



## **CITY OF CORNER BROOK**

**Dear Sir\Madam:**

I have been directed by His Worship the Mayor to summon you to a Regular Meeting of the Corner Brook City Council, to be held on **April 25, 2022** at **7:00 p.m.** **Council Chambers, City Hall.**

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CITY CLERK

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Page

<b>1</b>	<b>CALL MEETING TO ORDER</b>
<b>2</b>	<b>APPROVALS</b>
	2.1 Approval of Agenda
3 - 6	2.2 Approval of Minutes [Committee of the Whole April 11, 2022]
<b>3</b>	<b>BUSINESS ARISING FROM MINUTES</b>
	3.1 Business Arising From Minutes
<b>4</b>	<b>CORRESPONDENCE/PROCLAMATIONS/PETITIONS/</b>
7 - 8	4.1 Proclamations and Events
<b>5</b>	<b>TENDERS</b>
9 - 54	5.1 Purchase of One (1) New Hybrid Gas/Electric SUV
<b>6</b>	<b>AGREEMENTS</b>
55 - 68	6.1 Renewal of Transit Shelter Advertising Agreement
<b>7</b>	<b>REPORTS</b>
69 - 93	7.1 Canoe Procurement Group
<b>8</b>	<b>MUNICIPAL PLAN AND DEVELOPMENT REGULATION AMENDMENT</b>
95 - 109	8.1 Municipal Plan and Development Regulation Amendment 21-02 - Adoption Section 16 - Set Public Hearing Date - Proposed IMSP/DR Rezoning - Valley View Estates
<b>9</b>	<b>RECREATION</b>
111 - 120	9.1 Corner Brook Disc Golf

**10      ADJOURNMENT**

The meeting adjourned at



**MINUTES OF A COMMITTEE OF THE WHOLE OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
VIDEO CONFERENCE  
MONDAY, 11 APRIL, 2022 AT 7:00 PM**

<b>PRESENT:</b>		
Mayor	J. Parsons	R. Cumby, City Manager
Deputy Mayor	L. Chaisson	D. Charters, Director Community Engineering Development and Planning
Councillors:	P. Gill V. Granter B. Griffin P. Keeping C. Pender	T. Flynn, Director of Protective Services D. Burden, Director of Public Works, Water and Waste Water Services M. Redmond, City Clerk
Director of Finance and Administration position - vacant		

**CALL MEETING TO ORDER**

The meeting was called to order at 7:00 p.m.

**COW22-026 Approval of Agenda**

On motion by Councillor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

**COW22-027 Approval of Minutes [March 28, 2022]**

On motion by Councillor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVED** to approve the minutes from the Regular Meeting of March 28, 2022 as circulated. **MOTION CARRIED.**

**COW22-028 Business Arising From Minutes**

Councillor Pender inquired if the letter has been reissued to residents with respect to the crematorium signage. The City Manager advised that the city solicitor is undertaking a legal review and therefore the letter will not be reissued until after the legal review is finalized.

**COW22-029 Proclamations and Events**

Deputy Mayor L. Chaisson announced that April 7, 2022 was recognized as Green Shirt Day in the City of Corner Brook.

**COW22-030 105 Country Road (Discretionary Use - Apartment Building)**

On motion by Councillor Granter, seconded by Councillor L. Chaisson, it is **RESOLVED** to approve the application for the proposed apartment building at 105 Country Road. **MOTION CARRIED.**

**COW22-031 Engineering, Development and Planning Update**

Councillor P. Gill provided an update from the Engineering, Development & Planning divisions on the following projects:

- Regional Recreation Centre
- Mount Bernard Avenue Rebuild Project
- Multi-Year Capital Works Project
- New Integrated Municipal Sustainability Plan (IMSP) and Development Regulations

**COW22-007 Taxi Rate Surcharge due to Increased Fuel Cost**

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** that pursuant to the powers vested in it by virtue of Section 229 of the City of Corner Brook Act, 1990 and all other enabling powers, the Council of the City of Corner Brook hereby amends the Taxi Regulations, 2018, by adding a fuel surcharge that will increase the fare to be paid by users of taxis by \$2.00 when our city's self-serve regular unleaded fuel price exceeds \$1.65 per litre, as per the revised Schedule D of the Corner Brook Taxi Regulations, 2018. **MOTION CARRIED.**

**COW22-008 Recreational Vehicles Regulation 2021**

Councillor B. Griffin presented a report regarding proposed upcoming changes to the ATV Regulations such as:

- definition of "peace officer" in the regulations to include Municipal Enforcement Officers so that enforcement can be conducted by Municipal Enforcement Officers
- permission to operate an off-road vehicle along a roadway for a maximum of 1 kilometre providing speed is below 20km/h;
- possibly extending the route along a provincial road-way to provide better access to the city;
- training is required for new operators registering off-road vehicles;
- enforcement powers such as establishing compliance check stations, fines, and penalties, including ATV seizure for non-compliance.

**COW22-009 Community Services Project Update**

Councillor P. Keeping provided an update from Community Services Division on the following projects and events:

- Jigs and Wheels (July 15th to July 24th); and
- changes to the Facade Appeal Comprehensive Enhancement (FACE) Program

**COW22-010 Recreation and Civic Centre Update**

Deputy Mayor L. Chaisson provided an update from the Recreation Services on various programs and events including provincial tournaments.

**COW22-032 Accessibility and Inclusiveness Committee**

Councillor V. Granter provided an update from the Accessibility and Inclusiveness Committee on the following initiatives:

- an accessibility hearing device for public to access at council meetings;
- developing accessibility inclusive patio standards;
- funding opportunities for businesses and city spaces to improve accessibility and access;
- increase accessible transportation in the city;
- make changes to city venues and set-up up for events to make them more accessible.

**COW22-033 Youth Advisory Committee Update**

Deputy Mayor L. Chaisson provided an update from the Youth Advisory Committee on the following initiatives:

- some programs offered through the public library and opportunity to provide input on some ideas for future programs for youth;
- community gardens;
- volunteering opportunities; and
- recruiting more members

**COW22-034 Ukrainian Relief Effort**

On motion by Councillor C. Pender, seconded by Councillor V. Granter, it is **RESOLVED** to authorize a \$1000 contribution in support of the Ukrainian Relief Fund. **MOTION CARRIED.**

**COW22-035 Hiring Policy Amendment**

On motion by Deputy Mayor L. Chaisson, seconded by Councillor P. Gill, it is **RESOLVED** to direct staff to conduct a review of the hiring policy to make it more inclusive and gender-neutral. **MOTION CARRIED.**

**COW22-036 Committee Structure**

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** to continue with the current committee structure and adopt the draft terms of reference as proposed. **(Deputy Mayor L. Chaisson and Councillors Granter, Pender, and Keeping voted against the motion). MOTION DEFEATED.**

On motion by Councillor V. Granter, seconded by Councillor C. Pender it is **RESOLVED** to re-establish standing committees of council for each department with chairs and co-chairs appointed from council members, with their consent, of which the committee of the whole can be one of the committees. **(Mayor Parsons, and Councillors Griffin and Gill voted against the motion). MOTION CARRIED.**

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**COW22-037 In Camera Items (If Required)**

No items brought forward

**ADJOURNMENT**

**The meeting adjourned at 8:45 p.m.**

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City Clerk

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Mayor



# Information Report (IR)

**Subject:** Proclamations and Events

**To:** Marina Redmond  
**Meeting:** Regular Meeting - 25 Apr 2022  
**Department:** City Manager  
**Staff Contact:** Jessica Smith, Legislative Assistant  
**Topic Overview:** The City of Corner Brook often receives requests from various organizations to recognize significant days, weeks and months.  
**Attachments:** [Congenital Diaphragmatic Hernia](#)

## BACKGROUND INFORMATION:

The City of Corner Brook would like to recognize the following proclamations and events:

- **APRIL 19, 2022** is **CONGENITAL DIAPHRAGMATIC HERNIA AWARENESS DAY** in the City of Corner Brook

**Legal Review:** No

City Clerk

Legislative Assistant

Approved - 20 Apr 2022

Approved - 20 Apr 2022

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City Manager



## Congenital Diaphragmatic Hernia Awareness Day

WHEREAS: One in every 2,500 pregnancies are diagnosed with a congenital diaphragmatic hernia (CDH); and

WHEREAS: Congenital Diaphragmatic Hernia occurs when a baby's diaphragm fails to fully form; allowing abdominal organs into the chest cavity and preventing lung growth; and

WHEREAS: Since 2000, it is estimated that over 700,000 babies have been born with CDH; however, only 50 percent of those babies survived; and

WHEREAS: CDH is as common as Spina Bifida and Cystic Fibrosis; however, very few people know about it or are aware of it; and

WHEREAS: 1,600 babies are born with CDH every year in the United States each year; and

WHEREAS: There are many people living in **Corner Brook, Newfoundland** who have been diagnosed with and have survived their CDH, although many families in **Corner Brook** have endured the horrible pain and grief associated with the loss of loved ones with CDH; and

WHEREAS: CDH International is an organization that was created to help families affected by CDH; and

WHEREAS: Those with CDH often endure multiple surgeries and possible medical complications beyond their diagnosis that include heart defects, pulmonary complications, gastric and intestinal problems, developmental delays, and may require respiratory and medicinal support for years; and

WHEREAS: Raising awareness of this congenital defect will help bring about acceptance and support for those suffering with it and will help advocate for urgently needed medical research and advances.

NOW, Therefore, I, **JIM PARSONS, MAYOR** of **CORNER BROOK**, do hereby proclaim **April 19, 2022**, to be **CONGENITAL DIAPHRAGMATIC AWARENESS DAY** in the **City of CORNER BROOK** and encourage all the citizens of **CORNER BROOK** to take cognizance of this event and to participate fittingly in this observance.

**Mayor Jim Parsons**



# Request for Decision (RFD)

**Subject:** Purchase of One (1) New Hybrid Gas/Electric SUV

**To:** Rodney Cumby  
**Meeting:** Regular Meeting - 25 Apr 2022  
**Department:** Protective Services  
**Staff Contact:** Todd Flynn, Director of Protective Services  
**Topic Overview:** Purchase of One (1) New Hybrid Gas/Electric SUV  
**Attachments:** [Public Works 20220413 110251 Redacted](#)

## BACKGROUND INFORMATION:

Fleet vehicles assigned to City departments normally need replacement after 10 years depending on their mechanical and appearance issues. As such, the Protective Services hybrid Toyota Prius is set to be retired from the fleet and needs replacement.

A public tender was issued for the purchase of this vehicle. The tender outlined that the City was seeking to purchase a fully electric or hybrid medium size Sport Utility size and type of vehicle. The City received one response, that being the offering of a new Hybrid Electric/Gas Toyota Rav4 from the local dealership of Western Toyota for the total of \$41,584.54, inclusive of all taxes.

## PROPOSED RESOLUTION:

Be it **RESOLVED** that Council approve the purchase of one hybrid Toyota Rav4, to be used by the Protective Services Department, for the sum of \$41,584.54 (taxes included) from Western Toyota of Corner Brook, NL.

## FINANCIAL IMPACT:

This item was budgeted for and approved in the 2022 Capital out of Revenue (COOR) budget.

**Budget Code:** 2600-70000

**Finance Type:** Budget

## ENVIRONMENTAL IMPLICATIONS:

This motor vehicle is a hybrid gas/electric; it will self-generate its electricity and operate on that electricity, thus lessening fossil fuel consumption.

## RECOMMENDATION:

Staff recommend that the City accept the bid of \$41,584.54 (taxes included) by Western Toyota for the supply of one (1) NEW Hybrid Gas/Electric SUV.

## ALTERNATIVE IMPLICATIONS:

### Options:

1. Purchase one new hybrid gas/electric SUV from Western Toyota;
2. Redirect staff to return to the market to tender another type of vehicle. The motor vehicle marketplace is very challenged at this time to supply vehicles especially fully electric vehicles;
3. Reject the purchase of one new electric/hybrid SUV. This will impede Municipal Enforcement operations and will likely result in the renting of fully gas vehicles to do the MEO work.

Director of Protective Services  
Legislative Assistant

Approved - 20 Apr 2022  
Approved - 20 Apr 2022

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City Manager





## **CITY OF CORNER BROOK**

**CONTRACT NO. 2022-04**

**INVITATION TO TENDER**

**SUPPLY OF EQUIPMENT:**

**ONE (1) NEW ELECTRIC/HYBRID SUV**



**CITY OF CORNER BROOK  
INVITATION TO TENDER**

**SUPPLY OF EQUIPMENT:**

**ONE (1) NEW ELECTRIC/HYBRID SUV**

**CONTRACT NO. 2022-04**

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Tenders are invited by the City of Corner Brook for the supply & delivery of the following equipment:

- ONE (1) NEW ELECTRIC/HYBRID SUV

**Contract documents may be obtained from Dawn Marshall at [dmarshall@cornerbrook.com](mailto:dmarshall@cornerbrook.com).** Enquiries before tendering must be in writing and directed to the Fleet Management Coordinator by Email: [dmarshall@cornerbrook.com](mailto:dmarshall@cornerbrook.com)

Sealed envelopes containing the tender are to be clearly marked **"TENDER FOR: SUPPLY OF EQUIPMENT. ONE (1) NEW ELECTRIC/HYBRID SUV. CONTRACT NO. 2022-04"** and addressed to the Office of the City Clerk, P.O. Box 1080, Corner Brook, NL A2H 6E1 will be received up until **12:00 noon, local time, April 13, 2022.** Tender/RFQ/RFP opening to take place immediately after closing at City Hall.

Procurement is subject to trade agreements, if applicable.

The City does not bind itself to accept the lowest or any tender.

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M. Redmond, City Clerk

**CITY OF CORNER BROOK  
SUPPLY OF EQUIPMENT: ONE (1) NEW ELECTRIC/HYBRID SUV  
CONTRACT NO. 2022-04**

**INSTRUCTION TO BIDDERS**

**1.0 TENDER SUBMISSION**

- 1.1 Sealed Envelopes containing the Tender are to be clearly marked:

Tender for: **Supply of Equipment:  
One (1) New Electric/Hybrid SUV  
Contract No. 2022-04**

Addressed to: **City Clerk's Office  
City of Corner Brook  
2<sup>nd</sup> Floor, City Hall  
P.O. Box 1080  
5 Park Street  
Corner Brook, NL, A2H 2W8**

The name of the Tenderer and Tender contract name and number must be clearly visible on the face of the envelope.

- 1.2 Tenders must be received, in its entirety, at the above address on or before **12:00 noon, local time, April 13, 2022.**
- 1.3 Tenders received after the exact closing time and date indicated **WILL NOT** be considered.
- 1.4 This tender and any acceptance of this tender shall together be the complete and only contract.
- 1.5 Before submitting a tender, tenderers shall carefully examine the contract documents of the proposed work and fully inform themselves of the existing conditions and limitations. No subsequent allowance under the contract documents will be considered for any bidder who had failed to become familiar with all aspects of the work.
- 1.6 The Owner will not defray any expenses incurred by the tenderers in the preparation and submission of their tenders.
- 1.7 Bidders must satisfy themselves that the item on which they are tendering is available, or will be available for delivery on the date they specify on the tender.
- 1.8 Inquiries before tendering must be in writing and directed to the Fleet Management Coordinator by Email: [dmarshall@cornerbrook.com](mailto:dmarshall@cornerbrook.com). Tenderers must reference the tender number in any correspondence.

**CITY OF CORNER BROOK  
SUPPLY OF EQUIPMENT: ONE (1) NEW ELECTRIC/HYBRID SUV  
CONTRACT NO. 2022-04**

- 1.9 Prices include packing, cartage, loading and unloading charges, unless otherwise specified in the tender.
- 1.10 It is understood that a tender offer will remain open for acceptance for a period of not less than 45 days from the closing date of the tender, unless otherwise indicated herein.

**2.0 TENDER DOCUMENTS**

- 2.1 Tender Documents consist of any or all of the following: Instructions to Bidders, Terms and Conditions, Specifications, Schedule of Quantities and Prices, Tender/Contract Form, Signature of Tenderer as well as any Addendum to the Contract Documents issued during the tender period. It may also include Purchase/Lease Agreements, Drawings, and/or New Vehicle/Equipment Information Sheets.
- 2.2 Prior to vendor supplying the equipment, the vendor shall provide the following documents to receive direct deposit payment:
- (i) Direct Deposit Enrollment form
  - (ii) Void Cheque
- 2.3 Every interpretation, addition or deletion to the Contract Documents are to be considered a valid part of the Contract Documents and will be issued in the form of a written addendum.
- 2.4 No addendums will be issued less than seven (7) days prior to the closing date of the Tender.

**3.0 COMPLETION OF TENDER FORM**

- 3.1 Appendices A, B and C must be completed in its entirety ("owner's acceptance" will be signed upon tender acceptance).
- 3.2 Type or legibly print the information required in Appendices A, B and C.
- 3.3 The Tenderer should retain a copy of the tender for his or her records.

**4.0 UNACCEPTABLE TENDERS**

- 4.1. Tenders not submitted on the Tender Form provided will not be accepted.
- 4.2. Facsimile tenders will not be accepted.

No Charger  
Hybrid

**CITY OF CORNER BROOK  
SUPPLY OF EQUIPMENT: ONE (1) NEW ELECTRIC/HYBRID SUV  
CONTRACT NO. 2022-04**

- 4.3. Tenders received after the Tender Closing time will not be accepted.
- 4.4. Incomplete Tenders will not be accepted
- 4.5. Tenders not accompanied by an approved security (when required) in the correct amount will not be accepted.
- 4.6. Tenders containing qualifications or additional clauses to the Tender Form will not be accepted.
- 4.7. Incorrectly prepared tenders may not be accepted.
- 4.8. Illegible tenders will not be accepted.

**5.0 AMENDMENTS TO TENDER**

- 5.1 Properly documented amendments to the Tender will be permitted up to the Tender closing time as set out in the Invitation to Tender.
- 5.2 Amendments may be delivered to the Office of the City Clerk, 2<sup>nd</sup> Floor City Hall or submitted by facsimile to the City Clerk, facsimile number (709) 637-1543.

**6.0 WITHDRAWAL OF TENDER**

- 6.1 Bids may be withdrawn without penalty by written request received at the Office of the City Clerk prior to the tender closing. If withdrawing by facsimile, the number to use is **709-637-1543**

**7.0 ACCEPTANCE OF TENDER**

- 7.1 The Owner will not necessarily accept the lowest or any tender.
- 7.2 The City reserves the right to reject any and all bids in whole or in part.
- 7.3 Upon written acceptance of the tender within the tender validity period, the Tender Form becomes part of the Contract Documents and the successful tenderer becomes the Contractor.

**CITY OF CORNER BROOK  
SUPPLY OF EQUIPMENT: ONE (1) NEW ELECTRIC/HYBRID SUV  
CONTRACT NO. 2022-04**

**TERMS AND CONDITIONS**

**8.0 SUBSTITUTION OF MATERIALS**

- 8.1. Tenders shall be based upon using the materials or products as specified without substitution. Where two or more brand names are specified the choice shall be left to the contractor. Where only one brand name is stated there shall be no substitution.
- 8.2. Where the Specifications include the "or approved equal" or "or equivalent" clause, substitutions may be proposed provided that:
- a. The request for a substitution is made in writing at least ten (10) days prior to the tender closing time;
  - b. The request shall clearly define and describe the product for which the substitution is requested, and;
  - c. The substituted article is equivalent to the specified article with regards to design, function, appearance, durability, operation and quality.
- 8.3. Approval of the substitution by the Engineer or designate shall be in the form of an addendum to the Specifications issued at least seven (7) days prior to the Tender closing date to all of those contractors listed as having received a copy of the Contract Documents.

**9.0 MANUFACTURER'S LITERATURE**

- 9.1. Bidder must provide manufacturer's literature including detailed specifications of items quoted. Where contents of submitted literature from the manufacturer include data not pertinent to the submittal, bidder must clearly indicate which portion of the contents is being submitted for the owners review. Once awarded the bidder will provide Owner's manual, maintenance manual and electrical schematic diagrams for the unit upon delivery.

**10.0 QUALITY ASSURANCE**

- 10.1. Codes and Standards:  
The tendered unit must conform to the latest laws, rules and regulations of the Province of Newfoundland and Labrador and also to the latest Canadian Motor Vehicle Safety Standards as issued by Transport Canada.
- 10.2. The specifications are to be considered as a minimum requirement and do not relieve the vendor of the responsibility of supplying a complete and fully functional unit, suitable for the service intended. The unit, including all

**CITY OF CORNER BROOK  
SUPPLY OF EQUIPMENT: ONE (1) NEW ELECTRIC/HYBRID SUV  
CONTRACT NO. 2022-04**

necessary base equipment, shall be furnished complete and ready for use. All parts, not specifically mentioned, which are required for a complete unit, shall conform in design, strength, quality of material, and workmanship to the highest standards of engineering practice.

**11.0 WARRANTY**

- 11.1. The standard manufacturer's vehicle warranty will apply. The Bidder shall provide a statement of the warranty provided, which clearly describes the terms under which the Bidder accepts responsibility for all of the costs to repair defects caused by faulty design, workmanship or material. A copy of equipment warranty must be attached to each tender form by vendor. The bidder will be the point of contact from the City of Corner Brook for any warranty work. The bidder will be responsible to ensure that any 3<sup>rd</sup> party companies who complete the warranty work are certified to complete said work. The bidder shall deal directly with the purchaser on all warranty work. Parts must be available within a twenty-four (24) hour period. Warranty work must be completed within a one hundred kilometer (100 km) radius from the City of Corner Brook.

Minimum five (5) year extended warranty or minimum 100,000 km on:

- a. Engine & transmission; transmission lines & all coolers.
- b. Complete fuel system
- c. Complete Cooling system
- d. Electrical system on Complete Unit
- e. Engine electrical
- f. Exhaust system
- g. Drive Line, Rear End, Emissions, Differentials

**12.0. DELIVERY**

- 12.1. Prices quoted must be F.O.B. (Free on Board) 2 Charles Street, Corner Brook, NL.
- 12.2. It is understood and agreed that the City reserves the right to cancel the purchase order to the successful bidder if delivery of unit(s) is not made by the specified delivery date or the delivery date as stated.
- 12.3. The delivery date specified by the bidder must be approved by the owner on acceptance of the tender.

No Charger  
Hybrid

**CITY OF CORNER BROOK  
SUPPLY OF EQUIPMENT: ONE (1) NEW ELECTRIC/HYBRID SUV  
CONTRACT NO. 2022-04**

**SPECIFICATIONS**

**13.0 GENERAL SPECIFICATIONS**

- 13.1. Tenders are invited for the supply and delivery of one (1) new electric/hybrid SUV.
- 13.2. The following specifications will be followed unless preapproved changes are made and addendum issued to all bidders.
- 13.3. The bidder must be a manufacturer, a factory branch, or an agent engaged in the business of selling, dealing in, and servicing the equipment bid upon and must maintain a reasonable stock of parts, and service to be provided, in Corner Brook NL, upon request.
- 13.4. The following Specifications will apply. Any equipment supplied against this tender is subject to inspection upon receipt and could be rejected and returned if specifications are not met completely.
- 13.5. No tender may be revoked until forty-five (45) days after closing date of the tender.



**CITY OF CORNER BROOK**  
**SUPPLY OF EQUIPMENT: ONE (1) NEW ELECTRIC/HYBRID SUV**  
**CONTRACT NO. 2022-04**

**14.0 PRODUCT SPECIFICATIONS**

14.1 INTENT	Comply		Specify
	Yes	No	
(a) The intent of this specification is to provide for the purchase of one (1) new electric/hybrid SUV.	✓		
(b) Delivery date to be no more than 6 months from tender award		✓	1 Year
14.2 EQUIVALENT PRODUCT			
(a) Bids will be accepted for consideration on any make or model that is equal or superior to the equipment specified. Decisions of equivalency will be at the sole interpretation of the Fleet Management Coordinator.	✓		
14.3 BIDDERS REFERENCES			
(a) Federal Motor Vehicle safety compliance: The vehicle must be in all respects compliant with the Canadian Motor Vehicle Safety Standards (CMVSS) as per Motor Vehicle Safety Act (S.C. 1993, c. 16). Including bearing final stage National Safety Mark from the body manufacturer or importer of record.	✓		
(b) A copy of the National Safety Mark from the final stage manufacturer or Importer of record <b>MUST</b> be supplied with this bid document.  Specify National Safety Mark registration number _____	✓		
14.4 CHASSIS MINIMUM SPECIFICATION			
(a) The unit shall be a new & unused current model. No discontinued models will be accepted.  Specify year, make & model _____	✓		
14.5 MODULE PAINT FINISH			
(a) Body to be factory paint – 1300 Oxford White (or equivalent)	✓		
14.6 VEHICLE CHASSIS			
(a) Minimum 5500 lbs GVW – specify _____		✓	4920 lbs
(b) All tires shall be tubeless steel belted radials – specify size of tires & rims _____	✓		
(c) Steering to be full power	✓		
(d) Power Brakes	✓		
(e) Units should be equipped with wheel well liner & mudflaps	✓		
14.7 VEHICLE POWERTRAIN			
(a) Electric/Hybrid – Electronically controlled continuously variable transmission	✓		
(b) AWD	✓		
(c) Horsepower (kW) – 300 – specify _____		✓	219 hp
(d) 2.5L, 4- cylinder, DOHC	✓		
(e) Hybrid Synergy Drive	✓		
(f) 6.5kW AC Charger		✓	No Charger on Hybrid

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<b>14.8 CAB</b>			
(a) Bidder to specify cab construction material	✓		
(b) Cloth seats	✓		
(c) Minimum 5 passenger seating	✓		
(d) 4 full door cab	✓		
(e) The cab shall be equipped vinyl flooring with rubber floor mats	✓		
(f) The cab shall be equipped with left and right sun visor	✓		
<b>14.9 TRUCK ELECTRICAL</b>			
(a) Unit to be equipped with minimum two-speed intermittent windshield wiper and washer	✓		
(b) Unit shall be equipped with fresh air heater, defroster and air conditioning	✓		
(d) Unit to be equipped with a high decibel range audio backup alarm	✓		
(e) Fuse panel to be equipped with appropriate ignition relay switches to connect UHF 2 way radio & AVL system. Vendor is not responsible to provide or install 2 way radio or AVL.	✓		
<b>14.10 MISCELLANEOUS</b>			
(a) Two sets of Service Manuals – 1 on disc/jump drive and 1 on paper, if available	✓		
(b) Minimum 5 year, 100,000 km warranty	✓		
State terms, conditions and length of warranty.			
(c) Supply all season LT tires on steel rims. To include matching spare tire and matching steel rim.		✓	LT tires not available for Hybrid. Temporary Spare Tire.
(d) Mud flaps to be installed	✓		

**CITY OF CORNER BROOK  
SUPPLY OF EQUIPMENT: ONE (1) NEW ELECTRIC/HYBRID SUV  
CONTRACT NO. 2022-04**

**APPENDIX "A"**

**SCHEDULE OF QUANTITIES AND PRICES**

**ONE (1) NEW ELECTRIC/HYBRID SUV** **\$ 33,350**

**F.O.B (Free on Board) Public Works Depot,  
2 Charles Street  
Corner Brook, NL**

**Subtotal** **\$ 36,183.95**

**15% H.S.T.** **\$ 5,400.52**

**Total** **\$ 41,584.54**


**YEAR:** 2022


**MAKE:** Toyota RAV4

**MODEL:** LE Hybrid

**DELIVERY DATE:** 6 - 12 Months

All tenders MUST be accompanied by manufacturer's literature describing, in detail, the equipment bid upon.

**SIGNATURE:** 

**NAME (PRINT):** 

**COMPANY:** Western Toyota

**ADDRESS:** 31 Confederation Drive

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SUPPLY OF EQUIPMENT: ONE (1) NEW ELECTRIC/HYBRID SUV  
CONTRACT NO. 2022-04**

**APPENDIX "B"**

**TENDER/CONTRACT FORM**

CONTRACT NAME: Supply of Equipment: ONE (1) New Electric/Hybrid SUV

CONTRACT NO: 2022-04

TENDER CLOSING TIME: 12:00 Noon, local time, April 13, 2022

TENDER ADDRESS: City Clerk's Office  
City of Corner Brook  
2nd Floor, City Hall  
P.O. Box 1080  
5 Park Street  
Corner Brook, NL, A2H 2W8

OWNER: The City of Corner Brook

SUPPLIER: Western Toyota

**BIDDERS:**

1. Having carefully examined the attached materials, specifications, and all drawings listed in the specifications, WE, THE UNDERSIGNED, hereby offer to supply all the materials as per contract conditions, for lump sum prices shown in Appendix "A" in lawful money of Canada which includes all Government sales or excise taxes in force at this date.
2. We agree that this Tender/Contract Form, subject to all provisions contained herein, when accepted and executed on behalf of the City of Corner Brook shall constitute a binding Contract between the Contractor and the City of Corner Brook.
3. We confirm that the rates and prices variously set forth in the Schedule of Quantities and Prices (Appendix "A") have been correctly computed for the purposes of the Tender and includes and covers all contingencies and provisional sums and all duties, taxes, handling charges, all overhead and profit, insurance premiums and all transportation and all other charges.
4. In order for a Tender to be valid, it must be signed by duly authorized officials.

**CITY OF CORNER BROOK  
SUPPLY OF EQUIPMENT: ONE (1) NEW ELECTRIC/HYBRID SUV  
CONTRACT NO. 2022-04**

5. WE confirm that the sums herein tendered include all sales taxes, royalties, custom duties, foreign exchange charges, transportation, travelling costs, all overhead and profit, all co-ordination fees, insurance premiums, and all other charges.
6. WE understand and agree to list the names of sub-contractors and suppliers whose bids have been used in the preparation of this tender price in Appendix "B" (if required). The list will be subject to the approval of the Owner.
7. WE agree to authorize the Owner to release the names of subcontractors used in our tender where such information is requested from the Owner.
8. WE reserve to us the right to substitute other sub-contractors for any trades in the event of any sub-contractor becoming bankrupt after the date hereof. Any such substitution shall be subject to the approval of the Owner and contingent upon satisfactory evidence of bankruptcy.
9. WE understand and agree that the Owner may order changes to the work in the form of additions or deletions in accordance with the General Conditions, Supplementary General Conditions and the intent of the Contract Documents.
10. WE understand that this procurement process is subject to the Access to Information and Protection of Privacy Act, 2015 and agree that the financial value of a contract resulting from this procurement process will be publicly released as part of the award notification process.
11. The bidder agrees that any specific information in its bid that may qualify for an exemption from disclosure under subsection 39(1) of the Access to Information & Protection of Privacy Act, 2015 has been identified. If no specific information has been identified it is assumed that, in the opinion of the bidder, there is no specific information that qualifies for an exemption from disclosure under subsection 39(1) of the Access to Information & Protection of Privacy Act, 2015.
12. WE understand and agree that the procurement is subject to trade agreements, if applicable.
13. **WE hereby acknowledge receipt of the following addenda:**  
**Addendum number(s)** \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

**CITY OF CORNER BROOK  
SUPPLY OF EQUIPMENT: ONE (1) NEW ELECTRIC/HYBRID SUV  
CONTRACT NO. 2022-04**

**APPENDIX "C"**

**SIGNATURE OF TENDERER**

(SEAL)

Western Toyota

Company Name

31 Confederation Drive

Company Address

Corner Brook, NL, A2H 6T2

Signed By

Signed By

Witnessed By

Date

**OWNER'S ACCEPTANCE**  
On behalf of the City of Corner Brook

Signed By

Signed By

Witnessed By

Date

**CITY OF CORNER BROOK**  
**SUPPLY OF EQUIPMENT: ONE (1) NEW ELECTRIC/HYBRID SUV**  
**CONTRACT NO. 2022-04**

**New Vehicle/Equipment Information Sheet**

City of Corner Brook - Department of Public Works, Water and Wastewater

<u>SUPPLIER</u>				<u>TENDER #</u>		<u>P.O. #</u>		<u>PURCHASE PRICE</u>	
<u>NEW VEHICLE / EQUIPMENT INFORMATION</u>									
<u>MODEL YEAR</u>		<u>MAKE</u>				<u>MODEL</u>			
<u>ENGINE</u>			<u>TRANSMISSION</u>			<u>AXLES / WEIGHTS</u>		<u>ATTACHMENTS</u>	
<u>MAKE</u>			<u>TYPE</u>	<u>AUTO</u>	<u>MAN</u>	<u>DRIVE TRAIN TYPE</u>		<u>FRONT</u>	
<u>MODEL #</u>			<u>MAKE</u>			<u>DIFFERENTIAL MAKE</u>			
<u>SERIAL #</u>			<u>MODEL #</u>			<u>DIFFERENTIAL MODEL</u>		<u>REAR</u>	
<u>TYPE</u>	<u>G</u>	<u>D</u>	<u>P</u>	<u>FLUID CAPACITIES</u>		<u>DIFFERENTIAL AXLE RATIO</u>			
				<u>ENGINE OIL (L)</u>					
<u># OF CYLS</u>	<u>4</u>	<u>6</u>	<u>8</u>			<u>FRONT AXLE CAPACITY (KG)</u>			
<u>DISPLACEMENT (L)</u>				<u>COOLANT (L)</u>		<u>REAR AXLE CAPACITY (KG)</u>		<u>KM</u>	<u>MI</u>
								<u>HR</u>	
<u>HORSEPOWER (KW)</u>				<u>TRANSMISSION (L)</u>		<u>FRONT TIRE SIZE</u>		<u>READING</u>	
<u>TORQUE (N - M)</u>				<u>FUEL TANK (L)</u>		<u>REAR TIRE SIZE</u>			

<u>Base line noise measurements</u>	<u>At source</u>	<u>2.5 metres from source</u>	<u>10 metres from source</u>
<u>Operators station exposure</u>	_____ dba	not applicable	not applicable
<u>Public(external) exposure</u>	_____ dba	_____ dba	_____ dba

\* This form is to be completed by the Dealer for each unit supplied and presented upon delivery

Specifications

# 2022 RAV4 & RAV4 Hybrid

April 5, 2022

✓ Standard    ⓘ Available in a Package    ✗ Not Available



LE AWD  
Hybrid

## SAFETY & CONVENIENCE

### SAFETY

Backup Camera	✓
Blind Spot Monitor with RCTA	✓
Front Seat Mounted Side Airbags	✓
Driver Knee Airbag	✓
Front Passenger Seat Cushion Airbag	✓
Front and Rear Side Curtain Airbags	✓
Dual Stage Driver & Passenger Airbag Supplemental Restraint System (SRS)	✓

### SECURITY

Engine Immobilizer	✓
Glove Box Lock	✓

### CONVENIENCE

Power Door Locks	✓
------------------	---

### STAR SAFETY SYSTEM

Star Safety System: Smart Stop Technology, Vehicle Stability Control, Anti-Lock Brakes, Traction Control, Electronic Brake Force Distribution, Brake Assist	✓
---	---

### TOYOTA SAFETY SENSE 2.0

Pre-Collision System with Pedestrian Detection and Bicycle Detection	✓
Lane Tracing Assist	✓
Toyota Safety Sense 2.0	✓
Full-Speed Range Dynamic Radar Cruise Control	✓
Lane Departure Alert with Steering Assist and Road Edge Detection	✓
Auto High Beam	✓

### INFOTAINMENT



## Specifications

## 2022 RAV4 &amp; RAV4 Hybrid

April 5, 2022

**AUDIO**

Apple CarPlay compatibility	✓
Android Auto compatibility	✓
6 Speakers	✓
7" Touch Screen	✓

**DIMENSIONS****DIMENSIONS**

Length mm (in.)	4601 (181.1)
Width mm (in.)	1854 (73.0)
Height mm (in.)	1702 (67.0)
Wheelbase mm (in.)	2690 (105.9)
Seating Capacity	5
Ground Clearance mm (in.)	206 (8.1)
Front Headroom mm (in.)	991 (39.0)
Rear Headroom mm (in.)	1016 (40.0)
Front Legroom mm (in.)	1039 (40.9)
Rear Legroom mm (in.)	960 (37.8)
Gross Vehicle Weight kg (lbs.)	2231.68 (4920.0)
Towing Capacity kg (lbs.)	794 (1750)
Payload(GVWR-curb weight) kg (lbs.)	542 (1195)
Base Curb Weight kg (lbs.)	1680.02 (3703.8)
Fuel Capacity litres (gal.)	55 (15)
Fuel Consumption - City/Highway/Combined L/100km	5.8/6.3/6. 0
Fuel Consumption - City/Highway/Combined mpg	49/45/47

## Specifications

## 2022 RAV4 &amp; RAV4 Hybrid

April 5, 2022



Horsepower (kW)	219
Cargo Capacity Behind 2nd Seat-Max. Cap. L (cu.Ft.)	1059 (37.4)
Cargo Capacity Behind Front Seats-Max. Cap. L (cu. Ft)	1977 (69.8)

## POWERTRAIN &amp; MECHANICAL

## ENGINE

2.5 Litre, 4-Cylinder, DOHC, Dual Variable Valve Timing with Intelligence (VVT-i)	✓
Hybrid Synergy Drive	✓

## INTERIOR

## SEATS

Heated Front Seats	✓
Rear Foldable 60/40 Seats	✓
Premium Fabric Seats	✓
6-way manually adjustable driver seat, 4-way manually adjustable passenger seat	✓

## STEERING WHEEL

Tilt & Telescopic Steering Wheel	✓
3-spoke Steering Wheel	✓

## INSTRUMENTATION

4.2-in. colour TFT Multi Information Display	✓
--	---

## WINDOWS

Front Windshield Deicer	✓
Electric Rear Window Defroster	✓
Power Windows with Driver Side Auto Up / Down	✓

## INTERIOR MIRRORS

Day and Night Mechanical Rear View Mirror	✓
---	---

## CLIMATE CONTROL

Dual Zone Automatic Climate Control	✓
-------------------------------------	---

## Specifications

## 2022 RAV4 &amp; RAV4 Hybrid

April 5, 2022

**EXTERIOR****EXTERIOR MIRRORS**

Power Adjustable Heated Exterior Mirrors

**WIPERS**

Variable Intermittent Wipers

**EXTERIOR**

Front &amp; Rear Splash Guards



Colour-Keyed Door Handles

**TIRES**

Temporary Spare Tire



P225/65R17



T165/80\_17

**WHEELS**

17" Alloy Wheels

**EXTERIOR LIGHTING**

Parabola LED Headlamps

**MECHANICAL FEATURES**

ECO Mode



\* Payload Capacity is the calculation of GVWR minus curb weight and should be used for comparison purposes only. The maximum amount of passenger and cargo weight your vehicle can carry is the Load Carrying Capacity indicated on the label (s) on the driver's doorjamb.







# Contents

CLICK BELOW TO  
NAVIGATE SECTIONS.

## Introduction



## Exterior Styling



## Interior Design



## Technology



## Performance



## Safety



## FWD: Specifications & Features

LE



## AWD: Specifications & Features

LE AWD



XLE AWD



TRAIL AWD



LIMITED AWD



## HYBRID: Specifications & Features

LE AWD HYBRID



XLE AWD HYBRID



SE AWD HYBRID



XSE AWD HYBRID



XSE TECHNOLOGY AWD  
HYBRID



LIMITED AWD HYBRID



## Accessories



## Warranty



## Easy Shop





THE 2022 RAV4 & RAV4 HYBRID

# Every day deserves more adventure.



**Squeeze more out of modern life.**

The 2022 RAV4 and RAV4 Hybrid. Their stylish design paired with responsive driving dynamics and rugged capabilities open you up to a world of excitement, while keeping you prepared for the demands of modern life. With the reliable LE and XLE, refined Limited, capable Trail and TRD Off-Road Package, and sporty Hybrid options, there's a RAV4 for every appetite to help push you to your limits.

[Learn More](#)







## EXTERIOR STYLING

# Inspiring design.

### Looking good is also about feeling good.

RAV4 features a striking and rugged style that exudes strength and inspires you to challenge every part of your day. Its bold front end, imposing stance, and large fender flares show off its aggressive off-road side, while its aerodynamic lines and sleek silhouette accentuate its sophisticated street feel. For adventure seekers, the Trail AWD with TRD Off-Road Package include sporty features such as 18" TRD Alloy Wheels with Falken™ All-Terrain Tires, Grille Shutters, Bridge Type Black Roof Rails, Trail Body Mouldings, and Projector LED Headlamps.

[Learn More](#)



A photograph of the interior of a Toyota RAV4, focusing on the driver's side. The steering wheel is black with the Toyota logo in the center. The dashboard features a large touchscreen display showing various vehicle settings and a digital instrument cluster. The center console has a gear shifter and handbrake. The interior is illuminated with warm, ambient lighting. The text "INTERIOR DESIGN" is visible in the top left corner of the image. A small house icon is in the top right corner.

INTERIOR DESIGN

# It's all in the details.

**An elevated interior to match an elevated adventure.**

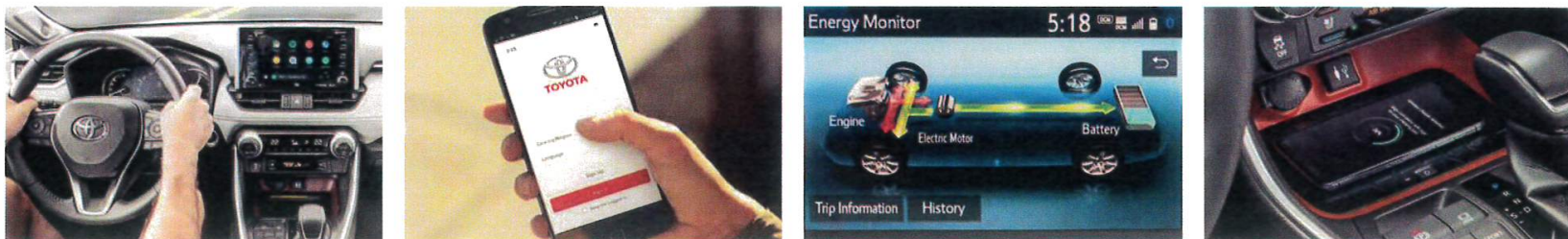
The RAV4's refined interior includes premium materials, soothing textures, and high-tech features designed to elevate any driving experience. The spacious cabin offers a host of available amenities including Power Heated Front and Rear Seats, Heated Leather-Wrapped Steering Wheel, Dual Zone Automatic Climate Control, and a Power Moonroof. The optional Kick Sensor Power Back Door makes it incredibly easy to access the cavernous cargo area, which has plenty of useful storage to bring along whatever your adventure requires.



## TECHNOLOGY



# The future of user-friendly.

**INTUITIVE TECH**

RAV4 offers a host of available tech-focused features that include a 9-inch touch-screen display with 11 JBL® speakers, 7-inch TFT Multi-Information Display, Apple CarPlay™<sup>1</sup> and Android Auto™<sup>1</sup> compatibility, and Bird's-Eye-View Monitor.<sup>2</sup>

**CONNECTED SERVICES BY TOYOTA<sup>1</sup>**

Staying connected has never been easier with a suite of available connectivity features including Remote Connect, Safety Connect®, Service Connect,<sup>3</sup> and Destination Assist to help enhance your driving experience.

**ENERGY MONITOR**

Tracking your efficiency is easy with RAV4 Hybrid's energy monitor. As driving conditions change, the monitor uses both the multimedia display and available Head-Up Display to show you how power is being routed to the drive wheels or how otherwise wasted energy is captured to charge the battery.

**Qi WIRELESS CHARGING<sup>4</sup>**

Simply place your Qi compatible device on the available Qi wireless charger for a quick and easy charge.

[Learn More](#)



PERFORMANCE

# Powered by efficiency.

**Discover the potential in every day.**

RAV4 delivers power and intelligent efficiency so that you can feel the freedom of the open road or secluded trail. The Dynamic Force 2.5 litre in-line four-cylinder engine delivers responsiveness and fuel efficiency for a smooth and sporty drive. The multilink rear suspension offers exceptional handling and control by working with its natural body rigidity to keep traction steady. RAV4 also has the capabilities you need, like available AWD to give you greater control and confidence when facing demanding road conditions. When off-roading, the available Multi-Terrain Select tailors the RAV4's driving characteristics to specific driving conditions by adjusting the transmission's shift points, throttle pedal sensitivity, and brake force to give you maximum traction and control on a variety of surfaces.

[Learn More](#)





## PERFORMANCE

# More capable. More fun. More memories.

### TOWING POWER

The RAV4 offers the necessary towing strength and power to take on whatever your day has in store. For bigger hauls, the RAV4 Trail and TRD Off-Road have the power and torque to tow up to 1,588 kg (3,500 lb).<sup>5</sup>

### DYNAMIC TORQUE VECTORING AWD WITH REAR DRIVELINE DISCONNECT

Enjoy an upgrade in performance that is paired with impressive fuel efficiency. The intelligence of available Dynamic Torque-Vectoring All-Wheel Drive improves handling by sending up to 50% of the power to the rear and then distributing more power to the wheel that needs it. To boost fuel efficiency, Rear Driveline Disconnect will stop sending power to the rear when it isn't necessary.

### MULTI-TERRAIN SELECT

Multi-Terrain Select takes RAV4's highly evolved four-wheel drive performance to a new level. The system allows you to select from four modes, then it regulates wheelspin accordingly to give you maximum traction on the most challenging terrain – including mud, sand, rocks, and dirt.

### HYBRID CAPABILITIES

The RAV4 Hybrid will never compromise on power and capability. Its Toyota Hybrid System engine produces an ample 219 combined net horsepower for impressive acceleration all the way to highway speeds.



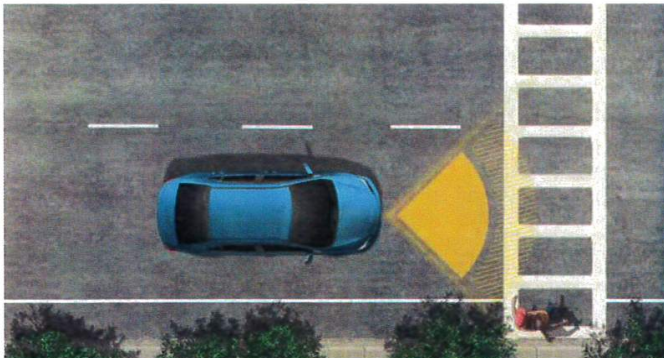


## SAFETY

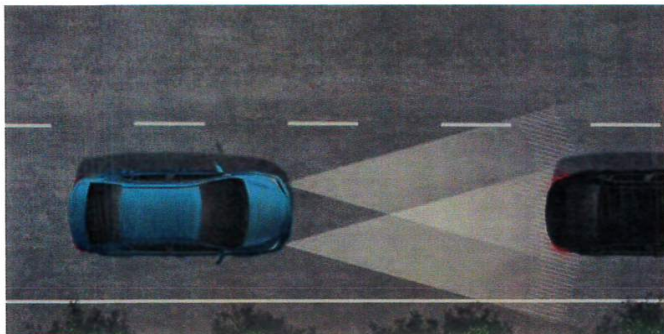


# Toyota Safety Sense™

No matter what roads you travel, Toyota Safety Sense™<sup>6</sup> (TSS) 2.0 is always there to help keep you – and those around you – as safe as possible. It's an advanced suite of innovative safety features that comes standard on the 2022 RAV4, and it's designed to help protect drivers, passengers, pedestrians, and people in other vehicles from harm.

[Learn More](#)**PRE-COLLISION SYSTEM WITH PEDESTRIAN & BICYCLE DETECTION<sup>7</sup>**

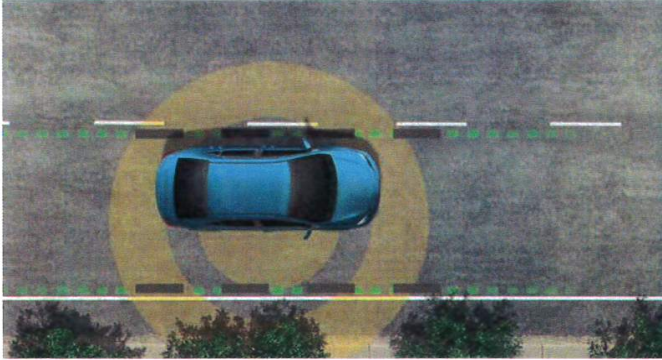
It provides collision avoidance or collision mitigation support in speed ranges where frontal collisions are likely to occur. The latest system has enhanced low-light capabilities to help detect pedestrians at night. In certain conditions during the day, the Pre-Collision System with Pedestrian and Bicycle Detection may also help to detect leading and crossing cyclists and help prevent or mitigate a collision.

**AUTOMATIC HIGH BEAMS<sup>8</sup>**

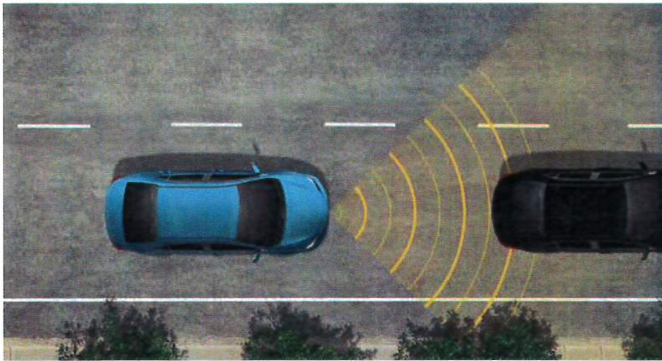
Designed to detect oncoming and preceding vehicles' lights and depending upon the circumstances, Automatic High Beams can switch between high and low beams for you.



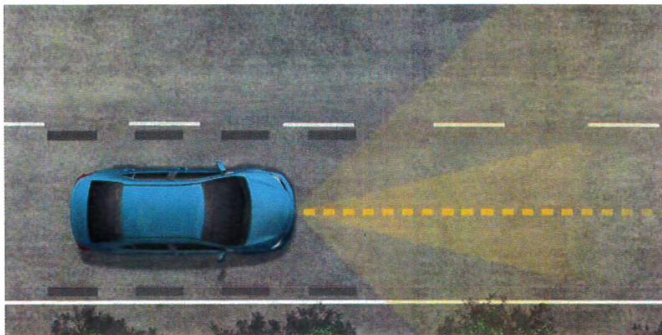
## STANDARD TOYOTA SAFETY SENSE™ 2.0

[Learn More](#)**LANE DEPARTURE ALERT WITH STEERING ASSIST<sup>9</sup> & ROAD EDGE DETECTION**

It alerts you if you start to drift out of your lane when visible lane markings or the road edge is detected. The Steering Assist function may also provide small corrective steering inputs.

**FULL-SPEED RANGE DYNAMIC RADAR CRUISE CONTROL<sup>10</sup>**

Dynamic Radar Cruise Control (DRCC) uses vehicle-to-vehicle distance control, which adjusts your speed, to help you maintain a preset distance from vehicles ahead of you that are driving at a slower speed. DRCC uses a front-grille-mounted radar and an in-vehicle camera designed to detect vehicles and their distance.

**LANE TRACING ASSIST<sup>11</sup>**

It provides steering support to help the driver keep the vehicle centred in its lane when Dynamic Radar Cruise Control is in operation.

## — SELECT FEATURES —



## LE FWD

EXTERIOR COLOURS<sup>12</sup>
[CLICK VEHICLE FOR COLOUR OPTIONS >](#)


## DRIVETRAIN

- 2.5 Litre, 4-Cylinder with 203 hp & 184 lb.ft. of Torque
- Variable Valve Timing with intelligence on Intake Cam, Variable Valve Timing with intelligence on Exhaust Cam, Sequential Multiport Electronic Fuel Injection, Direct-Injection 4-Stroke Gasoline Engine, Stainless Steel Exhaust System
- Front-Wheel Drive
- 8-Speed Direct Shift, Automatic Transmission, Sequential Shift Mode
- Power-Assisted, Ventilated Front & Rear Discs
- Towing Capacity: 680 kg (1,499 lb.)<sup>5</sup>
- Combined City & Highway Rating 7.9 L/100 km 36 mpg<sup>13</sup>

## ENTERTAINMENT &amp; CONNECTIVITY

- 7" Touch-Screen, 6-Speakers
- Apple CarPlay<sup>TM1</sup> Compatibility
- Android Auto<sup>TM1</sup> Compatibility
- 5 USB Charging Ports (3 Front, 2 Rear), Auxiliary Input Jack, Bluetooth®
- 4.2" TFT Multi-Information Display
- Backup Camera

## INTERIOR

- Available Colour: Black Fabric
- Air Conditioning
- Day & Night Mechanical Rear View Mirror
- Heated Driver & Front Passenger Seats
- Power Windows with Auto Up/Down
- Rear Privacy Glass
- LED Interior Lamps
- Tilt & Telescopic, 3-Spoke Steering Wheel

## EXTERIOR

- Available Colours: White (040), Silver Sky Metallic (1D6), Magnetic Grey Metallic (1G3), Midnight Black Metallic (218)
- Dual Heated, Power-Adjustable Foldable Colour-Keyed Mirrors with Integrated Signal Lamps
- Rear Spoiler with LED Stop Lamps
- Parabola LED Headlamps
- LED Daytime Running Lights
- LED Rear Combination Lamps
- 17" Styled Steel Wheels & P225/65R17 All-Season Tires

## SAFETY

- Toyota Safety Sense<sup>TM</sup> 2.0 – Pre-Collision System with Pedestrian & Bicycle Detection, Full-Speed Range Dynamic Radar Cruise Control, Lane Departure Alert with Steering Assist & Road Edge Detection, Automatic High Beams
- Star Safety System<sup>TM</sup>
- 8 Airbags
- Engine Immobilizer
- Blind Spot Monitor with Rear Cross-Traffic Alert<sup>14</sup>

[Build & Price](#)
[Compare Models](#)

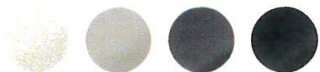


## — SELECT FEATURES —



# LE AWD

## EXTERIOR COLOURS<sup>12</sup>


[CLICK VEHICLE FOR COLOUR OPTIONS >](#)


## DRIVETRAIN

- 2.5 Litre, 4-Cylinder with 203 hp & 184 lb.ft. of Torque
- Variable Valve Timing with intelligence Electrically Driven on Intake Cam, Variable Valve Timing with intelligence on Exhaust Cam, Direct-Injection 4-Stroke Gasoline Engine
- Electronic On-Demand All-Wheel Drive with intelligence
- Active Torque Control System
- Drive Mode Select (Sport, ECO & Normal Modes), Trailer-Sway Control
- Multi-Terrain Select Dial – Mud, Sand, Rock, Dirt
- 8-Speed Direct Shift, Automatic Transmission, Sequential Shift Mode
- Stop & Start Engine System
- Towing Capacity: 680 kg (1,499 lb.)<sup>5</sup>
- Combined City & Highway Rating 7.9 L/100 km 36 mpg<sup>13</sup>

## ENTERTAINMENT & CONNECTIVITY

- 7" Touch-Screen, 6-Speakers
- Apple CarPlay<sup>TM1</sup> Compatibility
- Android Auto<sup>TM1</sup> Compatibility
- 5 USB Charging Ports (3 Front, 2 Rear), Auxiliary Input Jack, Bluetooth®
- 4.2" TFT Multi-Information Display
- Backup Camera

## INTERIOR

- Available Colour: Black Fabric
- Air Conditioning
- Day & Night Mechanical Rear View Mirror
- Heated Driver & Front Passenger Seats
- Power Windows with Auto Up/Down
- Rear Privacy Glass
- LED Interior Lamps
- Tilt & Telescopic, 3-Spoke Steering Wheel

## EXTERIOR

- Available Colours: White (040), Silver Sky Metallic (1D6), Magnetic Grey Metallic (1G3), Midnight Black Metallic (218)
- Dual Heated, Power-Adjustable Foldable Colour-Keyed Mirrors with Integrated Signal Lamps
- Rear Spoiler with LED Stop Lamps
- Parabola LED Headlamps
- LED Daytime Running Lights
- LED Rear Combination Lamps
- 17" Styled Steel Wheels & P225/65R17 All-Season Tires

## SAFETY

- Toyota Safety Sense<sup>TM</sup> 2.0 – Pre-Collision System with Pedestrian & Bicycle Detection, Full-Speed Range Dynamic Radar Cruise Control, Lane Departure Alert with Steering Assist & Road Edge Detection, Automatic High Beams
- Star Safety System<sup>TM</sup>
- 8 Airbags
- Engine Immobilizer
- Blind Spot Monitor with Rear Cross-Traffic Alert<sup>14</sup>

[Build & Price](#)
[Compare Models](#)

— SELECT FEATURES —



# XLE AWD

## EXTERIOR COLOURS<sup>12</sup>


[CLICK VEHICLE FOR COLOUR OPTIONS >](#)


## ADDS TO OR REPLACES FEATURES OFFERED ON LE AWD

### DRIVETRAIN

- Combined City & Highway Rating 8.0 L/100 km 35 mpg<sup>13</sup>

### INTERIOR

- Available Colour: Black Premium Fabric
- Dual Zone Automatic Climate Control
- Power 8-Way Adjustable Driver's Seat with Lumbar Support
- Manual Adjustable Passenger Seats
- Heated Leather-Wrapped Steering Wheel
- Tonneau Cover

### EXTERIOR

- Available Colours: White (040), Silver Sky Metallic (1D6), Magnetic Grey Metallic (1G3), Midnight Black Metallic (218), Ruby Flare Pearl (3T3), Blueprint (8X8)
- Power Tilt/Slide Moonroof
- Black Painted Roof Rails
- Rain Sensing Wipers
- Door Sill Protectors
- Power Back Door
- Projector LED Headlamps
- 17" Aluminum Alloy Wheels

### SAFETY

- Smart Key System with Push Button Start

### OPTIONAL

#### XLE PREMIUM PACKAGE

- Available Interior Colour: Black SofTex®
- Available Exterior Colours: Blizzard Pearl (070), Silver Sky Metallic (1D6), Magnetic Grey Metallic (1G3), Midnight Black Metallic (218), Ruby Flare Pearl (3T3), Blueprint (8X8)
- Audio Plus with Remote<sup>1</sup> – includes Remote Connect (1-Year Trial), Safety Connect® (1-Year Trial), Service Connect<sup>3</sup> (Up to 8-Year Trial)
- Short Range Key Fob Remote Start
- 8" Touch Screen
- SiriusXM® Satellite Radio with 3-Month All-Access Trial
- Driver Seat with Memory System
- Leather-Wrapped Shift Knob
- Cargo Side Net
- LED Fog Lamps
- 19" Aluminum Alloy Wheels & P235/55R19 All-Season Tires
- Vehicle Anti-Theft System with Engine Immobilizer

[Build & Price](#)
[Compare Models](#)



— SELECT FEATURES —

# TRAIL AWD

## EXTERIOR COLOURS<sup>12</sup>


[CLICK VEHICLE FOR COLOUR OPTIONS >](#)


## ADDS TO OR REPLACES FEATURES OFFERED ON XLE AWD

### DRIVETRAIN

- Dynamic Torque-Vectoring All-Wheel Drive with Rear Driveline Disconnect
- Towing Capacity: 1,588 kg (3,500 lb.)<sup>5</sup>
- Combined City & Highway Rating 8.4 L/100 km 40 mpg<sup>13</sup>

### ENTERTAINMENT & CONNECTIVITY

- 7" TFT Multi-Information Display
- Qi Wireless Charging<sup>4</sup>

### INTERIOR

- Available Colours: Black SofTex®, Mocha SofTex®
- Heated Front Seats
- Leather-Wrapped Shift Knob
- Cupholder Illumination, Cargo Net & Side Net
- 120 V AC Power Outlet

### EXTERIOR

- Available Colours: White (040), Midnight Black Metallic (218), Lunar Rock with Ice Edge Roof (2QU), Ruby Flare Pearl (3T3)
- Grille Shutters, Bridge Type Black Roof Rails
- Trail Body Mouldings, Trail Mud Guards
- Unique Trail 19" Aluminum Alloy Wheels & P235/55R19 All-Season Tires
- Projector LED Headlamps

### OPTIONAL

#### TRD OFF-ROAD PACKAGE

- Available Interior Colour: Black SofTex®
- Available Exterior Colours: Blizzard Pearl (070), Magnetic Grey Metallic (1G3), Midnight Black Metallic (218), Magnetic Grey Metallic with Ice Edge Roof (2QX), Cavalry Blue with Ice Edge Roof (2TU)
- Premium Audio with Remote<sup>1</sup> – includes Embedded Navigation, Destination Assist (1-Year Trial), Remote Connect (1-Year Trial), Safety Connect® (1-Year Trial), Service Connect<sup>3</sup> (Up to 8-Year Trial)
- Short Range Key Fob Remote Start
- Off-Road Tuned Suspension
- 9" Touch Screen, JBL® Clari-Fi™ Audio System, 11-Speakers
- TRD Badges (Mats & Seats)
- Ventilated Heated Power Front Seats
- LED Fog Lamps
- 18" TRD Alloy Wheels with Falken™ All-Terrain Tires
- Vehicle Anti-Theft System with Engine Immobilizer

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— SELECT FEATURES —



# LIMITED AWD

## EXTERIOR COLOURS<sup>12</sup>


[CLICK VEHICLE FOR COLOUR OPTIONS >](#)


## ADDS TO OR REPLACES FEATURES OFFERED ON TRAIL AWD

### DRIVETRAIN

- Dynamic Torque-Vectoring All-Wheel Drive with Rear Driveline Disconnect
- Towing Capacity: 680 kg (1,499 lb.)<sup>5</sup>
- Combined City & Highway Rating 8.4 L/100 km 40 mpg<sup>13</sup>

### ENTERTAINMENT & CONNECTIVITY

- Premium Audio with Remote<sup>1</sup> – includes Embedded Navigation, Destination Assist (1-Year Trial), Remote Connect (1-Year Trial), Safety Connect<sup>®</sup> (1-Year Trial), Service Connect<sup>3</sup> (Up to 8-Year Trial)
- Short Range Key Fob Remote Start
- 9" Touch Screen, JBL<sup>®</sup> Clari-Fi<sup>™</sup> Audio System, 11-Speakers
- Bird's-Eye-View Camera<sup>2</sup>

### INTERIOR

- Available Colours: Beige SofTex<sup>®</sup>, Black SofTex<sup>®</sup>, Light Grey SofTex<sup>®</sup>
- Heated Power-Adjustable 8-Way Front & Rear Seats
- Driver Seat with Memory System
- Digital Display Rear View Mirror with HomeLink<sup>®</sup>
- Panoramic View Monitor
- Ambient Lighting

### EXTERIOR

- Available Colours: Blizzard Pearl (070), Silver Sky Metallic (1D6), Magnetic Grey Metallic (1G3), Midnight Black Metallic (218), Ruby Flare Pearl (3T3), Blueprint (8X8)
- Grille Shutters, Bridge Type Black Roof Rails
- Chrome Door Handles
- Black Painted Roof Rails
- Kick Sensor Power Back Door
- Puddle Lamps
- LED Fog Lamps
- Unique 19" Aluminum Alloy Wheels & P235/55R19 All-Season Tires

### SAFETY

- Intelligent Clearance Sonar with Rear Cross-Traffic Braking

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[Compare Models](#)

## — HYBRID SELECT FEATURES —



# LE AWD HYBRID

## EXTERIOR COLOURS<sup>12</sup>


[CLICK VEHICLE FOR COLOUR OPTIONS >](#)


## DRIVETRAIN

- 2.5 Litre, 4-Cylinder, with 219 Net hp, Hybrid Synergy Drive®
- Electronic On-Demand All-Wheel Drive with intelligence, Trailer-Sway Control
- Variable Valve Timing with intelligence
- Electronically Controlled, Continuously Variable Transmission
- Drive Mode Select (Sport, ECO & Normal Modes)
- Sealed Nickel-Metal Hydride HV Battery
- Towing Capacity: 1,588 kg (3,500 lb.)<sup>5</sup>
- Combined City & Highway Rating 6.0 L/100 km 47 mpg<sup>13</sup>

## ENTERTAINMENT & CONNECTIVITY

- 7" Touch Screen, 6-Speakers
- Apple CarPlay™<sup>1</sup> Compatibility
- Android Auto™<sup>1</sup> Compatibility
- 5 USB Charging Ports (3 Front, 2 Rear), Auxiliary Input Jack, Bluetooth®
- 4.2" TFT Multi-Information Display
- Backup Camera

## INTERIOR

- Available Colour: Black Fabric
- Dual Zone Automatic Climate Control
- Heated Driver & Front Passenger Seats
- Power Windows with Auto Up/Down
- Rear Privacy Glass
- LED Interior Lamps
- Tilt & Telescopic, 3-Spoke Steering Wheel

## EXTERIOR

- Available Colours: White (040), Silver Sky Metallic (1D6), Magnetic Grey Metallic (1G3), Midnight Black Metallic (218)
- Dual Heated, Power-Adjustable Foldable Colour-Keyed Mirrors with Integrated Signal Lamps
- Grille Shutters
- Rear Spoiler with LED Stop Lamps
- Parabola LED Headlamps
- 17" Aluminum Alloy Wheels & P225/65R17 All-Season Tires

## SAFETY

- Toyota Safety Sense™ 2.0 – Pre-Collision System with Pedestrian & Bicycle Detection, Full-Speed Range Dynamic Radar Cruise Control, Lane Departure Alert with Steering Assist & Road Edge Detection, Automatic High Beams
- Star Safety System™
- 8 Airbags
- Engine Immobilizer
- Blind Spot Monitor with Rear Cross-Traffic Alert<sup>14</sup>

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## — HYBRID SELECT FEATURES —

## XLE AWD HYBRID

**EXTERIOR COLOURS<sup>12</sup>**[CLICK VEHICLE FOR COLOUR OPTIONS >](#)**ADDS TO OR REPLACES FEATURES OFFERED ON LE AWD HYBRID****INTERIOR**

- Available Colour: Black Premium Fabric
- Power 8-Way Adjustable Driver's Seat with Lumbar Support
- Heated Leather-Wrapped Steering Wheel
- Tonneau Cover

**EXTERIOR**

- Available Colours: White (040), Silver Sky Metallic (1D6), Magnetic Grey Metallic (1G3), Midnight Black Metallic (218), Ruby Flare Pearl (3T3), Blueprint (8X8)
- Power Tilt/Slide Moonroof
- Rain Sensing Wipers
- Chrome Fog Lamp Surround
- Door Sill Protectors
- Power Back Door
- Projector LED Headlamps
- LED Daytime Running Headlights, LED Rear Combination Lamps
- 17" Styled Steel Wheels & P225/65R17 All-Season Tires

**SAFETY**

- Smart Key System with Push Button Start

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## — HYBRID SELECT FEATURES —

# SE AWD HYBRID

## EXTERIOR COLOURS<sup>12</sup>


[CLICK VEHICLE FOR COLOUR OPTIONS >](#)


## DRIVETRAIN

- Electronic On-Demand All-Wheel Drive with intelligence
- Variable Valve Timing with intelligence
- Electronically Controlled, Continuously Variable Transmission
- Sealed Nickel-Metal Hydride HV Battery

## ENTERTAINMENT & CONNECTIVITY

- 7" Touch Screen, 6-Speakers
- Apple CarPlay<sup>TM1</sup> Compatibility
- Android Auto<sup>TM1</sup> Compatibility
- 5 USB Charging Ports (3 Front, 2 Rear), Auxiliary Input Jack, Bluetooth®
- 4.2" TFT Multi-Information Display
- Backup Camera

## INTERIOR

- Available Colour: Black Fabric
- Dual Zone Automatic Climate Control
- Power 8-Way Adjustable Driver's Seat with Lumbar Support
- Heated Leather-Wrapped Steering Wheel
- Leather-Wrapped Shift Knob

## EXTERIOR

- Available Colours: White (040), Silver Sky Metallic (1D6), Magnetic Grey Metallic (1G3), Midnight Black Metallic (218), Cavalry Blue (8W2)
- Rain Sensing Wipers
- Piano Black Bumper
- Door Sill Protectors
- Power Back Door
- Black Chrome Exhaust Tip
- Projector LED Headlamps
- Fog Lamps, LED Daytime Running Headlights, LED Rear Combination Lamps
- 18" Black Aluminum Alloy Wheels & P225/60R18 All-Season Tires

## SAFETY

- Toyota Safety Sense<sup>TM</sup> 2.0 – Pre-Collision System with Pedestrian & Bicycle Detection, Full-Speed Range Dynamic Radar Cruise Control, Lane Departure Alert with Steering Assist & Road Edge Detection, Automatic High Beams
- Star Safety System<sup>TM</sup>
- 8 Airbags

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## — HYBRID SELECT FEATURES —

## XSE AWD HYBRID

**EXTERIOR COLOURS<sup>12</sup>**[CLICK VEHICLE FOR COLOUR OPTIONS >](#)**ADDS TO OR REPLACES FEATURES OFFERED ON SE AWD HYBRID****ENTERTAINMENT & CONNECTIVITY**

- 8" Touch Screen
- Audio Plus with Remote<sup>1</sup> – includes Remote Connect (1-Year Trial), Safety Connect<sup>®</sup> (1-Year Trial), Service Connect<sup>3</sup> (Up to 8-Year Trial)
- Short Range Key Fob Remote Start
- 7" TFT Multi-Information Display

**INTERIOR**

- Available Colour: Black Mixed Fabric/SofTex<sup>®</sup>
- Digital Display Rear View Mirror with HomeLink<sup>®</sup>

**EXTERIOR**

- Available Colours: Blizzard Pearl with Black Roof (2QJ), Silver Sky Metallic with Black Roof (2QY), Magnetic Grey Metallic with Black Roof (2QZ), Cavalry Blue with Black Roof (2VV)
- Black Grille
- Unique Black Roof
- Vertical LED Accent Lights

**SAFETY**

- Vehicle Anti-Theft System with Engine Immobilizer & Alarm System

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— HYBRID SELECT FEATURES —

# XSE TECHNOLOGY AWD HYBRID

## EXTERIOR COLOURS<sup>12</sup>

[CLICK VEHICLE FOR COLOUR OPTIONS >](#)

## ADDS TO OR REPLACES FEATURES OFFERED ON XSE AWD HYBRID

### ENTERTAINMENT & CONNECTIVITY

- Premium Audio with Remote<sup>1</sup> – includes Embedded Navigation, Destination Assist (1-Year Trial), Remote Connect (1-Year Trial), Safety Connect<sup>®</sup> (1-Year Trial), Service Connect<sup>3</sup> (Up to 8-Year Trial)
- 9" Touch Screen, JBL<sup>®</sup> Clari-Fi<sup>™</sup> Audio System, 11-Speakers
- Bird's-Eye-View Camera<sup>2</sup>
- Panoramic View Monitor
- Qi Wireless Charging<sup>4</sup>

### INTERIOR

- Available Colour: Black Mixed Fabric/SofTex<sup>®</sup>
- Digital Display Rear View Mirror with HomeLink<sup>®</sup> & Garage Door Opener
- Driver Seat Memory System
- 8-Way Power-Adjustable Driver Seat & Manual Passenger Seat Adjustments

### EXTERIOR

- Available Colours: Blizzard Pearl with Black Roof (2QJ), Silver Sky Metallic with Black Roof (2QY), Magnetic Grey Metallic with Black Roof (2QZ), Cavalry Blue with Black Roof (2VV)
- Power Tilt/Slide Moonroof
- Kick Sensor Power Back Door
- Adaptive Front Lighting System

### SAFETY

- Intelligent Clearance Sonar with Rear Cross-Traffic Braking
- Smart Key System (5-Door) with Push Button Start

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— HYBRID SELECT FEATURES —

## LIMITED AWD HYBRID

### EXTERIOR COLOURS<sup>12</sup>


[CLICK VEHICLE FOR COLOUR OPTIONS >](#)


### ADDS TO OR REPLACES FEATURES OFFERED ON XLE AWD HYBRID

#### ENTERTAINMENT & CONNECTIVITY

- Premium Audio with Remote<sup>1</sup> – includes Embedded Navigation, Destination Assist (1-Year Trial), Remote Connect (1-Year Trial), Safety Connect<sup>®</sup> (1-Year Trial), Service Connect<sup>3</sup> (Up to 8-Year Trial)
- Short Range Key Fob Remote Start
- 9" Touch Screen, JBL<sup>®</sup> Clari-Fi<sup>™</sup> Audio System, 11-Speakers
- Bird's-Eye-View Camera<sup>2</sup>
- Qi Wireless Charging<sup>4</sup>
- 7" TFT Multi-Information Display

#### INTERIOR

- Available Colours: Beige SofTex<sup>®</sup>, Black SofTex<sup>®</sup>, Light Grey SofTex<sup>®</sup>
- Ventilated Front Seats
- Power Heated Front & Rear Seats
- Driver Seat with Memory System
- Digital Display Rear View Mirror with HomeLink<sup>®</sup>

#### EXTERIOR

- Available Colours: Blizzard Pearl (070), Silver Sky Metallic (1D6), Magnetic Grey Metallic (1G3), Midnight Black Metallic (218), Ruby Flare Pearl (3T3), Blueprint (8X8)
- Kick Sensor Power Back Door
- Chrome Door Handles
- LED Fog Lamps
- 18" Aluminum Alloy Wheels & P225/60R18 All-Season Tires

#### SAFETY

- Intelligent Clearance Sonar with Rear Cross-Traffic Braking

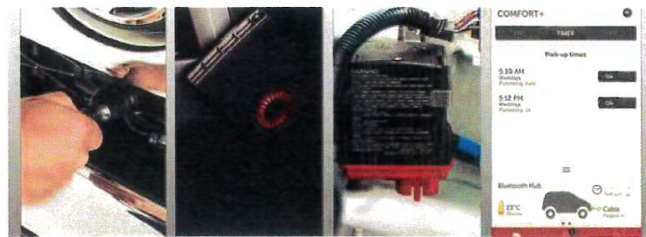
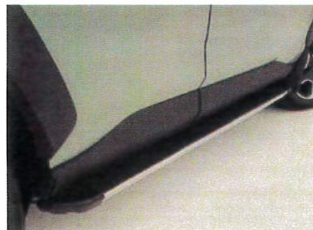
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## — ACCESSORIES —



Toyota Genuine Accessories are custom designed and engineered to fit your specific Toyota vehicle and are backed by a Toyota Warranty.

**EXTERIOR**

- 17" Alloy Wheel – Gun Metal
- 17" Alloy Wheel – Satin Black
- 17" Alloy Wheel – Silver
- Battery Trickle Charger
- Blackout Badges
- Body Side Mouldings
- Door Cup Protection Film – Set of Four
- Door Edge Film
- Exhaust Tip – Black Chrome
- Hood Deflector
- LED Fog Light Kit – Black or Chrome
- Premium Plug-in Block Heater
- Pro Series Paint Protection Film
- Roof Rack – Cross Bars
- Running Boards
- Side Window Deflectors
- Towing Hitch (2" Receiver), Ball Platform & Wire Harness
- Towing Hitch Ball

**COMFORT+ PACKAGES****• COMFORT+:**

Includes: Programmable Block Heater with Battery Trickle Charger

**• COMFORT+ Complete:**

Includes: Programmable Cabin Warmer and Block Heater with Battery Trickle Charger

**INTERIOR**

- Auto-Dimming Rear View Mirror with HomeLink®
- Cargo Cover
- Cargo Liner
- Cargo Net
- Centre Console Tray
- Door Sill Protectors (Front & Rear)
- HomeLink® Mirror
- START+ Long Range Remote Engine Starter
- Toyota Genuine Dash Camera
- Universal Tablet Holder

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— NEW VEHICLE WARRANTY COVERAGE —



Every Toyota Car, Truck, and SUV is built to exceptional standards. And that's not idle boasting. We back it up with these Limited Warranty Coverages:

[Learn More](#)

**BASIC**

36 months/60,000 km, whichever comes first (all components that are defective in material or workmanship excluding normal wear and maintenance items).

**36 MONTHS**

OR

**60,000 km**

**HYBRID-RELATED COMPONENT COVERAGE**

Hybrid-related components, including the battery control module, hybrid control module and inverter with converter, are covered for 96 months/160,000 km.

**96 MONTHS**

OR

**160,000 km**

**HYBRID BATTERY**

HV battery is covered for 120 months/240,000 km, whichever comes first. Warranty coverage is subject to terms and conditions.

**120 MONTHS**

OR

**240,000 km**

**POWERTRAIN**

60 months/100,000 km, whichever comes first (engine, transmission/transaxle, drive system, seatbelts, and airbags).

**60 MONTHS**

OR

**100,000 km**

**CORROSION PERFORATION**

60 months/unlimited km (corrosion perforation of sheet metal).

**60 MONTHS**

OR

**UNLIMITED km**

**EMISSIONS**

Coverages vary under federal and provincial regulations.

Refer to applicable Owner's Manual Supplement for details.



— EASY SHOP —



# Simple, safe, and convenient ways to shop for your new Toyota.



## Visit a dealership

When you're ready to test drive a Toyota, contact a dealership near you for help.

Find a Dealer



## Find great incentives

Take advantage of Toyota incentives including cash, lease, and financing offers available at dealerships across Canada.

Offers/Promotions



## Get financing

Toyota Financial Services can help you get behind the wheel of a new Toyota faster with quick & easy online pre-approvals.

Financial Services



## — D I S C L A I M E R S —



(1) Driving while distracted can result in loss of vehicle control. Some features may be locked out while the vehicle is in gear. To reduce risk of accident while driving, exercise care when using the systems (even with the voice commands) and obey all local laws concerning use of the systems while driving (as some laws prohibit the use of electronic devices while operating a vehicle). Once the Connected Services by Toyota trial subscription expires, paid enrollment is required. Apple CarPlay, iPhone and Siri are trademarks of Apple Inc. Android Auto and Google Assistant are trademarks of Google LLC. A compatible customer phone pairing is required and customers are responsible for all data charges. (2) Cold weather and other environmental factors may limit system. Operates at low speed or when parked. Do not rely exclusively on the system as it is not intended to replace safe attentive operation of the vehicle. You should also look around outside your vehicle, over your shoulder and use your mirrors to confirm clearance. (3) Services are dependent upon connection to a compatible 4G wireless network, provided by a third-party wireless service provider. Toyota is not responsible for 4G cellular network discontinuance and will not provide compensation for reduced service availability. Based on current information, 4G network availability may end as early as 2029. (4) Qi wireless charging may not be compatible with all mobile phones, MP3/WMA players and like models. When using the wireless charging system avoid placing metal objects between the wireless charger and the mobile device when charging is active. Doing so may cause metal objects to become hot and could cause burns. (5) Before towing, confirm your vehicle and trailer are compatible, hooked up and loaded properly and that you have any necessary additional equipment. Do not exceed any Weight Ratings and follow all instructions in your Owner's Manual. The maximum you can tow depends on base curb weight plus the total weight of any cargo, occupants, and added vehicle equipment. "Added vehicle equipment" includes additional standard/optional equipment and accessories added by the manufacturer, dealers, and/or vehicle owners. The only way to be certain of your vehicle's exact curb weight is to weigh your vehicle without passengers or cargo. Installation of a tow hitch receiver or other accessories located near the rear bumper may require disabling or removing the kick sensor, and the sensor operation setting in your vehicle should be turned off. See Owner's Manual for limitations. (6) Drivers should always be responsible for their own safe driving. Please always pay attention to your surroundings and drive safely. Depending on the conditions of roads, vehicles, weather, etc., the TSS systems may not work as intended. (7) The TSS Pre-Collision System is designed to help avoid or reduce the impact speed and damage in certain frontal collisions only. The Pedestrian and Bicycle Detection system is designed to detect a pedestrian and bicyclist ahead of the vehicle, determine if impact is imminent and help reduce impact speed. It is not a substitute for safe and attentive driving. System effectiveness depends on many factors, such as speed, size and position of pedestrians and bicyclists, driver input and weather, light and road conditions. Do not overly rely on the Intuitive Intersection Support system. Always visually confirm that it is safe to proceed. System may not operate depending on the traffic conditions and intersection configuration. Intersection Support will NOT detect pedestrians crossing the road in the same direction as the vehicle. Emergency Steering Assist may not operate if an oncoming vehicle or an obstacle that would prevent a safe evasive manoeuvre are detected. (8) Automatic High Beam system operates at speeds above approximately 34 km/h. Factors such as a dirty windshield, variable weather, lighting conditions and hilly terrain will limit effectiveness, requiring the driver to manually turn it off. (9) Lane Departure Alert with Steering Assist is designed to read lane markers under certain conditions and provide visual and audible alerts and slight steering force when lane departure is detected. It is not a collision-avoidance system or a substitute for safe and attentive driving. (10) Dynamic Radar Cruise Control is designed to assist the driver and is not a collision-avoidance system or a substitute for safe and attentive driving practices. System effectiveness depends on many factors such as weather, traffic and road conditions. (11) Lane Tracing (Trace) Assist (LTA) is designed to read visible lane markers and detect other vehicles under certain conditions. When potential lane departure is detected, LTA provides a visual warning and either an audible alert or vibration in the steering wheel and can apply a slight steering force. It is not a collision-avoidance system or a substitute for safe and attentive driving. Effectiveness is dependent on many factors including road, weather and vehicle conditions. (12) Not all exterior and interior colour options are available for every model. (13) Fuel efficiency estimates were determined using approved Government of Canada Test Methods. Actual fuel consumption will vary based on driving habits and other factors. (14) Do not rely exclusively on the Blind Spot Monitor System and Rear Cross-Traffic Alert System. They are not collision-avoidance systems or substitutes for safe and attentive driving.

Details on the above features can be found in the Owner's Manual or through your local Toyota Dealer.

**Toyota Canada Inc.** Every effort has been made to ensure the specifications and equipment shown are accurate based on information available at time of publication. In some cases, certain changes in production capacity, standard equipment, options or product delays may occur which would not be reflected in this brochure. Toyota Canada Inc. reserves the right to make these changes without notice or obligation. The Toyota website [toyota.ca](http://toyota.ca) or your Toyota Dealer is your best source for up-to-date information.



PROUD PARTNER





# Request for Decision (RFD)

**Subject:** Renewal of Transit Shelter Advertising Agreement

**To:** Donald Burden  
**Meeting:** Regular Meeting - 25 Apr 2022  
**Department:** Community Services  
**Staff Contact:** Manas Mukhopadhyay, Business Facilitator  
**Topic Overview:** Renewal of Transit Shelter Advertising Agreement  
**Attachments:** [Renewal of Agreement for Advertising Rights for Public Transit Bus Shelters Signed Contract Advertising Rights for Bus Shelters Redacted](#)

## BACKGROUND INFORMATION:

This RFD is seeking a decision from the Council for renewing the Public transit shelter advertising rights agreement with Digital Advertising Solutions for a period of three years, commencing 10 June 2022.

A 3-year agreement was signed by the City with DAS in 2019 after due process of RFP and negotiations giving DAS exclusive advertising rights at the public transit bus shelters. Through this agreement the City has earned revenue generated by advertising. The agreement will expire on 9 June 2022. The renewed agreement, if approved by Council, will come into force on 10 June 2022 for a period of another three years.

## PROPOSED RESOLUTION:

Be it **RESOLVED** that Council approve to renew the Agreement for Advertising Rights for Public Transit Shelters with Digital Advertising Solutions for a period of three years commencing 10 June 2022.

## RECOMMENDATION:

Option 1 is recommended. The original contract provides for renewal of the agreement with mutual consent. 75427 Newfoundland and Labrador Inc., doing business as Digital Advertising Solutions (hereinafter "DAS") has requested for renewal and our analysis revealed benefits in that action. The City has earned revenue during the original agreement period and will continue to do so with renewal of the agreement, with no direct cost.

## ALTERNATIVE IMPLICATIONS:

**Options:**

1. Renew the Original Agreement, thereby retaining the advertising cash flow and general upkeep of the bus shelters and display panels. Shelters look more appealing. Minimal formality and no cost to the City. Performance of DAS during the period of the original agreement has been satisfactory.
2. NOT renew the Original contract with DAS. For this, and if we need a new contract, we will have to go through the RFP process, evaluation of proposals, negotiations and making a new contract. All these will be time and labor intensive and yet there may not be any real benefit in terms of the final result.
3. Neither renew, nor sign a new contract. This will result in a business opportunity and loss of revenue to the City.

Director of Community, Engineering, Development & Planning	Approved - 20 Apr 2022
Legislative Assistant	Approved - 20 Apr 2022

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City Manager

## Renewal of Agreement for Advertising Rights for Public Transit Bus Shelters

Pursuant to the email of DAS dated 26 October 2021, expressing interest to renew the 3-year Agreement pertaining to “Advertising Rights for Public Transit Bus Shelters” (Original Agreement) signed on 10 June 2019, between Corner Brook City Council (The City) and 75427 Newfoundland and Labrador Inc. (DAS),

The City is agreeable to exercise its option as granted in Clause 6 of the Original Agreement to renew the Agreement for a further period of three years starting 10 June 2022, on expiry of the term of the Original Agreement.

While reviewing the performance of DAS during term of the Original Agreement, the City noted that certain important obligations of DAS specified in the Original Agreement were not met. These include:

1. Part of Clause 1D, that states *“The contractor shall ensure that an accurate accounting reconciliation of sales units are provided to the City along with Commission owing from sales on or before the fifteenth (15<sup>th</sup>) day of each month commencing with the fifteenth (15<sup>th</sup>) of the first month following the Commencement Date and payable on or before the fifteenth (15<sup>th</sup>) day of every month thereafter until termination of this agreement. The City will also receive a prorated guarantee of \$1,000 per month.”*
2. Clause 4 K. *“Submit a copy of all advertising Agreements signed to the City within three (3) business days.”*
3. Clause 4 L. *“Submit accounts to the City every six (6) months.”*
4. Clause 4 M. *“Submit all advertisements to the City and secure the City’s written approval prior to placement in the Display.”*

The City urges that DAS must meet these obligations during the term of Renewed Agreement.

This document, after signed by both the parties, shall be the Renewed Agreement for a period of three (3) years commencing on 10 June 2022.

**The attached Original Agreement shall be an integral part of the Renewed Agreement and during the entire period of the Renewed Agreement, all terms, conditions and obligations of the Original Agreement shall remain valid and in force.**

SIGNED, SEALED and DELIVERED by  
DAS in the presence of:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Director

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Director

SIGNED, SEALED and DELIVERED by  
The City in the presence of:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Mayor or Deputy Mayor

\_\_\_\_\_  
Witness

\_\_\_\_\_  
City Manager or City Manager



## ADVERTISING RIGHTS FOR PUBLIC TRANSIT BUS SHELTERS

**THIS AGREEMENT** made at the City of Corner Brook in the Province of Newfoundland & Labrador this 10<sup>th</sup> day of June Anno Domini two thousand and nineteen.

**BETWEEN** CORNER BROOK CITY COUNCIL, a body corporate duly continued pursuant to the City of Corner Brook Act, R.S.N.L. 1990, c. C-15, as amended hereinafter called "The City".

**AND 75427 Newfoundland and Labrador Inc.** doing business as Digital Advertising Solutions, a body corporate duly registered in the Province of Newfoundland and Labrador hereinafter called "DAS".

**WHEREAS** the City requires the management and sales of graphic advertising in public transit shelters.

**AND WHEREAS** DAS is will provide sales and management services to the City on the terms and conditions specified herein;

**NOW THEREFORE IN CONSIDERATION** of the sum of \$1.00 and other valuable consideration (the receipt and sufficiency of is hereby acknowledged by both parties hereto) now paid by each party to the other, the parties hereby agree as follows:

### 1. OPERATION AND PAYMENT

- A. The City hereby grants unto DAS advertising rights for the display cabinets in the requested bus shelters (hereinafter called the "Display Cabinets") in the areas as listed Schedule "A" attached hereto for a term of three (3) years commencing on the 1<sup>st</sup> day of June, 2019 (the "Commencement Date") and ending on the 31<sup>st</sup> day of May, 2022 ("The Term").
- B. DAS agrees to be responsible for all activities related to Display Cabinets advertising in compliance with all regulations. This includes the procuring of advertisements and finalizing contracts, design and copywriting (where necessary); printing according to specifications and standards required by advertisers and placing the advertisements; and disposing old advertisements at end of contract.
- C. DAS agrees to provide the advertising through the Display Cabinets at all times for the duration of the contract.
- D. DAS agrees to pay the City a commission of fifty percent (50%) of all gross sales made through transit shelter advertizing during the Term of this Agreement (hereinafter called the "Commission"). The Contractor shall be responsible for all expenses including but not

limited to taxes and environmental levies. The Contractor shall ensure that an accurate accounting reconciliation of sales units are provided to the City along with the Commission owing from sales on or before the fifteenth (15<sup>th</sup>) day of each month commencing with the fifteenth (15<sup>th</sup>) day of the first month following the Commencement Date and payable on or before the fifteenth (15<sup>th</sup>) day of every month thereafter until termination of this agreement. The City will also receive a prorated guarantee of \$1000 per month. This amount will be prorated based on the percentage of transit shelter panels that are installed and operational compared to the potential number of panels. As of the date of this agreement, the total number of potential panels is forty two (42).

- E. Provide the City with one complimentary 15 second ad slot on all DAS indoor digital billboards in the City (inventory permitting). There are approximately 19 indoor digital billboards in Corner Brook, all with available inventory.
  - a. Current indoor billboard locations include:
    - I. Corner Brook Plaza (x3)
    - II. Health and Performance Clinic (x3)
    - III. Millbrook Mall (x2)
    - IV. Humber Community YMCA (x1)
    - V. Corner Brook CNA Campus (x4)
    - VI. Veitch Wellness Centre (x4)
    - VII. Corner Brook Visitor Information Centre (x1)  
Seasonal
    - VIII. Buck or Two Murphy Square (x1)
- F. Provide the City with a discount of 50% on additional indoor ad slots that they may want to buy to increase the intensity of their message delivery.
- G. Provide the City with a discount of 50% (on regular monthly rate) on outdoor digital billboards owned by DAS. This would be limited to four ads in total per month.

## 2. CONTRACTOR PROPERTY

DAS is responsible to inspect, maintain, repair and clean to the satisfaction of the City all cabinets and other supplies needed to provide advertising services. All such property stored, kept, used or employed at the bus shelters is at the DAS's own risk and the City shall not be responsible for any lost, stolen or damaged property.

## 3. CITY COVENANTS

The City covenants to:

- A. Provide the initial display cabinet hardware. There are currently a total of 19 shelters, of which 6 have display cases installed. The City will be installing additional display cases in the remaining bus shelters as operational and



financial resources are available.

#### 4. CONTRACTOR COVENANTS

The Contractor covenants to:

- A. Not assign or transfer the display cabinet advertising, or any of its rights or obligations under this Agreement, without the consent of The City, provided that such consent may be arbitrarily refused by The City in its sole and absolute discretion;
- B. At its own expense obtain all licenses and permits that may be required for and in connection with provision of the Display Cabinet advertising;
- C. Co-operate with The City and/or its duly authorized representatives, in such tasks as requested pertaining to the Display Cabinet advertising;
- D. To operate in a safe manner and in strict conformity with all conditions and obligations set out in its insurance policies and in compliance with all federal, provincial and municipal laws, by-laws, rules and regulations and building policies or other authority which in any manner affect or relate to the sale, use and provision of the Display Cabinet advertising services, including but not limited to obtaining all necessary permits and licenses and ensuring that all workers are trained and adhere to Occupational Health and Safety standards and national safety standards and to save The City harmless from any liability or cost suffered by it as a result of failure of the Contractor to do so;
- E. At its own expense, keep and maintain the Display Cabinets in a clean, sanitary, attractive condition that is satisfactory to The City;
- F. Generate and pursue advertisement leads and inquiries to maximize advertising revenue by means of procuring advertising orders;
- G. Develop and sign shelter advertising contracts with external clients including payment terms;
- H. Provide or procure advertisement design and copywriting services as needed;
- I. Organize advertisement printing services for the advertising clients if required;
- J. Install new advertisements in Display Cabinets and dispose of old advertisements in accordance with City of Corner Brook waste regulations for the duration of each advertising contract with individual clients;
- K. Submit a copy of all advertising contract signed to The City



within three (3) business days;

- L. Submit accounts to The City every six (6) months;
- M. Submit all advertisements to The City and secure the City's written approval prior to placement in the Display. Displays must not include graphics that portray pornographic or offensive material, election or political advertisements, or any other themes and images that may be deemed inappropriate by the City;
- N. Not sell advertising space for a duration exceeding the remaining term of the contract. All contracts signed by the Supplier with the advertisers will become void on the last day of this contract, regardless of their specified or agreed duration of validity.
- O. Work closely with The City and provide professional advice as necessary for optimal use of advertising space, increase revenue and project a professional image in the community;
- P. To advise the City of any and all customer service feedback that may result from their operation of the Display Cabinets, and to take such corrective action as deemed necessary by The City to remedy any customer service concerns raised;
- Q. To participate in any customer service feedback program(s) or procedures implemented by The City;
- R. To allow for inspection of the Display Cabinets at the end of the term and provide repair or replacement at the discretion of The City.

#### **6. TERM OF CONTRACT:**

The contract will be in effect for a three year effective the signing date of this agreement. Subject to the approval of both parties, there shall be an option to renew for an additional three year term. The option must be exercised, in writing by both parties at least one hundred and eighty (180) days prior to the expiry of the agreement.

#### **7. TERMINATION:**

- a) Notwithstanding the Term set out in this agreement, if at any time DAS is in default in the performance of any covenants, terms and conditions herein set forth to be performed, the City shall have the right to terminate this Agreement forthwith by serving DAS with a written notice of its' intention to terminate containing the date on which the termination will be effective and the reason(s) for



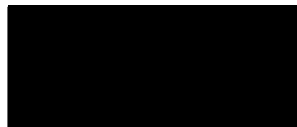
termination. In such instance, DAS shall not be entitled to any payment in respect of such termination, including, without prejudice to the generality of the foregoing, any payment for any consequential loss or damage or loss of profits arising from termination of this Agreement or in any other way related thereto.

- b) Either party may terminate this Agreement by providing the other party with at least six (6) months written notice. Neither party shall be entitled to any payment in respect of such termination, including, without prejudice to the generality of the foregoing, any payment for any consequential loss or damage or loss of profits arising from termination of this Agreement or in any other way related thereto.

8. Any notice, document or other communication required or permitted to be given hereunder shall be sufficiently given if delivered or sent by prepaid registered mail or hand delivered as follows:

To the City at:                      c/o City Clerk  
    5 Park Street  
    P.O. Box 1080  
    Corner Brook, NL A2H 6E1

To DAS at:



Each of the parties shall be entitled to specify a different address by giving notice in writing in accordance with the terms hereof. Any such notice, if mailed, shall be deemed to have been given on the fifth (5<sup>th</sup>) business day following mailing.

9. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns. Neither this Agreement nor any variation or modification of this Agreement or waiver of any terms or provisions hereof shall be deemed valid and binding unless in writing and signed by an Officer of the Parties. Failure by either party to enforce any terms hereof shall not be deemed a waiver of future enforcement of that, or any other term.
10. DAS agrees that in performance of its services under this agreement neither DAS nor any person employed by or acting as agent for DAS shall be or be deemed to be an officer, servant or agent of the City or Corner Brook City Council. DAS and its employees and agents shall act throughout as independent contractors and shall not be or be deemed to be an employee or agent of the City or Corner Brook City Council.
11. DAS shall indemnify the City against all claims by any person, firm or corporation arising from the conduct of work by or through any act of negligence of DAS or any agent, contractor, servant, employee or





licensee of DAS, and against all costs, counsel fees, expenses and liabilities incurred in relation to any claim or action or proceeding brought thereon.

12. The City and Corner Brook City Council shall not be liable for any death or injury of any kind to any person or persons (including but not limited to those under or in connection with the *Workplace Health, Safety and Compensation Act, RSNL 1990 Ch. W-11*, as amended, or any successor legislation) or with respect to any loss of or damage to property arising out of any act or omission of DAS its servants or agents in the performance of his, her, its or their obligations under this Agreement. DAS shall indemnify and save the City of Corner Brook and Corner Brook City Council harmless from and against all claims, demands, losses, costs, debts, damages, expenses, actions, suits or other proceedings and all liability therefrom arising.
13. DAS shall, at all times during length of this agreement, at its own expense maintain in force comprehensive public liability insurance and shall provide the City with certificates of a policy or policies of an insurance company or companies for :
  - a. Liability insurance for bodily injury and death with a limit of not less than Two Million (\$2,000,000.00) dollars.

Every policy or policies of insurance maintained by DAS shall name the City an insured and provide for cross-liability coverage. A certificate of such coverage (s) shall be furnished to the City on signing, thereafter annually on the anniversary of signing this agreement, and at such other times as required by the City within five (5) days of request of the City.

14. This Agreement shall be governed by and interpreted in accordance with the laws of the Province of Newfoundland and Labrador and all actions, suits or proceedings arising out of this Agreement shall be determined in a court of competent jurisdiction in Newfoundland and Labrador subject to any right of appeal.
15. This Agreement constitutes the entire agreement between the parties and supersedes all previous agreements, arrangements, communications or understandings, written or oral, relative to the services unless specifically incorporated herein.
16. The termination of this Agreement shall not affect the liability of either party to this Agreement to the other with respect to any obligation under this indenture which has accrued up to the date of such termination but not been properly satisfied or discharged.
17. No amendment to or modification of this Agreement shall be valid unless it is in writing and signed by both parties.



IN WITNESS WHEREOF the parties have affixed their corporate seals attested to by the hands of their officers in that behalf duly authorized.

SIGNED SEALED AND DELIVERED by  
DAS in the presence of:

  
Witness


  
Director

\_\_\_\_\_  
Witness


\_\_\_\_\_  
Director

SIGNED SEALED AND DELIVERED by  
The City in the presence of:

  
Witness

  
Mayor or Deputy Mayor

  
Witness

  
City Clerk or CAO



## Delegation of Authority City Manager Signature Request Form



Council has granted delegated authority to the City Manager or Acting City Manager (**Minute 18-223**) to execute contracts or agreements and applications on behalf of the organization subject to the application contract, or agreement being funded in the current year's operating or capital budget; and that the contract/agreement or application is for a term of five years or less. This process allows for efficient and effective management of Council expenditures while having mechanisms in place to ensure accountability and a reporting process for each transaction

**Project Name: Bus Shelter Advertising**

**Change Order/Amendment No.:**

**Contractor/Consultant Name: DAS**

**Contract Budget:**

**Contract term:** 3 years  
(Must be less than 5 years)

**Brief Description of intent of application, contract or agreement:** This is to add Schedule A (location of bus shelters) to the agreement. It was not included in the package submitted to Council for approval.

Director of CEDP provided a letter to DAS clarifying section 5 (r) as it relates to the maintenance of display cases.

I have reviewed the application, contract, or agreement and I recommend the signing by the City Manager.

Signed – Director

Date

Signed – City Manager

Date

**SCHEDULE A**  
**BUS SHELTER LOCATIONS**

<b>Number</b>	<b>Location</b>	<b>Size</b>
1	Petries St.	4' x 8'
2	Mt. Bernard Ave.	4' x 8'
3	Clarence St.	4' x 8'
4	Broadway	4' x 8'
5	Humber Road	4' x 8'
6	Windsor St.	4' x 8'
7	O'Connell Dr. (Interfaith)	4' x 8'
8	O'Connell Dr. (Dyke's)	4' x 8'
9	Elizabeth St.	4' x 8'
10	Elizabeth St. (Carter)	4' x 8'
11	Union St.	4' x 8'
12	Curling St. (Sheppard's)	4' x 8'
13	Curling St. (old Fire Station)	4' x 8'
14	Curling St. (Murray Clinic)	4' x 8'
15	University Dr. (Grenfell)	4' x 10'
16	Woodbine Ave. (school)	4' x 8'
17	Murphy Square	4' x 10'
18	WMR Hospital	4' x 10'
19	Herald Ave. (Smallwood bldg.)	4' x 8'
20	Birchy Cove	4' x 8'
21	Park Street Transfer Station	4' x 20'





2019-06-04

Hi Ray,

Thanks for coming in today to discuss a few issues related to the public transit shelter advertising. As always, I appreciate your spirit of cooperation and look forward to working with you on this exciting project.

As discussed in our meeting today, it is understood and agreed that:

1. DAS will take abundant care in handling the Display Cabinets in order to maintain their serviceability.
2. Small repair and maintenance issues will be resolved by DAS on its own.
3. Cost of repairs of Display Cabinets arising from vandalism, nature's fury and other unforeseen causes shall be borne by the City. DAS shall inform the City about these developments (e.g. vandalism, etc.) and shall provide the City with all help and support within its control so that the repair work can be completed promptly.
4. For defects in design, manufacturing and installation within the warranty period, the City and DAS will work jointly to get proper remedy from the supplier.

Cheers

Darren

Darren Charters, P.Eng.  
Director of Community, Engineering Development and Planning

[www.cornerbrook.com](http://www.cornerbrook.com)

**City of Corner Brook**

P.O. Box 1080, Corner Brook, NL A2H 6E1

Tel: 709-637-1500



# Information Report (IR)

**Subject:** Canoe Procurement Group

**To:** Rodney Cumby  
**Meeting:** Regular Meeting - 25 Apr 2022  
**Department:** City Manager  
**Staff Contact:** Rodney Cumby, City Manager  
**Topic Overview:** The Following report is related to Canoe Procurement Group of Canada  
**Attachments:** [Canoe Procurment Presentation- MNLS](#)  
[MemberProcurementGuide 2.0 - single pages](#)  
[Gov NL letter to Canoe](#)

## BACKGROUND INFORMATION:

Canoe Procurement Group of Canada provides cooperative procurement solutions for its members across Canada, allowing greater and more affordable access to many of the equipment, tools, and supplies that municipalities rely on every day. The Government of Newfoundland and Labrador has formally approved municipalities to procure through the Canoe Procurement Group of Canada. The approval letter is attached for your reference.

On March 31 the Client Relations Manager with Canoe Procurement Group of Canada held an information session for City staff. The presentation is attached for your information as well as the member procurement Guide. You can head to [canoeprocurement.ca](http://canoeprocurement.ca) for a full listing of supplier contact information.

Also of note, there is no membership fee, and no minimum purchasing requirements or commitments. This is a resource that is available to staff and can be used or not used at their discretion with the following benefits:

- Save money- aggregated buying power across Canada offers preferred pricing for members.
- Save time- Canoe goes to tender on our behalf
- Access to a wide variety of suppliers
- Continue to work with local suppliers
- Free quotes
- Support throughout the purchase process

The City of Corner Brook has enrolled as a member of the Canoe Procurement Group of Canada.

To utilize the Canoe procurement programs and satisfy the requirements of the CFTA, we posted the following notice of intent on our website:

*The City of Corner Brook intends to participate in the Canoe Procurement MNL Municipal Group Buying Program between April 2022 to April 2023. For further information and access to the Canoe Procurement MNL Municipal Group Buying Program request for proposal (RFP) notices, please review the website at <https://municipalnl.ca/> and [canoeprocurement.ca](https://canoeprocurement.ca)*

It is required that we post this notice of intent annually.

#### **FINANCIAL IMPACT:**

This procurement opportunity will result in efficiencies in our organization as follows:

- Save money- aggregated buying power across Canada offers preferred pricing for members.
- Save time- Canoe goes to tender on our behalf

#### **GOVERNANCE IMPLICATIONS:**

Legislation

Public Procurement Act

City Clerk

Approved - 20 Apr 2022

Legislative Assistant

Approved - 20 Apr 2022

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City Manager



# canoe

procurement group of canada







Government of Newfoundland and Labrador  
Public Procurement Agency

August 25, 2021

Mr. Craig Pollett  
Chief Executive Officer  
Municipalities Newfoundland and Labrador

Email: [cpollett@municipalnl.ca](mailto:cpollett@municipalnl.ca)

Dear Mr. Pollett:

I am pleased to advise that under the authority of subsection 20(1) of the *Public Procurement Regulations*, the Lieutenant-Governor in Council has provided approval to allow municipalities to use opportunities provided through the buying group Canoe Procurement Canada (previously known as Rural Municipalities of Alberta buying group).

Please note that this approval is subject to Municipalities Newfoundland and Labrador (MNL) ensuring that the procurement processes employed by Canoe Procurement Canada are undertaken in accordance with subsection 20(2) of the *Public Procurement Regulations*; specifically, that the procurement approach used must employ an open and transparency process in accordance with the Public Procurement Framework.

Further, per subsection 20(3) of the *Regulations*, municipalities must maintain records of their procurements via Canoe Procurement Canada and must make those records available to the chief procurement officer upon request.

Finally, MNL is reminded of municipalities' obligations under the Canadian Free Trade Agreement relating to the use of buying groups, particularly Chapter Five, Article 504: Scope and Coverage, *Buying Groups*.

Should you have any questions relating to the above, please do not hesitate to contact me.

Sincerely,

  
HEATHER TIZZARD  
Chief Procurement Officer

cc: Brad Power, Director of Programs, MNL

30 Strawberry Marsh Road, St. John's, NL, Canada A1B 4R4 TEL: 709-729-3348 FAX: 709-729-5817

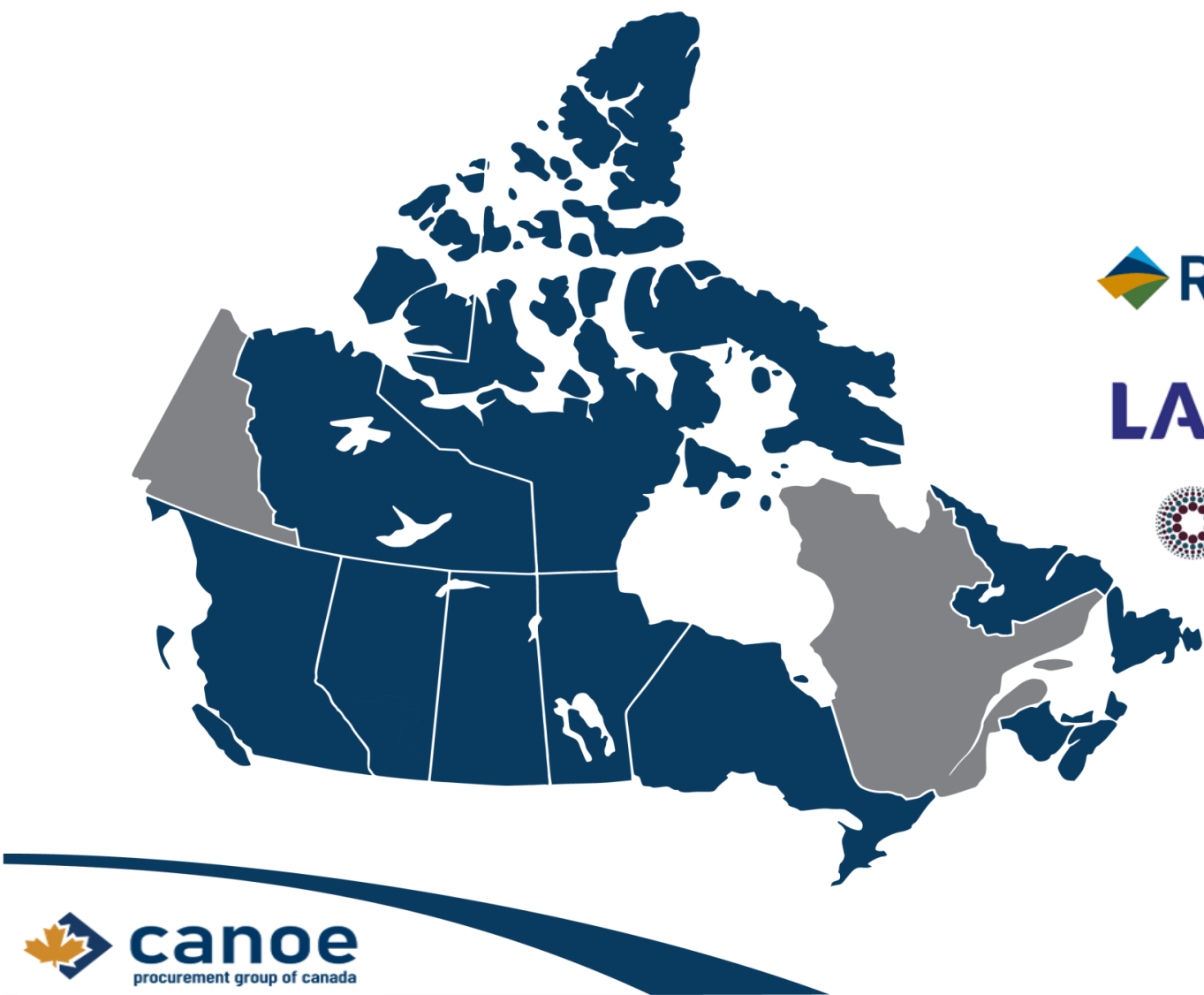


## WHO IS CANOE?

- ❖ Cooperative buying group
- ❖ Partnered with MNL in 2019
- ❖ Not-for-profit
- ❖ Started in 1936
- ❖ Over 5,000 members across Canada, that include:
  - Urban and Rural Municipalities
  - School Districts
  - Regional Districts
  - Not-for-Profit Organizations
- ❖ Sourcewell's Canadian Partner









## HOW DO WE HELP?

### ❖ Save you money

- Aggregated buying power across Canada, offers preferred pricing for members

### ❖ Save you time

- We go to tender on our members behalf
- Reduces administration costs

### ❖ Additional Benefits

- Access to a wide variety of suppliers (120+)
- Continue to work with local distributors
- Member support throughout purchase process
- No membership fee
- Free quotes, cost analysis
- No minimum purchasing requirements/commitments





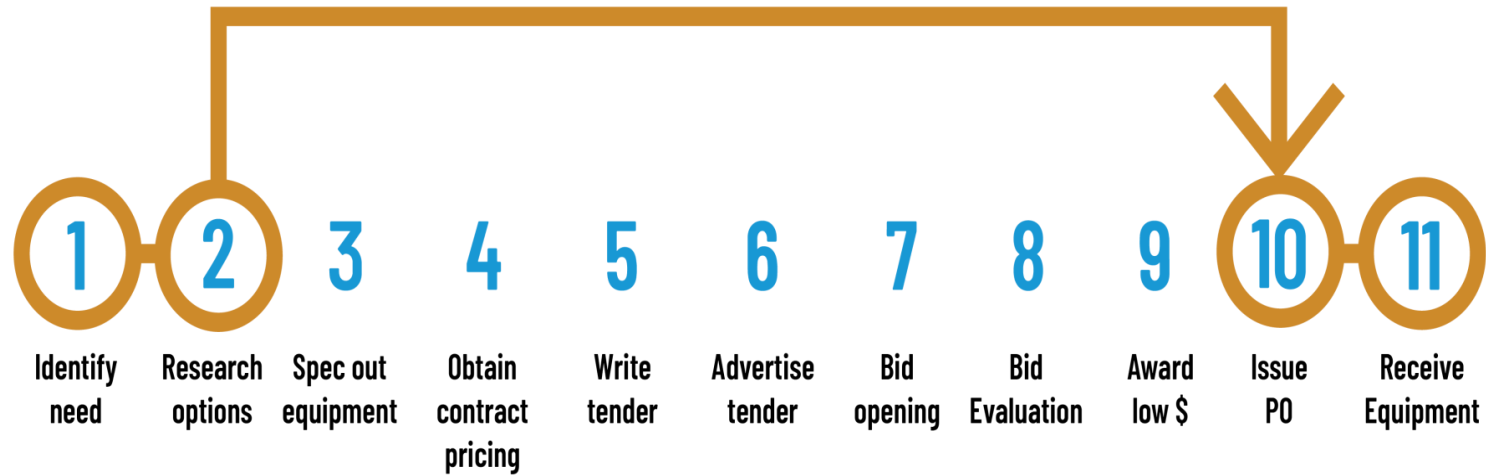


## HOW DO WE COMPLY?

- We meet Provincial and Federal Trade Regulations
- Newfoundland Labrador Government approved
- All that's left for you to do is post an annual notice to use Canoe Procurement and pick a supplier



# TRADITIONAL VS. COOPERATIVE PROCUREMENT





## Tire Program

Keep your municipality running Smoothly.

### Program Benefits

- National account pricing, direct from Michelin and Goodyear



## Auto Parts Program

Essential parts for your success.

- Access to wide range of auto part products and services for trucks, industrial vehicles, agriculture equipment, marine vehicles, etc.
- 24-hour delivery
- Technical training and shop management training





# Office Supplies Program

All your office needs. All in one place.

## Program Benefits

- Transparent and consistent pricing
- Reduced administrative hassle
- Fast and simple ordering via online portal
- Free next day delivery on orders over \$50
- Full service business supply, including office products, furniture, PPE, and more
- Free cost analysis







## Fleet Upfitting Program

Build your fleet to work as hard as you do.

### Program Benefits

- ❖ Full suite of fleet upfitting products, aftermarket accessories, install and service
- ❖ Can be used for all types of fleet vehicles
  - Trucks (large and small)
  - Peace officer vehicles
  - Utility vehicles



## Capital Purchasing Program



- Canoe posts the RFP solicitation concurrently with Sourcwell
- Sourcwell has over 50,000 members
- Contract number will be provided on every quote, PO and final invoice
- Best value contracts
- Trade-ins are available for additional discounts
- Warranties are in place the same, as if you tendered yourself
- Supplier contracts in any category can be compared









**canoe**  
procurement group of canada

A resource for getting started

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# MEMBER PROCUREMENT GUIDE



NOVA SCOTIA  
FEDERATION OF  
MUNICIPALITIES







## WELCOME TO CANOE!

We are pleased to welcome you as a member of one of the largest cooperative purchasing groups in the country! As a member of the Canoe Procurement Group of Canada, you are positioned to take advantage of the combined purchasing power of more than 5,000 municipalities, public agencies, and not-for-profit organizations. This huge economy of scale means greater selection and best value pricing on the products and services you need to build, maintain, and grow your community.

## WHAT IS CANOE?

The Canoe Procurement Group of Canada represents a partnership of municipal associations across the country. In operation since 1936, the purchasing group was created by its membership specifically to support public and non-profit organizations through mutually-beneficial, trade-compliant relationships with suppliers. Canoe is wholly owned and operated by its membership through a not-for-profit municipal association.

Canoe's partnership includes the Rural Municipalities of Alberta (RMA), the Saskatchewan Association of Rural Municipalities (SARM), the Association of Manitoba Municipalities (AMM), the Association of Municipalities of Ontario (AMO) via its Local Authority Services (LAS) arm, the Union of Municipalities of New Brunswick (UMNB), the Federation of Prince Edward Island Municipalities (FPEIM), the Nova Scotia Federation of Municipalities (NSFM), Municipalities Newfoundland and Labrador (MNL), and the Northwest Territories Association of Communities (NWTAC). The group also operates in British Columbia and Nunavut.

Membership is available to the MASH (municipalities, academic institutions, school boards, and hospitals), not-for-profit, and public sectors. Member organizations can include municipalities (both rural and urban), school districts, universities and other academic institutions, electrical associations, natural gas cooperatives, irrigation districts, housing foundations, airports, museums, and many others.

### Compliant



- ♦ Open RFP process using approved tendering processes
- ♦ Satisfies CFTA and other trade legislative requirements for buying groups

### Cooperative



- ♦ Like-minded municipal associations across the country
- ♦ Securing best value by leveraging over 5,000 member organizations in Canada

### Credible



- ♦ Facilitating public sector cooperative procurement since 1936
- ♦ Not-for-profit group representing municipalities across Canada and committed to creating mutually beneficial relationships for both members and suppliers



## WHAT LEGISLATION IS INVOLVED IN PUBLIC PROCUREMENT?

The Canadian Free Trade Agreement (CFTA) provides legislative direction across all provinces and territories of Canada. In addition, there are three regional trade agreements that may impact procurement laws depending on your jurisdiction:

- ◆ The Atlantic Procurement Agreement (APA) for Newfoundland and Labrador, Nova Scotia, Prince Edward Island, and New Brunswick
- ◆ The Ontario-Quebec Trade and Cooperation Agreement (OQTCA) for Ontario and Quebec
- ◆ The New West Partnership Trade Agreement (NWPTA) for Manitoba, Saskatchewan, Alberta, and British Columbia

## WHAT ARE MY OBLIGATIONS UNDER THESE REGULATIONS?

Trade agreements (along with government directives and policies) generally require public sector purchasers to conduct open, competitive procurement processes. This requirement arises if the estimated value of the goods or services to be purchased exceeds certain value thresholds.

This means that once the value threshold is exceeded, the purchaser must purchase from a contractor who is successful in a competitive process (e.g. a request for proposals, request for quotation) that is open to the entire marketplace. That competitive process must meet the requirements of applicable trade treaties, which usually involves posting notices, disclosing relevant information, running a fair evaluation process, etc.

## WHAT IS A BUYING GROUP?

A 'buying group' is generally understood as a group of two or more members that combines the purchasing requirements and activities of the members of the group into one joint procurement process.

For public sector, using a buying group can have advantages that include:

- ♦ Reduced procurement process costs – since group members share in the costs of running procurement processes, rather than each group member bearing the full cost;
- ♦ Access to greater resources and expertise – since group members can pool procurement resources, and can centralize procurement experience; and
- ♦ Potentially better pricing – since the group can leverage its combined buying power, offering suppliers greater purchase volumes.

## HOW DO I COMPLY WITH THE LEGISLATION?

We are keenly aware of the trade agreement obligations that apply to our members. In order to ensure compliance for ourselves and our membership, we:

- ♦ actively review our policies, practices, and process documents to continually improve them based on feedback. We have also engaged external experts to review our process documents to support trade agreement compliance.
- ♦ only run open, competitive procurement processes – we do not engage in invitation-only or non-competitive contract awards (we leave that to our members to decide).
- ♦ are transparent about who our members are. Each municipal association involved is able to provide a list of relevant members so that the marketplace is aware of who may purchase through awarded contracts.
- ♦ ensure our processes account for distributor networks. A network of regional distributors can collectively bid on opportunities, with member organizations entering into contracts with the applicable distributor for their region. Suppliers are not permitted to charge higher pricing than was proposed to us, and must honour the terms of the agreement.

## HOW CAN I BECOME A MEMBER?

In order to join, your organization must be a municipality, public sector entity, or registered not-for-profit group. Membership gives your organization access to all cooperative procurement programs, ranging from office supplies to capital purchases, fuel to employee benefit packages, and much more!

Membership for municipalities is generally handled through your territory or province's municipal association. To join, contact the municipal association representative for your province from the Canoe contact map.



## WHAT DO I NEED TO DO ONCE I JOIN?

In order to make sure your organization is compliant with governing legislation, you should:

1. Review and update your organization's procurement policy to enable participation in group programs (if applicable).
2. Post an annual notice of intention of membership to your designated tendering website and link to the appropriate municipal association.

## HOW DO I MAKE A PURCHASE?

Once your organization has an active account and the steps noted previously are taken, you can make a purchase through one of our programs by contacting the approved supplier of your choice and placing your order. You will need to let the supplier know that you would like to use the cooperative procurement program through Canoe or your municipal association. Indicate that you are purchasing through the buying group on all correspondence and purchase orders.

For information about approved suppliers or assistance with any program, you can contact your Client Relations Manager listed on the Canoe contact map.

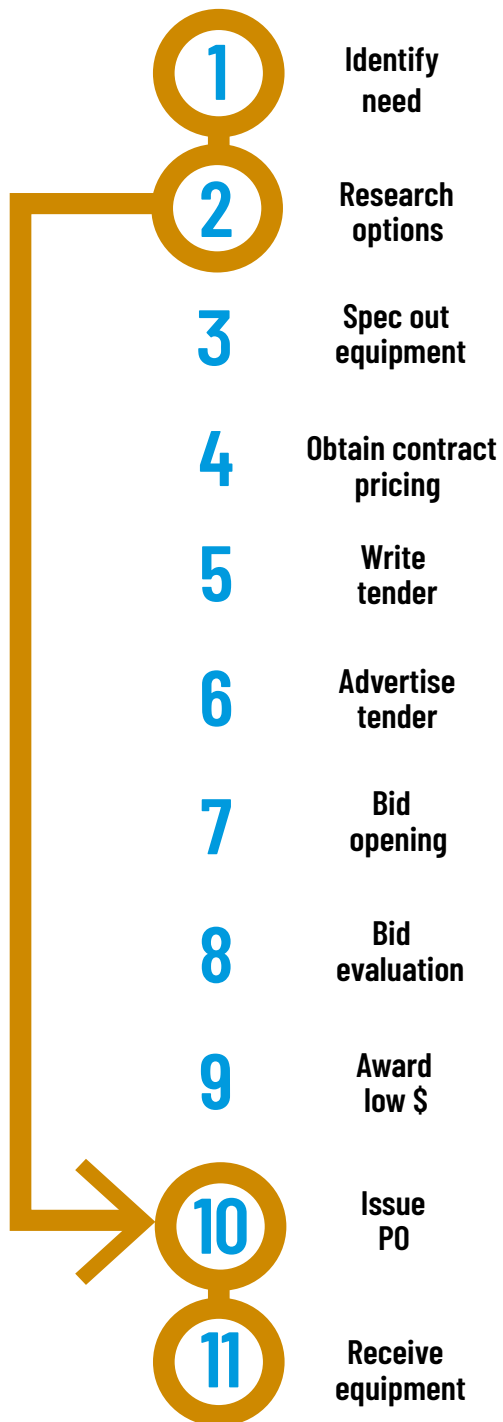


## ONCE I'M A MEMBER, IS PARTICIPATION IN THE PROGRAMS MANDATORY?

No, participation in all Canoe programs is completely voluntary.

You can think of the programs as tools that can assist your organization in generally securing better prices and services than individual organizations by leveraging the buying power of the entire membership. However, if you have a preferred purchasing method already in place, you are free to continue using it.

We save time and money for our suppliers and members.



## Traditional vs. Cooperative Purchasing

## WHAT ARE THE BENEFITS OF BEING A MEMBER?



### Preferred pricing

Cooperative procurement through Canoe provides discounted pricing and preferred service to members due to the large volume of aggregated purchases.



### Trade-compliant

All Canoe programs are tendered nationally using legislated purchasing methods, meaning any buying done through the programs is compliant with the Canadian Free Trade Agreement (CFTA) and regional trade agreements.



### Simplified process and reduced administration

Because all programs are tendered in compliance with Canadian trade law, members using the programs are not required to go through the tendering process again on their own, reducing administration time and cost.

## DO I NEED TO POST AN RFP OR GO TO TENDER?

As the RFP process is done in advance on behalf of the entire membership, you do not need to post the RFP again. Depending on the program and your local laws, however, you may need to ensure that you have posted notice of your intention to procure using a cooperative buying group on your province's approved tendering system.

If you have questions, please reach out to your local Canoe Client Relations Manager and we will help you through the process.

## HOW DO YOU SELECT SUPPLIERS?

Approved suppliers are selected based on a successful proposal to an open tendering process for the entire membership. Approved suppliers have demonstrated that they are able to provide financial benefit and value to municipalities, public entities, and not-for-profit groups.

Representing over 5,000 members including rural and urban municipalities, school districts, rural electrification associations, and water irrigation districts, Canoe approved suppliers get their products and services in front of an enormous market that would otherwise be challenging for many businesses to navigate. Regulatory compliance for the programs is handled by Canoe on behalf of the membership, providing streamlined administration for members and suppliers alike.

## OUR REACH







## I HAVE OTHER QUESTIONS.

Canoe is committed to ensuring all programs provide your organization with the best value available. Contact your local Client Relations Manager listed on the Canoe contact map if you have any other questions or need additional support at any step of the process – we're here to help!

This guide provides information regarding procurement practices only and in no way constitutes legal advice. It should not be used as a substitute for independent legal consultation.





Government of Newfoundland and Labrador  
Public Procurement Agency

August 25, 2021

Mr. Craig Pollett  
Chief Executive Officer  
Municipalities Newfoundland and Labrador

Email: [cpollett@municipalnl.ca](mailto:cpollett@municipalnl.ca)

Dear Mr. Pollett:

I am pleased to advise that under the authority of subsection 20(1) of the *Public Procurement Regulations*, the Lieutenant-Governor in Council has provided approval to allow municipalities to use opportunities provided through the buying group Canoe Procurement Canada (previously known as Rural Municipalities of Alberta buying group).

Please note that this approval is subject to Municipalities Newfoundland and Labrador (MNL) ensuring that the procurement processes employed by Canoe Procurement Canada are undertaken in accordance with subsection 20(2) of the *Public Procurement Regulations*; specifically, that the procurement approach used must employ an open and transparency process in accordance with the Public Procurement Framework.

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Finally, MNL is reminded of municipalities' obligations under the Canadian Free Trade Agreement relating to the use of buying groups, particularly Chapter Five, Article 504: Scope and Coverage, *Buying Groups*.

Should you have any questions relating to the above, please do not hesitate to contact me.

Sincerely,

HEATHER TIZZARD  
Chief Procurement Officer

cc: Brad Power, Director of Programs, MNL





# Request for Decision (RFD)

**Subject:** Adoption Section 16 - Set Public Hearing Date for MP/DR 21-02 - Proposed IMSP/DR Rezoning - Valley View Estates

**To:** Deon Rumbolt  
**Meeting:** Regular Meeting - 25 Apr 2022  
**Department:** Development and Planning  
**Staff Contact:** Randa James, Supervisor of Planning  
**Topic Overview:** This is the 2nd council reading of three readings, which are required to adopt this amendment.  
**Attachments:** [Municipal Plan and Development Regulations - Amendment No. 21-02 - For Adoption - Section 16](#)  
[Valley View Proposed Layout Landscape](#)

## BACKGROUND INFORMATION:

The Applicant, GDR Enterprise Ltd., has submitted a subdivision proposal for a fifty (50) unit Mini Home development located in the vicinity of the O'Connell Drive and Hilliard's Road intersection. The principal purpose of the Amendments is to allow Council to consider approval of a series of inter-related rezonings on O'Connell Drive to permit a new 50-unit Mini Home Subdivision, referred to as Valley View Estates, which includes the Public Benefit of a new 50 stall gravel parking lot for the George Daddy Dawe Memorial Soccer Pitch as well as some additional Open Space. A proposed lot layout for the Valley View Estates development is found as Attachment E. The site is immediately adjacent to an existing Mobile Home Park. A portion of the lands included in this rezoning were purchased from The City to make it possible for this proposal to proceed.

In addition, Residential Medium Density lots will be created and an existing non-conforming lot will be rezoned to remove its non-conforming status (84 Hilliard's Road). This proposal reduces the Comprehensive Residential Development Area (CRDA) and increases the Open Space in this area.

The existing George Daddy Dawe Memorial Soccer Pitch which was identified to be rezoned to the Community Service zone has been changed to remain Open Space. This change to the original amendment was made after the initial review from the province, ensuring that the property would correspond with all other like entities in the City.

This rezoning is proposed to achieve the following:

- To enlarge the existing Mobile/Mini Home Residential (MHR) zone to permit a new 50-unit Mini Home Subdivision (Valley View Estates);



- To enlarge the existing George Daddy Dawe Memorial Soccer Pitch area to allow room for a new 50 stall gravel parking lot for the soccer pitch by changing Rural (R) lands to Open Space (OS);
- To remove the current non-conforming status of 84 Hilliard's Road, an existing, developed, single residential property, by changing the property zone from the current Comprehensive Residential Density Area (CRDA) to Residential Medium Density (RMD);
- To provide added RMD sites to be developed with access via Hilliard's Road;
- To provide additional OS zoned lands adjacent the George Daddy Dawe Memorial Soccer Pitch and O'Connell Drive as additional amenity space;
- To provide additional OS zoned lands to supplement the OS protection for the existing watercourse, Petries Brook, as well as provide additional amenity space for uses such as Community Gardens; and
- To meet the requirements of the Integrated Municipal Sustainability Plan (IMSP) Regulation 16. Dedication of Land for Public Use and Regulation 116. Land for Public Open Space, lands that were not necessary or identified for a use (MHR and CRDA) are to be changed to OS zone. The three (3) abutting OS lots (1 existing OS lot and 2 rezoned lots, 1 each from MHR and CRDA) are to be consolidated. The ownership of Open Space (OS) lands should be transferred to The City, if not already owned by The City.

Municipal Departments and Services have reviewed the proposal, support the rezoning and will work with the developer to implement the proposal.

This proposal requires Map Amendments to both the Integrated Municipal Sustainability Plan (IMSP) and Development Regulations (DR) (refer to Attachments A to D).

#### **First Council Reading:**

At a regular meeting of Council held on February 7, 2022 and pursuant to section 14 of the *Urban and Rural Planning Act, 2000* (henceforth the "Act"), Council resolved to proceed with the initial public consultation for the above-noted proposed amendments to the Municipal Plan and Development Regulations. A Notice of Public Consultation was posted on the City's IMSP / Development Regulation Amendments web page, in the West Coast Wire on February 16th and 23rd, 2022, and The City Twitter and Facebook Pages advising of Council's intent to pursue the proposed amendment(s). The notices requested written comments from the public that may support or oppose the amendment(s). The same was posted in the lobby at City Hall.

The Public Consultation received no written comments but a single phone call of non-support.

In accordance with section 15 of the Act, the Local Governance and Planning Division of the Department of Municipal Affairs and Environment issued their release of the proposed amendments on March 25, 2022.

#### **Policy Support:**

The General Growth Planning Policies (3.3.3) of the IMSP apply as well as the Residential Policies (4.2.3) and Objectives (4.2.2). The Comprehensive Residential Development Area Policy 4.3.3.09 identifies that:

"Minor amendments to adopted CRDAs may be made by the Authority subject to public consultation, public notification of the proposed amendments and Council approval. Amendments

which affect land use designation shall be made in accordance with the provisions for plan amendment as set out in the Urban and Rural Planning Act."

The City has no Comprehensive Development Plan for this CRDA zoned area and with the minor nature of the changes, The City has proceeded with the amendment process to make this change. This proposal meets the requirements of the 2012 IMSP and DR.

This proposal requires map amendments to both the Integrated Municipal Sustainability Plan (IMSP) and Development Regulations (DR).

#### **Communication Strategy:**

In accordance with section 17 of the Act, Notice of Adoption and Public Hearing must be advertised twice in a local newspaper (West Coast Wire) prior to the Public Hearing. The first notice must be published no sooner than 14 days prior to the tentative Public Hearing; and the second notice must be posted any time between the first notice and the tentative date of the Public Hearing. As with the initial public consultation stage, the notices will request written comments/representations from the public that may support or oppose the proposed amendments. The same will be advertised on the City's Integrated Municipal Sustainability Plan / Development Regulations Amendments web page, Facebook and Twitter pages, as well as posted in the lobby at City Hall.

If Council adopts and then gives final approval of the proposed amendments, the next required public communication in the newspaper will include Notice of Registration in accordance with subsection 24(2) of the Act.

### **PROPOSED RESOLUTION:**

#### **Proposed Resolution:**

Be it **RESOLVED** that the Council of the City of Corner Brook:

1. Adopt proposed map amendments MP21-02 to the City of Corner Brook's Integrated Municipal Sustainability Plan 2012;
2. Adopt proposed map amendments DR21-02 to the City of Corner Brook's 2012 Development Regulations;
3. Set Wednesday, May 25th, 2022, 7:00 p.m. in the Hutchings Room at City Hall for the tentative Public Hearing;
4. Authorize staff to give statutory notice of adoption of the proposed amendments;
5. Authorize staff to cancel the Public Hearing in the event that no objections are received, or no member of the public expresses intent to attend the Public Hearing, 48 hours prior to the tentative Public Hearing; and
6. Appoint Mark Mills to preside over the scheduled Public Hearing.

### **FINANCIAL IMPACT:**

#### **Financial Implications:**

Financial implications of adoption include advertising the proposal twice in the newspaper and retaining Commissioner services to preside over the Public Hearing. The cost of Commissioner services is anticipated to be substantially reduced in the event the Public Hearing is cancelled 48 hours prior to the scheduled date/time.

**GOVERNANCE IMPLICATIONS:**

Bylaw/Regulations

Urban and Rural Planning Act

**Legal Review:** No**RECOMMENDATION:****Recommendation:**

Staff Recommend Option 1 and the following Recommendation be supported:

1. That the City of Corner Brook adopt the proposed amendments as outlined above;
2. That the City of Corner Brook refuse to adopt the proposed amendments as outlined above; or
3. That the City of Corner Brook postpone adoption of the proposed amendments, requesting additional information from staff.

**ALTERNATIVE IMPLICATIONS:****Implications of Recommendation:**

The adoption of the proposed amendments would be an indication that Corner Brook City Council supports the proposal as presented, with the intent to hear any objections and representations of the public prior to rendering a final decision on the proposal. If Council is not supportive of the proposal as is, and would like staff to provide additional information and/or revise the proposed amendments, Council is advised to do so at this stage in the process.

Director of Community, Engineering,      Approved - 20 Apr 2022  
Development & Planning

Legislative Assistant                      Approved - 20 Apr 2022  
Approved - 20 Apr 2022

---

City Manager

Attachments A to D

**CITY OF CORNER BROOK**  
**INTEGRATED MUNICIPAL SUSTAINABILITY PLAN 2012**  
**MUNICIPAL PLAN AMENDMENT No. 21-02**

**April 2022**



**URBAN AND RURAL PLANNING ACT**  
**RESOLUTION TO ADOPT**  
**CORNER BROOK INTEGRATED MUNICIPAL SUSTAINABILITY PLAN**  
**AMENDMENT No. 21-02**

Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the City Council of Corner Brook adopts the Corner Brook Municipal Plan Amendment No. 21-02.

Adopted by the City Council of Corner Brook on the ----- day of -----, 2022.

Signed and sealed this ----- day of -----, 2022.

Mayor: \_\_\_\_\_

Clerk: \_\_\_\_\_

(Council Seal)

**CANADIAN INSTITUTE OF PLANNERS CERTIFICATION**

I certify that the attached Municipal Plan Amendment No. 21-02 has been prepared in accordance with the requirements of the *Urban and Rural Planning Act*.

MCIP: \_\_\_\_\_

(MCIP Seal)

## **CITY OF CORNER BROOK**

### **MUNICIPAL PLAN AMENDMENT No. 21-02**

#### **BACKGROUND**

The City Council of Corner Brook wishes to amend its Integrated Municipal Sustainability Plan. The Planning Department has received an application for a series of a series of inter-related designation changes on O'Connell Drive to permit a new 50-unit Mini Home Subdivision, referred to as Valley View Estates, which includes the Public Benefit of a new 50 stall gravel parking lot for George Daddy Dawe Memorial Soccer Pitch as well as additional Open Space.

The Applicants are proposing to develop a fifty (50) unit Mini Home development located in the vicinity of the O'Connell Drive and Hillard's Road intersection. The site is immediately adjacent to an existing Mobile Home Park. A portion of the lands included in this designation change were purchased from the City to make this possible to proceed. There is an existing single family home that will be incorporated through the changes with a goal of achieving the best and highest use for these lands.

#### **POLICY SUPPORT**

The General Growth Planning Policies (3.3.3) of the IMSP apply as well as the Residential Policies (4.2.3) and Objectives (4.2.2).

The Comprehensive Residential Development Area Policy 4.3.3.09 identifies that:

“Minor amendments to adopted CRDAs may be made by the Authority subject to public consultation, public notification of the proposed amendments and Council approval. Amendments which affect land use designation shall be made in accordance with the provisions for plan amendment as set out in the Urban and Rural Planning Act.”

The City has no Comprehensive Development Plan for this CRDA zoned area and with the minor nature of the changes, The City has proceeded with the amendment process to make this change. This proposal meets the requirements of the 2012 IMSP and DR.

This proposal requires map amendments to both the Integrated Municipal Sustainability Plan (IMSP) and Development Regulations. (See associated Development Regulations Amendment No. 21-02).

#### **PUBLIC CONSULTATION**

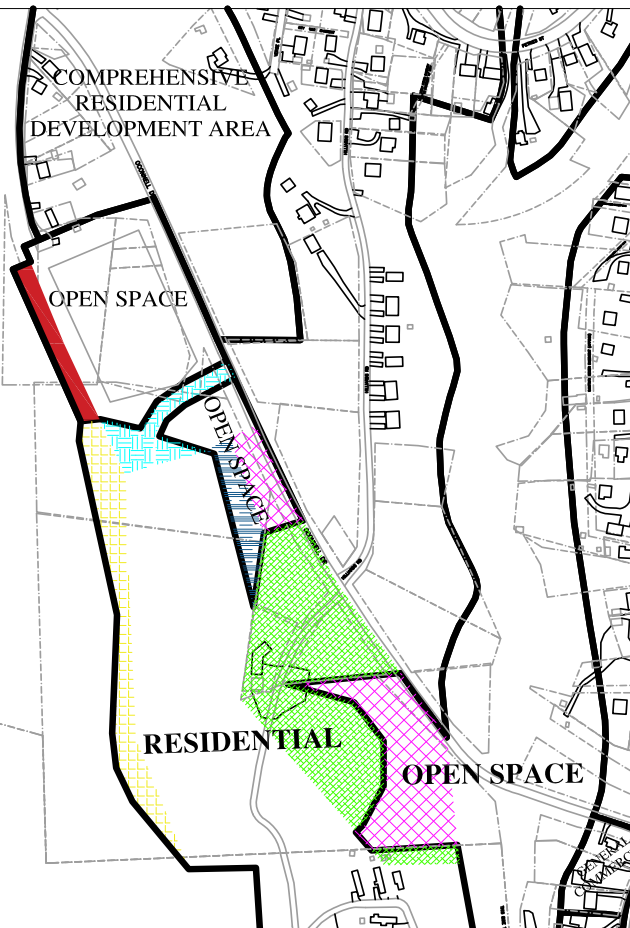


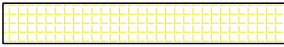



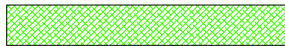


The proposed amendment(s) were advertised as per the URPA s. 14 to satisfy public consultation requirements. A Notice of Public Consultation was posted on the City's IMSP / Development Regulation Amendments web page, in the West Coast Wire on February 16<sup>th</sup> and 23<sup>rd</sup>, 2022, and The City Twitter and Facebook Pages advising of Council's intent to pursue the proposed amendment(s). The notices requested written comments from the public that may support or oppose the amendment(s). The same will be posted in the lobby at City Hall.

The Public Consultation received no written comments but a single phone call of non-support.

After the initial public consultation phase it was noted that all areas within the City that include lands like soccer fields, softball fields, and other outdoor recreational facilities, are all designated Open Space. To keep the land use designations consistent within the City, staff chose to revert back to the original Open Space designation that includes George Daddy Dawe soccer pitch as the better fitting designation, as opposed to the Community Services designation that was proposed in the initial amendment.

**AMENDMENT No. 21-02**

The Corner Brook IMSP shall be amended by making the following land designation map changes as seen on the next page. This amendment is a map amendment only.

<div>Municipal Plan/Amendment <b>REGISTERED</b> Number _____ Date _____ Signature _____</div>			
<div>LEGEND</div> <div>DESIGNATION BOUNDARY </div> <div><div><div>FROM: RURAL TO: OPEN SPACE</div><div>FROM: RURAL TO: RESIDENTIAL</div><div>FROM: OPEN SPACE TO: RESIDENTIAL</div></div><div><div></div><div></div><div></div></div></div> <div><div><div>FROM: COMPREHENSIVE RESIDENTIAL DEVELOPMENT AREA TO: OPEN SPACE</div><div>FROM: RESIDENTIAL TO: OPEN SPACE</div><div>FROM: COMPREHENSIVE RESIDENTIAL DEVELOPMENT AREA TO: RESIDENTIAL</div></div><div><div></div><div></div><div></div></div></div>			
<div>CITY OF CORNER BROOK</div> <div>PROJECT TITLE: <b>INTEGRATED MUNICIPAL SUSTAINABILITY PLAN 2012</b></div> <div>DRAWING TITLE: <b>GENERALIZED FUTURE LAND USE MAP A AMENDMENT NO. 21-02</b></div>		<div>CANADIAN INSTITUTE OF PLANNERS CERTIFICATION</div> <div>I hereby certify that this City of Corner Brook Integrated Municipal Sustainability Plan 2012, Map _____ has been prepared in accordance with the requirements of the Urban and Rural Planning Act.</div> <div>M.C.I.P. _____ DATE _____ (M.C.I.P SEAL)</div> <div>SEAL AND SIGNATURE</div> <div>Certified that this City of Corner Brook Integrated Municipal Sustainability Plan 2012, Map _____ is a correct copy of the Integrated Municipal Sustainability Plan 2012, Map _____ approved by the Council of the City of Corner Brook on the _____ day of _____, _____. (month) (year)</div> <div>MAYOR _____ CLERK _____ (COUNCIL SEAL) DATE _____</div>	
<div><div>City of Corner Brook Community Services Department Planning Division</div></div>	<div>DATE: MARCH 2022</div> <div>SCALE: 1:5000</div> <div></div>	<div>DESCRIPTION</div> <div>TO PERMIT A NEW 50 MINI HOME DEVELOPMENT AND NEW PARKING AREA FOR SOCCER PITCH.</div> <div>THIS MAP IS A GRAPHICAL REPRESENTATION OF THE CITY OF CORNER BROOK SHOWING THE APPROXIMATE LOCATION OF ROADS, BUILDINGS AND OTHER ELEMENTS. THIS MAP IS NOT A LAND SURVEY AND IS NOT INTENDED TO BE USED FOR LEGAL DESCRIPTIONS.</div>	



**CITY OF CORNER BROOK**

**INTEGRATED MUNICIPAL SUSTAINABILITY PLAN 2012**

**DEVELOPMENT REGULATIONS AMENDMENT No. 21-02**

**April 2022**

**URBAN AND RURAL PLANNING ACT  
RESOLUTION TO ADOPT  
CITY OF CORNER BROOK  
DEVELOPMENT REGULATIONS AMENDMENT No. 21-02**

Under the authority of Section 16 of the *Urban and Rural Planning Act 2000*, the City Council of Corner Brook adopts the Corner Brook Development Regulations Amendment No. 21-02.

Adopted by the City Council of Corner Brook on the ----- day of -----, 2022.

Signed and sealed this ----- day of -----, 2022

Mayor: \_\_\_\_\_

Clerk: \_\_\_\_\_

(Council Seal)

**CANADIAN INSTITUTE OF PLANNERS CERTIFICATION**

I certify that the attached Development Regulations Amendment No 21-02 has been prepared in accordance with the requirements of the *Urban and Rural Planning Act*.

MCIP: \_\_\_\_\_

**CITY OF CORNER BROOK**  
**DEVELOPMENT REGULATIONS AMENDMENT No. 21-02**

**BACKGROUND**

The City Council of Corner Brook wishes to amend its Integrated Municipal Sustainability Plan. The Planning Department has received an application for a series of a series of inter-related rezonings on O'Connell Drive to permit a new 50-unit Mini Home Subdivision, referred to as Valley View Estates, which includes the Public Benefit of a new 50 stall gravel parking lot for the George Daddy Dawe Memorial Soccer Pitch as well as some additional Open Space.

The Applicants are proposing to develop a fifty (50) unit Mini Home development located in the vicinity of the O'Connell Drive and Hilliard's Road intersection. The site is immediately adjacent to an existing Mobile Home Park. A portion of the lands included in this rezoning were purchased from the City to make this possible to proceed. There is an existing single family home that will be incorporated through the changes with a goal of achieving the best and highest use for these lands.

This rezoning is proposed to achieve the following:

- To enlarge the existing Mobile/Mini Home Residential (MHR) zone to permit a new 50-unit Mini Home Subdivision (Valley View Estates);
- To enlarge the existing George Daddy Dawe Memorial Soccer Pitch area to allow room for a new 50 stall gravel parking lot for the soccer pitch by changing Rural (R) lands to Open Space (OS);
- To remove the current non-conforming status of 84 Hilliard's Road, an existing, developed, single residential property, by changing the property zone from the current Comprehensive Residential Density Area (CRDA) to Residential Medium Density (RMD);
- To provide added RMD sites to be developed with access via Hilliard's Road;
- To provide additional OS zoned lands adjacent the George Daddy Dawe Memorial Soccer Pitch and O'Connell Drive as additional amenity space;
- To provide additional OS zoned lands to supplement the OS protection for the existing watercourse, Petries Brook, as well as provide additional amenity space for uses such as Community Gardens

**POLICY SUPPORT**

The General Growth Planning Policies (3.3.3) of the IMSP apply as well as the Residential Policies (4.2.3) and Objectives (4.2.2).

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“Minor amendments to adopted CRDAs may be made by the Authority subject to public consultation, public notification of the proposed amendments and Council approval.

Amendments which affect land use designation shall be made in accordance with the provisions for plan amendment as set out in the Urban and Rural Planning Act.”

The City has no Comprehensive Development Plan for this CRDA zoned area and with the minor nature of the changes, The City has proceeded with the amendment process to make this change. This proposal meets the requirements of the 2012 IMSP and DR.

This proposal requires map amendments to both the Integrated Municipal Sustainability Plan (IMSP) and Development Regulations. (See associated Development Regulations Amendment No. 21-02).

### **PUBLIC CONSULTATION**

The proposed amendment(s) were advertised as per the URPA s. 14 to satisfy public consultation requirements. A Notice of Public Consultation was posted on the City’s IMSP / Development Regulation Amendments web page, in the West Coast Wire on February 16<sup>th</sup> and 23<sup>rd</sup>, 2022, and The City Twitter and Facebook Pages advising of Council’s intent to pursue the proposed amendment(s). The notices requested written comments from the public that may support or oppose the amendment(s). The same will be posted in the lobby at City Hall.

The Public Consultation received no written comments but a single phone call of non-support.

After the initial public consultation phase it was noted that all areas within the City that include lands like soccer fields, softball fields, and other outdoor recreational facilities, are all zoned Open Space. To keep the zoning consistent within the City, staff chose to revert back to the original Open Space zone that includes George Daddy Dawe soccer pitch as the better fitting zone, as opposed to the Community Services zone that was proposed in the initial amendment.

### **AMENDMENT No. 21-02**

The Corner Brook Development Regulations shall be amended by making the following zoning map changes as seen on the next page. This amendment is a map amendment only.



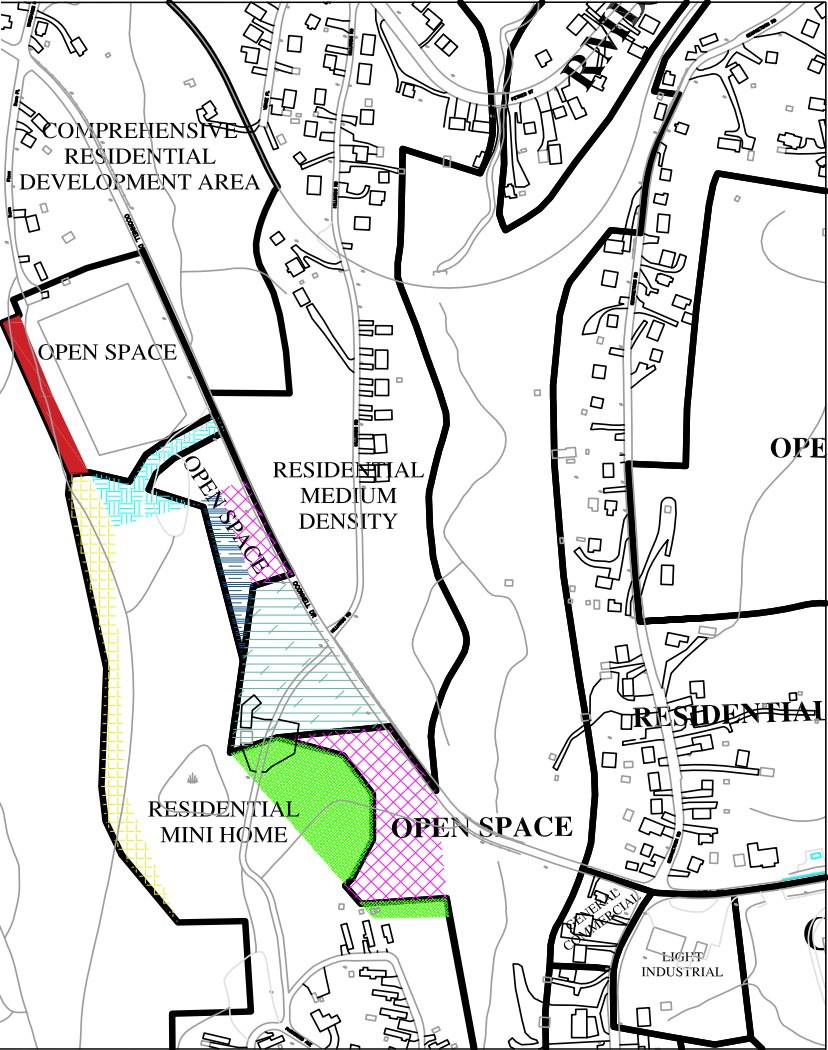
Development Regulations Amendment

REGISTERED

Number \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_



LEGEND

ZONING BOUNDARY

FROM: RURAL  
TO: OPEN SPACE

FROM: RURAL  
TO: MINI HOME RESIDENTIAL

FROM: MINI HOME RESIDENTIAL  
TO: OPEN SPACE

FROM: OPEN SPACE  
TO: MINI HOME RESIDENTIAL

FROM: COMPREHENSIVE  
RESIDENTIAL DEVELOPMENT AREA  
TO: OPEN SPACE


FROM: COMPREHENSIVE  
RESIDENTIAL DEVELOPMENT AREA  
TO: RESIDENTIAL MEDIUM DENSITY

FROM: COMPREHENSIVE  
RESIDENTIAL DEVELOPMENT AREA  
TO: MINI HOME RESIDENTIAL

CITY OF CORNER BROOK

PROJECT TITLE:  
FOR DEVELOPMENT REGULATIONS  
2012

DRAWING TITLE:  
LAND USE ZONING MAP C1  
AMENDMENT No. 21-02

City of Corner Brook  
Community Services Department  
Planning Division

DATE: MARCH 2022

SCALE: 1:5000

DESCRIPTION

TO PERMIT A NEW 50 MINI HOME DEVELOPMENT  
AND NEW PARKING AREA FOR SOCCER PITCH.

THIS MAP IS A GRAPHICAL REPRESENTATION OF THE CITY OF CORNER BROOK  
SHOWING THE APPROXIMATE LOCATION OF ROADS, BUILDINGS AND OTHER  
ELEMENTS. THIS MAP IS NOT A LAND SURVEY AND IS NOT INTENDED TO BE  
USED FOR LEGAL DESCRIPTIONS.

CANADIAN INSTITUTE OF PLANNERS CERTIFICATION

I hereby certify that this City of Corner Brook  
Development Regulations 2012, Map \_\_\_\_\_  
has been prepared in accordance with the  
requirements of the Urban and Rural Planning  
Act.

M.C.I.P. \_\_\_\_\_

DATE \_\_\_\_\_ (M.C.I.P SEAL)

SEAL AND SIGNATURE

Certified that this City of Corner Brook  
Development Regulations 2012, Map \_\_\_\_\_ is a  
correct copy of the Development Regulations  
2012, Map \_\_\_\_\_ approved by the Council of the  
City of Corner Brook on the \_\_\_\_\_ day of  
\_\_\_\_\_, \_\_\_\_\_  
(month) (year)

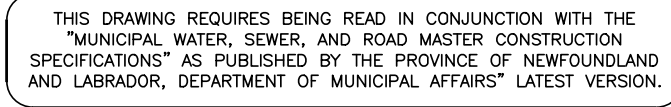
MAYOR \_\_\_\_\_ (COUNCIL SEAL)

CLERK \_\_\_\_\_

DATE \_\_\_\_\_

Municipal Plan and Development Regulation Amendment 21-02 -Adoption Sect...

Page 108 of 120



drawing no:

SP2





# Request for Decision (RFD)

**Subject:** Corner Brook Disc Golf

**To:** Rodney Cumby  
**Meeting:** Regular Meeting - 25 Apr 2022  
**Department:** Recreation  
**Staff Contact:** Donald Burden, Director of Public Works, Water & Wastewater  
**Topic Overview:** Partnering with Disc Golf NL to construct an 18 hole disc golf course in the Atlantic Avenue Sports Complex area.  
**Attachments:** [DiscGolf2022](#)  
[Request for Proposal - Disc Golf NL - Corner Brook 2022](#)

## BACKGROUND INFORMATION:

In the 2022 City budget, \$25,000 was allocated in the recreation improvements line item for the construction of a disc golf course in Corner Brook. Most recently, Corner Brook recreation staff successfully applied to the Provincial Government and obtained an additional \$10,000 for the construction of the 18 hole development in the Atlantic Avenue area. Staff are proposing to partner with Disc Golf NL for the construction of the course using the \$35,000 available funds.

## PROPOSED RESOLUTION:

Be it **resolved** that Corner Brook City Council accept staff's recommendation to partner with Disc Golf NL and grant them \$35,000 to construct an 18 hole disc golf course in Corner Brook.

## FINANCIAL IMPACT:

\$25,000 budgeted in 2022

**Finance Type:** Budget

**Legal Review:** No

## RECOMMENDATION:

Staff recommends to partner with Disc Golf NL and grant them \$35,000 to construct an 18 hole disc golf course in Corner Brook.

Director of Public Works, Water &  
Wastewater  
Legislative Assistant

Approved - 14 Apr 2022

Approved - 18 Apr 2022



---

City Manager



February 11<sup>th</sup> 2022

Nick House  
President, Disc Golf NL  
[REDACTED]  
contact.nldga@gmail.com

Dear Mr. House,

The City of Corner Brook is pleased to partner with Disc Golf NL on the creation of a Disc Golf course within Corner Brook. Corner Brook is known for its great recreational landscapes, outdoor recreation opportunities and sporting events. The addition of a Disc Golf course will be beneficial for both residents and tourists alike. The sport of Disc Golf aligns well with the City's plans to incorporate more Sport Tourism opportunities in Corner Brook, as well as wellness benefits for participants. To support this project, The City of Corner Brook will grant Disc Golf NL \$25,000.00 in funding to complete the course for the 2022 season.

Looking forward to working with you on the development process and seeing the positive impact in our community that Disc Golf will bring to our community.

Sincerely,

[www.cornerbrook.com](http://www.cornerbrook.com)

**City of Corner Brook**

P.O. Box 1080, Corner Brook, NL A2H 6E1

Tel: 709-637-1500

# Request for Proposal

## Corner Brook Disc Golf Course, Design and Build



Disc Golf Newfoundland and Labrador Inc. - [www.discgolfnl.com](http://www.discgolfnl.com)

## **Table of Contents**

- [1. General Information](#)
- [2. Executive Summary](#)
- [3. Specification of Requirements](#)
  - [3.1 Course Design Requirements](#)
  - [3.2 Mandatory Requirements for Proposal](#)
  - [3.3 Desired Requirements for Proposal](#)
  - [3.4 Optional Proposal Elements](#)
  - [3.4 Quality Measures](#)
  - [3.5 Challenges](#)
- [4. Schedule of Costs](#)
- [5. Proposal Evaluation and Submission](#)
  - [5.1 Evaluation Criteria](#)
  - [5.2 Proposal Due Dates](#)
  - [5.3 Proposal Submission](#)
- [APPENDIX A: Eligible Location](#)



## 1. General Information

Disc Golf Newfoundland and Labrador Inc. (Disc Golf NL) is recognized as the Provincial Sporting Organization overseeing governance and growth of the sport of disc golf by the Professional Disc Golf Association (PDGA) and the Canadian Disc Golf Association (CanDiscGolf).

In an effort to grow the sport of disc golf, Disc Golf NL has partnered with a number of municipalities to build public disc golf infrastructure. These courses are free to use and open to the public year round.

## 2. Executive Summary

The Corner Brook disc golf course will be an 18-hole development in the Atlantic Avenue area of Corner Brook, NL. The course is funded in partnership with the city of Corner Brook and the Government of Newfoundland, as well as the PDGA and Disc Golf NL.

The area eligible for development is an approximately 200-acre undeveloped lot of varying terrain. The lot is adjacent to other city recreational assets and has nearby parking. The course design is intended to serve recreational users of all abilities. An opening day target has been set for July 1, 2022.

## 3. Specification of Requirements

### 3.1 Course Design Requirements

The bidder should include in their design:

1. An 18-hole layout in the designated area.
2. A single set of red tee pads.
3. A design that allows expansion to include blue tee pads.
4. A design that allows the addition of alternate basket locations.
5. A practice area with two baskets.
6. Welcome board signage.
7. Hole signage with maps on each tee pad location.
8. Signage to guide users, mark mandatories, out of bounds, and hazards.
9. Utilize existing infrastructure like parking and trailways.

### 3.2 Mandatory Requirements for Proposal

The bidder must provide:

1. A layout design drawing illustrating the relevant items in section 3.1.
2. Examples of previous work of similar scope, including:
  - a. Courses installed on previously undeveloped lots.
  - b. Courses of the same tier in quality.
3. Specifications and model types of all purchased equipment (baskets, tee pads, signage, etc) where applicable.
4. A list of potential subcontractors used for landscaping and/or proof of appropriate equipment.
5. Project Schedule listing significant milestones.

### 3.3 Desired Requirements for Proposal

These are desired but not required:

1. Municipal course development track record.
2. Proof of local or provincial subcontractors or labor.

### 3.4 Optional Proposal Elements

If the capacity of the bidder exists, include in your proposal:

1. How the bidder can support local grassroots community engagement in disc golf.
2. How the bidder can support high level competition in disc golf.

### 3.4 Quality Measures

The bidder will be upheld to installing a quality product. The course design, materials, and construction must meet all PDGA, Provincial, and Municipal standards. The purchaser will have the right to accept or reject course elements based on their own criteria where no standard exists.

### 3.5 Challenges

Disc Golf NL has identified the following challenges that should be addressed in the proposal:

1. Undeveloped landscape.
2. Access to local materials, equipment and subcontractors.
3. Meeting the schedule requirements

## 4. Schedule of Costs

### 4.1 Detailed Costs Breakdown

The proposal must include the following outline in the budget:

Line Item	Total \$
Course Design Fee	
PDGA Certified Basket (each)	
Tee Pad (each)	
Hole Sign (each)	
Welcome Sign (each)	
Benches (each)	
Landscaping	
Other (Please Specific)	

## 5. Proposal Evaluation and Submission

### 5.1 Evaluation Criteria

Proposal will be evaluated and scored on the following metrics:

1. Course design elements
2. Cost
3. Use of local and provincial materials and labour
4. Installed equipment quality
5. Schedule
6. Additional community support
7. Relevant experience

## 5.2 Proposal Due Dates

Disc Golf NL will be accepting completed proposals up until: Apr 15, 2022

The successful bidder, if chosen, will be notified by: Apr 22, 2022

## 5.3 Proposal Submission

Disc Golf NL is accepting **digital submissions only**. Submissions should be submitted by email to [contact.nldga@gmail.com](mailto:contact.nldga@gmail.com) AND [REDACTED] by the deadline. For any questions about the request for proposal, please email [contact.nldga@gmail.com](mailto:contact.nldga@gmail.com).



# APPENDIX A: Eligible Location

The eligible area for development is shown in the following figures, outlined in red:

[Google Maps Link](#)

[City Land Use Maps](#)

