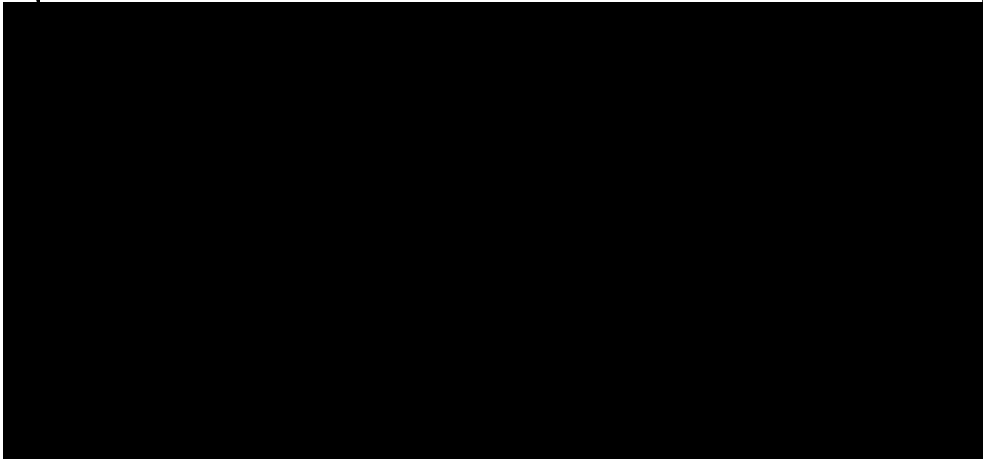

 Kenneth Aucoin
 Project Director

Enclosed: Breakdown of Costs Associated with the Change
cc: Aswin Rajendran Pomerleau

PROJECT: 20.0382 - Corner Brook Rec Centre

EC-0063R2

EXTERNAL CHANGE	
Date: February 8, 2023	External Change No.: EC-0063R2
POMERLEAU INC. 99 Airport Road, Suite 200 St. Johns, NL A1A 4Y3	Project: 20.0382 Corner Brook Rec Centre
Owner: City of Corner Brook	Owner Directive No.: Deck Washing
Description of Change:	RFI No.: N/A
Deck Washing	



Revision History:	
1	MMP Revised Quote
2	MMP- we used the incorrect amount
PROPOSAL BY CONTRATOR	
The amount of the Contract will be: (Excl. HST)	The duration of the contract will be:
<input checked="" type="checkbox"/> Increased by \$27,403.93	<input type="checkbox"/> Increased by TBD
<input type="checkbox"/> Decreased by	<input type="checkbox"/> Decreased by
<input type="checkbox"/> Unchanged	<input checked="" type="checkbox"/> To Be Determined

PROJECT: 20.0382 - Corner Brook Rec Centre

EC-0063R2

EXTERNAL CHANGE - Detailed Cost Breakdown				
Description: Costs associated with the self performed portion of the over all costs consisting of current collective agreement rates, project staff, equipment, and other applicable costs associated with the execution of the scope change.				
1.0 Labour, Supervision and Management Cost to Execute Change				
Item	Qty	Unit	Unit Rate	Total
Labourer Journeyman		hr	\$ 72.50	
Labourer Journeyman Cleaning		hr	\$ 72.50	
Labourer Journeyman Overtime		hr	\$ 108.75	
Labourer Foreman		hr	\$ 77.25	
Carpenter Journeyman		hr	\$ 82.00	
Carpenter Journeyman Overtime		hr	\$ 123.00	
Carpenter Foreman		hr	\$ 87.50	
Carpenter Foreman Overtime		hr	\$ 131.25	
Concrete Pump - Extra Man		hr	\$ 60.00	
Survey Crew - Layout		hr	\$ 220.00	
Administration		hr	\$ 70.00	
Document Control		hr	\$ 68.00	
Safety Officer		hr	\$ 91.00	
Project Coordinator		hr	\$ 86.00	
M&E Coordinator		hr	\$ 97.00	
Commissioning Coordinator		hr	\$ 94.00	
LEED Coordinator		hr	\$ 91.00	
Superintendent		hr	\$ 130.00	
Project Manager	2	hr	\$ 105.00	\$ 210.00
Project Director		hr	\$ 145.00	
Materials Testing and Laboratory		ea	\$ 500.00	
Traffic Control		Day	\$ 1,280.00	
Confined Space (Attendants & Rescue)		hr	\$ 180.00	
As-Built Drawings		hr	\$ 65.00	
Board and Lodging		Day	\$ 400.00	
2.0 Equipment & Materials Costs to Execute Change				
Item	Qty	Unit	Unit Rate	Total
Concrete		m3	\$ 199.00	
Concrete (Winter Premium)		m3	\$ 15.50	
Concrete Pump		hr	\$ 200.00	
Concrete Pump - Throughput		m3	\$ 5.00	
Superplasticizers		m3	\$ 14.50	
Hoarding Allowance		ea	\$ 500.00	
Temporary Heating Equipment		wk	\$ 550.00	
Temporary Heating Fuel		wk	\$ 300.00	
Exhaust Fan	4	wk	\$ 365.00	\$ 1,460.00
Gas Detection & Calibration		mth	\$ 1,080.00	
Drywall/Ceiling Materials Allowance		ea	\$ -	
Paint/Sealer Allowance		ea	\$ -	
Blocking Allowance		ea	\$ -	
Fasteners Allowance		ea	\$ -	
Scaffolding Allowance		ea	\$ -	
Electric or Fuel Powered Lift		day	\$ 100.00	
Crane		hr	\$ 210.00	
Waste Container/Tipping		ea	\$ 475.00	
Material Allowance		ea	\$ -	
Safety Equipment Allowance		ea	\$ -	
Company Vehicle/Fuel		day	\$ 120.00	
Fall Arrest Setup		day	\$ 60.00	
Confined Space (Equipment)		day	\$ 120.00	
Subtotal:			\$	1,670.00

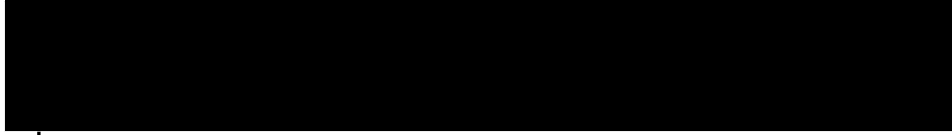
Page 3 of 4

PROJECT: 20.0382 - Corner Brook Rec Centre

EC-0063R2

3.0 Cost For Extension of Time

Description:



Item	Qty	Unit	Unit Rate	Total
Site Office		day	\$ 48.00	
Consumables		day	\$ 30.00	
WC/Maintenance		day	\$ 24.00	
Company Vehicle/Fuel		day	\$ 120.00	
Electrical Consumption		day	\$ -	
Lighting and Distribution		day	\$ 30.00	
Board and Lodging		day	\$ 400.00	
Safety Equipment		day	\$ 50.00	
Site Security		day	\$ 200.00	
Logistics		day	\$ 50.00	
Accounting		day	\$ 150.00	
Contractual Department		day	\$ 50.00	
IT Support		day	\$ 70.00	
Telecommunications		day	\$ 50.00	
Administration		hr	\$ 65.00	
Document Control		hr	\$ 65.00	
Safety Officer		hr	\$ 100.00	
Project Coordinator		hr	\$ 74.00	
M&E Coordinator		hr	\$ 92.00	
Commissioning Coordinator		hr	\$ 85.00	
LEED Coordinator		hr	\$ 85.00	
Superintendent		hr	\$ 110.00	
Project Manager		hr	\$ 100.00	
Project Director		hr	\$ 130.00	
			Subtotal:	\$ -
			TOTAL POMERLEAU COSTS:	\$ 1,670.00



Request for Decision (RFD)

Subject: Regional Recreation Center Change Order No. 54

To: Darren Charters

Meeting: Committee of the Whole - 26 Feb 2024

Department: Engineering

Staff Contact: Melody Roberts,

Topic Overview:

Attachments: [CB2021-10 Change Order #054 - Emergency Power to Gym and Change Rooms \(003\) Redacted](#)

BACKGROUND INFORMATION:

This change order is for the costs associated with relocating emergency power panels to the gymnasium and change rooms so that the area can remain as an emergency shelter.

PROPOSED RESOLUTION:

Be it resolved that the City of Corner Brook Council approve Change order No. 54 for the Corner Brook Regional Recreation Center in the amount of \$47,763.36 HST included for Pomerleau Inc.

FINANCIAL IMPACT:

Authorized Contract Amount \$22,091,500.00 HST included

Previous Change Orders \$2,580,474.83 HST Included

This Change Order \$47,763.36 HST Included

New approved Contract amount \$24,719,783.19 HST Included

Budget Code: 17-CCR-21-00005

Finance Type: Funding

Director of Community, Engineering,
Development & Planning
Administrative Assistant

Approved - 21 Feb 2024

Approved - 22 Feb 2024

City Manager

**Division of Municipal Infrastructure
Form 5 – Contract Change Order Notice**

Page 1 of 3

March 2022

PROJECT NAME: Corner Brook Regional Recreation Centre **DATE:** 2024-02-12
MI PROJECT NO: 17-CCR-21-00005 **CHANGE ORDER NUMBER:** 054
CONTRACTOR: Pomerleau Inc.

.1 NOTICE

A change to the Contract is contemplated as indicated herein.

.2 PROCEDURE

The Contractor shall stipulate the effect of the contemplated change of the contract amount in Item 4 below. Where the change increases the amount of the contract, a complete cost breakdown will be returned with each copy of the document. The Contractor shall return three signed copies of this document to the Engineer for approval. Should it be decided to proceed with the work, an approved copy will be returned to the Contractor. Work shall not proceed until the written authorization is received.

.3 DESCRIPTION OF CHANGE

For costs associated with relocating emergency power panels to the gym and change rooms.

.4 EFFECT OF CHANGE ON CONTRACT

This change order WILL or WILL NOT (circle one) affect the approved completion date.

If the completion date will be affected, the requested increase in time to the approved completion date is:

WORKING DAYS: _____ REVISED COMPLETION DATE: _____

The change described in Item 3 above will affect the current contract amount as follows:

☐ No Change

☒ Addition to Contract including HST payable by the Owner \$ 47,763.36

☐ Deduction from Contract including HST payable by the Owner \$ _____

Contractor: _____

 (Signature)

Transportation and Infrastructure

**Division of Municipal Infrastructure
Form 5 – Contract Change Order Notice**

Page 2 of 3


March 2022

Authorized Contract Amount (A)	\$	22,091,500.00
Change Order Limit (greater of 10% or \$15,000)	\$	2,209,150.00
Previous Change Orders (B)	\$	2,580,474.83
This Change Order (C)	\$	47,763.36
New Approved Contract Amount (A+B+C)	\$	24,719,738.19

Enter Motion # approving CO (required) _____
OR, Delegation of Authority (attached) _____

.5 AUTHORIZATION TO PROCEED

The Contractor is authorized to proceed with the changes for the amounts stated in Item 4 above.

DATE: 2024-02-12 Consultant: 
DATE: _____ Municipality /Owner: _____
DATE: _____ Regional Engineer: _____
(Regional Engineer's signature is assumed to be approval based on the available project funds only – no new funds are contemplated)

.6 CANCELLATION OF CONTEMPLATED CHANGE

It has been decided not to proceed with this change which is hereby cancelled.

DATE: _____ Consultant: _____

.7 NOTIFICATION TO BONDING AND INSURANCE COMPANIES

The Bonding Company and Insurance Company shall each be immediately notified by the Contractor of this change to the contract by being issued copies of the Change Order.

.8 ENCLOSED DOCUMENTS

Please attach all back up as supplied by the Contractor for the value of this change order. List below the attachments provided:

A copy of this document signed by the Owner and Consultant, Contractor change order cost and supporting emails.

Transportation and Infrastructure

**Division of Municipal Infrastructure
Form 5 – Contract Change Order Notice**

Page 3 of 3

March 2022

Note: Upon Regional Engineer approval, the document will be forwarded to Project Representative for processing in MSIS at which time a copy of the documents containing the Regional Engineer's signature will be returned to the Consultant for distribution to all applicable parties.

Transportation and Infrastructure



CHANGE ORDER

Owner:	<u>City of Corner Brook</u>	Change Order No.:	<u>054</u>
Project:	<u>Corner Brook Regional Recreation Centre</u>	SNCL Project No.:	<u>677762</u>
Project No.:	<u>CB2021-10</u>	Phase:	<u>N/A</u>
Contractor:	<u>Pomerleau Inc.</u>	Date:	<u>2024-02-12</u>

SCOPE:

For costs associated with relocating emergency power panels to the gym and change rooms.

SCHEDULE:**COMMENTS:**

ORIGINAL CONTRACT VALUE..... \$ 19,210,000.00

CURRENT CHANGE ORDER VALUE..... \$ 41,533.36

CUMULATIVE CHANGE ORDER VALUE..... \$ 2,285,424.51

REVISED CONTRACT VALUE..... \$ 21,495,424.51

*** All amounts identified above exclude HST*

Signatures below confirm review and recommendation for the related change order.

APPROVED BY OWNER'S ADVISOR:
AtkinsRéalis

Recommended By: Steven Greeley, P.Eng.
Title: Project Manager

Date: February 12, 2024

677762-0001-POM-C-CHO-000-0054_ 0

 SNC • LAVALIN	CONTEMPLATED CHANGE ORDER REVIEW	
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PROJECT #	PHASE	SNC REF #	CONTRACTOR REF#
CB2021-10	N/A	CCO #059	N/A

Document Control Date Received:

November 21, 2023

SNCL Document Control Number:

677762-0001-SLI-C-CCO-000-0059_2

Discipline Review Checklist

Discipline	Review Required	Reviewed By	Date
Civil	<input type="checkbox"/>		
Structural	<input type="checkbox"/>		
Architectural	<input type="checkbox"/>		
Mechanical	<input type="checkbox"/>		
Electrical	<input checked="" type="checkbox"/>	Jonathan Flynn	2023-11-22
PM Review	<input checked="" type="checkbox"/>	Steven Greeley	2023-11-22

SNCL recommendation to Owner for approval



Rejected - revise and re-submit subject to comments



Comments

This review does not relieve the Vendor/Contractor of any responsibility for errors or omissions on its part or from full compliance with contractual or other obligations.

 SNC-Lavalin Inc.

POMERLEAU

521, 6^e AVENUE, SAINT-GEORGES, QC G5Y 0H1 CANADA T_418 228-6688 F_418 228-3524
 500, RUE SAINT-JACQUES, BUREAU 900, MONTRÉAL, QC H2Y 0A2 CANADA T_514 789-2728 F_514 789-2288
 562, CHEMIN OLIVIER, LÉVIS, QC G7A 2N6 CANADA T_418 626-2314 F_418 626-0241
 220-343 PRESTON STREET, OTTAWA, ON K1S 1N4 CANADA T_613 244-4323 F_613 244-4327
 1496 BEDFORD HIGHWAY, SUITE 500, BEDFORD, NS B4A 1E5 CANADA T_902 468-3669 F_902 468-3049
 3300 BLOOR STREET WEST, CENTRE TOWER (10th FLOOR), SUITE 3050, TORONTO, ON M8X 2X3 CANADA T_416 207-0848 F_416 207-9636
 99 AIRPORT ROAD, SUITE 200, ST. JOHN'S, NL A1A 4Y3 CANADA T_709 739-5652 F_709 739-9110
 MOUNTAIN VIEW BUSINESS CAMPUS, 4000, 4th STREET S.E., SUITE 311, CALGARY, AB T2G 2W3 T_403 237-5308 F_888 434-2796
 8241 - 129th STREET, SURREY, BC V3W 0A6 T_604 592-9767 F_604 592-9766
 RBQ_2743-1162-70 ISO_9001-2008 WWW.POMERLEAU.CA

November 15, 2023

Mr. Steven Greeley
SNC Lavalin
 27 Beclin Road, Mt. Pearl, NL
 A1N 5G4

RE: EC-0059-R1
 Email: steven.greeley@snclavalin.com

PROJECT: Corner Brook Rec Centre
 Ref. No.: 20.0382

SUBJECT: CCN 059-Emergency Power to the Gym & Change Rm
 Our file EC-0059-R1 per CCO 059

Dear Mr. Steven Greeley,

Further to your request, please find the enclosed detailed breakdown of the costs associated with the External Change EC-0059-R1.

THE WHOLE FOR A TOTAL OF: \$41,533.36 (\$ CAD)
(HST Excluded)

We request that you send the pertinent Charge Order for signature by all the stakeholders as quickly as possible. Any element that is not specifically included and that could be required for the execution of this change is excluded.

Our price is valid for a period of ten (10) days from the date of reception of this letter.

If applicable, you will be informed of the impact of the overall work schedule at a later date, either when the Change Order or amendment to the contract is signed, or as part of a general evaluation at the end of the work.

We trust that the above is satisfactory.

Yours truly,

POMERLEAU INC.



Kenneth Aucoin
 Senior Project Manager

Enclosed: Breakdown of Costs Associated with the Change
cc: Aswin Rajendran Pomerleau

PROJECT: 20.0382 - Corner Brook Rec Centre

EC-0059-R1

EXTERNAL CHANGE	
Date: November 15, 2023	External Change No.: EC-0059-R1
POMERLEAU INC. 99 Airport Road, Suite 200 St. Johns, NL A1A 4Y3	Project: 20.0382 Corner Brook Rec Centre
Owner: City of Corner Brook	Owner Directive No.: CCO 059
Description of Change: CCN 059-Emergency Power to the Gym& Change Rm	RFI No.: N/A
For costs associated with completing the scope of work required for CCO-059	
Revision History: <div>1 Revised Quote from HJB</div>	
PROPOSAL BY CONTRATOR	
The amount of the Contract will be: (Excl. HST) <input checked="" type="checkbox"/> Increased by \$41,533.36 <input type="checkbox"/> Decreased by <input type="checkbox"/> Unchanged	The duration of the contract will be: <input type="checkbox"/> Increased by TBD <input type="checkbox"/> Decreased by <input checked="" type="checkbox"/> To Be Determined

Page 1 of 4

Page 2 of 4

PROJECT: 20.0382 - Corner Brook Rec Centre

EC-0059-R1

EXTERNAL CHANGE - Detailed Cost Breakdown				
Description:				
Costs associated with the self performed portion of the over all costs consisting of current collective agreement rates, project staff, equipment, and other applicable costs associated with the execution of the scope change.				
1.0 Labour, Supervision and Management Cost to Execute Change				
Item	Qty	Unit	Unit Rate	Total
Labourer Journeyman	6	hr	\$ 65.88	\$ 395.28
Labourer Journeyman Cleaning		hr	\$ 65.88	
Labourer Journeyman Overtime		hr	\$ 98.82	
Labourer Foreman		hr	\$ 70.31	
Carpenter Journeyman		hr	\$ 69.23	
Carpenter Journeyman Overtime		hr	\$ 103.85	
Carpenter Foreman		hr	\$ 81.04	
Carpenter Foreman Overtime		hr	\$ 140.76	
Concrete Pump - Extra Man		hr	\$ 35.00	
Survey Crew - Layout		hr	\$ 160.00	
Administration		hr	\$ 65.00	
Document Control		hr	\$ 65.00	
Safety Officer		hr	\$ 90.00	
Project Coordinator		hr	\$ 85.00	
M&E Coordinator		hr	\$ 92.00	
Commissioning Coordinator		hr	\$ 85.00	
LEED Coordinator		hr	\$ 85.00	
Superintendent		3	hr	
Project Manager	hr		\$ 105.00	
Project Director	hr		\$ 125.00	
Materials Testing and Laboratory	ea		\$ 500.00	
Traffic Control	Day		\$ 1,280.00	
Confined Space (Attendants & Rescue)	hr		\$ 151.44	
As-Built Drawings	hr		\$ 55.00	
Board and Lodging	Day	\$ 400.00		
2.0 Equipment & Materials Costs to Execute Change				
Item	Qty	Unit	Unit Rate	Total
Concrete	1	m3	\$ 199.00	\$ 120.00
Concrete (Winter Premium)		m3	\$ 15.50	
Concrete Pump		hr	\$ 200.00	
Concrete Pump - Throughput		m3	\$ 5.00	
Superplasticizers		m3	\$ 14.50	
Hoarding Allowance		ea	\$ 500.00	
Temporary Heating Equipment		wk	\$ 550.00	
Temporary Heating Fuel		wk	\$ 300.00	
Exhaust Fan		wk	\$ 150.00	
Gas Detection & Calibration		mth	\$ 1,080.00	
Drywall/Ceiling Materials Allowance		ea	\$ -	
Paint/Sealer Allowance		ea	\$ -	
Blocking Allowance		ea	\$ -	
Fasteners Allowance		ea	\$ -	
Scaffolding Allowance		ea	\$ -	
Electric or Fuel Powered Lift		day	\$ 100.00	
Crane		hr	\$ 210.00	
Waste Container/Tipping		ea	\$ 475.00	
Firestopping		ea	\$ 120.00	
Safety Equipment Allowance		ea	\$ -	
Company Vehicle/Fuel		day	\$ 120.00	
Fall Arrest Setup		day	\$ 60.00	
Confined Space (Equipment)		day	\$ 120.00	
			Subtotal:	\$ 830.28

Page 3 of 4

PROJECT: 20.0382 - Corner Brook Rec Centre

EC-0059-R1

3.0 Cost For Extension of Time**Description:**

This section include costs associated with extension of contract Time associated with the Change in Work. These are independent of the costs to execute the Change in Work. This section also includes costs associated with increasing any/all misc. general conditions associated with full performance of the base scope of work. This is an estimate and inherently does not account for time to approval, concurrent changes and compounding effects of changes. This is an estimate of immediate schedule impact and not secondary impact unless noted herein. This does not account for costs of subcontractors' and other parties extension unless addressed otherwise herein.

Item	Qty	Unit	Unit Rate	Total
Site Office		day	\$ 48.00	
Consumables		day	\$ 30.00	
WC/Maintenance		day	\$ 24.00	
Company Vehicle/Fuel		day	\$ 120.00	
Electrical Consumption		day	\$ -	
Lighting and Distribution		day	\$ 30.00	
Board and Lodging		day	\$ 400.00	
Safety Equipment		day	\$ 50.00	
Site Security		day	\$ 200.00	
Logistics		day	\$ 50.00	
Accounting		day	\$ 150.00	
Contractual Department		day	\$ 50.00	
IT Support		day	\$ 70.00	
Telecommunications		day	\$ 50.00	
Administration		hr	\$ 65.00	
Document Control		hr	\$ 65.00	
Safety Officer		hr	\$ 100.00	
Project Coordinator		hr	\$ 74.00	
M&E Coordinator		hr	\$ 92.00	
Commissioning Coordinator		hr	\$ 85.00	
LEED Coordinator		hr	\$ 85.00	
Superintendent		hr	\$ 110.00	
Project Manager		hr	\$ 100.00	
Project Director		hr	\$ 130.00	
Subtotal:				\$ -
TOTAL POMERLEAU COSTS:				\$ 830.28



Contemplated Change Order (CCO)



Engineering Services Canada (Atlantic Region)

Corner Brook Regional Recreation Centre

SNCL Ref. No.: **677762**

To: **Ken Aucoin, P. Eng., GSC**
Pomerleau

Client Ref. No.: **CB2021-10**

Kenneth.aucoin@pomerleau.ca

Date: **July 13, 2023**

Total Pages: **2**

CCO No.: **059**

From: **Steven Greeley, P. Eng.**

Subject: **Emergency Power to Gym and Change Rooms**

Ref. RFIs: [Click here to enter text.](#)

CC: **Adam Phillips (POM), Simon Pope (POM), Sharon Moulton (POM), Anna MacDonald (POM), Darren Charters (City of Corner Brook), Kelsey Kent, (SNCL)**

677762-0001-SLI-C-CCO-0059_0

DISCIPLINE LEAD APPROVAL(S)

ARCHITECTURAL	...	MECHANICAL	...
CIVIL	...	ELECTRICAL	Jonathan Flynn, P.Eng.
STRUCTURAL	...	ENVIRONMENTAL	...

Contemplated change orders are issued only for the purpose of determining Contractor's change in contract price and schedule for the revisions indicated. The revised work indicated is subject to the provisions of the original contract unless otherwise stated herein. The Contractor shall submit to the Construction Manager an itemized breakdown of materials and labour cost in accordance with the contract provisions. If accepted, the client will issue a change order to effect the change.

Re-locate to emergency panels:

- Gymnasium lights, heaters & receptacles to previous emergency panels EDAC, EDP2B & EDP3B (See gymnasium previous emergency power layout below).
- Connect desired lights in Male Change Room 111 (excluding locker room area) to provide an average level of illumination of 10 lux at floor level to 120V emergency panel.
- Connect desired lights in Female Change 112 (excluding locker room area) to provide an average level of illumination of 10 lux at floor level to 120V emergency panel.
- Connect desired lights in Inclusive Change Room 113 (excluding locker room area) to provide an average level of illumination of 10 lux at floor level to 120V emergency panel.
- Connect desired lights in Corridor 107 to provide an average level of illumination of 10 lux at floor level to 120V emergency panel.

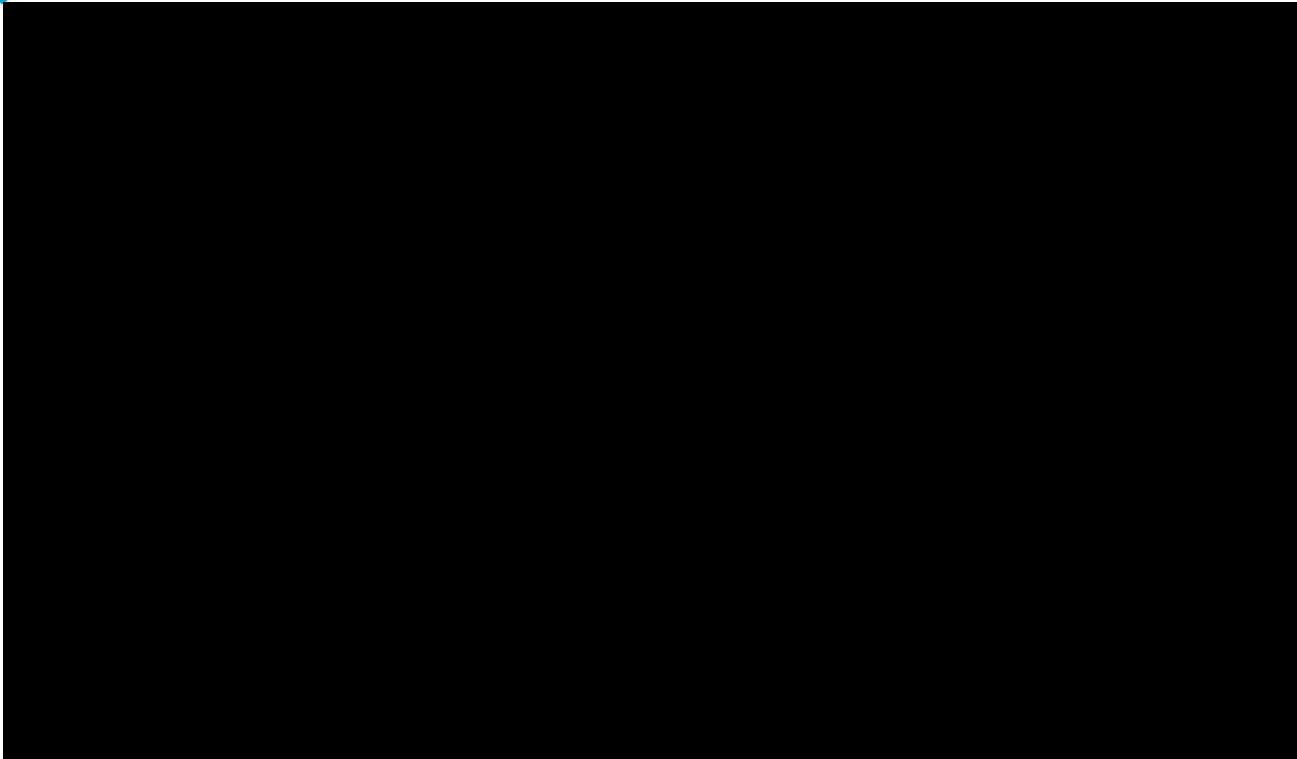
677762-0001-SLI-C-CCO-0059_0

Form P3-203 Rev.3

1



Contemplated Change Order (CCO)



› END



Request for Decision (RFD)

Subject: Accessible Communities Grant Submission 2024

To: Jessica Smith
Meeting: Committee of the Whole - 26 Feb 2024
Department: Recreation
Staff Contact: Jessica Parsons, Supervisor of Recreation Services
Topic Overview: The Recreation Department has applied for a funding opportunity from the Provincial Government regarding accessible and safe pathways at the St. Mark's Avenue Complex.
Attachments: [Circular for Accessible Communities Grant](#)
[AccessibleCommunitiesGrant2024CB](#)
[City of Corner Brook Quote for St. Mark's](#)

BACKGROUND INFORMATION:

Each year the Provincial Government provides an opportunity for municipalities to improve accessibility at recreation facilities through the Accessible Communities Grant. The City of Corner Brook Recreation Department is applying for funding to create an accessible pathway at the St. Mark's Avenue Complex to connect the playground, soccer and softball facilities to provide active and safe transportation for all. Grants are to be

PROPOSED RESOLUTION:

Be it RESOLVED that the Council of the City of Corner Brook supports the application as attached for the Accessible Communities Grant through the Department of Municipal and Provincial Affairs.

FINANCIAL IMPACT:

Potentially \$48,875.00 worth of improvements for East Side playground. \$20,000.00 grant, \$28,875.00 Recreation Improvements.

Budget Code: 1250-64815

Finance Type: Funding

ENVIRONMENTAL IMPLICATIONS:

Improvements for accessibility and safety at the St. Mark's Avenue Complex.

Legal Review: No

Director of Finance and Administration	Approved - 22 Feb 2024
Administrative Assistant	Approved - 23 Feb 2024

City Manager



Government of Newfoundland and Labrador
Municipal and Provincial Affairs
 Office of the Minister

DOC/2024/00164

Circular

To: Municipalities, Inuit Community Governments and Local Service Districts

Date: January 22, 2024

Re: Accessible Communities Grant

Please be advised applications are now being accepted for the Accessible Communities Grant through the Department of Municipal and Provincial Affairs.

The Department of Municipal and Provincial Affairs has created one-time Accessible Communities Grants to assist communities in funding initiatives and small-scale infrastructure improvements. These grants will help promote accessibility in our communities for the well-being of all residents across the life span, including persons with disabilities and seniors.

Municipalities, Inuit Community Governments and Local Service Districts may apply individually or collaborate with nearby communities to submit a regional application.

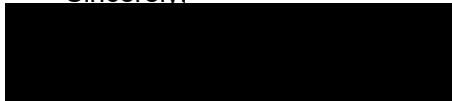
Individual applications will provide grants of up to \$20,000 (less HST rebate) while regional applications will be eligible for up to \$30,000 (less HST rebate) per community.

Only one application per community will be accepted. All grants will be funded at a 90/10 Provincial/Municipal ratio. **The application deadline is February 20, 2024.**

For more information, or if you need assistance, please call 1-877-729-4393 or email specialassistancegrants@gov.nl.ca.

A copy of the guidelines and application are attached and available at: <https://www.gov.nl.ca/mpa/for/saf/>.

Sincerely,



JOHN HAGGIE, MB. ChB. MD, FRCS
 Minister of Municipal and Provincial Affairs
 MHA – District of Gander

P.O. Box 8700, St. John's, NL, Canada A1B 4J6 ☎ 709 729 3046 📠 709 729 0943 www.gov.nl.ca



Guidelines:

Instructions and Guidelines for Completing the Accessible Communities Grant Application.

Disclaimer

The information contained in this document is intended to serve as a reference for Municipalities/Inuit Community Governments/Local Service Districts to assist them in the preparation of an Accessible Communities Grant application and to clarify the evaluation process.

Grant Objective

Accessible Communities Grants are onetime small-scale provincial grants created to provide funding to Municipalities, Inuit Community Governments and Local Service Districts in Newfoundland and Labrador to assist communities undertaking initiatives to improve accessibility in our communities for the well-being of residents of all ages, including persons with disabilities.

Eligible Projects

These grants are specifically targeted at small municipal infrastructure projects and initiatives, such as minor upgrades to community property for the purpose of providing better accessibility for all. Other examples of eligible projects include: building ramps, pathways, installing push button automatic doors and accessible features in washrooms (grab bars, change tables, help button, sinks etc.). Projects will be evaluated based on how well they advance the following criteria:

- Promotion of individual and community well-being.
- Benefit to individuals of all ages (or across the lifespan) or promotion of age-friendly principles.
- Lasting or long-term benefit to the community and its residents.
- The degree to which it advances components of an existing Accessibility Plan or Age-friendly Community Assessment and Action Plan.

Funding Level

Approved projects will be funded at 90/10 cost shared ratio (90% provincial and 10% municipal) up to a maximum of \$20,000 (less HST rebate) for individual applications.



Regional initiatives will be eligible for up to \$30,000 (less HST rebate) per community at 90/10 cost shared ratio.

Regional Initiatives

Municipalities/Inuit Community Governments/Local Service Districts may partner with other nearby Municipalities/Inuit Community Governments/Local Service Districts to file a joint application. A primary contact for the application must be specified and the names of all partnering communities must be listed on the application with a letter of support attached. Regional initiative proposals will be prioritized.

Deadline for applications is February 20, 2024.

Required Documents

The application and all supporting documentation must be submitted by the applicant to the Department of Municipal and Provincial Affairs for review by the application deadline. Failure to submit these documents may result in your application being deemed ineligible.

1. Fully completed and signed application form.
2. Detailed cost estimate(s) to complete the project.
3. A resolution of council supporting the proposed project.
4. A letter(s) of support from any partners in the case of regional initiatives.
5. Additional supporting documentation (optional).

How are applications evaluated?

1. An application is reviewed for completeness and eligibility.
2. It is then brought to committee for review.
3. Once reviewed, a letter of approval/rejection will be forwarded to your community.

Reporting

1. The proposed project must be completed by **August 31, 2024**.
2. A final report and supporting documentation must be submitted to the Department on project completion and no later than **September 31, 2024**.
3. Failure to meet program deadlines and reporting requirements may be considered during the assessment of future grants offered by the Department.

Contact Information:

Department of Municipal and Provincial Affairs
P.O. Box 8700
St. John's, NL
A1B 4J6

P.O. Box 8700, St. John's, NL, Canada A1B 4J6 ☎ 709 729 3046 📠 709 729 0943 www.gov.nl.ca



Telephone: 1-877-729-4393

Facsimile: (709) 729-3605

E-mail: specialassistancegrants@gov.nl.ca

Accessible Communities Grant

Type of Applicant:

- ☐ Municipality ☐ Inuit Community Government ☐ Regional Initiative
☐ Local Service District

Name of Applicant: _____

Contact Person for Application: _____

Phone #: _____ **Email:** _____

Project Title: _____

Detailed description of the proposed project: _____

Proposed Project Cost _____ (attach supporting documentation for all material costs, labour etc.)

Start Date: _____ **Completion Date:** _____

If Regional Initiative, name(s) of partnering community/communities: _____

Financial Information

Have you applied for or received funding specifically related to this request from any other Government

Program: ☐ Yes ☐ No

If yes:

What Department: _____ Funding Amount received: \$ _____

Which Program: _____

Signature: _____ **Title:** _____

Date: _____



Application deadline is **February 20, 2024**.

Please be advised that if further clarification and other supporting documentation is required, you will be contacted accordingly.

Application may be available in alternate formats where required. Please contact specialassistancegrants@gov.nl.ca or call: 1-877-729-4393.

Please ensure a complete application package has been submitted:

- Completed application,
- Resolution of council and,
- Detailed cost estimate(s) for total proposed project cost.

Department of Municipal and Provincial Affairs
4th Floor, West Block
Municipal Finance Division
P.O. Box 8700
St. John's, NL A1B 4J6

Facsimile: 709-729-3605

Email: specialassistancegrants@gov.nl.ca

For further information and questions please call: 1-877-729-4393



Government of Newfoundland and Labrador
Department of Municipal and Provincial Affairs

Accessible Communities Grant

Type of Applicant:

- ☒ Municipality ☐ Inuit Community Government ☐ Regional Initiative
☐ Local Service District

Name of Applicant: City of Corner Brook

Contact Person for Application: Robin Ellsworth

Phone #: 709 637 1232 Email: rellsworth@cornerbrook.com

Project Title: St. Mark's Avenue Complex - Accessible Pathways

Detailed description of the proposed project: _____

The St. Mark's Avenue Complex consists of several different recreational facilities including: a soccer field, softball field, playground and an elementary school. This is a highly used complex within the City. The addition of an accessible pathways connecting the facilities would provide active and safe transportation for all to enjoy. There are many groups that would benefit from this inclusive upgrade: (1) Minor baseball (2) Minor and Adult Soccer (3) Adult softball (4) visiting teams for tournaments along with spectators who come to watch the athletes (5) the 500+ students who attend Eastside Elementary (6) St. Mark's Playground users. The active pathway system will also create a walking trail in which any spectator, resident or visitor could avail of.

Proposed Project Cost _____ (attach supporting documentation for all material costs, labour, etc.)

Start Date: May 2024 Completion Date: Aug 31, 2024

If Regional Initiative, name(s) of partnering community/communities: _____

Financial Information

Have you applied for or received funding specifically related to this request from any other Government Program: ☐ Yes ☒ No

If yes:

What Department: _____ Funding Amount received: \$ _____

Which Program: _____

Signature: _____ Title: Supervisor of Recreation Services

Date: Feb. 20th, 2024

Corner Brook Stream Dev. Corp.

P.O. Box 233
 Corner Brook, NL, A2H 6C9
 Phone 709-639-9266 Fax 709-639-9263

QUOTE



City of Corner Brook
 5 Park Street, PO Box 1080
 Corner Brook, NL A2H 6E1

DATE: 19 Feb 2024

Attn: Robin Ellsworth - Supervisor of Recreation Services

DESCRIPTION	AMOUNT
Re: St. Mark's Avenue Complex	
<ul style="list-style-type: none"> - To complete the following work : - (includes labour, material, travel supervision, miscellaneous) - install hardened surface around entire area (including softball pitch) as per your diagram - install accessible pathway from Kinsmen parking lot to Buddy Bus - repair and improve drainage at multiple locations - install aesthetic improvements including trees, shrubs - provide and install new garbage container and bench at play area 	
SUB-TOTAL	\$ 42,500.00
HST	\$ 6,375.00
TOTAL	\$ 48,875.00

HST # 895518389RT0001

