
Position Title:	Supervisor of Recreation Services, Facilities
Competition Number:	2024 - 11
Salary:	Management/Non-Union Group 5 \$55,040.22 - \$73,386.96

The City of Corner Brook is currently accepting applications for the Full-Time position of **Supervisor of Recreation Services, Facilities**. The Supervisor is responsible for overseeing and planning the maintenance of the indoor recreational facilities, including the Corner Brook Regional Recreation Centre and the Corner Brook Civic Centre and in conjunction with the Public Works Department, all outdoor recreation locations, including, but not limited to: Playground areas, Margaret Bowater Park, Sport Fields (Soccer, Baseball, etc.) Tennis courts, Volleyball courts, etc. The Supervisor of Recreation Services, Facilities, will provide day to day leadership and overall direction to the facility technicians while also assisting with the filling in for the Supervisor of Recreation Services, Aquatics and/or the Supervisor of Recreation Services Programs & Parks.

Responsibilities will include managing the maintenance of recreation facilities as well as associated recreational buildings, fields, and third-party contracts for building maintenance. The Supervisor will ensure proper oversight and operation of HVAC, plumbing, ice plants, water treatment, electrical, and life safety systems while ensuring pool water chemistry is maintained and in accordance with applicable legislative standards. The Supervisor will work closely with the Recreation Services Department to develop, implement, and oversee the daily pool and ice maintenance programs. The Supervisor will develop and implement a comprehensive preventative maintenance program to proactively address issues and extend the lifespan of equipment (pumps, vehicles, HVAC, playground equipment, field lighting, ice plant, etc. The Supervisor of Recreation Services, Facilities, will work closely with the department of Recreation Services to prepare the annual recreation operating budget, develop and prepare policies and procedures, champion safety, and oversee staff. The Supervisor of Recreation Services, Facilities, will provide motivation and leadership to staff and contribute to building enthusiasm during recreational programs while ensuring a respectful and collaborative working environment.

The successful applicant must possess a Power Engineering Class IV Certification with a minimum of three years in a supervisory and/or managerial role, preferably in a municipal or recreation environment. The successful candidate will possess experience in facility operation, preferably in an aquatic's environment, possess or be willing to obtain the Certified Pool Operator's (CPO) Certification, and be proficient in the use of computers and computerized systems. Equivalent education and/or experiences may be considered. A current Royal Newfoundland Constabulary (RNC) Certificate of Conduct and Vulnerable Sector Check. Valid Class 5 driver's license for the province of Newfoundland and Labrador.

The above responsibilities reflect the duties necessary to describe the principal functions of the job and shall not be considered as a detailed description of all duties of the job.

The successful applicant must have a demonstrated leadership ability in people and facility management. Effective oral and written communication and the ability to manage with tact and diplomacy and possess sound decision-making skills.



CAREER OPPORTUNITY

The City of Corner Brook will provide support throughout the recruitment process to applicants with disabilities, including accommodation that considers an applicant's accessibility needs. Candidates are encouraged to discuss specific needs with the City's Human Resources division, by emailing hr@cornerbrook.com

The City of Corner Brook thanks all applicants for their interest; however, only those selected for an interview will be contacted.

Please submit résumés, **giving complete details of qualifications**, and stating competition number to the Human Resources Office via e-mail careers@cornerbrook.com