



CITY OF CORNER BROOK

Dear Sir\Madam:

I have been directed by His Worship the Mayor to summon you to a Regular Meeting of the Corner Brook City Council, to be held on **May 30, 2022 at 7:00 p.m. City Hall, Council Chambers.**

CITY CLERK

Page

1 CALL MEETING TO ORDER

2 APPROVALS

2.1 Approval of Agenda

3 - 5 2.2 Approval of Minutes (Public Council Meeting -9 May 2022)

3 BUSINESS ARISING FROM MINUTES

3.1 Business Arising From Minutes

4 CORRESPONDENCE/PROCLAMATIONS/PETITIONS/

7 - 10 4.1 Proclamations

5 TENDERS

11 - 28 5.1 Asphalt Inspection Consultant Fee Request 2022

29 - 34 5.2 Johnson's Avenue Storm Sewer Improvements 2022-02

35 - 38 5.3 Asphalt Paving Program 2022-15

39 - 56 5.4 Recreational Vehicle Purchase

57 - 62 5.5 Citadel Drive PRV Station Rehabilitation 2022-08

6 REPORTS

63 6.1 Delegation of Authority- Sponsorship Agreements- Jigs and Wheels

7 PLANNING AND DEVELOPMENT

65 - 67 7.1 Confirmation of Order

8 COMMITTEE APPOINTMENTS

Page

69 - 70	8.1	Federation of Canadian Municipalities Board Seat
9	COUNCIL	
71 - 73	9.1	Council and Standing Committee Meeting Schedule
75 - 76	9.2	Legal Opinion Disclosure
10	ADJOURNMENT	
11	Rescind Order	

**MINUTES OF A REGULAR MEETING OF
THE COUNCIL OF THE CITY OF CORNER BROOK
VIDEO CONFERENCE
MONDAY, 9 MAY, 2022 AT 7:00 PM**

PRESENT:		
Mayor	J. Parsons	R. Cumby, City Manager T. Flynn, Director of Protective Services
Councillors:	P. Gill V. Granter B. Griffin C. Pender	D. Burden, Director of Public Works, Water and Waste Water Services M. Redmond, City Clerk J. Baines, Sergeant-At-Arms <i>Director of Finance and Administration - vacant</i>
<i>Absent with Regrets: Deputy Mayor L. Chaisson, Councillor P. Keeping and Director of CEDP</i>		

CALL MEETING TO ORDER

The meeting was called to order at 7:00 p.m.

22-056 Approval of Agenda

On motion by Councillor V. Granter seconded by Councillor P. Gill it is **RESOLVED** to approve the agenda as circulated **MOTION CARRIED.**

22-057 Approval of Minutes (Regular Meeting of April 25, 2022)

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** to approve the Minutes of the Regular Council Meeting of 25 April 2022 as circulated. **MOTION CARRIED.**

22-058 Business Arising From Minutes

Councillor Gill recommended conducting a cost-benefit analysis of hybrid vehicles versus non-hybrid vehicles in the City fleet.

May 25, 2025 was confirmed as the public hearing date for the rezoning request for the creation of a new 50 unit mini home development on O'Connell Drive. Written letters of support or objection to the development must be submitted at least two days prior to the public hearing. If no feedback is obtained the hearing will be cancelled.

22-059 Proclamations and Events

Mayor Parsons announced that the following proclamations were recognized:

- May 2022 - Melanoma and Skin Cancer Awareness Month;
- May 2022 - Ehlers Danlos Syndromes (EDS) and Hypermobility Spectrum Disorders (HSD) Awareness Month;
- May 8, 2022 - World Ovarian Cancer Day;
- May 12, 2022 - Fibromyalgia Awareness Day; and
- May 9-13, 2022 - Municipal Awareness Week.

22-060 Asphalt Patching 2022-07

On motion by Councillor V. Granter, seconded by Councillor C. Pender, it is **RESOLVED** to award the tender to Marine Contractors Inc. for the tender price of \$342,700.00 (HST included). **MOTION CARRIED.**

22-061 Supply of Equipment - Trucks 2022-10

On motion by Councillor V. Granter, seconded by Councillor P. Gill it is **RESOLVED** to accept the bid of \$543,771.75 (HST included) by Hickman Motors Ltd. for the supply of nine (9) truck in total (1-3/4 ton crew, 1-3/4 ton regular, 7-1/2 ton crew cab trucks). **MOTION CARRIED.**

22-062 Standing Offer - Hired Equipment Services Contract 2010-09

On motion by Councillor P. Gill, seconded by Councillor V. Granter, it is **RESOLVED** to accept staff's recommendation to accept the quotations for Hired Equipment Services as presented for a seven month period (May 22nd to December 21st, 2022) on a standing offer basis. **MOTION CARRIED.**

22-063 Recreational Vehicle Permits

On motion by Councillor B. Griffin, seconded by Councillor P. Gill, it is **RESOLVED** to approve that the current ATV Permits to deviate from the Designated Route as issued in 2021 will remain valid for the 2022 ATV season which ends November 15th, 2022. **MOTION CARRIED.**

22-064 Hiring Policy 10-03-01

On motion by Councillor C. Pender, seconded by Councillor P. Gill it is **RESOLVED** to rescind the current Hiring Policy and replace it with the proposed Hiring Policy as presented. **MOTION DEFERRED.**

On motion by Councillor P. Gill, seconded by Councillor V. Granter it is **RESOLVED** to defer approval of the revised hiring policy until staff have conducted a further review of the policy taking into consideration Council's feedback. **MOTION CARRIED.**

22-065 Corner Brook Regional Recreation Pool Dehumidification Unit Upgrade

On motion by Councillor V. Granter, seconded by Councillor C. Pender it is **RESOLVED** to declare Councillor Gill in Conflict of Interest on this agenda item. **MOTION CARRIED.**

Councillor Gill abstained from voting and discussion on this agenda item.

On motion by Councillor C. Pender, seconded by Councillor V. Granter it is **RESOLVED** to approve the required upgrades to the dehumidification unit (Dectron) at an estimate cost of \$100,000 (HST included). **MOTION CARRIED.**

22-066 Manager Salary Review

On motion by Councillor B. Griffin, seconded by Councillor P. Gill it is **RESOLVED** to approve the quote from Knightsbridge Robertson Surette (KRBS) for management salary review services in the amount of \$19,320 (HST included) **MOTION CARRIED.**

22-067 Standing Committee Structure and Appointments

On motion by Councillor C. Pender, seconded by Councillor V. Granter, it is **RESOLVED** to approve the terms of reference and appointments for the standing committees as proposed. **(Councillors P. Gill and Councillor B. Griffin voted against the motion). MOTION CARRIED.**

22-068 Signs in Residential Medium Density (RMD) Zones

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** to:

- rescind minute 22-037; and
- Authorize staff to exercise due diligence in carrying out their enforcement responsibility with respect to anti-crematorium protest signs; including following up with residents regarding removal of signage. **(Councillor Granter and Pender voted against the motion). MOTION CARRIED.**

ADJOURNMENT

The meeting adjourned at 8:40 p.m.

City Clerk

Mayor



Information Report (IR)

Subject: Proclamations

To:

Meeting: Regular Meeting - 30 May 2022

Department: City Manager

Staff Contact: Jessica Smith, Legislative Assistant

Topic Overview: Proclamations

Attachments: [Pride Month Proclamation 2022](#)
[2022 ECE Week Proclamation](#)
[Chapter Companion Days](#)

BACKGROUND INFORMATION:

The City of Corner Brook would like to recognize the following proclamations and events:

- **JUNE 2022** is **PRIDE MONTH** in the City of Corner Brook
- **MAY 29-JUNE 4, 2022** is **EARLY CHILDHOOD EDUCATORS WEEK** in the City of Corner Brook;
- **MAY 27-29** is **CHAPTER COMPANION DAYS** to acknowledge the visit of the Grand High Priest and the first annual convocation in three years for the Royal Arch Masons - this was recognized with a proclamation and a flag raising on May 27th.
- **MAY 30, 2022** - the City of Corner Brook recognized the **INTERNATIONAL DAY OF LA FRACOPHONIE** with the raising of their flag.

Legal Review: No

Legislative Assistant

Approved - 26 May 2022

 City Manager



PRIDE MONTH 2022

Official declaration by the City of Corner Brook that June,
2022 shall be designated as *Pride Month 2022*.

Motion presented before the Municipal Council of the City of Corner Brook
by Corner Brook - Bay of Islands Pride on June 1st, 2022.

WHEREAS the *Canadian Human Rights Act* recognizes that no discrimination on the basis of sex, sexual orientation, gender identity, or gender expression shall be made;

WHEREAS Newfoundland and Labrador is a society, open to everyone, including all those identifying within the 2SLGBTQIA+ community;

WHEREAS discrimination targeting the 2SLGBTQIA+ community remains present in society despite efforts to the contrary;

WHEREAS there is a widespread general agreement opposing discrimination and violence targeting the 2SLGBTQIA+ community;

WHEREAS celebrating *Pride Month* helps spread awareness and visibility of the 2SLGBTQIA community;

THEREFORE, the city of Corner Brook is pleased to declare the month of June 2022 as *Pride Month*;

The decision has been made to declare the month of June, 2022 “PRIDE MONTH”.

Jim Parsons, Mayor

City of Corner Brook

Date

Executive Committee, Corner Brook - Bay of Islands Pride



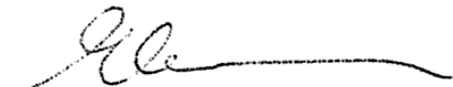
Proclamation of Early Childhood Educators' Week 2022

- Whereas** the Association of Early Childhood Educators of Newfoundland and Labrador represents those working in child care and related fields throughout the province and
- Whereas** early childhood educators provide developmentally appropriate care and education to children from birth to age twelve in a variety of settings and
- Whereas** such care and education fosters the social, emotional, cognitive and physical growth and development of these children and supports families in a variety of ways and
- Whereas** this support of children and families insures the future health of our society therefore

I, hereby proclaim the week of May 29th to June 4th,
2022, as Provincial Early Childhood Educators' Week.

Proclaimed by,

_____, Mayor of _____, NL



Erica Corcoran, Board chair ~ AECENL

PROCLAMATION

WHEREAS the Grand Chapter of Newfoundland and Labrador has chosen to hold its first Annual Convocation in Three Years, in the City of Corner Brook.

WHEREAS the City of Corner Brook wishes to welcome all companions to our fair city.

The city of **CORNER BROOK** is pleased to declare the weekend of May 27-29th. as *Chapter Companion Days* to acknowledge the visit of the Grand High Priest and the holding of the first annual convocation in three years.

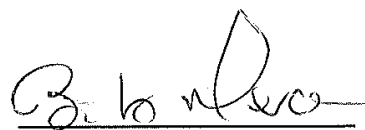
Dated this 27th day of May, 2022 at City Hall, City of Corner Brook, NL.



Linda Chaisson

Worshipful Deputy Mayor

City of Corner Brook



Robert Mercer

Grand High Priest

Grand Chapter of
Newfoundland and
Labrador



Request for Decision (RFD)

Subject: Asphalt Inspection Consultant Fee Request 2022

To: Darren Charters

Meeting: Regular Meeting - 30 May 2022

Department: Engineering

Staff Contact: Melody Roberts,

Topic Overview:

Attachments: [City of Corner Brook 2022 Paving Program AllRock Consulting Redacted](#)

BACKGROUND INFORMATION:

The City of Corner Brook requires inspection services for the 2022 asphalt paving season, these services comprise on-site inspections, reporting and quality assurance of the construction. This proposal covers consulting services of AllRock Consulting Ltd. and their duties, rights and obligations as related to asphalt paving inspection services. T

PROPOSED RESOLUTION:

Be it resolved that the Council of the City of Corner Brook approve the Consultant Fee Proposal from AllRock Consulting Ltd. in the amount of \$66,562.00 (HST Included), for consulting services related to Asphalt Paving Program 2022 Inspection Services.

Director of Community, Engineering, Development & Planning Approved - 25 May 2022

Legislative Assistant Approved - 25 May 2022

City Manager



Paving Program 2022

Consultant Fee Request for Quality Assurance Testing,
Monitoring & Inspection Services

May 17, 2022

Mr. James Warford, P. Eng
Mr. Scott Remo, CET

City of Corner Brook
5 Park Street
P.O Box 1080
Corner Brook, NL A2H 6E1

Prepared by: AllRock Consulting Ltd.
19B Union Street
Corner Brook, NL A2H 5P9



Contents

Introduction.....	2
1.0 Asphalt QA Monitoring and Testing Services	2
1.1 Mix Design.....	2
1.2. Field	2
1.2.1 Inspection Services	2
1.2.2 Compaction Testing	2
1.2.2 Coring	3
1.3 Laboratory.....	3
2.0 Fee Proposal.....	3
3.0 Project Experience and Resumes	3
4.0 Closure	3



Quality Assurance Plan

Introduction

AllRock Consulting Ltd (AllRock) is pleased to present our proposal for Quality Assurance (QA) monitoring and testing services for the City of Corner Brook Paving Program 2022. It is understood that approximately 8,000 tonnes of asphalt will be installed from June to September 2022. AllRock's proposed Project Plan for execution of the required QA monitoring and testing services is presented herein.

1.0 Asphalt QA Monitoring and Testing Services

1.1 Mix Design

AllRock will prepare and submit one Hot Mix Asphalt (HMA) mix design in accordance with the City of Corner Brook's Standard Specifications. AllRock will assess the aggregate materials, asphalt binders, blending sands, mineral fillers and anti-stripping agents proposed to carry out the design of the asphalt mix. The submitted documentation shall be signed and sealed by a Professional Engineering registered to practice in Newfoundland and Labrador. AllRock will follow the Marshall method as outlined in the latest edition of the Asphalt Institute Manual Series No.2 (MS-2). AllRock will conduct all aggregate characteristic properties testing associated with the mix designs. A list of aggregate tests and test methods are outlined below in table 1.

Aggregate Characteristics/Mix Design	Standard	Minimum Frequency (A)
Sampling Sieve	ASTM D 75	Preliminary aggregate testing
Analysis	ASTM C 117, C 136	Preliminary aggregate testing
Soundness (MgSO ₄) Los	ASTM C 88	Preliminary aggregate testing
Angeles Abrasion Micro	ASTM C 131	Preliminary aggregate testing
Deval	ASTM D 6928, D 7428	Preliminary aggregate testing
Petrographic Number	CSA A23.2-15A	Preliminary aggregate testing
Specific Gravity and Absorption, Coarse Aggregate	ASTM C 127	Preliminary aggregate testing
Specific Gravity and Absorption, Fine Aggregate Fine	ASTM C 128	Preliminary aggregate testing
Aggregate Angularity, Method A	ASTM C 1252	Preliminary aggregate testing
Sand Equivalent	ASTM C 2419	Preliminary aggregate testing
Crushed Particles	ASTM D 5821	Preliminary aggregate testing
Stripping Test, Moisture Induced Damage	AASHTO T283 (and visual)	One per mix design formula

1.2. Field

1.2.1 Inspection Services

During placement of base and surface course roadway asphalt, AllRock will complete field inspection services. Inspection will include temperature of asphalt, frequency of delivery, rolling patterns, thickness of asphalt, weather and site conditions. These aspects will be reported daily.

1.2.2 Compaction Testing

Compaction testing will be completed using a nuclear density gauge in accordance with ASTM 2950. One densometer measurement will be completed per 75 tonnes of asphalt and a minimum of five per project/street. Results and any identified deficiencies will be reported on site immediately to the site superintendent or other designated representative and corrective actions will be further reviewed for conformance.



1.2.2 Coring

Cores will be obtained every 150 tonnes with a minimum of three locations per project/street. All cores will be recovered within 48 hours of placement at random locations. The cores will be tested for thickness and compaction and results will be communicated to the City of Corner Brook's representative within 48 hours.

1.3 Laboratory

During placement, AllRock will collect one loose mix sample every 300 tonnes of mix placed, with a minimum of two samples per day. AllRock will complete a Marshall analysis at AllRock's Corner Brook Laboratory. Results will be immediately reported to the site superintendent.

2.0 Fee Proposal

AllRock's QA Monitoring, testing and inspection services will be completed on a part time and as-requested basis, and coordinated by the City of Corner Brook's representative. The work will be invoiced based on rates indicated in the Fee Proposal attached in Appendix A. AllRock will monitor the level of effort throughout the project and update the City of Corner Brook's representative on progress in regards to the total budget.

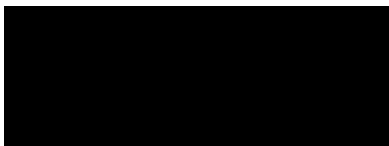
3.0 Project Experience and Resumes

AllRock is a Newfoundland owned and operated firm that was formed in 2018. AllRock has already successfully executed multiple large-scale quality control/quality assurance projects around Newfoundland and Labrador for distinguished clients such as Parks Canada, PCL Construction/Marco Group, the City of St. John's etc. AllRock employees have significant experience in third party testing and inspection and boast a wide range of quality control/ quality assurance backgrounds on major and minor infrastructure projects. AllRock is proud to say that it's employees have been completing asphalt projects in the City of Corner Brook successfully for years. Each proposed team member for this project has completed asphalt testing for the City of Corner Brook throughout their career. Appendix B outlines Key Personnel Resumes and past QA experience on similar projects for proposed project personnel.

4.0 Closure

AllRock appreciates the opportunity to submit this offer. If you have any questions, please contact the undersigned.

Thank you.



AllRock Consulting Ltd.

Scott Allen, P. Eng.

Project Manager

1 (709) 660-1696

Scott.Allen@allrockconsulting.com



Appendix A: Fee Proposal

CONSULTANT FEE PROPOSAL

Project Name	Asphalt Paving Program 2022
Project Representative	Scott Remo
Firm	AllRock Consulting Ltd
Date Submitted	May 17, 2022

Consultant Fee Proposal

Line Item	DESCRIPTION	UNITS	QUANTITY	UNIT PRICE	TOTAL
1	NEW ASPHALT MIX DESIGN	EA	1	2500.00	2500.00
2	Moisture Damage Assessment	EA	1	0.00	0.00
3	Petrographic Analysis ASTM C295-12	EA	1	500.00	500.00
4	Los Angeles Abrasion ASTM C131-06, C535-12	EA	2	175.00	350.00
5	Specific Gravity – Coarse Aggregate	EA	1	60.00	60.00
6	Specific Gravity – Fine Aggregate	EA	1	100.00	100.00
7	Fractured Particles ASTM D5821-13	EA	1	75.00	75.00
8	Soundness – Fine or Coarse ASTM C88-13	EA	1	200.00	200.00
9	Sand Equivalent ASTM D2419-09	EA	1	100.00	100.00
10	Fine Aggregate Angularity	EA	1	75.00	75.00
11	Moisture Content ASTM D2216-10, C566-13	EA	2	10.00	20.00
12	Grain Size Sieve Analysis ASTM C117-13, C136-06	EA	2	100.00	200.00
13	Absorption of Aggregate (Coarse) ASTM C127-12	EA	1	0.00	0.00
14	Absorption of Aggregate (Fine) ASTM C128-12	EA	1	0.00	0.00
15	FULL MARSHALL TEST	EA	40	250.00	10,000.00
16	Asphalt Cores : Sampling, Testing & Reporting ASTM D5361-11, 3549-11	EA	90	60.00	5,400.00
	Granular and Concrete Testing				
17	Standard Proctor Density Testing	EA	2	150.00	300.00
18	Concrete Slump Test	EA	12	0.00	0.00
19	Concrete Air Entrainment Test	EA	12	0.00	0.00
20	Concrete Compressive Strength of Cast Cylinders (set of 3)	EA	12	75.00	900.00
21	FIELD REPRESENTATION Field-based services	PER HR	600	60.00	36,000.00
22	Standby Hours (Provisional)	PER HR	20	55.00	1,100.00

CONSULTANT FEE PROPOSAL

Project Name	Asphalt Paving Program 2022
Project Representative	Scott Remo
Firm	AllRock Consulting Ltd
Date Submitted	May 17, 2022

SUBTOTAL	57,880.00
HST	8,682.00
TOTAL	66,562.00

CONSULTANT FEE PROPOSAL

Project Name	Asphalt Paving Program 2022
Project Representative	Scott Remo
Firm	AllRock Consulting Ltd
Date Submitted	May 17, 2022

Hourly Rates for this Project

Additional work or changes in scope may occur. Please provide hourly rates for all discipline staff that will be assigned to this project and the fee for any additional work on an hourly basis.

These fees will be in force for the entire duration of the project.

Changes to the project team shall not be made without written approval from The City of Corner Brook.

Professional	Rate	Assigned Team member
Senior Engineer	135.00	
Intermediate Engineer	105.00	
Junior Engineer	95.00	
Senior Architect	Not Applicable	
Architect	Not Applicable	
Architect Intern	Not Applicable	
Senior Technologist	70.00	
Intermediate Technologist	60.00	
Junior Technologist	60.00	
Senior Technician	70.00	
Intermediate Technician	60.00	
Junior Technician	60.00	
Administrator	50.00	
Other:		

Schedule

☒ We have resources available to complete the design within the prescribed schedule.

☐ We propose the following schedule:

Work to be completed from June until September 2022 on a basis on a five day work week (5 days on, 2 days off)

Addendum

☒ We acknowledge receipt of addendums issued for this project.

CONSULTANT FEE PROPOSAL

Project Name	Asphalt Paving Program 2022
Project Representative	Scott Remo
Firm	AllRock Consulting Ltd
Date Submitted	May 17, 2022

Other Comments

Please fill out the following form, naming one person to be the Consultants contact for the Consultant Fee Request process and for any clarifications or communication that might be necessary.

Consultant Contact Name and Title:	Scott Allen, P. Eng - Director
Consultant Contact Phone:	[REDACTED]
Consultant Contact Email:	scott.allen@allrockconsulting.com
Consultant Street Address:	[REDACTED]
City, Province/State:	Corner Brook, NL
Postal Code:	[REDACTED]
Phone Number:	[REDACTED]

Consultant Representative

Scott Allen P. Eng

[REDACTED]

Signature

Project Manager

Title



Appendix B: Similar Projects and Key Personnel



Project Reference:

Corner Brook Healthcare
Asphalt Project



End Client

Marco/PCL Group

Project Location

Corner Brook, NL

Project Reference

Garry Smith
(Marco Group)
689-9470

Project Type

Asphalt Testing
Major Building
Construction

Services

- Geotechnical Analysis/Inspection
- Asphalt Testing
- Aggregate Testing
- Concrete Testing

Duration

Start Date: April 2017
End Date: Ongoing

Key Project Staff Role

Scott Allen
Project Manager

Andrew Dornan
Technician Manager

Wayne Ball
Lead Technician

Project Description

At a total combined construction cost of over \$1 Billion dollars, Corner Brook's Acute Care Hospital and Long-Term Care Center are state of the art medical facilities that will bring critical health services to the Western and Northern regions of Newfoundland and Labrador. AllRock was selected by the eighth biggest construction company in North America, PCL Group, as the Geotechnical and Materials third party testing and inspection services for the project.

AllRock Role

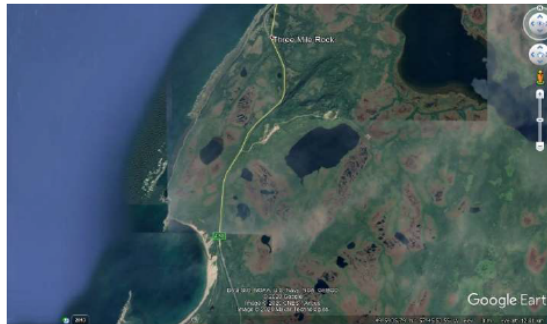
AllRock began the project by providing an initial Geotechnical Investigation to PCL in order to understand the local geotechnical soil conditions of the site. This investigation aided in the design of the proposed facilities. AllRock's next step was to confirm the geotechnical bearing requirements for the structures were being met during construction. This required review of each foundation area by experienced geotechnical personnel. AllRock ensured that soil bearing requirements were met by following proper soil preparation procedures. Once foundation work was completed AllRock's scope of work shifted to materials Quality Control testing of aggregate, concrete and asphalt materials. AllRock requirement multiple technicians and project managers onsite at all times to ensure the client schedule was met and that earthworks, concrete and asphalt subcontractors were completing construction in accordance with requirements outlined by the Owner's Engineer.

Challenges

One major challenge faced by AllRock during this project was the aggressive timeline set by the client. This aggressive timeline meant that multiple aspects of construction were occurring at once and that constant communication and organization were required both internally, and with all parties on the jobsite. AllRock required staff to communicate and work together to ensure testing and inspection for multiple construction activities were covered at any one time. Any deficiencies outlined during inspection would need to be immediately communicated and rectified by the contractor, all the while keeping the Client in the loop.



Project Reference:
Gros Morne National Park
Segment F Rehabilitation



End Client
Parks Canada

Project Location
Gros Morne National
Park, NL

Project Reference
Darren Fitzgerald
456-8672

Project Type
Asphalt Testing
Major Highway Upgrading

Services

- Asphalt Testing
- Crusher Control
- Specialized Aggregate Testing

Duration
Start Date: April 2019
End Date: Nov 2019

Key Project Staff Role
Scott Allen
Project Manager

Wayne Bell
Technician Manager

Bradley Young
Lead Technician

Project Description

As part of a Federally funded project to upgrade critical infrastructure throughout Gros Morne National Park, AllRock Consulting Ltd was retained to provide Quality Control/Quality Assurance Asphalt and Aggregate testing during a Highway Asphalt rehabilitation project in Gros Morne, NL. With much of the Parks Infrastructure showing signs of ageing, this critical highway stretch was in major need of rehabilitation. This stretch of highway is the main arterial route through the tourist-heavy park and is the only route that connects the population of Newfoundland's Northern Peninsula, with the rest of the island. It was important that this project be successful as many people, including the local tourist industry depend on this route.

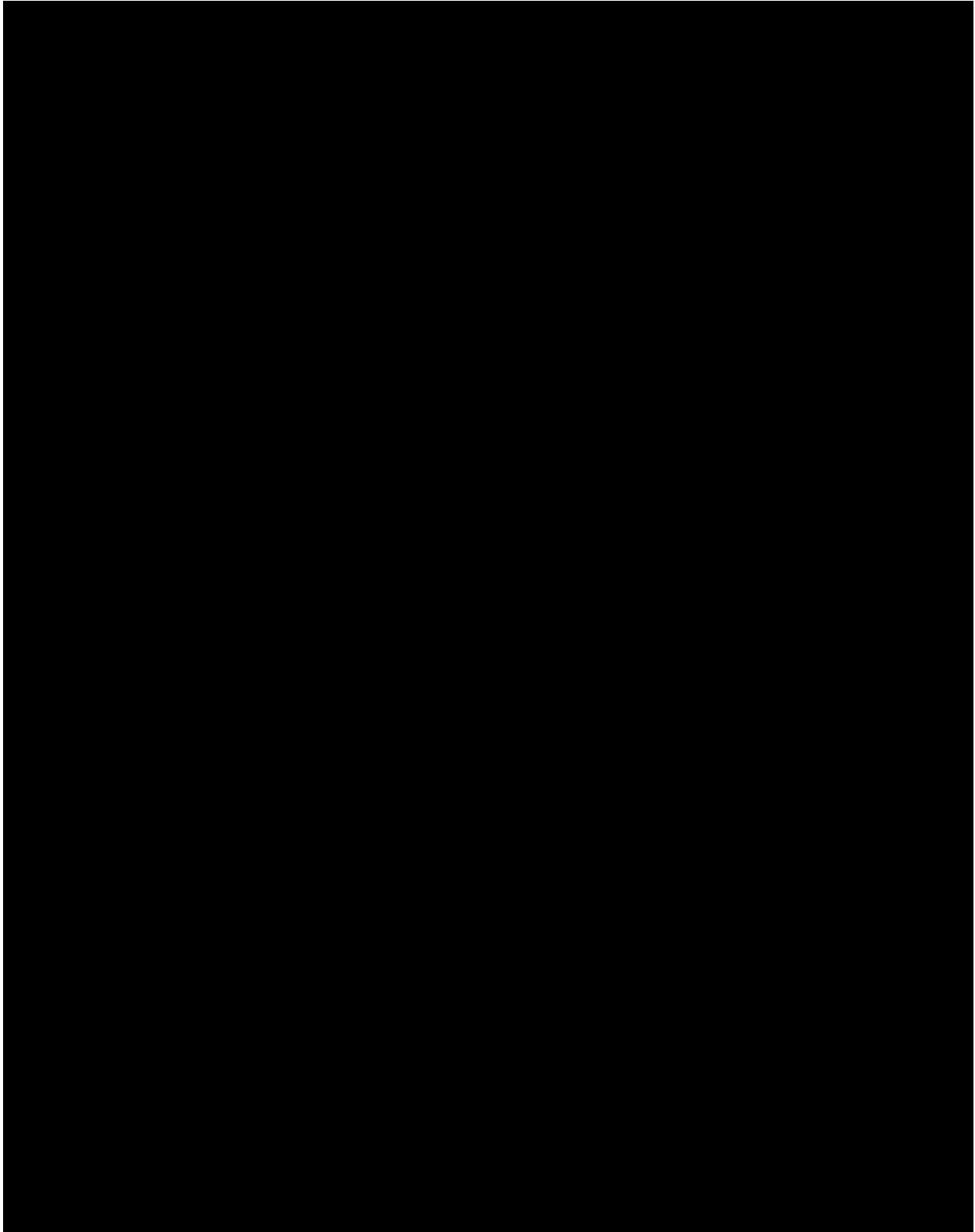
AllRock Role

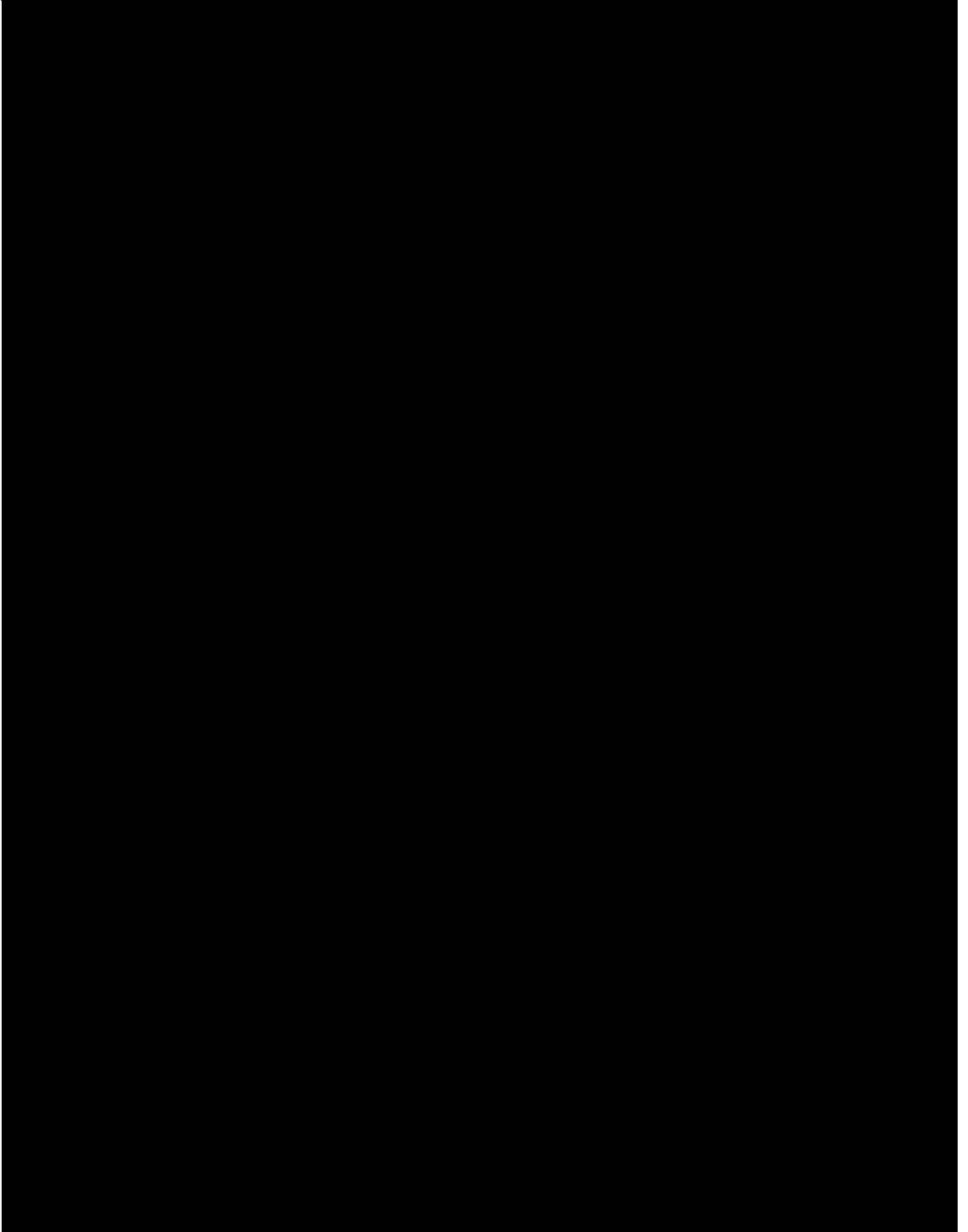
AllRock Consulting Ltd was selected for this project to perform third party testing and inspection services. AllRock's role was to ensure that the contractor was producing quality aggregate and asphalt products, in accordance with the Owner's Engineer specifications.

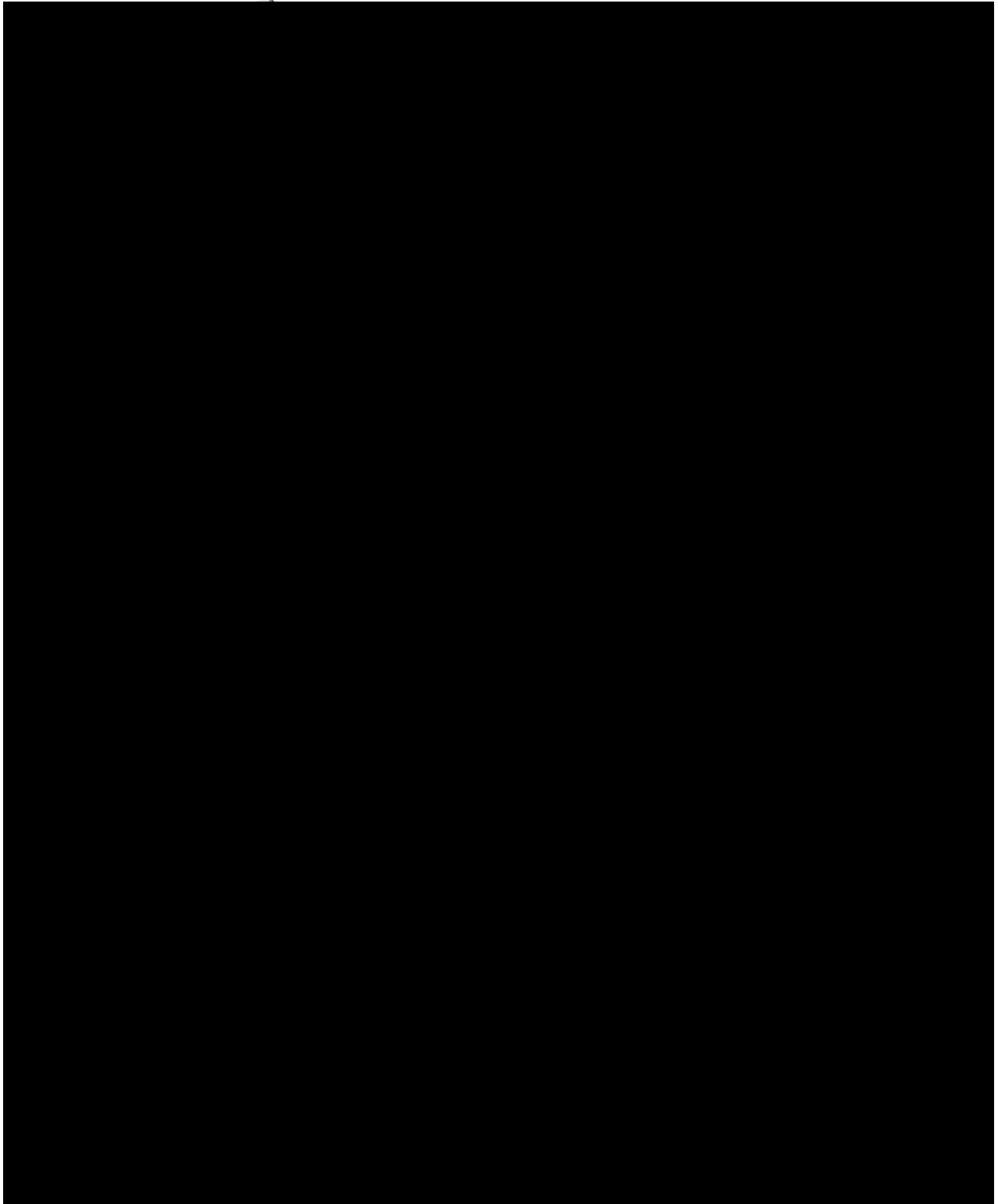
AllRock staff members were responsible for field and laboratory testing of materials during construction. Staff members first tested the material properties in the mobile materials testing laboratory, then confirmed that the contractor was placing and compacted the materials to project specification. AllRock was regularly called upon to make in-field recommendations and adjustments to the product, in order to ensure testing results met project specifications. AllRock staff followed all ASTM and CSA standards and procedures during testing.

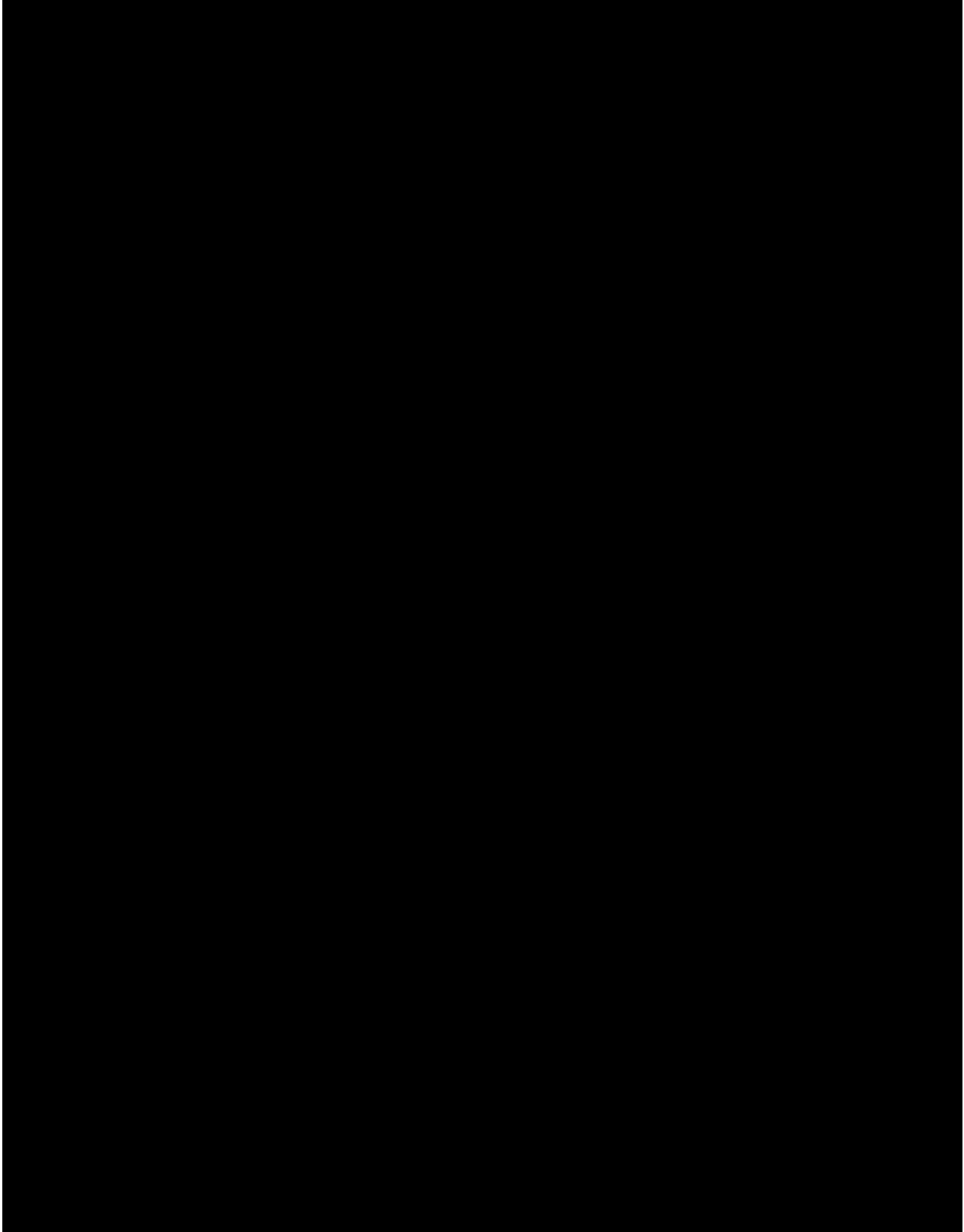
Challenges

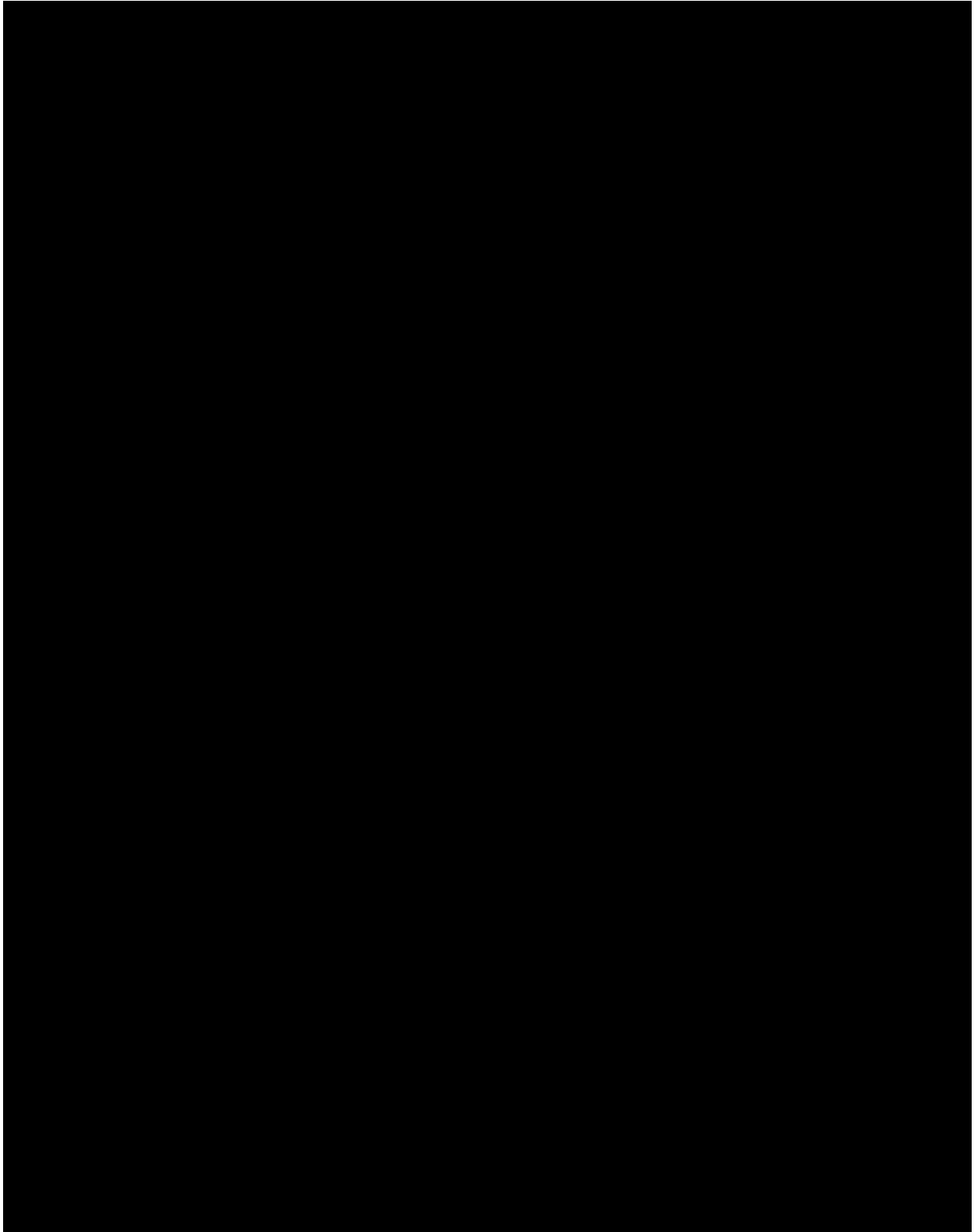
One challenge that was posed on AllRock was the remoteness of the project location. Gros Morne National park is a scarcely populated, remote region of Newfoundland. The nearest town of Rocky Harbour only hosts a population of less than 1000, which means general logistics such as travel, lodgings and spare equipment was also difficult to access from the project site. Also, due to the remote location of the project, no cell phone coverage was available. This means that technicians needed to rely on personal experience and professional judgement when making decisions in the field and laboratory.













Request for Decision (RFD)

Subject: Johnson's Avenue Storm Sewer Improvements 2022-02

To: Darren Charters
Meeting: Regular Meeting - 30 May 2022
Department: Engineering
Staff Contact: Melody Roberts,
Topic Overview:
Attachments: [Marine Contractors - Excel Spreadsheet - MI13767](#)

BACKGROUND INFORMATION:

Bids were requested for the Johnson's Avenue area for new storm sewer improvements. This project will consist of eliminating the open ditches and undersized aging culverts and constructing new storm system along Johnson's Avenue. Sections of the aging water main will be replaced with new ductile iron piping and new service laterals provided for adjacent properties and Johnson's Avenue will be paved and new curb and gutter. Tenders for the Johnson's Avenue Storm Sewer Improvements had closed on May 12, 2022 with two bids received from the following:

Marine Contractors Inc. \$720,174.85 (HST included)
 West Coast Excavating \$814,655.40 (HST Included)

Staff have reviewed the bids and found them to be in order, and recommend awarding this Contract to Marine Contractors Inc.

PROPOSED RESOLUTION:

Be it resolved that the Council of the City of Corner Brook award the Tender to Marine Contractors Inc. in the amount of \$720,174.85 (HST Included) for the Johnson's Avenue Storm Sewer Improvements Contract No. 2022-02.

FINANCIAL IMPACT:

This Contract (incl. HST) \$720,174.85
 Engineering (incl. HST) \$70,265.00
 Total \$790,739.85
 Approved Funding \$1,300,000.00

Budget Code: 17-MYCW-22-00031

Finance Type: Capital

Director of Community, Engineering, Development & Planning	Approved - 25 May 2022
Legislative Assistant	Approved - 25 May 2022

City Manager

City of CB, Johnson's Ave, Storm Sewer Improvements - 17-MYCW-22-00031

Total Awarded Value \$ 0.00

Project 1**Mobilization & Demobilization (1010)**

Code	Description	UOM
1010	1. Mobilization & Demobilization (not greater than 5% if on the Island, or 10% if in Labrador, or 15% north of Cartwright, of Sub-Total Before HST)	Lump-Sum

Cash Allowance (1020)

Code	Description	UOM
1020	1. Pole Relocation/Shoring/Bracing	N/A
1020	3. Supply of Water (Section 01005 Parts 14.1 & 14.3)	N/A
1020	4. Supply of Sewer Service (Section 01005 Part 15.2)	N/A
1020	11.Tracing Underground Infrastructure	N/A
1020	12. Public Announcements	N/A
1020	13. Misc Works(Buried Infrastructure not Identified)	N/A

Traffic Regulations (1570)

Code	Description	UOM
1570	1. Flagpersons Wages	Hour

Projects Signs & Signposts & Installation (1580)

Code	Description	UOM
1580	1. Project Sign (drawing 04010)	Each

Sitework, Demolition & Removal of Structures (2070)

Code	Description	UOM
2070	3. Removal of Asphalt Covered Concrete Pavement	Square Meter
2070	4. Removal of Concrete Sidewalk	Square Meter
2070	5. Removal of Concrete curb	Meter
2070	12. Removal of Storm Sewers	Meter
2070	17. Removal of Concrete driveway	Square Meter
2070	18. Removal of Slate Rock Driveway	Square Meter
2070	19. Removal of Existing concrete barriers	Each

Landscaping, Seeding, Sodding & Tree Preservation (2104)

Code	Description	UOM
2104	5. Supply & Placing Topsoil	Square Meter
2104	8. Supply & Placement of Sods	Square Meter

MARINE CONTRACTORS INC**Project 1****Mobilization & Demobilization (1010)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
1010	1	5000	5000	1	

Group Total : \$ 5000**Cash Allowance (1020)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
1020		1000	1000	1	
1020		3500	3500	1	
1020		5000	5000	1	
1020		2600	2600	1	
1020		2000	2000	1	
1020		12000	12000	1	

Group Total : \$ 26100**Traffic Regulations (1570)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
1570	1500	28	42000	2	

Group Total : \$ 42000**Projects Signs & Signposts & Installation (1580)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
1580	1	950	950	1	

Group Total : \$ 950**Sitework, Demolition & Removal of Structures (2070)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2070	2500	6	15000	1	
2070	35	5	175	1	
2070	56	5	280	1	
2070	80	10	800	1	
2070	7	10	70	1	
2070	15	100	1500	2	
2070	2	50	100	1	

Group Total : \$ 17925**Landscaping, Seeding, Sodding & Tree Preservation (2104)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2104	546	7	3822	1	
2104	546	12	6552	1	

Group Total : \$ 10374

Excavation, Trenching & Backfilling (2223)

Code	Description	UOM
2223	1.1 Main Trench Excavation - Rock	Cubic Meter
2223	1.2 Main Trench Excavation - Common	Cubic Meter
2223	2.2 Service Trench Excavation - Common	Cubic Meter
2223	5.1 Granular Pipe Bedding - Type 1	Cubic Meter
2223	5.2 Granular Pipe Bedding - Type 2	Cubic Meter
2223	8.1 Supply & Placement of Marking Tape - Plastic	Meter
2223	8.2 Supply & Placement of Marking Tape - Metal	Meter

Roadway Excavation, Embankment & Compaction (2224)

Code	Description	UOM
2224	1.2 Mass Excavation - Common	Cubic Meter
2224	2.1 Imported Backfill - Rock (100mm Minus)	Cubic Meter

Selected Granular Base & Sub Base Materials (2233)

Code	Description	UOM
2233	1. Class "A" Granular Base	Cubic Meter
2233	2. Class "B" Granular Sub-Base	Cubic Meter

Sub-Drains (2410)

Code	Description	UOM
2410	2. Supply & Placement of Granular Filter Material	Cubic Meter
2410	3. Supply & Placement of Sub-Drains (150mm Dia HDPE)	Meter

Concrete Walk, Curb & Gutters (2528)

Code	Description	UOM
2528	1. Supply & Place Granular Base Material	Cubic Meter
2528	2. Concrete Walks (1.5m Wide) (100mm Thick) 35Mpa	Meter
2528	5. Curb & Gutter	Meter
2528	7. Supply & Place of Granulars for Slate Rock Driveway	Cubic Meter
2528	8. Placement of Slate Rock Driveway	Lump-Sum
2528	9. Supply & Place of Concrete Driveway (35 Mpa -Fibre Mesh)	Cubic Meter

Asphalt Tack Coat (2547)

Code	Description	UOM
2547	1. Supply & Placement of Asphalt Tack Coat	Square Meter

Hot Mix Asphalt Concrete Paving (2552)

Code	Description	UOM
2552	1.1 Asphaltic Concrete - Base Course	Metric Ton/Tonne

Excavation, Trenching & Backfilling (2223)

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2223	52	60	3120	2	
2223	750	18	13500	1	
2223	180	18	3240	1	
2223	160	40	6400	1	
2223	205	40	8200	1	
2223	210	2	420	1	
2223	70	2	140	1	

Group Total : \$ 35020**Roadway Excavation, Embankment & Compaction (2224)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2224	1920	16	30720	1	
2224	630	38	23940	1	

Group Total : \$ 54660**Selected Granular Base & Sub Base Materials (2233)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2233	340	48.5	16490	1	
2233	680	48.5	32980	1	

Group Total : \$ 49470.0**Sub-Drains (2410)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2410	70	55	3850	1	
2410	170	76	12920	2	

Group Total : \$ 16770**Concrete Walk, Curb & Gutters (2528)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2528	90	60	5400	1	
2528	16	128	2048	1	
2528	610	94	57340	2	
2528	2	500	1000	2	
2528	1	2000	2000	1	
2528	8	800	6400	2	

Group Total : \$ 74188**Asphalt Tack Coat (2547)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2547	50	10	500	2	

Group Total : \$ 500**Hot Mix Asphalt Concrete Paving (2552)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2552	290	195	56550	1	

2552 1.2 Asphaltic Concrete - Surface Metric Ton/Tonne
Course

Reshaping & Patching Asphalt Pavement (2574)

Code	Description	UOM
2574	5. Cutting of Asphalt Pavement	Meter

Cold Planing (2575)

Code	Description	UOM
2575	1. Cold Planing	Square Meter

Maintenance Holes, Catch Basins, Ditch Inlets & Valve Chamber

Code	Description	UOM
2601	1.1 Supply & Placement of Pre-Cast Maintenance Holes Diameter 2 m or less	Each
2601	1.1.1 Supply & Placement of Pre-Cast Maintenance Holes Diameter 2 m or less (1800mm Dia.)	Each
2601	1.2 Supply & Placement of Pre-Cast Maintenance Holes Diameter > 2 m to 2.5 m	Each
2601	6. Catch Basins (1.5 m High)	Each
2601	7. Cast-in-Place Maintenance Holes (2m to 2.5m 1500mm Dia)	Each
2601	8. Adjustment of Maintenance Hole/Catch Basin Tops	Each
2601	13. Supply and Placement of Concrete Jersey Barriers (1.8m Lg.)	Each
2702	10.100m Dia. PVC End Caps c/w Wooden Marker	Each
2702	11.100m Dia. PVC Long Radius Bends c/w connection coupler	Each

Pipe Sewer Construction (2702)

Code	Description	UOM
2702	2. Supply & Placement of Storm Sewer (525mmDia) (HDPE) (320Kpa)	Meter
2702	2.1 Supply & Placement of Storm Sewer (450mmDia) (HDPE) (320Kpa)	Meter
2702	2.2 Supply & Placement of Storm Sewer (375mmDia) (HDPE) (320Kpa)	Meter
2702	2.3 Supply & Placement of Storm Sewer (600mmDia) (CSP) (1.6mm THK)	Meter
2702	2.4 Supply & Placement of Storm Sewer (100mmDia) (PVC) (SDR 28)	Meter
2702	6. CCTV Camera Inspection Services	Meter
2702	12. Break into existing Storm System	Each

Water Mains (2713)

Code	Description	UOM
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2552 280 195 54600 1

Group Total : \$ 111150

Reshaping & Patching Asphalt Pavement (2574)

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2574	85	10	850	1	

Group Total : \$ 850

Cold Planing (2575)

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2575	50	20	1000	1	

Group Total : \$ 1000

Maintenance Holes, Catch Basins, Ditch Inlets & Valve Chambers (2601)

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2601	3	5000	15000	2	
2601	1	7360	7360	2	
2601	1	5390	5390	2	
2601	5	2950	14750	2	
2601	1	6710	6710	2	
2601	5	750	3750	2	
2601	2	800	1600	2	
2702	12	66	792	2	
2702	12	395	4740	2	

Group Total : \$ 60092

Pipe Sewer Construction (2702)

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2702	18	257	4626	1	
2702	120	199	23880	1	
2702	24	144	3456	1	
2702	6	405	2430	2	
2702	48	43	2064	1	
2702	134	30	4020	2	
2702	2	1750	3500	2	

Group Total : \$ 43976

Water Mains (2713)

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
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2713	1. Supply & Installation of Water Main (D.I.) (class 350) (200mmDia) (Poly Wrapped)	Meter	2713	66	273	18018	1
2713	2. Supply & Installation of Service Connections to ROW (Municiplex) (19mm Dia)	Meter	2713	50	26	1300	1
2713	4.3 Supply & Installation of Fitting (200mm Dia to 150mmDia) - Reducers	Each	2713	2	690	1380	2
2713	4.5 Supply & Installation of Fitting (200mmDia 45 deg) - Bends	Each	2713	1	839	839	2
2713	4.6 Supply & Installation of Fitting (200x200x200- Tees	Each	2713	1	1367	1367	2
2713	4.7 Supply & Installation of Fitting (19mmDia)- Corporation Stops	Each	2713	5	101	505	1
2713	4.8 Supply & Installation of Fitting (150mmDia.) - Saddles	Each	2713	5	143	715	2
2713	4.9 Supply & Installation of Fitting (19mmDia) - Curb Stops & Boxes	Each	2713	5	339	1695	2
2713	4.10 Supply & Installation of Fitting (200mmDia) - Sleeve-type Couplings	Each	2713	1	757	757	2
2713	4.11 Supply & Installation of 200mmDia Tapping stainless steel sleeve c/w Gate Valve, Epoxy Coated, valve box	Each	2713	1	13623	13623	2
2713	6. Supply & Placement of Concrete Thrust Blocks	Cubic Meter	2713	3	750	2250	2
2713	8. Supply & Install Valves (Epoxy Coated)Including Valve Boxes (200mm)	Each	2713	1	4050	4050	2
2713	10. Supply & Placement of Joint Restraints (150mmDia)	Each	2713	2	15	30	1
2713	10.1 Supply & Placement of Joint Restraints (200mmDia)	Each	2713	12	20	240	1
2713	12. Supply & Install Valve Box Extensions	Each	2713	5	323	1615	2
2713	14. Swabbing of Water Lines (200mm Dia)	Meter	2713	66	30	1980	2
2713	15. Locating & Connecting to Existing System	Each	2713	4	1750	7000	2
2713	16 Locating & Connecting to Existing House water Service	Each	2713	5	1250	6250	1

Group Total : \$ 63614

Filter Fabrics (Geotextile) (2897)

Code	Description	UOM
2897	1. Supply & Install Filter Fabric	Square Meter

Filter Fabrics (Geotextile) (2897)

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2897	900	14	12600	2	

Group Total : \$ 12600

Harmonized Sales Tax (HST)

Code	Description	UOM
HST	Harmonized Sales Tax (HST)	Lump-Sum

Harmonized Sales Tax (HST)

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
HST	1	93935.85	93935.85	1	

Group Total : \$ 93935.85

Project Total : \$ 720174.85



Request for Decision (RFD)

Subject: Asphalt Paving Program 2022-15

To: Darren Charters
Meeting: Regular Meeting - 30 May 2022
Department: Engineering
Staff Contact: Melody Roberts,
Topic Overview:
Attachments: [Excel Spreadsheet - Marine Contractors](#)

BACKGROUND INFORMATION:

The City of Corner Brook has requested bids to replace asphalt and do road repairs around the City. Numerous roads around Corner Brook are in need of intensive repairs and new asphalt. There was an assessment completed by staff to determine a street rehabilitation program. Tenders for the Asphalt Paving Program 2022-15 closed on May 25, 2022 with the following two (2) bids received:

Marine Contractors Inc.	\$3,111,831.00 (HST included)
J & J Paving Ltd.	\$3,198,072.95 (HST included)

PROPOSED RESOLUTION:

Be it resolved that the Council of the City of Corner Brook award the tender Marine Contractors Inc. for the Tender price of 3,111,831.00 (HST Included), Asphalt Paving Program 2022-15.

Director of Community, Engineering, Development & Planning	Approved - 26 May 2022
Office Assistant 111	Approved - 26 May 2022

 City Manager

City of Corner Brook - Asphalt Paving Program - 17-MYCW-22-00033

Total Awarded Value \$ 0.00

Project 1**Mobilization & Demobilization (1010)**

Code	Description	UOM
1010	1. PART A - MYCW - Mobilization & Demobilization (not greater than 5% if on the Island, or 10% if in Labrador, or 15% north of Cartwright, of Sub-Total Before HST)	Lump-Sum
1010	1. PART B - Gas Tax - Mobilization & Demobilization (not greater than 5% if on the Island, or 10% if in Labrador, or 15% north of Cartwright, of Sub-Total Before HST)	Lump-Sum

Projects Signs & Signposts & Installation (1580)

Code	Description	UOM
1580	1. PART A - MYCW - Project Sign - Provincial	Lump-Sum

Reinstatement and Cleaning (1710)

Code	Description	UOM
1710	2. PART A - MYCW - Ditching	Meter

Sitework, Demolition & Removal of Structures (2070)

Code	Description	UOM
2070	5. PART A - MYCW - Removal of Curb & Gutter	Meter
2070	6. PART A - MYCW - Removal of Concrete Sidewalk	Meter
2070	5. PART B - Gas Tax - Removal of Curb & Gutter	Meter
2070	6. PART B - Gas tax - Removal of Concrete Sidewalk	Meter

Landscaping, Seeding, Sodding & Tree Preservation (2104)

Code	Description	UOM
2104	5. PART A - MYCW - Supply & Placing Topsoil	Square Meter
2104	8. PART A - MYCW - Supply & Placement of Sods	Square Meter
2104	5. PART B - Gas Tax - Supply & Placing Topsoil	Square Meter
2104	8. PART B - Gas Tax - Supply & Placement of Sods	Square Meter

Roadway Excavation, Embankment & Compaction (2224)

Code	Description	UOM
2224	1.2 PART A - MYCW - Mass Excavation & Backfill - Common	Cubic Meter
2224	1.2 PART B - Gas Tax - Mass Excavation & Backfill - Common	Cubic Meter
2224	2.1 PART A - MYCW - Imported Backfill - Rock	Metric Ton/Tonne
2224	2.2 PART A - MYCW - Imported Backfill - Common	Metric Ton/Tonne
2224	2.1 PART B - Gas Tax - Imported Backfill - Rock (100mm minus)	Metric Ton/Tonne
2224	2.2 PART B - Gas Tax - Imported Backfill - Common	Metric Ton/Tonne

MARINE CONTRACTORS INC**Project 1****Mobilization & Demobilization (1010)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
1010	1	15000	15000	1	
1010	1	10000	10000	1	

Group Total : \$ 25000**Projects Signs & Signposts & Installation (1580)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
1580	1	1150	1150	2	

Group Total : \$ 1150**Reinstatement and Cleaning (1710)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
1710	20	30	600	1	

Group Total : \$ 600**Sitework, Demolition & Removal of Structures (2070)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2070	304	15	4560	1	
2070	69	15	1035	1	
2070	162	15	2430	1	
2070	30	15	450	1	

Group Total : \$ 8475**Landscaping, Seeding, Sodding & Tree Preservation (2104)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2104	10	100	1000	2	
2104	10	100	1000	2	
2104	10	100	1000	2	
2104	10	100	1000	2	

Group Total : \$ 4000**Roadway Excavation, Embankment & Compaction (2224)**

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2224	20	50	1000	1	
2224	180	50	9000	1	
2224	20	50	1000	1	
2224	20	50	1000	1	
2224	192	50	9600	1	
2224	20	50	1000	1	

Scarifying & Reshaping (2231)		
Code	Description	UOM
2231	1. PART A - MYCW - Scarifying & Reshaping incl. Compaction	Square Meter
2231	1. PART B - Gas Tax - Scarifying & Reshaping incl. Compaction	Square Meter

Selected Granular Base & Sub Base Materials (2233)		
Code	Description	UOM
2233	1. PART B - Gas Tax - Class "A" Granular Base	Metric Ton/Tonne
2233	2. PART B - Gas Tax - Class "B" Granular Sub-Base	Metric Ton/Tonne
2233	2. PART B - Gas Tax - Class "A" Shouldering	Metric Ton/Tonne
2233	1. PART A - MYCW - Class "A" Granular Base	Metric Ton/Tonne
2233	2. PART A - MYCW - Class "B" Granular Sub-Base	Metric Ton/Tonne
2233	2. PART A - MYCW - Class "A" Shouldering	Metric Ton/Tonne

Concrete Walk, Curb & Gutters (2528)		
Code	Description	UOM
2528	1. PART A - MYCW - Supply & Place Granular Base Material	Cubic Meter
2528	2. PART A - MYCW - Concrete Walks (1350 mm x 100 mm)	Meter
2528	3. PART A - MYCW - Curb & Gutter - Slip Form	Meter
2528	4. PART A - MYCW - Curb & Gutter - Non Slip Form	Meter
2528	5. PART A - MYCW - Asphalt Sidewalk (1500 mm x 50 mm)	Meter
2528	1. PART B - Gas Tax - Supply & Place Granular Base Material	Cubic Meter
2528	2. PART B - Gas Tax - Concrete Walks (1350 mm x 100 mm)	Meter
2528	3. PART B - Gas Tax - Curb & Gutter - Slip Form	Meter
2528	4. PART B - Gas Tax - Curb & Gutter - Non Slip Form	Meter

Asphalt Tack Coat (2547)		
Code	Description	UOM
2547	1. PART A - MYCW - Supply & Placement of Asphalt Tack Coat	Square Meter
2547	1. PART B - Gas Tax - Supply & Placement of Asphalt Tack Coat	Square Meter

Hot Mix Asphalt Concrete Paving (2552)		
Code	Description	UOM
2552	1.1 PART A - MYCW - Asphaltic Concrete - Base Course	Metric Ton/Tonne
2552	1.2 PART A - MYCW - Asphaltic Concrete - Surface Course	Metric Ton/Tonne
2552	1.1 PART B - Gas Tax - Asphaltic Concrete - Base Course	Metric Ton/Tonne
2552	1.2 PART B - Gas Tax - Asphaltic Concrete - Surface Course	Metric Ton/Tonne

Reshaping & Patching Asphalt Pavement (2574)		
Code	Description	UOM
2574	2. PART A - MYCW - Patching of Asphalt Pavement	Square Meter
2574	3. PART A - MYCW - Removal of Asphalt Pavement - Stripping	Square Meter

Group Total : \$ 22600

Scarifying & Reshaping (2231)					
Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2231	1620	6	9720	1	
2231	1000	6	6000	1	

Group Total : \$ 15720

Selected Granular Base & Sub Base Materials (2233)					
Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2233	100	55	5500	1	
2233	145	55	7975	1	
2233	20	65	1300	1	
2233	250	55	13750	1	
2233	20	55	1100	1	
2233	600	65	39000	1	

Group Total : \$ 68625

Concrete Walk, Curb & Gutters (2528)					
Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2528	230	70	16100	1	
2528	6	300	1800	1	
2528	383	150	57450	1	
2528	74	350	25900	1	
2528	63	140	8820	1	
2528	80	70	5600	1	
2528	30	300	9000	1	
2528	156	150	23400	1	
2528	6	350	2100	1	

Group Total : \$ 150170

Asphalt Tack Coat (2547)					
Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2547	40000	2	80000	1	
2547	10000	2	20000	1	

Group Total : \$ 100000

Hot Mix Asphalt Concrete Paving (2552)					
Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2552	200	205	41000	1	
2552	5800	205	1189000	1	
2552	500	205	102500	1	
2552	1940	205	397700	1	

Group Total : \$ 1730200

Reshaping & Patching Asphalt Pavement (2574)					
Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2574	500	90	45000	1	
2574	1620	10	16200	1	

2574	4. PART A - MYCW - Removal of Asphalt Pavement - Reprofilling	Square Meter	2574	40000	6	240000	1
2574	5. PART A - MYCW - Cutting of Asphalt Pavement	Meter	2574	355	10	3550	1
2574	6. PART A - MYCW - Channel Cut	Meter	2574	535	10	5350	1
2574	2. PART B - Gas Tax - Patching of Asphalt Pavement	Square Meter	2574	100	90	9000	1
2574	3. PART B - Gas Tax - Removal of Asphalt Pavement - Stripping	Square Meter	2574	1000	10	10000	1
2574	4. PART B - Gas Tax - Removal of Asphalt Pavement - Reprofilling	Square Meter	2574	10000	6	60000	1
2574	5. PART B - Gas Tax - Cutting of Asphalt Pavement	Meter	2574	106	10	1060	1
2574	6. PART B - Gas Tax - Channel Cut	Meter	2574	204	10	2040	1

Group Total : \$ 392200

Maintenance Holes, Catch Basins, Ditch Inlets & Valve Chambers

Code	Description	UOM
2601	1. PART A - MYCW - Manholes - Adjust Existing	Each
2601	2. PART A - MYCW - Manholes - Adjust with Mechanical Riser Ring	Each
2601	3. PART A - MYCW - Manholes - New Standard Manhike Frame and Cover	Each
2601	4. PART A - MYCW - Manholes - New Self Adjustable Manhole Frame and Cover	Each
2601	5. PART A - MYCW - Catch Basins - Adjust Existing	Each
2601	6. PART A - MYCW - Catch Basins - Adjust with Concrete Ring	Each
2601	7. PART A - MYCW - Valve Box - Adjust Only	Each
2601	8. PART A - MYCW - Valve Box - New Cover and Sleeve	Each
2601	1. PART B - Gas Tax - Manholes - Adjust Existing	Each
2601	2. PART B - Gas Tax - Manholes - Adjust with Mechanical Riser Ring	Each
2601	3. PART B - Gas Tax - Manholes - New Standard Manhike Frame and Cover	Each
2601	4. PART B - Gas Tax - Manholes - New Self Adjustable Manhole Frame and Cover	Each
2601	5. PART B - Gas Tax - Catch Basins - Adjust Existing	Each
2601	6. PART B - Gas Tax - Catch Basins - Adjust with Concrete Ring	Each
2601	7. PART B - Gas Tax - Valve Box - Adjust Only	Each
2601	8. PART B - Gas Tax - Valve Box - New Cover and Sleeve	Each

Maintenance Holes, Catch Basins, Ditch Inlets & Valve Chambers (2601)

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
2601	40	1000	40000	1	
2601	30	750	22500	1	
2601	20	1800	36000	2	
2601	4	3050	12200	1	
2601	10	1000	10000	2	
2601	10	1250	12500	1	
2601	30	500	15000	1	
2601	7	800	5600	1	
2601	10	1000	10000	1	
2601	2	750	1500	1	
2601	1	1800	1800	2	
2601	1	3050	3050	1	
2601	5	1000	5000	2	
2601	5	1250	6250	1	
2601	10	500	5000	1	
2601	1	800	800	1	

Group Total : \$ 187200

Harmonized Sales Tax (HST)

Code	Description	UOM
HST	Harmonized Sales Tax (HST)	Lump-Sum

Harmonized Sales Tax (HST)

Code	Quantity	Price	Total Cost	Bid Rank	Buyer Comment
HST	1	405891	405891	1	

Group Total : \$ 405891

Project Total : \$ 3111831



Request for Decision (RFD)

Subject: Recreational Vehicle Purchase

To: Rodney Cumby
Meeting: Regular Meeting - 30 May 2022
Department: Protective Services
Staff Contact: Todd Flynn, Director of Protective Services
Topic Overview: Recreational Vehicle Purchase
Attachments: [RTV-XG850-ENG](#)

BACKGROUND INFORMATION:

The All-Terrain Vehicle season is upon us and this year the Protective Services Department planned and budgeted to purchase an ATV for emergency response and patrol of the Corner Brook ATV Trail system, upon council approval. Every summer season the City receives complaints from residents, in particular areas, of sometimes dangerous and nuisance operation of off-road vehicles. Purchase and use of an MEO ATV will show an enforcement presence on the trail system and help curb nuisance behaviour. This unit can also be used by the Fire Department for rescues on both our ATV trails and our walking trails.

The City requested quotes from our four local ATV dealerships of Rugged Edge, Western Motor Sports, Twin Peaks, and Harvey's and Company of supplying a Utility Style All-Terrain Vehicle. Bids were as follows:

Vendor	Model	Quote	Delivery
Twin Peaks	Honda 1000	\$31,323.65	Expected in May
Rugged Edge	CF Moto 1000	\$22,518.85	
Harvey's & Co.	Kubota	\$29,382.50	In Stock in CB
Western Motor Sports	Ranger 1000	\$33,203.37	Expected next week
Canoe	No Response		

PROPOSED RESOLUTION:

Be it RESOLVED that the council approve the purchase of a 2022 Kubota XG850 ATV at the price of \$29,382.50 from Harvey & Company for use by the Protective Services Department.

FINANCIAL IMPACT:

This purchase was budgeted at \$25,000.00 in the 2022 Capital out of Revenue budget.

Finance Type: Budget

RECOMMENDATION:

Staff are recommending that the City purchase the Kubota XG850 supplied by Harvey's and Company as the ATV providing the best value for its operations. The Kubota product is a proven workhorse and solid ride for staff. This Kubota model can be readily equipped for a Fire & Rescue Skid which will be sought in next budget, that is supplied by Harvey's/Kubota as well. The Kubota is in stock from the local supplier.

ALTERNATIVE IMPLICATIONS:

Options: (What are 3 key options, what are the implications with each?)

1. Approve current recommendation to purchase the Harvey and Company supplied Kubota ATV; this will enable MEO's to do patrol/enforce work on Corner Brook Trail system;
2. Not approve the staff recommendation purchase the All-terrain Vehicle for City use; this will impede the MEO ability to monitor ATVs on the trail systems;
3. Approve the recommendation of purchasing an ATV however select another model or vendor.

Director of Protective Services
Office Assistant 111

Approved - 27 May 2022
Approved - 27 May 2022

City Manager

RTV

KUBOTA 4WD GASOLINE UTILITY VEHICLE

RTV-XG850 SIDEKICK

For Earth, For Life
Kubota



THIS IS WHAT READY FOR AN

POWER

Built around a quick and powerful 48 HP gasoline engine, the Sidekick is a multi-purpose utility vehicle that's ready for work. Take on any task or terrain with comfortable, convenient and capable features and a 64 km/h transport speed.

PERFORMANCE

Kubota's worry-free CVT Plus (Continuously Variable Transmission) with Centrifugal Clutch ensures fast response and rugged durability.

HANDLING

The standard equipment Speed-sensitive (Electronic Power Steering) maintains vehicle stability while traveling at high speeds or across unvenground. Plus, the independent suspension delivers a smooth ride with plenty of clearance.



EVERYTHING LOOKS LIKE

STYLING

Choose from four distinctive colours—Black, Kubota Orange, Green, and RealTree® AP Camo. Every detail from the bold headlights, rugged cargo panels, steering wheel, shift knob and instrument panel are functional and fun.

KUBOTA 4WD GASOLINE UTILITY VEHICLE

RTV-XG850
SIDEKICK



**Number one selling diesel utility vehicle according to Power Products Marketing North American Utility Vehicle Market Reports.*

SPEED AND VERSATILITY FOR WHATEVER YOU

As part of Kubota's renowned RTV line of workhorse utility vehicles, the Sidekick is ready to work on the farm, around the pasture and in the woods with industry-leading durability and performance.

A powerful 48 HP gasoline engine takes work performance and efficiency to all-new levels by providing unprecedented acceleration and fast travel speed. With this kind of speed and versatility, you'll get more work done in less time.



RANCHING

DO



PROPERTY MAINTENANCE



GENERAL CHORES



GET THERE—ANYWHERE—FAST

When the great outdoors call, jump in your Sidekick and hit the gas. The Sidekick's powerful 48 HP gasoline engine gives you the speed to get there fast. Up to 64 km/h fast. And with impressive acceleration and torque, you'll take on every big hill and distant destination with absolute confidence.



HORSEPOWER:
48 HP



Powerful gas engine

The Sidekick's quick acceleration and high transport speed—up to 64 km/h—come from a powerful 48 HP gasoline engine. Equipped with a CVT Plus transmission, this rugged, water-cooled engine provides plenty of torque for an astonishingly quick and smooth take-off. ISC (Idle Speed Control) and highland correction ensure stable power for any situation. The durable starter and chain-type timing belt need less maintenance. You'll never have to worry about overheating with a built-in microcomputer that monitors engine oil temperature and sounds an alarm.



CVT Plus (Continuously Variable Transmission with Centrifugal Clutch)

The Sidekick is equipped with Kubota's worry-free CVT Plus transmission. The centrifugal clutch keeps the thick, double-cogged belts tight for minimal slippage, ensuring fast response and excellent belt durability. Fully shielded to keep out dust and water, the CVT Plus also cools the CVT belts with a large cooling fan for even greater durability.

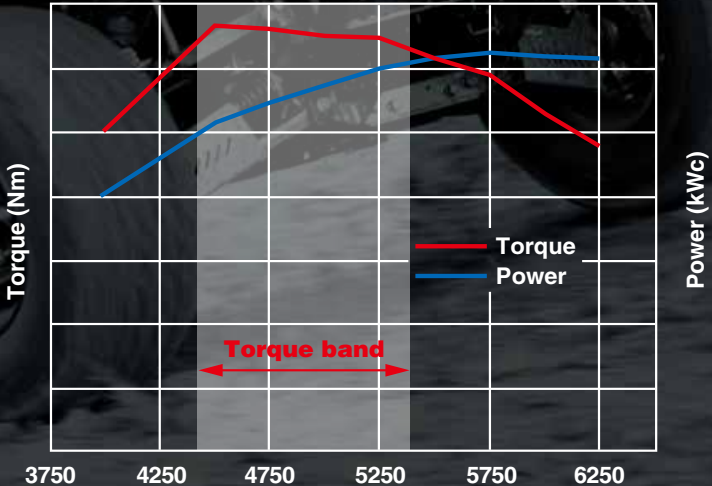


Power supply

The Sidekick offers electrical power for a wide range of equipment. The regulator and fully shielded generator are controlled by a microcomputer to ensure stable power for any attachment, including a work light, optional LED headlight, heater or winch.

Output Performance (Torque/Power)

64 km/h







The Sidekicks driving experience is all about the power and speed combined with agility and stability.

Designed for easy handling at any speed, it's always a comfortable drive thanks to the enhanced speed-sensitive EPS (Electronic Power Steering). Tuned front and rear independent suspension offers a consistently smooth ride. The engine assists braking for greater control and safety during descents, plus a selectable full-time 4WD gives you the perfect traction and control on any terrain.



Speed-sensitive EPS

Light at low-speed and firm at high-speed, the Sidekick's speed-sensitive 45A EPS (Electronic Power Steering) offers exceptional steering control, improving not only handling, but also stability. Standard on all models, the EPS ensures outstanding performance even when the cabin/cargo box is heavily loaded or the snowblade is attached. Operating at higher speeds, the EPS safeguards against oversteering, increasing stability and control.



Front and rear independent suspension

Even when fully loaded, the Sidekick won't bottom out. Front and rear independent suspension delivers a smooth ride with plenty of clearance. The Sidekick is designed for operator comfort even when put under load.



Engine braking

Engine braking—engine-assisted deceleration—gives you dependable control down steep slopes. The Sidekick's one-way sprag and centrifugal clutch provides engine-assisted deceleration, letting you concentrate on steering rather than braking. You'll feel an enhanced sense of control and safety, particularly when traveling downward.




Selectable full-time 4WD

The selectable full-time 4WD system ensures outstanding traveling performance even under heavy loads, providing superior traction—a class-leading 2,000 lbs. of towing capacity*—and excellent control under a wide range of terrain conditions. The 4WD system can easily be turned off when 2WD is sufficient for current driving conditions.

(*2,000 lbs. of traction is flat road only. 1,550 lbs. of traction is available on slope.)

MULTI-USE

ONE MACHINE TO HELP YOU DO IT ALL



Got a big hauling job? The Sidekick is built to handle a wide variety of hauling jobs. It can carry up to 15.2 cubic feet or a half ton of material (1,000 lbs.) in its rugged cargo box. The cargo box can be dumped quick and easy from the operators seat when the optional electric hydraulic lift kit is installed.

The Sidekick is even ready to tow your boat, trailer and more by providing a class-leading 2,000 lbs. of towing capacity and standard trailer hitch. Don't worry about losing your gear in rough terrain. Strong and sturdy steel cargo tie-down hooks help keep it secure.



Towing capacity

Be confident in the power of your Sidekick. With a class-leading 2,000 lbs. towing capacity and standard trailer hitch, it's ready for a wide range of towing jobs, from boats to trailers and so much more.



Carry up to 15.2 cubic feet of cargo

The Sidekick really shines when you've got a big job to do. Its heavy-duty steel cargo box can carry up to 15.2 cubic feet or half a ton (1,000 lbs.) of tools, firewood, gear, supplies, building material—whatever needs to be moved from here to there. Plus, with seriously smooth suspension and extra clearance, the Sidekick won't bottom out. So go ahead, load it up!



Cargo extender (Optional)

Extend both the cargo bed and your productivity with this easy-to-attach cargo extender. Simply drop the cargo door, attach the extender, and your RTV's cargo bed is now 25 % longer!



Steel cargo bed tie-down hooks

The Sidekick's cargo box is equipped, inside and out, with heavy-duty steel cargo tie-down hooks to help keep your gear and other cargo secure while traveling across uneven terrain.



Dumping cargo box

Fast and effortless, the Sidekick's cargo box with standard assist damper or optional electric over hydraulic lift makes short work of unloading cargo.



COMFORT AND CONVENIENCE FOR THE LONG HAUL

Wherever you go, the Sidekick will make the journey comfortable and convenient. From the new ergonomic steering wheel and shifter knob, to the bright LED headlights, the Sidekick has everything you need to enjoy the trip.



Digital dash display

The digital dash alerts you to all major vehicle functions with seatbelt/parking brake alarms and overheating and intermediate gear control indicators. The modern white LCD display provides excellent visibility at all times, even under difficult lighting conditions.



New steering wheel and shift knob

Designed to match the Sidekick's bold style, the ergonomic steering wheel and shift knob improve driver experience and overall comfort. The angle of the steering wheel can be adjusted* to fit your posture for easier handling and greater control. (*Not available on general purpose models)



LED headlights

Let your Sidekick lead the way with cutting-edge LED headlights that offer improved brightness and visibility. For even greater brightness, a 4-headlight option is available.



Half doors and shoulder guards

Half doors on both sides keep out dirt, brush and other unwanted elements while making it easy to get in and out. Shoulder guards on the ROPS help keep everyone safely inside the vehicle during tight turns.



60:40 Split-bench Seats

The split-bench seat style is ergonomically designed to provide hours of working comfort. Providing the appropriate space for both driver and passenger.



Under-seat storage compartments

Large compartments under the split-bench seats are ideal for storing tools, tie-downs and personal items.



Glove box

A large glove box on the passenger side provides quick and convenient access to personal items and frequently used gear. For safety and security, the glove box is equipped with a cover and a key*.
(*Not available on general purpose model)



Cup holder

A convenient cup holder keeps your water bottle or travel mug secure and is always within reach.

DC outlet

Charge your phone or other electronic device on the go with a convenient DC outlet.

OPTIONAL CABIN AND ACCESSORIES

Build your own custom Sidekick! These optional cabins and accessories will make your RTV experience more comfortable and personal.

Premium roof

Premium audio system

Sport roof

Sport roof seal panel kit

Poly windshield

Poly flip windshield

Glass windshield

Door set



FOR MORE TOUGHNESS



Plastic bumper



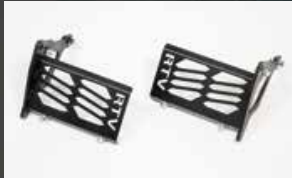
Bush guard



Under guard



Rear bumper



Tail lamp guard



A-arm guard (Front / Rear)

FOR MORE WORKABILITY



Cargo bed rail



Bed extender



Front work light



Electric hydraulic bed lift kit (left: dump switch / right: lift cylinder)



FOR MORE COMFORT AND CONVENIENCE



LED Headlight



Headrest kit



Mud guard (Front / Rear)

KUBOTA CANADA LTD.

Head Office:
5900 14th Avenue, Markham, Ontario L3S 4K4
TEL: (905) 294-7477

Visit our web site at: www.kubota.ca



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Specifications

Model name			RTV-XG850		
Type			General purpose		Special
Body color			Orange	Worksite Orange, Green RealTree™ AP Camouflage	Black
Engine	Type		2-cylinders, 4-cycle, Gas, DOHC		
	Displacement	cc	851		
	Net power	kW (PS) /rpm	36 (48.3) / 5,750		
	Cooling system		Liquid		
	Battery	Ah	56		
Transmission			CVT PLUS (CVT with centrifugal clutch)		
Gear selection			Hi-Lo range forward, neutral, reverse		
Max. Travelling speed			0-40 (0-64.4)		
4WD system	Front differential		Limited-slip differential		
	Rear differential		Foot operated differential lock		
Steering			Speed sensitive Electric Power Steering		
Brakes	Front / Rear		4-wheel hydraulic disc brake		
	Parking brake		Rear wheel, hand operated		
Suspension	Front suspension		Independent, Dual A-arms with adjustable spring preload		
	Front suspension travel	in. (mm)	9 (229)		
	Rear suspension		Independent with coil over shock		
	Rear suspension travel	in. (mm)	8.5 (216)		
Ground clearance	Front	in. (mm)	9.8 (249)		
	Rear	in. (mm)	9.9 (249)		
Headlights			LED (High-Low) with 2 reflectors		
Occupant Protective System (OPS)	Tubular overhead structure	in. (mm)	2.0 (50.8)		
	Seat belts		3-point		
	Certification		SAE J2194 and OSHA ROPS standards		
Seating			2		
Dimensions	Length	in. (mm)	117 (2,973) *without bumper	119.6 (3,093) *include bumper	
	Width	in. (mm)	63.2 (1,605)		
	Height, overall	in. (mm)	79.5 (2,020) *include ROPS		
	Front tread centers	in. (mm)	52 (1,320)		
	Rear tread centers	in. (mm)	52 (1,320)		
	Wheelbase	in. (mm)	80.5 (2,045)		
	Turning radius	ft. (m)	13.1 (4.0)		
Weight			1,761 (799) *dry		
Towing capacity			Flat : 2,000 (907.2) / Slope : 1,550 (703)		
Payload capacity			1,435 (651)		
Cargo bed	Material		Steel		
	Width x Length x Depth	in. (mm)	40.5 x 57.5 x 11.4 (1,030 x 1,465 x 290)		
	Volume	cu. F. (m3)	15.2 (0.43)		
	Cargo bed load	lbs. (kg)	1,000 (454) / 600 (272) *California model		
	Dumping system		Manual		
	Power Lift		Optional electric hydraulic power lift		
Fuel tank capacity			8.64 (32.7)		
Sound rating at operator's ear at max rpm			89.8		
Tires	Front and rear	ATV	25 x 10-12, 6-ply		
		HDWS	25 x 10-12, 6-ply		
Front guard			Optional	Standard front guard	
Alloy wheel			Optional		
Steering tilt			Not available	Standard	
Spray-on bed liner			Not available	Optional	

"RealTree®" is a registered trademark of Jordan Outdoor Enterprises, Ltd. The company reserves the right to change the above specifications without notice. The values in "Ground clearance" and "Weight" are those of the machine equipped with the tires in the table above. For off-highway use only.

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Request for Decision (RFD)

Subject: Citadel Drive PRV Station Rehabilitation 2022-08

To: Darren Charters
Meeting: Regular Meeting - 30 May 2022
Department: Engineering
Staff Contact: Melody Roberts,
Topic Overview:
Attachments: [Bid Submission - ECO Contracting Ltd - MI13868](#)

BACKGROUND INFORMATION:

Project consists of the rehabilitation/conversion of an existing underground Pressure Reducing Station to an above-ground Station. All new infrastructure will be located above ground level. The existing station will be used as part of the foundation. Connections to existing supply and distribution pipes will occur inside the existing station. PRV station to include flow monitoring, pressure management, and SCADA for two water pressure zones. Tenders for the Citadel Drive PRV Station Rehabilitation 2022-08 closed on May 26, 2022 with two bids received as follows:

ECO Contracting Ltd.	\$560,000.00 (HST Included)
Rodco Mechanical (2014) Ltd.	\$602,600.00 (HST Included)

PROPOSED RESOLUTION:

Be it resolved that the Council of the City of Corner Brook award the Tender to ECO Contracting Ltd. in the amount of \$506,000.00 HST Included for the Citadel Drive PRV Station Rehabilitation 2022-08.

FINANCIAL IMPACT:

The pre-tender estimate for this project is \$597,080.00, including HST. The low tender is 6.2% lower than the pre-tender estimate.

Budget Code: 17-MYCW-22-00037

Finance Type: Funding

Director of Community, Engineering, Development & Planning	Approved - 27 May 2022
Office Assistant 111	Approved - 27 May 2022

City Manager

Cost Allowance: \$85,000.00
 Submitted Price: \$475,000.00
 Bid Amount: \$560,000.00
 Project Number: MI13868



Letter of Good Standing

Certificate of Recognition® Program

May 10, 2022

Eco Contracting Limited
2 Mount Bernard Avenue Suite 1
Corner Brook, NL, A2H 0C6

Based upon a review of NLCSA records

Eco Contracting Limited

is an active participant in the Certificate of Recognition®(COR®) Program. This letter is issued to the above noted company based on information available as of the date listed above. The current state of the company is noted below.

Commencement Date: **March 26, 2010** Expiry Date: **June 30, 2022**

Certificate of Recognition® ☒

COR Certificate Number 2011 - 2355 ®

Audit Pending ☐

Note: NLCSA's records are compiled from information gathered during a firm's participation in NLCSA programs, which information is believed to be correct. This letter is based on information currently available to the NLCSA, and is not certified or warranted for accuracy. NLCSA assumes no responsibility or liability for the information contained in this letter.

To alter this document constitutes fraud.

NLCSA Representative

80 GLENCOE DRIVE, DONOVAN'S INDUSTRIAL PARK, MOUNT PEARL, NL A1N 4S9
T: 709 739 7000 F: 709 739 7001 TOLL FREE 1 888 681 SAFE (7233)
INFO@NLCSA.COM WWW.NLCSA.COM



Health | Safety | Compensation

Assessment Services Department

MAY 26 2022

ECO CONTRACTING LIMITED
SUITE 1
2 MOUNT BERNARD AVENUE
CORNER BROOK NL A2H 0C6

Clearance Letter
Confirmation Number: 0638423

TO: CITY OF CORNER BROOK

RE: ECO CONTRACTING LIMITED

Request Purpose: Contract Work – Current Year
Citadel Drive Pressure Reducing Station Rehabilitation - For
Bidding Purposes

This confirms that the above referenced employer is in good standing with WorkplaceNL as of today's date for contract work. This clearance is provided for the purposes of Section 120 of the *Workplace Health, Safety and Compensation Act* only, which indicates that a person using a contractor or subcontractor to perform work may be responsible for unpaid assessments of the contractor or subcontractor.

This clearance letter expires 45 days from the date of issue. If the contract work has not been completed by that date, we recommend that you request another clearance letter to protect your business from any potential assessment liability related to this employer.

If you have any questions, please call us at 709.778.2902 or you may use our toll free number 1.800.563.9000 (ext. 2902) if calling within Newfoundland and Labrador.

Sincerely,

Assessment Services Department

To alter this document constitutes fraud

WL1

146-148 Forest Road, P.O. Box 9000, St. John's, NL A1A 3B8
t 709.778.1000 t 1.800.563.9000 f 709.778.1110 w workplacenl.ca

ECO Contracting Ltd.
Cindy Wells
2 Mount Bernard Avenue, Suite 1
Corner Brook Newfoundland and Labrador
A2H 0C6 Canada

file:///C:/Users/DanaSlade/Desktop/Scans/ECOContractingLtd.txt[5/26/2022 2:17:31 PM]

Council Briefing Note

Subject: Delegation of Authority- Sponsorship Agreements- Jigs and Wheels

Date of Meeting:

Council has granted delegated authority to the City Manager or Acting City Manager (**Minute 18-223**) to execute contracts or agreements and applications on behalf of the organization subject to the application contract, or agreement being funded in the current year's operating or capital budget; and that the contract/agreement or application is for a term of five years or less. This process allows for efficient and effective management of Council expenditures while having mechanisms in place to ensure accountability and a reporting process for each transaction

As stipulated by resolution of Council a summary of approved transactions are outlined below:

Date	Project	Summary	Dollar Value
May 3, 2022	Jigs & Wheels	Appalachian Chalets & RV- Sponsoring \$1000 for Fully Rugged Level recognition	\$1000.00
May 12, 2022	Jigs & Wheels	Four Season Tours- Sponsoring a gift certificate for a tour for 2 valued at \$250.00 for Event Supporter recognition.	\$250.00
May 8, 2022	Jigs & Wheels	Bay of Islands Radio Inc.- Sponsoring radio & social media advertisements valued at \$7380.00 for All Terrain Sponsor recognition.	\$7380.00

Delegation of Authority Resolution - Approved August 20, 2018

18-223

Delegation of Authority

On motion by Councillor B. Staeben, seconded by Deputy Mayor B. Griffin , it is RESOLVED to delegate authority to the City Manager or Acting City Manager for the entering into of applications, contracts or agreements of the City of Corner Brook subject to:

- The application, contract or agreement is funded in the current year's operating or capital budget;
- The application contract or agreement is for a term of five years or less;
- The application, contract or agreement is for activities that are ordinary to the business of the City;
- The application, contract or agreement has been reviewed by the Director for which the application, contract or agreement is related, and the Director is recommending the signing;
- The City Manager providing a summary to Council on a not less than monthly basis of applications, contracts or agreements signed;
- The Delegation of Authority Policy remain in place until revoked by Council, or the creation of an overarching Delegation of Authority Policy.

MOTION CARRIED.



Request for Decision (RFD)

Subject: Confirmation & Rescinding of Order

To: Deon Rumbolt
Meeting: Regular Meeting - 30 May 2022
Department: Development and Planning
Staff Contact: James King,
Topic Overview: Confirmation & Rescinding of Order 2022-01
Attachments: [Stop Work Order - Pratt Street Area - May 26, 2022](#)

BACKGROUND INFORMATION:

Since the previous meeting of Council the following Stop Work Order was issued by the Department of Community, Engineering, Development & Planning and therefore must be confirmed by Council pursuant to Section 109(4) of the Urban and Rural Planning Act:

Order #	Date of Issue	Civic Address/Location	Violation/Section	Order
2022-01	May 26, 2022	Pratt Street Area	Section 8 of the City of Corner Brook Development Regulations	Stop Work Order

Section 109(4) of the Urban and Rural Planning Act 2000, requires that all orders issued by the Authority be confirmed by a majority of Council at the next meeting of the Council after the order is made. If the order is not confirmed by Council in this manner, it shall be considered to be cancelled.

Also, since the issuance of Order #2022-01, the proponent has complied with the Stop Work Order and permits are ready to be issued, therefore, Order #2022-01 can now be rescinded under Section 102(3) of the Urban and Rural Planning Act 2000.

PROPOSED RESOLUTION:

In accordance with Sections 109(4) and 102(3) of the Urban and Rural Planning Act the following Stop Work Order is hereby confirmed and rescinded by Council, Order #2022-01.

GOVERNANCE IMPLICATIONS:

Bylaw/Regulations
 Urban and Rural Planning Act
 City of Corner Brook Development Regulations, Section 8
 109(4), 102(3)

RECOMMENDATION:

Staff is recommending that this Stop Work Order be confirmed and rescinded by the Council of the City of Corner Brook.

ALTERNATIVE IMPLICATIONS:

1. That the Council of the City of Corner Brook confirm Order #2022-01 pursuant to Section 109(4) of the Urban and Rural Planning Act, and rescind the same Order under Section 102(3) of the same regulations as compliance has been achieved.
2. That the Council of the City of Corner Brook not confirm Order #2022-01 pursuant to Section 109(4) of the Urban and Rural Planning Act, and not rescind the same Order under Section 102(3) of the same regulations as compliance has been achieved.
3. That the Council of the City of Corner Brook give other direction to Staff.

	Approved - 27 May 2022
Director of Community, Engineering, Development & Planning	Approved - 27 May 2022
Office Assistant 111	Approved - 27 May 2022

City Manager



STOP WORK ORDER

2022-01

To: [REDACTED]

WHEREAS the City of Corner Brook has concluded that you are carrying out development by excavating land on property in the Pratt Street area (hereinafter called "the Property");

AND WHEREAS no permit has been issued for the excavation of land on the Property as required by Section 8 of the City of Corner Brook Development Regulations;

YOU ARE HEREBY ORDERED under Section 102 of the Urban and Rural Planning Act to stop all work immediately and obtain the required permit(s) for any work on the Property.

Under Section 106 of the Urban and Rural Planning Act, 2000 any person who contravenes an order made under the act is liable, upon summary conviction, to a fine of not less than \$500 and not more than \$1000 for the first offence, or in default of payment a period of imprisonment not exceeding three months, and a fine of not less than \$2000 and not more than \$5000 for a subsequent offence, or in default of payment a period of imprisonment not exceeding six months.

Under Section 102 (5) of the Urban and Rural Planning Act, 2000 where a person to whom an order is directed under this section does not comply with the order or part of it, the council, regional authority, authorized administrator or minister may take the action that it considers necessary to carry out the order and any costs, expenses or charges incurred by the council, regional authority, authorized administrator or minister in carrying out the order are recoverable against the person against whom the order was made as a debt owed to the council, regional authority, authorized administrator or the Crown.

You have the right to appeal this Order within fourteen (14) days of its receipt by completing and submitting the attached appeal form, the appeal fee of \$230 (\$200+HST) and supporting documentation to:

West Newfoundland Regional Appeal Board
4th Floor (West Block)
Confederation Building
P.O. Box 8700
St. John's, NL A1B 4J6

Dated at the City of Corner Brook, this 26th day of May, 2022 A.D.

[REDACTED]
City Clerk
City of Corner Brook



Request for Decision (RFD)

Subject: FCM Board of Directors Seat

To: Council and Mayor
Meeting: Regular Meeting - 30 May 2022
From: Rodney Cumby, City Manager
Topic Overview: **Endorse Mayor Parsons election on FCM's Board of Directors for the period starting in June 2022 and ending June 2023**

BACKGROUND INFORMATION:

The Newfoundland and Labrador's "*Cities*" seat on the FCM Board of Directors is up for election. This is a rotating position which alternates among the Newfoundland and Labrador municipal councils of FCM "city" members. It is Corner Brook's turn to appoint a "city" representative to the Board. Mayor Parsons is concluding year one of his Board appointment and his position is up for re-election. A motion of Council is required to endorse Mayor Parsons to stand for election on the FCM Board of Directors; and confirm that the City of Corner Brook will assume all costs associated with Mayor Parsons attending FCM Board of Director's meetings.

PROPOSED RESOLUTION:

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government; and

WHEREAS FCM's hybrid Annual Conference and Trade Show will be held June 2 to 5, 2022, during which time the Annual General Meeting will be held, followed by the election of FCM's Board of Directors;

BE IT RESOLVED that Council of the City of Corner Brook endorse **Mayor Jim Parsons** to stand for election on FCM's Board of Directors for the period starting in June 2022 and ending June 2023

BE IT FURTHER RESOLVED that Council assumes all costs associated with **Mayor Jim Parsons** attending FCM's Board of Directors meetings.

FINANCIAL IMPACT:

Estimated Cost: \$10,000 annually

RECOMMENDATION:

It is recommended to endorse Mayor Parsons to stand for election on the FCM Board of Directors for the period starting in June 2022 and ending June 2023 and agree to assumes all costs associated with Mayor Jim Parsons attending FCM's Board of Directors meetings

City Manager



Request for Decision (RFD)

Subject: Council and Standing Committee Meeting Schedule

To: Rodney Cumby
Meeting: Regular Meeting - 30 May 2022
Department: City Manager
Staff Contact: Marina Redmond, City Clerk
Topic Overview: The following Council meeting schedule is being brought forward for council to review and approve.
Attachments: [Meeting Schedule July-Dec](#)

BACKGROUND INFORMATION:

The Council Meeting and Standing Committee schedule for the remainder of 2022 has been drafted and is being brought forward for council consideration. Regular Meetings will occur on the third Monday of the month at 7:00 p.m. (with the exception of Regular Meetings scheduled for July and August which will be at 12:00 noon). Weekly Standing Committee Meetings will occur on Monday's at noon. and are scheduled until the end of June and set to resume in September. The proposed schedule is attached for Council's consideration.

PROPOSED RESOLUTION:

BE IT RESOLVED to approve the Council and Standing Committee Meeting Schedule as presented.

GOVERNANCE IMPLICATIONS:

Legislation
 City of Corner Brook Act
 42

RECOMMENDATION:

It is staff's recommendation to approve the meeting schedule as proposed.

ALTERNATIVE IMPLICATIONS:

1. Council may amend the Standing Committees Schedule. This may cause delays in commencing standing committee meetings.
2. Council can approve the meeting schedule as proposed. Staff can then proceed to schedule the departmental standing committee meetings.
3. Council can provide further direction for staff.

City Clerk
Office Assistant 111

Approved - 26 May 2022
Approved - 27 May 2022

City Manager

Meeting Type	Date
PWWW Committee	June 6, 2022
CEDP Committee	June 13, 2022
Protective Services Standing Committee	June 20, 2022
Regular Meeting	June 20, 2022
FA Standing Committee	June 27, 2022
Regular Meeting	July 18, 2022
Regular Meeting	August 15, 2022
PWWW Standing Committee	September 12, 2022
Regular Meeting	September 19, 2022
CEDP Standing Committee	September 19, 2022
Protective Services Standing Committee	September 26, 2022
FA Standing Committee	October 3, 2022
Regular Meeting	October 17, 2022
PWWW Standing Committee	October 17, 2022
CEDP Standing Committee	October 24, 2022
Protective Services Standing Committee	October 31, 2022
FA Standing Committee	November 7, 2022
PWWW Standing Committee	November 14, 2022
CEDP Standing Committee	November 21, 2022
Regular Meeting	November 21, 2022
Protective Services Standing Committee	November 28, 2022
FA Standing Committee	December 5, 2022
Regular Meeting	December 5, 2022
PWWW Committee	December 12, 2022
PUBLIC COUNCIL MEETING: 7:00 P.M.(Except 12 noon during the months of July and August STANDING COMMITTEES: 12:00 NOON	

**This schedule excludes Budget Meetings which will be scheduled at a further date.

**Schedule subject to change



REQUEST FOR DECISION

Subject: Legal Opinion - Signage Residential Medium Density Zone

To: Council and Mayor

Meeting: Public Council Meeting – 30 May 2022

From: City Manager

Topic Overview: Legal Opinion Disclosure – Signage in Residential Medium Density Zones

BACKGROUND INFORMATION:

At the Public Council Meeting of 9 May 2022 a motion was brought forward as follows:

Be it RESOLVED to:

- Rescind Minute 22-037
- Authorize staff to exercise due diligence in carrying out their enforcement responsibility with respect to anti-crematorium protest signs; including following up with residents regarding removal of signage.

During the deliberations of this agenda item at the Public Council Meeting, there were specific references to the legal opinion provided by the City Solicitor regarding signage on properties in RMD zones. The specific documents were:

- Re Protest signage on properties in RMD zones dated 12 April 2022 ; and
- A Memo from the City Manager to Council regarding Signs in Residential Medium Density (RMD) Zones dated April 20, 2022 which included revisions and comments by the City Solicitor including attached documents.

Based on the discussions and the specific references made to some of the contents of the legal opinion, it could be claimed that an implied waiver of solicitor-client privilege in relation to the legal memo may have occurred. That being said the legal opinion was not tabled or distributed at the public meeting. The legal opinion and subsequent motion outlined above were initially presented and discussed internally at a privileged Council in Committee meeting on 25 April 2022. At the meeting a subsidiary motion was introduced and passed to postpone the motion for consideration to the next Public Council meeting. Therefore the motion above was brought forward for consideration at the 9 May 2022 Public meeting.

Following the Public meeting City staff received information requests for a copy of the legal memorandum. In accordance with Section 30 of the ATIPPA Act legal advice from the City Solicitor to Council is exempt from public disclosure. In a 2020 report from the Privacy Commissioner (Report A-2020-11) the Commissioner states “that waiver of solicitor-client privilege must be done either explicitly, or implicitly by an act that demonstrates an intention to waive the privilege”. He goes on to say that discussing the content of the opinion in detail could be an argument that privilege was waived; however

simply disclosing the conclusion or “bottom line” of a legal opinion does not constitute a waiver of privilege and is consistent with the duty of a public body to be transparent and accountable to the public.

On 27 May 2022 the following Notice of Motion was submitted by Councillor Pender:

“Be it resolved that the Council of the City of Corner Brook make public the city’s full and complete legal opinion on the use of protest signs as discussed in the public council meeting of May 09, 2022 with immediate effect.”

RECOMMENDATION:

It is staff’s recommendation to withhold the said legal opinion from public disclosure per Section 30 of the ATIPPA Act. A decision to release the legal opinion will require a motion of Council to waive privilege and disclose the city solicitor’s legal opinion on: “Signage in Residential Medium Density Zones”; which was discussed at the Public Council Meeting on 9 May 2022. Furthermore, I would recommend holding a legal briefing with the city solicitor on this matter, before introducing a motion to release the legal opinion as has been proposed.

If Council proceeds to introduce a motion to release the legal opinion a draft motion has been prepared as follows:

RESOLVED to waive Solicitor Client Privilege with respect to the following documents:

- the Legal Memorandum from the City Solicitor Re Protest signage on properties in RMD zone dated April 12, 2022 and
- the Memo from the City Manager to Council regarding Signs in Residential Medium Density (RMD) Zones dated April 20, 2022 with revisions and comments by the City Solicitor including attached documents

GOVERNANCE IMPLICATIONS:

Legislation: Access to Information and Protection of Privacy Act- Section 30

Legal Review: Yes

LEGAL REVIEW:

A motion of Council is required to waive privilege regarding releasing the legal opinion related to agenda item: Signage in Residential Medium Density Zones addressed at the Public Council Meeting on 9 May 2022.

City Manager