



CITY OF CORNER BROOK

Dear Sir\Madam:

I have been directed by His Worship the Mayor to summon you to a Committee of the Whole Meeting of the Corner Brook City Council, to be held on **May 26, 2025** at **7 p.m.** **City Hall Council Chambers.**

CITY CLERK

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1 CALL MEETING TO ORDER

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105 11.5 Call for 2025-26 Newfoundland and Labrador Community
Transportation Program

107 - 112 11.6 Discretionary Use - 303 Georgetown Road - Replace Dwelling in a
Rural Zone

113 - 121 11.7 Movemobility Ford Transit Accessible Van

12 OTHER BUSINESS

12.1 In Camera Items (If Required)

13 ADJOURNMENT

Land Acknowledgement

We respectfully acknowledge the City of Corner Brook as the ancestral homeland of different populations of Indigenous people. We also acknowledge with respect, the rich histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of the Province of Newfoundland and Labrador

**MINUTES OF A REGULAR MEETING OF
THE COUNCIL OF THE CITY OF CORNER BROOK
COUNCIL CHAMBERS, CITY HALL
MONDAY, 12 MAY, 2025 AT 7:00 PM**

PRESENT:

| | | |
|--------------|-------------|--|
| Mayor | J. Parsons | D. Charters, City Manager |
| Deputy Mayor | L. Chaisson | T. Flynn, Director of Protective Services |
| | | S. Maistry, Director of Finance and Administration |
| Councillors: | V. Granter | P. Robinson, Director of Recreation Services |
| | B. Griffin | A. O'Brien, Manager of Engineering Services |
| | | J. Smith, City Clerk |
| | | J. Alexander, Sergeant-At-Arms |

Absent with regrets: Councillor P. Gill, Councillor P. Keeping, Councillor C. Pender and D. Burden, Director of Engineering, Development and Operations

25-058 Land Acknowledgement

Deputy Mayor L. Chaisson read the land acknowledgement.

25-059 Approval of Agenda

On motion by Councillor V. Granter, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** to approve the agenda as circulated with the following additions:

- Spring Clean Up Update added to Business Arising.

MOTION CARRIED.

25-060 Approval of Minutes - Regular Meeting April 14, 2025

On motion by Deputy Mayor L. Chaisson, seconded by Councillor B. Griffin, it is **RESOLVED** to approve the Minutes of the Regular Council Meeting of May 12, 2025. **MOTION CARRIED.**

25-061 Ratification of Decisions

In accordance with section 41(3) of the City of Corner Brook Act, the following minutes are being ratified:

It is **RESOLVED** to ratify minute CC23-023 - Approval of Agenda **[Granter/Chaisson]**

It is **RESOLVED** to ratify minute CC23-025 - Naming of the New Recreation Centre **[Granter/Griffin]**

It is **RESOLVED** to ratify minute CC24-034 - 2026 NL Games **[Granter/Chaisson]**

It is **RESOLVED** to ratify minute CC24-035 - Approval of Agenda **[Granter/Griffin]**

It is **RESOLVED** to ratify minute CC24-036 - Conflict of Interest **[Granter/Chaisson]**

It is **RESOLVED** to ratify minute CC24-038 - Recreation Pricing Structure **[Granter/Griffin]**

It is **RESOLVED** to ratify minute CC25-001 - Approval of Agenda **[Granter/Chaisson]**

It is **RESOLVED** to ratify minute CC25-003 - Clarence Street (Proposed Apartment Building) **[Granter/Griffin]**

MOTION CARRIED FOR ALL MINUTES.

25-062 Business Arising From Minutes

No items were brought forward.

25-063 Spring Clean Up Update

The Manager of Engineering Services provided an update on the current spring clean up process:

- over 1300 residents made appointments for pick up;
- over 1176 residents attending the Wild Cove dump;
- concerns about mail and flyers not being delivered on time, residents are advised to call 637-1666 for staff to arrange pick ups;
- Leaf pickup: Residents may drop off leaves at Third Pond Access Road or request a pick-up by calling 637-1666.

25-064 Proclamations and Events

The Mayor declared the following proclamations:

- April was declared Parkinson's Awareness Month;
- May 4-10 was declared Municipal Awareness Week;
- May was declared Ehlers-Danlos Syndrome and Hypermobility Spectrum Disorders Awareness Month;
- May 4-10 was declared Heart Failure Awareness Week;
- May was declared Melanoma and Skin Cancer Awareness Month;
- May 12-18 was declared National Nursing Week.

25-065 Corner Brook United Soccer Club - Mowing Contract 2025

On motion by Deputy Mayor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** that the City of Corner Brook enter into a formal agreement for the 2025 soccer season with the Corner Brook United Soccer Club to supply mowing services for the Ambrose O'Rielly, Monarch Complex and George "Daddy" Dawe soccer fields at a cost of \$11,000.00 (HST included). **MOTION CARRIED.**

25-066 Jubilee Field Maintenance 2025

On motion by Deputy Mayor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** that the City of Corner Brook enter into a formal agreement for the calendar year of 2025 with the Corner Brook Baseball Association to supply maintenance services to Jubilee Field for the amount of \$31,200.00 (HST included). **MOTION CARRIED.**

25-067 Public Safety Answering Point Service Agreement

On motion by Councillor V. Granter, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** that Council approve the 2025 Public Service Answering Point Service agreement as presented, thereby extending the PSAP operations for another five years. **MOTION CARRIED.**

25-068 Wellington Street Complex Lease Agreement 2025

On motion by Councillor V. Granter, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** that the City of Corner Brook enter into a formal agreement during the calendar year for 2025 with the Corner Brook United Soccer Club to supply maintenance services to the Wellington Street Complex for the amount of \$30,050.40 (HST included). **MOTION CARRIED.**

25-069 Standing Offer - Hired Equipment Services Contract # 2025-09

On motion by Deputy Mayor L. Chaisson, seconded by Councillor B. Griffin, it is **RESOLVED** to accept the price list for Hired Equipment as proposed. **MOTION CARRIED.**

25-070 Plumbing Service/Maintenance for Buildings 2025-11

On motion by Deputy Mayor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** that the Council of the City of Corner Brook award the tender to R&R HVAC and Controls Ltd. for the tender price of \$27,370.00 (HST included) for the Plumbing Services/Maintenance for Buildings 2025-11. **MOTION CARRIED.**

25-071 Asphalt Patching 2025-10

On motion by Deputy Mayor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** the City of Corner Brook Council award Contract No. 2025-10 Asphalt Patching to Marine Contractors Inc. in the amount of \$479,895.00 (HST included). **MOTION CARRIED.**

25-072 Deep Gulch Culvert Replacement - Amendment No. 3

On motion by Councillor V. Granter, seconded by Councillor B. Griffin, it is **RESOLVED** that the City of Corner Brook Council approve the PCA Amendment No. 3 for R.V. Anderson Associates Limited in the amount of \$214,169.68 (HST included) for the Deep Gulch Brook Culvert. **MOTION CARRIED.**

25-073 Multi-Year Capital Works - 3 Year Allocation 2023-2026 Schedule A Amendment Agreement Approval and Execution

On motion by Councillor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVED** that the City of Corner Brook Council accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated April 15, 2025 for the Multi-Year Capital Works - 3 Year Allocation 2023-2023 Schedule "A" Amendment, total project cost of \$9,190.782 with the Ultimate Recipient share value of \$3,787,235 in funding for this project.

IT IS FURTHER RESOLVED to authorize the Mayor and the City Manager to sign the Municipal Infrastructure Fund Agreement with the Department of Transportation and Infrastructure on behalf of the City of Corner Brook.
MOTION CARRIED.

25-074 Sidewalk Policy

On motion by Councillor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVED** that the City of Corner Brook Council adopt the Sidewalk Policy as presented. **MOTION CARRIED.**

25-075 Crosswalk Policy

On motion by Councillor B. Griffin, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** that the City of Corner Brook Council rescind the current Crosswalk Policy and replace it with the attached Crosswalk Policy. **MOTION CARRIED.**

25-076 Recreational Vehicles Regulation, 2022 – Revised Schedule "A"

On motion by Councillor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVED** that pursuant to the powers vested in it by virtue of section 201 and 202 of the City of Corner Brook Act, 1990 and section 15 of the Offroad Vehicles Act, 2021 and all other enabling powers, the Council of the City of Corner Brook hereby repeals the current Recreational Vehicle Regulation 2022 and replaces it with the Recreation Vehicle Regulation as attached hereto.
MOTION CARRIED.

ADJOURNMENT

The meeting adjourned at 7:45 p.m.

City Clerk

Mayor



Information Report (IR)

Subject: Proclamations and Events

To: Darren Charters
Meeting: Committee of the Whole - 26 May 2025
Department: City Manager
Staff Contact: Gloria Manning, Legislative Assistant
Topic Overview: The City of Corner Brook routinely receives requests from various organizations to recognize significant days, weeks, and months.
Attachments: [MS Awareness Month](#)
[Recreation Month](#)

BACKGROUND INFORMATION:

The City of Corner Brook would like to recognize the following proclamations and events in the City of Corner Brook:

- **May was declared MS Awareness Month-** Multiple Sclerosis is a chronic, often disabling neurological disease affecting an estimated 1 in 400 Canadians. Annual fundraising events such as the *MS Walk* and *MS Bike* support programs to enhance the lives of people affected, and MS research in Canada.
- **June was declared Recreation Month-** recreation enhances quality of life, active living and lifelong learning, helps people to live happier and longer, develops creativity, and builds healthy bodies and positive lifestyles.

| | |
|--------------------------|------------------------|
| City Clerk | Approved - 22 May 2025 |
| City Manager | Approved - 22 May 2025 |
| Administrative Assistant | Approved - 22 May 2025 |

City Manager

PROCLAMATION

WHEREAS, multiple sclerosis is a chronic, often disabling neurological disease affecting an estimated 1 in 400 Canadians and approximately 90,000 across the country; and

WHEREAS, multiple sclerosis symptoms vary widely and may lead to problems with numbness, coordination, vision and speech, as well as extreme fatigue and even paralysis; and

WHEREAS, there is no known cause of, prevention of, or cure for multiple sclerosis; and

WHEREAS, MS Canada is the only national organization in Canada that supports both MS research and services for people with MS and their families; and

WHEREAS, annual fundraising events such as the MS Walk, MS Bike, and A & W Canada's *Burgers to Beat MS* campaign support programs to enhance the lives of people affected by multiple sclerosis and their families and support MS research in Canada; and

WHEREAS, since 1948, MS Canada has contributed over \$200 million towards MS research; and is grateful for the dedication and commitment of its supporters and volunteers that has made this possible; and

WHEREAS, together we will find ways to connect and empower the MS community to create positive change and see a world free of multiple sclerosis

NOW, THEREFORE, I, _____, Mayor of the _____ of the Province of _____ Canada, do hereby proclaim this month of May 2025 to be MS Awareness Month for MS Canada.

(signature)

To connect and empower the MS community to create positive change.



RecreationNL

Wellness Supporters
make 'you' time

PROCLAMATION RECREATION MONTH

- WHEREAS The Community of _____ recognizes that recreation enhances quality of life, active living and lifelong learning, helps people to live happier and longer, develops creativity, and builds healthy bodies and positive lifestyles; and
- WHEREAS recreation provides opportunities for personal growth and development for people of all abilities and can be especially helpful to people living with disabilities; and
- WHEREAS our parks, open spaces, and trails ensure ecological sustainability, provide space to enjoy nature, help maintain clean air and water, and preserve plant and animal wildlife; and
- WHEREAS recreation is an important contributor to community economic development, which creates jobs, fosters tourism, and makes communities more attractive places in which to live, learn, work and play

Therefore, The Community of _____ does hereby proclaim the month of JUNE to be RECREATION MONTH.

Signed this _____ day of _____, 2025 by:

Name of Community

Mayor/Councillor Signature





Information Report (IR)

Subject: Public Works, Water & Wastewater Update

To: Darren Charters

Meeting: Committee of the Whole - 26 May 2025

Department: Public Works

Staff Contact: Donny Burden, Director of Engineering, Development and Operational Services

Topic Overview: Public Works, Water & Wastewater Summary April 19th to May 20th, 2025

BACKGROUND INFORMATION:

Current Work

| Project | Start Date | Progress | Planned Finish |
|-------------------------------------|---------------|----------|----------------|
| Downtown Wash | 5-May-2025 | 50% | 6-June-2025 |
| Spring Bulk Collection | 5-May-2025 | 50% | 6-June-2025 |
| Sinkhole Repairs | | | |
| Elizabeth Street and Rivervale Road | 2-May-2025 | 95% | 6-June-2025 |
| Greenspace Clean-up | 5-May-2025 | 40% | 30-May-2025 |
| Pothole Repairs | 7-April-2025 | - | As required |
| Street and Sidewalk Sweeping | 28-April-2025 | 45% | 13-June-2025 |

Service Requests

- 143 Calls received.
- Top three categories of requests:
 - Lawn Repairs: 53
 - Potholes / Road Repairs: 50
 - Curb Repairs: 10

Upcoming Work

| Project | Start Date | Planned Finish |
|---------------------------------------|-------------|----------------|
| Asphalt Patching (Marine Contractors) | 27-May-2025 | 30-June-2025 |
| Line Painting (True Lines) | 20-May-2025 | 30-June-2025 |
| Lawn Repairs | 1-June-2025 | 27-June-2025 |

| Project | Start Date | Planned Finish |
|-------------------------------|-------------|-----------------|
| Greenspace Summer Maintenance | 1-June-2025 | September, 2025 |
| Curb/Sidewalk Repairs | 9-June-2025 | September, 2025 |

Current Work

| Project | Start Date | Progress | Planned Finish |
|---|---------------|----------|-----------------|
| Deep Gulch Support – Water distribution bypass line connections | 21-April-2025 | 100% | 25-April-2025 |
| Splash Pad – Install Features pump and motor Service | 12-May-2025 | 100% | 16-May-2025 |
| Installation – Dove’s Road, Humber road, Water Street Hydrant | 5-May-2025 | 100% | 16-May-2025 |
| Maintenance and Servicing | 12-May-2025 | 5% | September, 2025 |

Service Requests

- 40 Calls received.
- Top three categories of requests:
 - Request for water off/on: 12
 - Curb Stop Repair: 6
 - Sewer Backup: 6

Recoverable works – 7 Requests received and completed for a total recoverable works of \$1307.67.

Upcoming Work

| Project | Planned Start Date | Planned Finish |
|---|--------------------|--------------------|
| Watermain Flushing | 2-June-2025 | August, 2025 |
| Water Supply Intake Cleaning & Inspection | 16-June-2025 | July, 2025 |
| Sanitary Sewer Flushing | June, 2025 | July, 2025 |
| Splash Pad – Operational | 1-July-2025 | Weather Dependent. |

Water Treatment Plant Summary

Average city water consumption was 20.75 million liters per day during the month of April. This is down from the overall 2024 average of 22.2 million liters per day.

| | |
|--|------------------------|
| Director of Engineering, Development and Operational Services | Approved - 21 May 2025 |
| City Manager | Approved - 21 May 2025 |
| Administrative Assistant | Approved - 21 May 2025 |

City Manager



Information Report (IR)

Subject: Protective Services Statistics for the month of April 2025

To: Darren Charters

Meeting: Committee of the Whole - 26 May 2025

Department: Protective Services

Staff Contact: Todd Flynn, Director of Protective Services

Topic Overview: On a monthly basis Protective Services compiles its statistics to report them out to council and residents.

BACKGROUND INFORMATION:

To inform the residents of Corner Brook of the work that is being done by the Protective Services Department.

1. MUNICIPAL ENFORCEMENT

Our Municipal Enforcement Officers received 96 calls for services including as follows:

- **By-Law Enforcement received 37 calls for service:**

- 1 Abandoned Vehicle
- 4 Assistance
- 4 Election sign complaint
- 6 Garbage issues
- 1 Illegal Dumping
- 1 Illegal Signage
- 1 Mobile Vending Permit
- 2 Noise
- 2 Pest issues - Rats
- 6 Untidy Property
- 1 Citation - Garbage issues
- 6 Citation - Uncovered Garbage
- 1 Citation - Untidy property
- 1 Other

- **Taxi Regulation received 48 requests for service:**

- 20 Taxi Driver permits
- 28 Taxi Vehicle permits

- **Animal Control received 11 calls for service:**

- 1 Assistance
- 1 Cat assistance
- 3 Cat roaming
- 1 Dog - Off leash
- 2 Dog - Roaming
- 1 Other animals: assistance
- 1 Citation: Cat roaming
- 1 Citation: Dog unlicensed

- **Parking Enforcement:**

78 Parking-related violations where citations were issued that included:

- 7 Illegal Parking
- 1 Meter Collection
- 9 Meter stolen/vandalized
- 1 Ticket complaint
- 1 Citation - Parked in two meter spaces
- 2 Citation - Parking on the sidewalk
- 49 Expired parking meters
- 1 Citation - Failure to keep identification plate clean
- 1 Citation - No parking
- 6 Void

Note: The City has been dealing with a rash of its parking meters being destroyed by thieves trying to break open the parking meters for the coin boxes. All meters have since been removed, given that 90% have been destroyed by these thieves.

The Protective Services Department is assessing the replacement strategy and hopes to bring a recommendation to council in the coming months.

Notably, there will be a drop in parking revenues, as well as complaints of extended parking of vehicles, until this situation is resolved.

2. CORNER BROOK FIRE DEPARTMENT

The CBFD received 40 calls for service that included:

| # of Incidents | Type |
|----------------|-----------------------------------|
| 7 | Residential Alarm |
| 4 | Residential Alarm – Smoke Visible |
| 12 | Commercial Alarms |
| 1 | Commercial Alarms – Smoke Visible |
| 2 | Pole Fire |
| 1 | Vehicle Fire |
| 3 | MVC – Injury/Entrapment |
| 3 | MVC – fuel spill |

| # of Incidents | Type |
|----------------|-----------------------|
| 2 | Chimney Fire |
| 1 | Carbon Monoxide Alarm |
| 3 | Dumpster/Garbage Fire |
| 1 | Odor |
| | |
| 40 | Total |

- Fire Prevention and Inspection report is unavailable for April.

3. PUBLIC SAFETY ANSWERING POINT (PSAP)

The total volume of calls received by the Corner Brook PSAP for April was 7650.

The calls are broken out as follows:

| Primary Agency | Number of Transferred Calls |
|-------------------|-----------------------------|
| Ambulance | 3618 |
| Crisis | 11 |
| Fire | 336 |
| MRSC | 2 |
| Natural Resources | 3 |
| Northern911 | 4 |
| Police | 1448 |
| RoCP | 14 |
| TBD* | 0 |
| Total* | 5436 |

Volume of Non-Transferred 911 Calls: 2214

City Manager



Information Report (IR)

Subject: Capital Project and Engineering Committee Updates

To: Darren Charters

Meeting: Committee of the Whole - 26 May 2025

Department: Engineering

Staff Contact: Donny Burden, Director of Engineering, Development and Operational Services

Topic Overview: This report is intended to serve as an update to Council and the public regarding the various Capital and Engineering projects being undertaken in the City. The current project updates are as follows:

BACKGROUND INFORMATION:

Current Projects

Deep Gulch Brook Culvert Replacement (*JCL Investments*)

- Construction ongoing. Temporary waterline bypass installed. Testing in progress. Excavation for culverts commencing the week of June 26 in the trail area.

Petries Bridge Street Replacement (*Englobe*)

- Final review of tender documents in progress.

Transit Accessibility Study and Implementation Plan (*Dillon Consulting*)

- Final Report received, Council presentation to occur in June 2025.

Elizabeth Street/O'Connell Drive Intersection Improvements (*JCL Investments*)

- Anticipated start in July 2025.

District Water Meters

- Meters are installed. District Water meters are funded by Multi-Year Capital and are being completed by City forces. It supports the water audit project being completed by CBCL

Water Audit/Loss Analysis (*CBCL*)

- Project underway, the consultant is collecting and reviewing data

Traffic Detection Upgrade to Improve Intersection Efficiency

- Work has started. No traffic impact anticipated.
- Main Street/ Riverside Drive, Mill Road/Main Street, Mount Bernard Avenue/ Main Street/ Herald Avenue

Street Resurfacing

- Tender is issued. Closes June 3rd.

STAR Trail Design & Construction Services (*Tract Consulting*)

- Awaiting funding application decision from ACOA/IET

City Hall Atrium Lighting

- Lights received, installation pending in May 2025.

Community Market Feasibility (*Fowler Bauld & Mitchell Ltd.*)

- “What we heard report” expected in early June 2025.

Bartlett’s Point Park Bandstand (*Englobe*)

- The initial concept was received, awaiting feedback from traffic engineers.

Confederation Drive Intersection Design (*Englobe*)

- Issued for approval, drawings received and under review. Follow-up meeting planned with the consultant

Broadway Storm Sewer (*Anderson Engineering*)

- Work started April 15th. Anticipated to be completed in May 2025.

CHIF Funding Application

- Funding has been applied for to complete the following projects:
 - Wastewater Treatment Facility (Est. \$140M)
 - Westside Water Reservoir (Est. \$13.3M)
 - Active Transportation Fund – Country Road Sidewalk (Est. \$2M)
 - Active Transportation Fund – Confederation Drive Multi-Use Trail (Est. \$3.7M)

Rural Transit Funding Application

- Funding approval received. Signing formalities underway

Legacy Funding

- Funding is being applied for through the Canadian Heritage Program to commemorate the 100th anniversary of Corner Brook Pulp and Paper. If successful, this funding will go towards upgrades in Margaret Bowater Park.
- Funding application submitted March 14, 2025

Riverside Drive Risk Assessment (*Stantec Consulting*)

- Study is underway

Provincial Transit Agreement

- Partnership with the Province of NL to offer seniors on the Guaranteed Income Supplement (GIS), youth receiving youth services and residents of Corner Brook on Income Support.
 - The program is now up and running with a large uptake.

2025 Spring Cleanup

- Cleanup is underway. Some statistics below:
 - 1289 appointments for pickup made
 - 1836 visits to the landfill made
 - Leaf drop-off site has been busy and is open two more days, Thursday, May 29th and June 5th.

Aerial Imagery

- Flying has commenced to update aerial imagery of the City.

Garbage Collection Contract

- Tender for new contract closed May 23, 2025. Submissions under review.

| | |
|--|------------------------|
| Director of Engineering, Development and Operational Services | Approved - 21 May 2025 |
| City Manager | Approved - 22 May 2025 |
| Administrative Assistant | Approved - 22 May 2025 |

City Manager



Information Report (IR)

Subject: Finance & Administration Report – YTD April 2025 Financial Results

To: Darren Charters

Meeting: Committee of the Whole - 26 May 2025

Department: Finance and Administration

Staff Contact: Sievendra Maistry, Director of Finance and Administration

Topic Overview: YTD April 2025 Financial Results

BACKGROUND INFORMATION:

Financial Update:

Revenues for the four months to April 2025 are detailed below:

| \$ MILLION | YTD APRIL 2025 | | VARIANCE | FULL YEAR BUDGET |
|-----------------------------|----------------|--------------|-------------|---------------------|
| | BUDGET | ACTUALS | | |
| Taxation | 33.91 | 36.21 | 2.29 | 35.83 |
| Government transfers | 0.64 | 0.13 | -0.51 | 1.16 |
| Sales of goods and services | 0.98 | 0.95 | 0.01 | 4.29 |
| Interest income | 0.14 | 0.28 | -0.03 | 0.40 |
| Other revenue | 0.02 | 0.03 | 0.00 | 0.19 |
| | 35.70 | 37.59 | 1.76 | 41.9 |

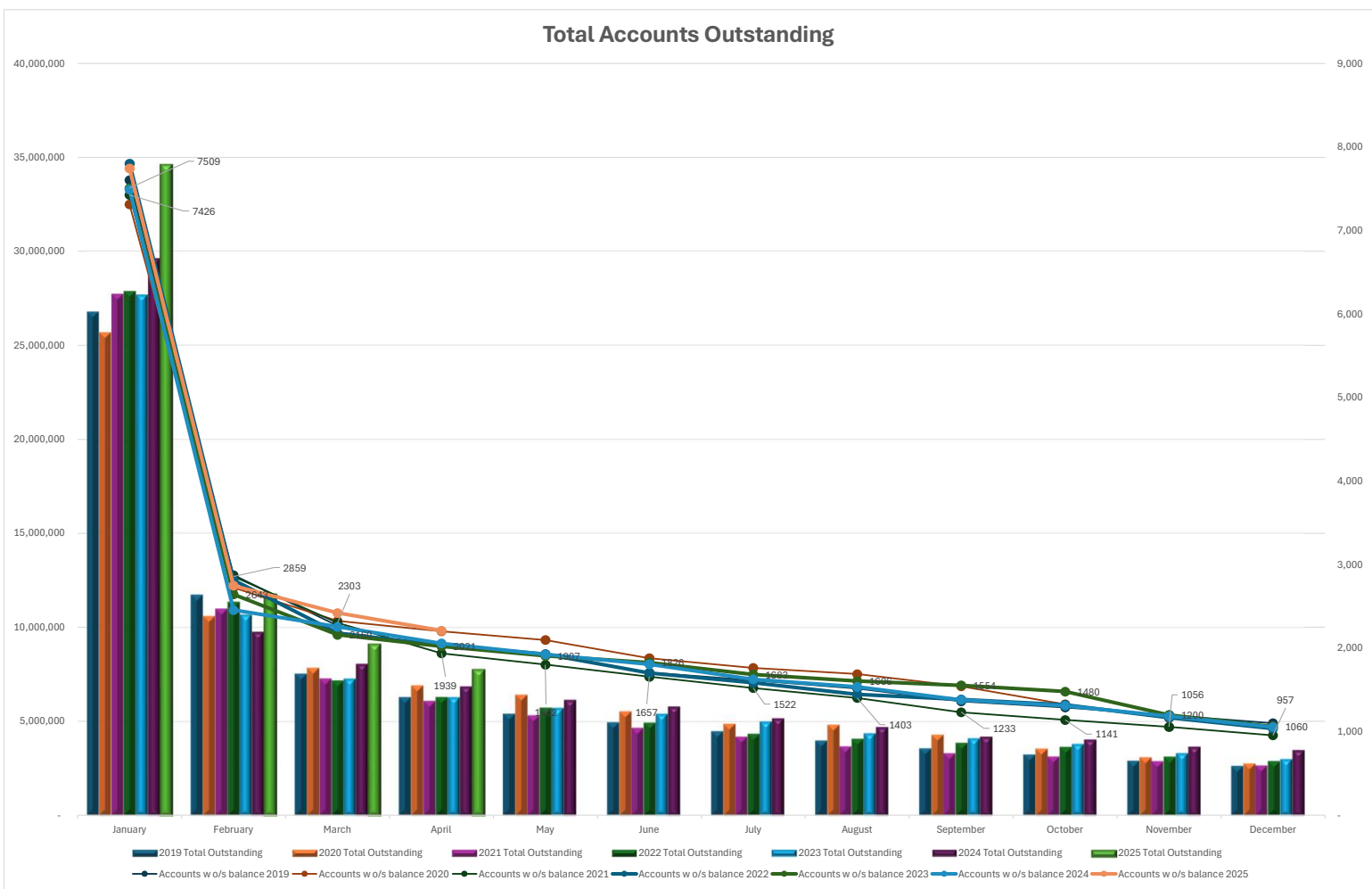
Expenses for the four months to April 2025 per department are detailed below:

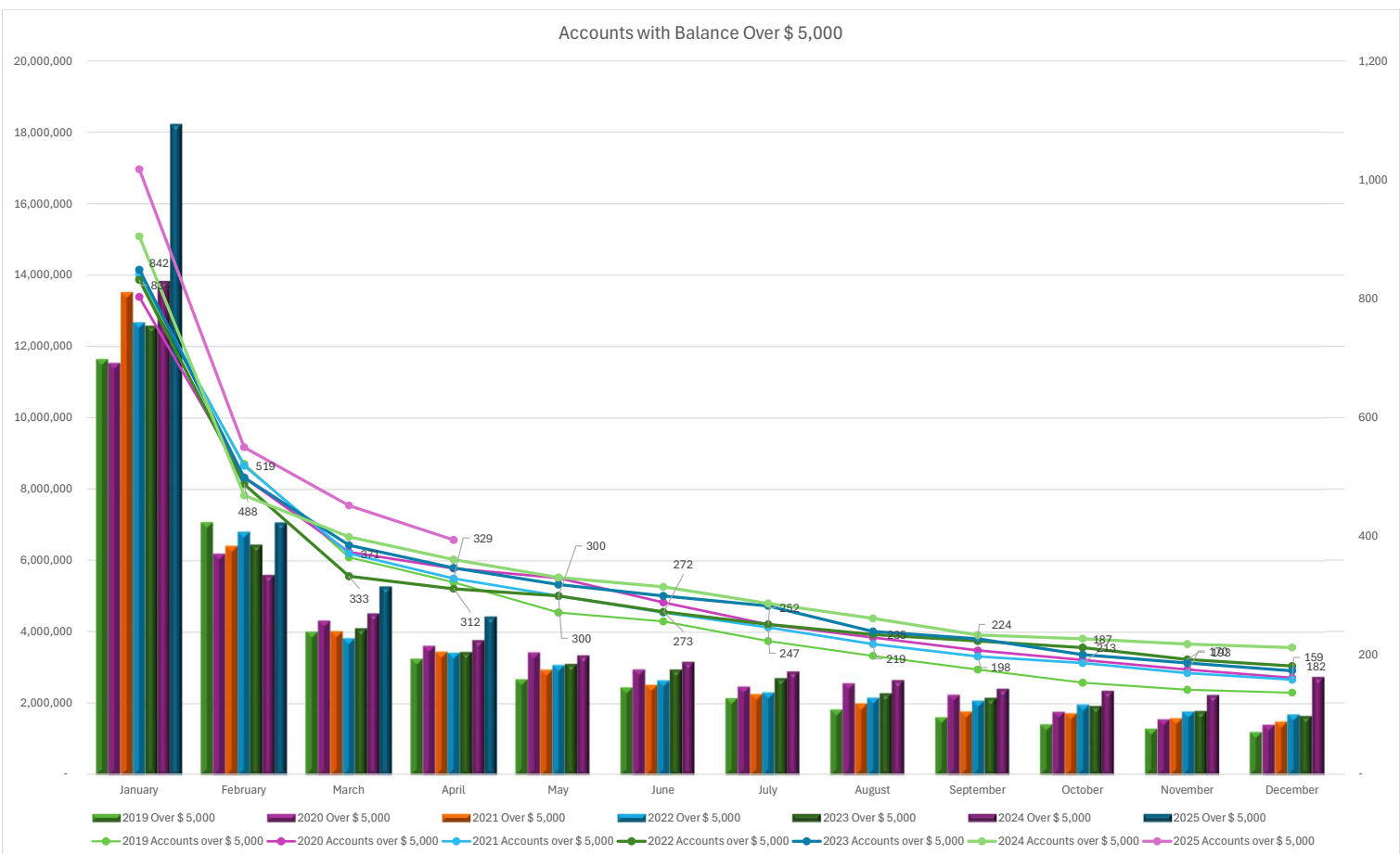
| \$'MILLION | YTD APRIL 2025 | | YTD VAR | FULL YEAR BUDGET |
|-------------------------------------|----------------|-------------|------------|---------------------|
| | BUDGET | ACTUAL | | |
| Executive & Legislative | 0.14 | 0.11 | 0.03 | 0.42 |
| City Manager | 0.57 | 0.44 | 0.13 | 1.69 |
| Finance & Admin | 0.75 | 0.95 | -0.20 | 2.14 |
| EDOS | 5.75 | 5.41 | 0.34 | 16.28 |
| Engineering, Planning & Development | 0.77 | 0.63 | 0.14 | 2.32 |
| Public Works, Water & Waste-Water | 4.98 | 4.78 | 0.20 | 13.96 |
| Protective Services | 1.97 | 1.79 | 0.18 | 5.90 |
| Garbage Collection | 0.53 | 0.47 | 0.07 | 1.60 |
| Recreation | 1.48 | 1.32 | 0.17 | 6.38 |
| Transit | 0.20 | 0.19 | 0.01 | 0.60 |
| Grants | 0.13 | 0.11 | 0.01 | 0.29 |
| COOR | 0.78 | 0.21 | 0.57 | 2.33 |
| Funding | 0.59 | 0.01 | 0.58 | 1.77 |
| Reserves | - | - | 0.00 | 2.49 |
| | 12.9 | 11.0 | 1.9 | 41.9 |

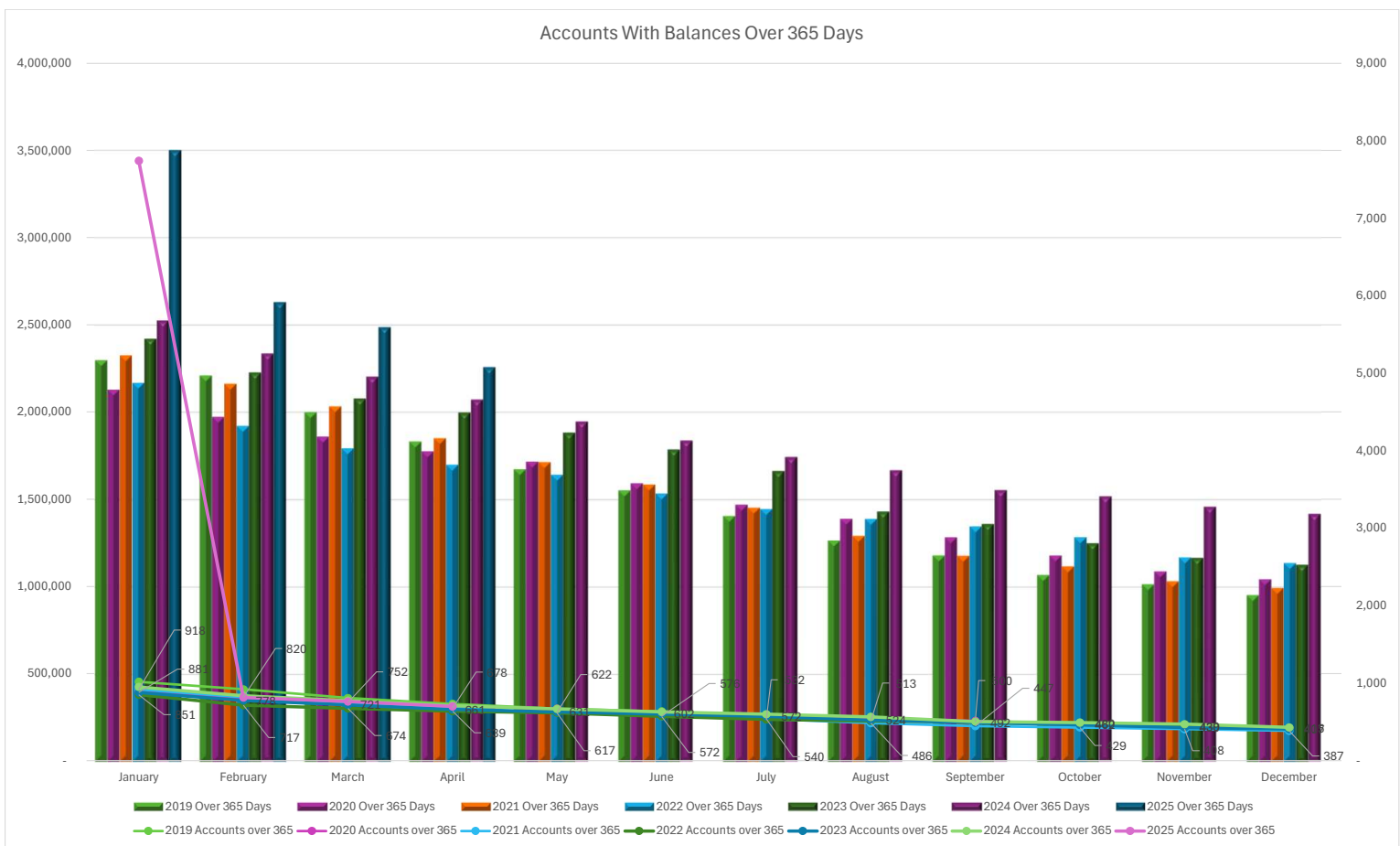
ACCOUNTS RECEIVABLE

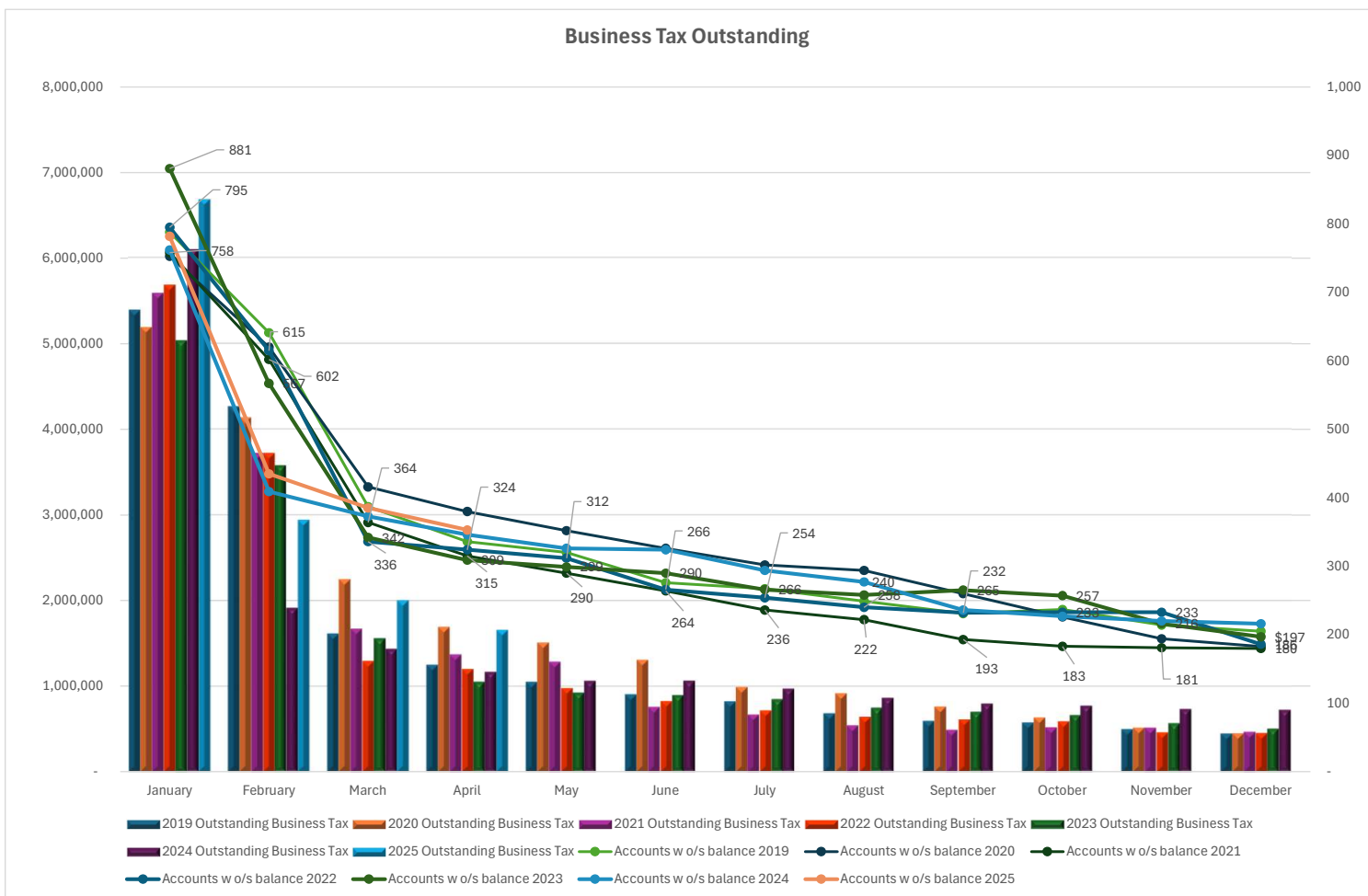
Accounts Receivables are higher than previous years. This is of concern and the City Collector has been busy contacting taxpayers on their outstanding accounts. A number of taxpayers have opted for monthly payment plans for the first time this year due to financial constraints, hence contributing to an increase in outstanding balances.

City Manager









City of Corner Brook
For the Four Months Ending April 30, 2025

1 of 18
2025-05-21
10:46 AM

| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|----------------------------------|-------------------------|-------------------------|---------------|-------------------------|-------------------------|---------------|----------------|------------------|
| Council, Salary & Related Cost | \$20,027 | \$19,184 | \$843 | \$80,108 | \$96,140 | (\$16,032) | \$240,320 | \$144,180 |
| Council, Business Travel | 1,250 | 0 | 1,250 | 5,000 | 872 | 4,128 | 15,000 | 14,128 |
| Council, Meeting expenses | 833 | 0 | 833 | 3,332 | 567 | 2,765 | 10,000 | 9,433 |
| Council, Public Receptions | 417 | 865 | -448 | 1,668 | 865 | 803 | 5,000 | 4,135 |
| Council, Other supplies | 0 | 0 | 0 | 0 | 4 | -4 | 0 | -4 |
| Council, Promo materials | 667 | 0 | 667 | 2,668 | 3,428 | -760 | 8,000 | 4,572 |
| Council, Advertising | 1,250 | 58 | 1,192 | 5,000 | 1,054 | 3,946 | 15,000 | 13,946 |
| Council, Donations | 417 | 1,200 | -783 | 1,668 | 1,200 | 468 | 5,000 | 3,800 |
| Council, Telephone | 63 | 0 | 63 | 252 | 167 | 85 | 750 | 583 |
| Council, Cell phone | 42 | 0 | 42 | 168 | 73 | 95 | 500 | 427 |
| Council, Election | 6,667 | 0 | 6,667 | 26,668 | 110 | 26,559 | 80,000 | 79,891 |
| Council, Municipal Associations | 2,083 | 0 | 2,083 | 8,332 | 0 | 8,332 | 25,000 | 25,000 |
| Council, Staff recognition | 333 | 0 | 333 | 1,332 | 527 | 805 | 4,000 | 3,473 |
| Council, Conference fees | 583 | 0 | 583 | 2,332 | 350 | 1,982 | 7,000 | 6,650 |
| Council, Municipal Awareness Day | 250 | 0 | 250 | 1,000 | 0 | 1,000 | 3,000 | 3,000 |
| Total Council | 34,882 | 21,307 | 13,575 | 139,528 | 105,357 | 34,174 | 418,570 | 313,216 |
| Early Retirees, Salary | 2,125 | 0 | 2,125 | 8,500 | 0 | 8,500 | 25,500 | 25,500 |
| Total Early Retirees | 2,125 | 0 | 2,125 | 8,500 | 0 | 8,500 | 25,500 | 25,500 |
| CM Admin, Salary & Related Cost | 46,342 | 44,034 | 2,308 | 185,368 | 173,869 | 11,499 | 556,120 | 382,251 |
| CM Admin, Business Travel | 1,667 | 231 | 1,436 | 6,668 | -1,528 | 8,196 | 20,000 | 21,528 |
| CM Admin, Maint supplies | 0 | 0 | 0 | 0 | 10 | -10 | 0 | -10 |
| CM Admin, Document Mgmt | 1,417 | 13,105 | -11,688 | 5,668 | 13,105 | -7,437 | 17,000 | 3,895 |
| CM Admin, Special Projects | 5,417 | 3,508 | 1,909 | 21,667 | 4,422 | 17,245 | 65,000 | 60,578 |
| CM Admin, Membership fees | 125 | 0 | 125 | 500 | 10,994 | -10,494 | 1,500 | -9,494 |
| CM Admin, Conference fees | 292 | 0 | 292 | 1,168 | 516 | 652 | 3,500 | 2,984 |
| CM Admin, Consulting fees | 5,000 | 0 | 5,000 | 20,000 | 0 | 20,000 | 60,000 | 60,000 |
| CM Admin, Other Cost | 3,376 | 1,755 | 1,621 | 13,504 | 5,285 | 8,219 | 40,500 | 35,215 |
| Total City Manager Admin | 63,636 | 62,633 | 1,002 | 254,543 | 206,673 | 47,870 | 763,620 | 556,947 |
| Legal, Salary Related Cost | 9,717 | 8,971 | 746 | 38,868 | 35,884 | 2,984 | 116,600 | 80,716 |
| F&A Legal, Legal fees | 667 | 2,407 | -1,740 | 2,668 | 2,780 | -112 | 8,000 | 5,220 |
| F&A Legal, Subscriptions | 205 | 0 | 205 | 820 | 0 | 820 | 2,460 | 2,460 |
| Total Legal | 10,589 | 11,378 | -789 | 42,356 | 38,664 | 3,692 | 127,060 | 88,396 |
| HR, Salary & Related Cost | 45,925 | 35,433 | 10,492 | 183,700 | 142,144 | 41,556 | 551,100 | 408,956 |
| HR, Business Travel | 417 | 0 | 417 | 1,668 | 0 | 1,668 | 5,000 | 5,000 |

City of Corner Brook
For the Four Months Ending April 30, 2025

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|--|-------------------------|-------------------------|---------------|-------------------------|-------------------------|-----------------|------------------|------------------|
| HR, Safety Program | 208 | 0 | 208 | 832 | 0 | 832 | 2,500 | 2,500 |
| HR, City Equip | 500 | 0 | 500 | 2,000 | 1,126 | 874 | 6,000 | 4,874 |
| HR, HR Program | 1,167 | 0 | 1,167 | 4,668 | 3,175 | 1,493 | 14,000 | 10,825 |
| HR, Staff Social Events | 0 | 0 | 0 | 0 | -1,350 | 1,350 | 5,000 | 6,350 |
| HR, Recruitment | 833 | 0 | 833 | 3,332 | 9,225 | -5,893 | 10,000 | 775 |
| HR, Staff Recognition | 500 | 0 | 500 | 2,000 | 0 | 2,000 | 6,000 | 6,000 |
| HR, Wellness | 833 | 0 | 833 | 3,332 | 139 | 3,193 | 10,000 | 9,861 |
| HR, Training | 1,667 | 0 | 1,667 | 6,668 | 4,361 | 2,307 | 20,000 | 15,639 |
| HR, Medicals | 83 | 0 | 83 | 332 | 0 | 332 | 1,000 | 1,000 |
| HR, Consulting fees | 2,500 | 0 | 2,500 | 10,000 | 0 | 10,000 | 30,000 | 30,000 |
| Total HR | 54,633 | 35,433 | 19,200 | 218,532 | 158,820 | 59,712 | 660,600 | 501,780 |
| Business, Salary & Related Cost | 9,099 | 8,398 | 701 | 36,396 | 33,593 | 2,803 | 109,200 | 75,607 |
| Business, Business Travel | 0 | 0 | 0 | 0 | 399 | -399 | 0 | -399 |
| Business, Promo materials | 333 | 0 | 333 | 1,332 | 0 | 1,332 | 4,000 | 4,000 |
| Business, Cell phone | 63 | 0 | 63 | 252 | 63 | 189 | 750 | 687 |
| Business, Special Projects | 1,000 | 0 | 1,000 | 4,000 | 0 | 4,000 | 12,000 | 12,000 |
| Business, Business Facilitating | 667 | 0 | 667 | 2,668 | 1,632 | 1,036 | 8,000 | 6,368 |
| Total Business Resource Centre | 11,162 | 8,398 | 2,764 | 44,648 | 35,687 | 8,962 | 133,950 | 98,264 |
| Total City Manager | 140,020 | 117,842 | 22,177 | 560,079 | 439,844 | 120,236 | 1,685,230 | 1,245,388 |
| F&A Admin, Salary & Related Cost | 20,926 | 18,129 | 2,797 | 83,704 | 72,472 | 11,232 | 251,100 | 178,628 |
| F&A Admin, Business Travel | 1,500 | 0 | 1,500 | 6,000 | 0 | 6,000 | 18,000 | 18,000 |
| F&A Admin, Office supplies | 2,050 | 529 | 1,521 | 8,200 | 3,898 | 4,302 | 24,600 | 20,702 |
| F&A Admin, Other supplies | 100 | 0 | 100 | 400 | 748 | -348 | 1,200 | 452 |
| F&A Admin, Photocopier expenses | 917 | 397 | 520 | 3,668 | 3,810 | -142 | 11,000 | 7,190 |
| F&A Admin, Subscriptions | 278 | 0 | 278 | 1,112 | 376 | 736 | 3,340 | 2,964 |
| F&A Admin, Telephone | 2,083 | 1,717 | 366 | 8,332 | 5,202 | 3,130 | 25,000 | 19,798 |
| F&A Admin, Cell phone | 417 | 0 | 417 | 1,668 | 214 | 1,454 | 5,000 | 4,786 |
| F&A Admin, Postage/Courier | 2,083 | 0 | 2,083 | 8,332 | 5,965 | 2,367 | 25,000 | 19,035 |
| F&A Admin, Membership fees | 1,000 | 0 | 1,000 | 4,000 | 1,277 | 2,724 | 12,000 | 10,724 |
| F&A Admin, Training | 1,333 | 821 | 512 | 5,332 | 10,205 | -4,873 | 16,000 | 5,795 |
| F&A Admin, Insurance Claims Deductible | 2,083 | 0 | 2,083 | 8,332 | 4,724 | 3,608 | 25,000 | 20,276 |
| F&A Admin, Assessment fees | 62,000 | 60,775 | 1,225 | 124,000 | 121,550 | 2,450 | 248,000 | 126,450 |
| F&A Admin, Audit fees | 4,583 | 7,694 | -3,111 | 18,332 | 10,302 | 8,030 | 55,000 | 44,698 |
| F&A Admin, Consulting fees | 1,833 | 209 | 1,624 | 7,332 | 8,786 | -1,454 | 22,000 | 13,214 |
| F&A Admin, Insurance | 24,233 | 10,847 | 13,386 | 96,932 | 282,172 | -185,240 | 290,800 | 8,628 |
| F&A Admin, Local appeal board | 1,000 | 592 | 408 | 4,000 | 592 | 3,408 | 12,000 | 11,408 |
| Total Finance & Admin | 128,419 | 101,710 | 26,710 | 389,676 | 532,293 | -142,616 | 1,045,040 | 512,749 |

City of Corner Brook
For the Four Months Ending April 30, 2025

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|--------------------------------------|-------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|---------------|------------------|
| F&A Treasury, Salary & Related Cost | 37,541 | 112,812 | -75,271 | 150,164 | 187,833 | -37,669 | 450,500 | 262,667 |
| Total Treasury | 37,541 | 112,812 | -75,271 | 150,164 | 187,833 | -37,669 | 450,500 | 262,667 |
| F&A IT, Salary & Related Cost | 21,100 | 16,713 | 4,387 | 84,400 | 52,181 | 32,219 | 253,200 | 201,019 |
| F&A IT, Comp software maint | 19,575 | 36,402 | -16,827 | 78,300 | 113,573 | -35,273 | 234,900 | 121,327 |
| F&A IT, Comp network costs | 1,500 | 0 | 1,500 | 6,000 | 7,913 | -1,913 | 18,000 | 10,087 |
| Total F&A IT | 42,175 | 53,115 | -10,940 | 168,700 | 173,667 | -4,968 | 506,100 | 332,432 |
| F&A CSR, Salary & Related Cost | 11,483 | 9,953 | 1,530 | 45,932 | 57,679 | -11,747 | 137,800 | 80,121 |
| Total F&A CSR | 11,483 | 9,953 | 1,530 | 45,932 | 57,679 | -11,747 | 137,800 | 80,121 |
| Total Finance & Administration | 219,618 | 277,590 | -57,972 | 754,472 | 951,472 | -197,000 | 2,139,440 | 1,187,968 |
| CEDP Admin, Salary & Related Cost | 17,140 | 4,489 | 12,651 | 68,560 | 19,192 | 49,368 | 205,700 | 186,508 |
| CEDP Admin, Business Travel | 2,083 | 0 | 2,083 | 8,332 | 408 | 7,924 | 25,000 | 24,592 |
| CEDP Admin, Office supplies | 1,250 | 783 | 467 | 5,000 | 6,254 | -1,254 | 15,000 | 8,746 |
| CEDP Admin, Other supplies | 0 | 0 | 0 | 0 | 112 | -112 | 0 | -112 |
| CEDP Admin, Photocopier expenses | 333 | 410 | -77 | 1,332 | 1,853 | -521 | 4,000 | 2,147 |
| CEDP Admin, Subscriptions | 292 | 0 | 292 | 1,168 | 1,205 | -37 | 3,500 | 2,295 |
| CEDP Admin, Cell phone | 417 | 0 | 417 | 1,668 | 702 | 966 | 5,000 | 4,298 |
| CEDP Admin, Membership fees | 167 | 0 | 167 | 668 | 1,284 | -616 | 2,000 | 716 |
| CEDP Admin, Training | 0 | 0 | 0 | 0 | 2,861 | -2,861 | 0 | -2,861 |
| CEDP Admin, Consulting fees | 2,083 | 0 | 2,083 | 8,332 | 0 | 8,332 | 25,000 | 25,000 |
| CPD Admin, Comp software maint | 1,667 | 0 | 1,667 | 6,668 | 0 | 6,668 | 20,000 | 20,000 |
| CEDP Admin, Other Cost | 0 | 64 | -64 | 0 | 570 | -570 | 0 | -570 |
| Total CEDP Admin | 25,432 | 5,746 | 19,687 | 101,728 | 34,441 | 67,287 | 305,200 | 270,759 |
| CEDP Planning, Salary & Related Cost | 19,491 | 10,788 | 8,703 | 77,964 | 40,454 | 37,510 | 233,900 | 193,446 |
| CEDP Planning, Advertising | 83 | 0 | 83 | 332 | 35 | 297 | 1,000 | 965 |
| CEDP Planning, Special Projects | 0 | 0 | 0 | 0 | 11,367 | -11,367 | 0 | -11,367 |
| CEDP Planning, Professional fees | 417 | 0 | 417 | 1,668 | 0 | 1,668 | 5,000 | 5,000 |
| CPD Land, Salary & Related Cost | 8,374 | 7,614 | 760 | 33,496 | 30,455 | 3,041 | 100,500 | 70,045 |
| CPD Land, Professional fees | 1,250 | 0 | 1,250 | 5,000 | 3,285 | 1,715 | 15,000 | 11,715 |
| Total CEDP Planning | 29,615 | 18,402 | 11,213 | 118,460 | 85,596 | 32,864 | 355,400 | 269,804 |

City of Corner Brook
For the Four Months Ending April 30, 2025

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|---|-------------------------|-------------------------|---------------|-------------------------|-------------------------|----------------|------------------|------------------|
| CEDP Bldg Inspect, Salary & Related Cost | 36,609 | 33,030 | 3,579 | 146,436 | 130,901 | 15,535 | 439,300 | 308,399 |
| CEDP Bldg Inspect, City Equip | 1,000 | 0 | 1,000 | 4,000 | 2,928 | 1,072 | 12,000 | 9,072 |
| Total Building Inspection | 37,609 | 33,030 | 4,579 | 150,436 | 133,829 | 16,607 | 451,300 | 317,471 |
| CEDP - Sust Develop, Salary & Related Cost | 5,526 | 5,020 | 506 | 22,104 | 20,080 | 2,024 | 66,300 | 46,220 |
| CEDP - Sust Develop, Special Projects | 1,250 | 2,915 | -1,665 | 5,000 | 2,915 | 2,085 | 15,000 | 12,085 |
| CEDP - Sust Develop, Recycling bins | 417 | 0 | 417 | 1,668 | 0 | 1,668 | 5,000 | 5,000 |
| CEDP - Sust Develop, Fall Leaf | 250 | 0 | 250 | 1,000 | 0 | 1,000 | 3,000 | 3,000 |
| CEDP - Sust Develop, Water conservation | 250 | 0 | 250 | 1,000 | 0 | 1,000 | 3,000 | 3,000 |
| CEDP - Sust Develop, Community Education | 3,333 | 37 | 3,296 | 13,332 | 24,423 | -11,091 | 40,000 | 15,577 |
| CEDP - Sust Develop, Clean up Corner Brook | 833 | 3,939 | -3,106 | 3,332 | 4,339 | -1,007 | 10,000 | 5,661 |
| Total Sustainable Development | 11,859 | 11,911 | -53 | 47,436 | 51,757 | -4,321 | 142,300 | 90,543 |
| CEDP - Eng, Salary & Related Cost | 74,367 | 69,162 | 5,205 | 297,468 | 278,406 | 19,062 | 892,400 | 613,994 |
| CEDP- Eng, Clothing/uniforms | 0 | 0 | 0 | 0 | 282 | -282 | 0 | -282 |
| CEDP - Eng, City Equip | 2,125 | 0 | 2,125 | 8,500 | 5,401 | 3,099 | 25,500 | 20,099 |
| Total Engineering | 76,492 | 69,162 | 7,330 | 305,968 | 284,089 | 21,880 | 917,900 | 633,812 |
| CEDP - GIS, Salary & Related Cost | 7,534 | 10,971 | -3,437 | 30,136 | 43,379 | -13,243 | 90,400 | 47,021 |
| CEDP - GIS, Professional fees | 4,583 | 0 | 4,583 | 18,332 | 0 | 18,332 | 55,000 | 55,000 |
| Total GIS | 12,117 | 10,971 | 1,146 | 48,468 | 43,379 | 5,089 | 145,400 | 102,021 |
| Total Community, Engineering, Development & Planning | 193,124 | 149,222 | 43,901 | 772,496 | 633,091 | 139,406 | 2,317,500 | 1,684,410 |
| PS MEO, Salary & Related Cost | 28,341 | 21,381 | 6,960 | 113,364 | 91,662 | 21,702 | 340,100 | 248,438 |
| PS MEO, Clothing/uniforms | 417 | 0 | 417 | 1,668 | 2,038 | -370 | 5,000 | 2,962 |
| PS MEO, City Equip | 1,833 | 0 | 1,833 | 7,332 | 4,015 | 3,317 | 22,000 | 17,985 |
| PS MEO, Maint supplies | 417 | 0 | 417 | 1,668 | 284 | 1,384 | 5,000 | 4,716 |

City of Corner Brook
For the Four Months Ending April 30, 2025

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|---|-------------------------|-------------------------|---------------|-------------------------|-------------------------|---------------|----------------|------------------|
| PS MEO, Office supplies | 333 | 25 | 308 | 1,332 | 150 | 1,182 | 4,000 | 3,850 |
| PS MEO, Inventory | 417 | 0 | 417 | 1,668 | 1,048 | 620 | 5,000 | 3,952 |
| PS MEO, Hired contractor | 833 | 521 | 312 | 3,332 | 5,337 | -2,005 | 10,000 | 4,663 |
| PS MEO, Training | 500 | -750 | 1,250 | 2,000 | 1,100 | 900 | 6,000 | 4,900 |
| PS MEO, Professional fees | 292 | 162 | 130 | 1,168 | 249 | 919 | 3,500 | 3,251 |
| PS MEO Other Cost | 359 | -625 | 984 | 1,436 | 1,630 | -194 | 4,300 | 2,670 |
| PS Animal, Maint supplies | 292 | 0 | 292 | 1,168 | 287 | 881 | 3,500 | 3,213 |
| PS Animal, Inventory | 83 | 248 | -165 | 332 | 248 | 84 | 1,000 | 752 |
| PS Animal, Electrical | 583 | 1,030 | -447 | 2,332 | 4,257 | -1,925 | 7,000 | 2,743 |
| PS Animal, Hired equipment | 1,500 | 0 | 1,500 | 6,000 | 0 | 6,000 | 18,000 | 18,000 |
| Total Municipal Enforcement | 36,200 | 21,992 | 14,209 | 144,800 | 112,305 | 32,495 | 434,400 | 322,095 |
| Fire Admin, Salary & Related Cost | 28,925 | 25,643 | 3,282 | 115,700 | 96,812 | 18,888 | 347,100 | 250,288 |
| Fire Admin, Business Travel | 1,000 | 0 | 1,000 | 4,000 | 5,329 | -1,329 | 12,000 | 6,671 |
| Fire Admin, Fire Prevention and Education | 1,250 | -342 | 1,592 | 5,000 | 802 | 4,198 | 15,000 | 14,198 |
| Fire Admin, Clothing/uniforms | 250 | 0 | 250 | 1,000 | 338 | 662 | 3,000 | 2,662 |
| Fire Admin, Maint supplies | 625 | 16 | 609 | 2,500 | 534 | 1,966 | 7,500 | 6,966 |
| Fire Admin, Office supplies | 167 | 52 | 115 | 668 | 580 | 88 | 2,000 | 1,420 |
| Fire Admin, Photocopier expenses | 333 | 436 | -103 | 1,332 | 1,747 | -415 | 4,000 | 2,253 |
| Fire Admin, Recruitment | 417 | 0 | 417 | 1,668 | 0 | 1,668 | 5,000 | 5,000 |
| Fire Admin, Special Projects | 1,333 | 0 | 1,333 | 5,332 | 17,308 | -11,976 | 16,000 | -1,308 |
| Fire Admin, Membership fees | 167 | 0 | 167 | 668 | 876 | -208 | 2,000 | 1,124 |
| PS Fire Admin, EMO Excercise | 208 | 0 | 208 | 832 | 0 | 832 | 2,500 | 2,500 |
| | 1,284 | 0 | 1,284 | 5,136 | 3,038 | 2,098 | 15,400 | 12,362 |
| Total Fire Department Admin | 35,959 | 25,805 | 10,155 | 143,836 | 127,364 | 16,473 | 431,500 | 304,137 |
| PS Fire Operations, AP Severance | 0 | 0 | 0 | 0 | 115,000 | -115,000 | 0 | -115,000 |
| Fire Operations, Salary & Related Cost | 303,691 | 262,794 | 40,897 | 1,214,764 | 1,042,992 | 171,772 | 3,644,300 | 2,601,308 |
| Fire Operations, Clothing/uniforms | 2,917 | 1,679 | 1,238 | 11,668 | 2,382 | 9,286 | 35,000 | 32,618 |
| Fire Operations, Furniture and Equip | 333 | 0 | 333 | 1,332 | 1,826 | -494 | 4,000 | 2,174 |
| Fire Operations, Maint supplies | 5,833 | 1,616 | 4,217 | 23,332 | 9,784 | 13,548 | 70,000 | 60,216 |
| Fire Operations, Inventory | 417 | 328 | 89 | 1,668 | 4,553 | -2,885 | 5,000 | 447 |
| Fire Operations, Hired contractor | 2,500 | 175 | 2,325 | 10,000 | 2,967 | 7,033 | 30,000 | 27,033 |
| Fire Operations, Out of Jurisdiction | -833 | 0 | -833 | -3,332 | 0 | -3,332 | -10,000 | -10,000 |
| Fire Operations, Meal Vouchers | 833 | 0 | 833 | 3,332 | 2,732 | 600 | 10,000 | 7,268 |
| Fire Operations, Training | 4,167 | 4,516 | -349 | 16,668 | 7,345 | 9,323 | 50,000 | 42,655 |
| Fire Operations, Lease | 3,183 | 0 | 3,183 | 12,732 | 0 | 12,732 | 38,200 | 38,200 |
| Fire Operations, Medicals | 2,500 | 0 | 2,500 | 10,000 | 40 | 9,960 | 30,000 | 29,960 |

City of Corner Brook
For the Four Months Ending April 30, 2025

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|--|-------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|---------------|------------------|
| Total Fire Department Operations | 325,541 | 271,108 | 54,433 | 1,302,164 | 1,189,621 | 112,542 | 3,906,500 | 2,716,878 |
| Fire Bldg Maint, Salary & Related Cost | 900 | 139 | 761 | 3,600 | 396 | 3,204 | 10,800 | 10,404 |
| Fire Bldg Maint, City Equip | 250 | 0 | 250 | 1,000 | 0 | 1,000 | 3,000 | 3,000 |
| Fire Bldg Maint, Maint supplies | 2,500 | 1,351 | 1,149 | 10,000 | 2,880 | 7,120 | 30,000 | 27,120 |
| Fire Bldg Maint, Cleaning services | 1,000 | 2,703 | -1,703 | 4,000 | 5,405 | -1,405 | 12,000 | 6,595 |
| Fire Bldg Maint, Hired contractor | 4,167 | 971 | 3,196 | 16,668 | 14,509 | 2,159 | 50,000 | 35,491 |
| Fire Bldg Maint, Electrical | 3,667 | 4,333 | -666 | 14,668 | 18,851 | -4,183 | 44,000 | 25,149 |
| Total Fire Department Building Maintenance | 12,484 | 9,497 | 2,987 | 49,936 | 42,041 | 7,895 | 149,800 | 107,759 |
| Fire Dept Equipment, Salary & Related Cost | 1,841 | 866 | 975 | 7,364 | 2,975 | 4,389 | 22,100 | 19,125 |
| Fire Dept Equipment, Maint supplies | 3,000 | 3,298 | -298 | 12,000 | 46,512 | -34,512 | 36,000 | -10,512 |
| Total Fire Department Equipment Cost | 4,841 | 4,164 | 677 | 19,364 | 49,487 | -30,123 | 58,100 | 8,613 |
| Total Fire Department Expense | 378,825 | 310,574 | 68,252 | 1,515,300 | 1,408,513 | 106,787 | 4,545,900 | 3,137,387 |
| 911 Operations, Salary & Related Cost | 71,775 | 65,753 | 6,022 | 287,100 | 266,127 | 20,973 | 861,300 | 595,173 |
| 911 Operations, Computer Supplies | 500 | 0 | 500 | 2,000 | 141 | 1,859 | 6,000 | 5,859 |
| 911 Operations, Meeting expenses | 83 | 0 | 83 | 332 | 1,509 | -1,177 | 1,000 | -509 |
| 911 Operations, Office supplies | 500 | 0 | 500 | 2,000 | 2,036 | -36 | 6,000 | 3,964 |
| 911 Operations, Computer Supplies | 500 | 0 | 500 | 2,000 | 910 | 1,090 | 6,000 | 5,090 |
| PS 911 Operations, Promo materials | 83 | 0 | 83 | 332 | 0 | 332 | 1,000 | 1,000 |
| 911 Operations, Comp software maint | 500 | 0 | 500 | 2,000 | 0 | 2,000 | 6,000 | 6,000 |
| 911 Operations, Comp network costs | 500 | 0 | 500 | 2,000 | 0 | 2,000 | 6,000 | 6,000 |
| 911 Operations, Cleaning services | 208 | 136 | 72 | 832 | 546 | 286 | 2,500 | 1,954 |
| 911 Operations, Telephone | 1,250 | 0 | 1,250 | 5,000 | 115 | 4,885 | 15,000 | 14,885 |
| 911 Operations, Training | 833 | 0 | 833 | 3,332 | 0 | 3,332 | 10,000 | 10,000 |
| Total 911 Operations | 76,732 | 65,889 | 10,842 | 306,928 | 271,384 | 35,545 | 920,800 | 649,417 |

City of Corner Brook
For the Four Months Ending April 30, 2025

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|---|-------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|---------------|------------------|
| Total Protective Services | 491,757 | 398,455 | 93,302 | 1,967,028 | 1,792,202 | 174,826 | 5,901,100 | 4,108,898 |
| CEDP Recreation , Salary & Related Cost | 34,308 | 43,861 | -9,553 | 137,232 | 183,473 | -46,241 | 411,700 | 228,227 |
| CPD Recreation, Administration | 125 | 0 | 125 | 500 | 0 | 500 | 1,500 | 1,500 |
| CEDP Recreation, City Equip | 1,417 | 0 | 1,417 | 5,668 | 0 | 5,668 | 17,000 | 17,000 |
| CEDP Recreation, Inventory | 833 | 0 | 833 | 3,332 | 629 | 2,703 | 10,000 | 9,371 |
| CEDP Recreation , Activity Guide | 5,000 | 0 | 5,000 | 5,000 | 878 | 4,122 | 5,000 | 4,122 |
| CEDP Recreation , Recreation improvements | 4,500 | 0 | 4,500 | 11,250 | 22,641 | -11,391 | 225,000 | 202,359 |
| CEDP Recreation , Margaret Bowater Park | 0 | 0 | 0 | 0 | 6,360 | -6,360 | 0 | -6,360 |
| CEDP Recreation , Special Events Grants | 8,333 | -20 | 8,353 | 33,332 | 1,797 | 31,535 | 100,000 | 98,203 |
| CPD Recreation, Training | 333 | 0 | 333 | 1,332 | 1,050 | 282 | 4,000 | 2,950 |
| CPD Recreation, Business Travel | 1,167 | 0 | 1,167 | 4,668 | 645 | 4,023 | 14,000 | 13,355 |
| CPD Recreation, Maint supplies | 3,750 | 0 | 3,750 | 15,000 | 1,436 | 13,564 | 45,000 | 43,564 |
| CEDP MBP, Salary & Related Cost | 0 | 77 | -77 | 0 | 77 | -77 | 53,000 | 52,923 |
| CPD MBP, Maint supplies | 0 | 0 | 0 | 0 | 0 | 0 | 5,000 | 5,000 |
| CEDP MBP, Security | 0 | 0 | 0 | 0 | 0 | 0 | 45,000 | 45,000 |
| CPD MBP, Margaret Bowater Park Canteen | 0 | 0 | 0 | 0 | 0 | 0 | 28,000 | 28,000 |
| CEDP Activity Staffing, Salary & Related Cost | 0 | 3,510 | -3,510 | 0 | 15,743 | -15,743 | 0 | -15,743 |
| Total Recreation Services | 59,766 | 47,428 | 12,338 | 217,314 | 234,729 | -17,415 | 964,200 | 729,471 |
| Tourism, Salary & Related Cost | 17,651 | 12,892 | 4,759 | 70,604 | 52,144 | 18,460 | 211,800 | 159,656 |
| Tourism, Business Travel | 1,000 | 563 | 437 | 4,000 | 3,115 | 885 | 12,000 | 8,885 |
| Tourism, Promo materials | 917 | 0 | 917 | 3,668 | 3,551 | 117 | 11,000 | 7,449 |
| Tourism, Advertising | 750 | 3,754 | -3,004 | 3,000 | 3,754 | -754 | 9,000 | 5,246 |
| Tourism, Cell phone | 25 | 0 | 25 | 100 | 52 | 48 | 300 | 248 |
| Tourism, Special Projects | 1,667 | 0 | 1,667 | 6,668 | 17 | 6,651 | 20,000 | 19,983 |
| Tourism, Jigs and Wheels | 0 | -1,000 | 1,000 | 0 | -1,000 | 1,000 | 75,000 | 76,000 |
| Tourism, Membership fees | 625 | 0 | 625 | 2,500 | 5,357 | -2,857 | 7,500 | 2,143 |
| Tourism, Conference fees | 208 | 0 | 208 | 832 | 399 | 433 | 2,500 | 2,101 |
| Tourism, Business Facilitating | 1,667 | 0 | 1,667 | 6,668 | 436 | 6,232 | 20,000 | 19,564 |
| Tourism other cost | 58 | 7 | 51 | 232 | 1,155 | -923 | 700 | -455 |
| Train, Salary & Related Cost | 0 | 2,998 | -2,998 | 0 | 2,998 | -2,998 | 14,000 | 11,002 |
| Train, Gas/Oil | 0 | 0 | 0 | 0 | 0 | 0 | 5,000 | 5,000 |
| Train, Maint supplies | 0 | 250 | -250 | 0 | 556 | -556 | 800 | 244 |
| Train, Special Projects | 0 | 0 | 0 | 0 | 0 | 0 | 2,500 | 2,500 |

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|---|-------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|---------------|------------------|
| Total Tourism | 24,568 | 19,464 | 5,104 | 98,272 | 72,534 | 25,738 | 392,100 | 319,566 |
| Civic Centre Admin, Salary & Other Cost | 40,341 | 20,860 | 19,481 | 161,364 | 97,316 | 64,048 | 484,100 | 386,784 |
| Civic Centre Admin, Office supplies | 542 | 926 | -384 | 2,168 | 1,870 | 298 | 6,500 | 4,630 |
| Civic Centre Admin, Photocopier expenses | 350 | 303 | 47 | 1,400 | 1,569 | -169 | 4,200 | 2,631 |
| Civic Centre Admin, Promo materials | 3,333 | 200 | 3,133 | 13,332 | 3,450 | 9,882 | 40,000 | 36,550 |
| Civic Centre Admin, Subscriptions | 300 | 0 | 300 | 1,200 | 1,611 | -411 | 3,600 | 1,989 |
| Civic Centre Admin, Comp network costs | 1,667 | 0 | 1,667 | 6,668 | 1,440 | 5,228 | 20,000 | 18,560 |
| Civic Centre Admin, Telephone | 367 | 0 | 367 | 1,468 | 1,098 | 370 | 4,400 | 3,302 |
| Civic Centre Admin, Cell phone | 250 | 0 | 250 | 1,000 | 271 | 729 | 3,000 | 2,729 |
| Civic Centre Admin, Training | 833 | 0 | 833 | 3,332 | 0 | 3,332 | 10,000 | 10,000 |
| Civic Centre Admin, Bank Charges | 2,083 | 0 | 2,083 | 8,332 | 0 | 8,332 | 25,000 | 25,000 |
| Civic Centre Operations, Salary & Other Cost | 73,350 | 70,187 | 3,163 | 293,400 | 278,752 | 14,648 | 880,200 | 601,448 |
| Civic Centre Operations, Cleaning Supplies | 2,500 | 2,619 | -119 | 10,000 | 10,987 | -987 | 30,000 | 19,013 |
| Civic Centre Operations, Clothing/uniforms | 583 | 439 | 144 | 2,332 | 2,248 | 84 | 7,000 | 4,752 |
| Civic Centre Operations, City Equip | 2,083 | 0 | 2,083 | 8,332 | 4,598 | 3,734 | 25,000 | 20,402 |
| Civic Centre Operations, Catering | 9,583 | 0 | 9,583 | 38,332 | 1,838 | 36,494 | 115,000 | 113,162 |
| Civic Centre Operations, Fire Alarm | 417 | 86 | 331 | 1,668 | 172 | 1,496 | 5,000 | 4,828 |
| Civic Centre Operations, Propane/Nitrogen | 1,542 | 1,533 | 9 | 6,168 | 8,970 | -2,802 | 18,500 | 9,530 |
| Civic Centre Operations, Heating Oil | 4,167 | 0 | 4,167 | 16,668 | 0 | 16,668 | 50,000 | 50,000 |
| Civic Centre Operations, Maint supplies | 6,667 | 3,485 | 3,182 | 26,668 | 16,704 | 9,964 | 80,000 | 63,296 |
| Civic Centre Operations, Elevator Maintenance | 1,167 | 1,050 | 117 | 4,668 | 4,244 | 424 | 14,000 | 9,756 |
| Civic Centre Operations, Repairs | | | | | | | | |
| Recreation Equip | 833 | 9,072 | -8,239 | 3,332 | 11,899 | -8,567 | 10,000 | -1,899 |
| Civic Centre Operations, Snowclearing | 5,833 | 5,828 | 6 | 23,332 | 48,149 | -24,817 | 70,000 | 21,852 |
| Civic Centre Operations, Hired equipment | 667 | 0 | 667 | 2,668 | 1,293 | 1,375 | 8,000 | 6,707 |
| Civic Centre Operations, Service Contracts | 8,333 | 628 | 7,705 | 33,332 | 29,865 | 3,467 | 100,000 | 70,135 |
| Civic Centre Operations, Hired contractor | 5,417 | 2,520 | 2,897 | 21,668 | 21,261 | 407 | 65,000 | 43,739 |
| Civic Centre Operations, Senior Hockey expenses | 0 | 0 | 0 | 24,999 | 116,352 | -91,353 | 50,000 | -66,352 |
| Civic Centre Operations, Electrical | 30,833 | 38,652 | -7,819 | 123,332 | 166,449 | -43,117 | 370,000 | 203,551 |

City of Corner Brook
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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|---|-------------------------|-------------------------|----------------|-------------------------|-------------------------|----------------|------------------|------------------|
| Civic Centre Operations, Security | 5,958 | 7,641 | -1,683 | 23,832 | 37,044 | -13,212 | 71,500 | 34,456 |
| Civic Centre Operations, Special Events | 4,167 | 276 | 3,892 | 16,668 | 31,894 | -15,226 | 50,000 | 18,106 |
| Civic Centre Building Maint, Maint supplies | 6,250 | 0 | 6,250 | 25,000 | 260 | 24,740 | 75,000 | 74,740 |
| Total Civic Centre | 220,416 | 166,305 | 54,112 | 906,663 | 901,604 | 5,058 | 2,695,000 | 1,793,395 |
| Recreation Centre, Salary & Related Cost | 158,665 | 9,828 | 148,837 | 158,665 | 20,890 | 137,775 | 1,428,000 | 1,407,110 |
| Recreation Centre, Cleaning Supplies | 1,666 | 0 | 1,666 | 1,666 | 1,246 | 420 | 15,000 | 13,754 |
| Recreation Centre, Clothing/uniforms | 1,111 | 0 | 1,111 | 1,111 | 0 | 1,111 | 10,000 | 10,000 |
| Recreation Centre, Branded Clothing | 1,111 | 0 | 1,111 | 1,111 | 0 | 1,111 | 10,000 | 10,000 |
| Recreation Centre, Other chemicals | 11,111 | 1,646 | 9,465 | 11,111 | 1,646 | 9,465 | 100,000 | 98,354 |
| Recreation Centre, Maint supplies | 5,555 | 2,515 | 3,040 | 5,555 | 6,963 | -1,408 | 50,000 | 43,037 |
| Recreation Centre, Office supplies | 1,111 | 934 | 177 | 1,111 | 934 | 177 | 10,000 | 9,066 |
| Recreation Centre, Program supplies | 1,111 | 0 | 1,111 | 1,111 | 0 | 1,111 | 10,000 | 10,000 |
| Recreation Centre, First Aid Supplies | 1,000 | 1,234 | -234 | 1,000 | 1,234 | -234 | 9,000 | 7,766 |
| Recreation Centre, Access Cards | 555 | 0 | 555 | 555 | 0 | 555 | 5,000 | 5,000 |
| Recreation Centre, Administration | 166 | 0 | 166 | 166 | 0 | 166 | 1,500 | 1,500 |
| Recreation Centre, Civic Centre Rec Usage | 12,888 | 0 | 12,888 | 12,888 | 0 | 12,888 | 116,000 | 116,000 |
| Recreation Centre, Other supplies | 666 | 0 | 666 | 666 | 0 | 666 | 6,000 | 6,000 |
| Recreation Centre, Photocopier expenses | 444 | 7,415 | -6,971 | 444 | 7,987 | -7,543 | 4,000 | -3,987 |
| Recreation Centre, Promo materials | 555 | 15,888 | -15,333 | 555 | 16,107 | -15,552 | 5,000 | -11,107 |
| Recreation Centre, Cleaning services | 11,111 | 1,173 | 9,938 | 11,111 | 1,173 | 9,938 | 100,000 | 98,827 |
| Recreation Centre, Snowclearing | 3,888 | 0 | 3,888 | 3,888 | 0 | 3,888 | 35,000 | 35,000 |
| Recreation Centre, Service Contracts | 1,111 | 0 | 1,111 | 1,111 | 0 | 1,111 | 10,000 | 10,000 |
| Recreation Centre, Hired contractor | 2,777 | 2,698 | 79 | 2,777 | 2,698 | 79 | 25,000 | 22,302 |
| Recreation Centre, Telephone | 555 | 0 | 555 | 555 | 567 | -12 | 5,000 | 4,433 |
| Recreation Centre, Cell phone | 222 | 0 | 222 | 222 | 1,951 | -1,729 | 2,000 | 49 |
| Recreation Centre, Meal Vouchers | 666 | 0 | 666 | 666 | 0 | 666 | 6,000 | 6,000 |
| Recreation Centre, Postage/Courier | 55 | 0 | 55 | 55 | 0 | 55 | 500 | 500 |
| Recreation Centre, Electrical | 38,888 | 43,498 | -4,610 | 38,888 | 43,498 | -4,610 | 350,000 | 306,502 |
| Recreation Centre, Training | 1,666 | 0 | 1,666 | 1,666 | 117 | 1,549 | 15,000 | 14,883 |
| Total RAC | 258,654 | 86,829 | 171,823 | 258,654 | 107,011 | 151,641 | 2,328,000 | 2,220,987 |

City of Corner Brook
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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|---|-------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|---------------|------------------|
| Total Recreation & Civic Centre | 563,404 | 320,026 | 243,378 | 1,480,903 | 1,315,878 | 165,022 | 6,379,300 | 5,063,419 |
| PWWWW - Admin, Salary & Related Cost | 13,617 | 12,882 | 735 | 54,468 | 51,528 | 2,940 | 163,400 | 111,872 |
| PWWWW - Admin, Business Travel | 1,000 | 331 | 669 | 4,000 | 512 | 3,488 | 12,000 | 11,488 |
| PWWWW - Admin, Safety Program | 208 | 0 | 208 | 832 | 79 | 753 | 2,500 | 2,421 |
| PWWWW - Admin, City Equip | 12,500 | 0 | 12,500 | 50,000 | 33,974 | 16,026 | 150,000 | 116,026 |
| PWWWW - Admin, Maint supplies | 83 | 0 | 83 | 332 | 148 | 184 | 1,000 | 852 |
| PWWWW - Admin, Office supplies | 625 | 60 | 565 | 2,500 | 2,310 | 190 | 7,500 | 5,190 |
| PWWWW - Admin, Photocopier expenses | 208 | 0 | 208 | 832 | 1,083 | -251 | 2,500 | 1,417 |
| PWWWW - Admin, Subscriptions | 0 | 0 | 0 | 0 | 80 | -80 | 0 | -80 |
| PWWWW - Admin, Tools and minor equip | 417 | 123 | 294 | 1,668 | 993 | 675 | 5,000 | 4,007 |
| PWWWW - Admin, Telephone | 417 | 0 | 417 | 1,668 | 1,073 | 595 | 5,000 | 3,927 |
| PWWWW - Admin, Cell phone | 583 | 0 | 583 | 2,332 | 1,719 | 613 | 7,000 | 5,281 |
| PWWWW - Admin, Membership fees | 167 | 0 | 167 | 668 | 349 | 319 | 2,000 | 1,651 |
| PWWWW - Admin, Conference fees | 83 | 0 | 83 | 332 | 0 | 332 | 1,000 | 1,000 |
| PWWWW - Admin, Training | 417 | 257 | 160 | 1,668 | 257 | 1,411 | 5,000 | 4,743 |
| PWWWW - Training | 2,083 | 0 | 2,083 | 8,332 | 0 | 8,332 | 25,000 | 25,000 |
| Total PWWWW Admin | 32,408 | 13,653 | 18,755 | 129,632 | 94,105 | 35,529 | 388,900 | 294,797 |
| PWWWW - P/W Admin, Salary & Related Costs | 74,084 | 76,136 | -2,052 | 296,336 | 312,506 | -16,170 | 889,000 | 576,494 |
| PWWWW - P/W Admin, Office supplies | 583 | 2,345 | -1,762 | 2,332 | 5,601 | -3,269 | 7,000 | 1,399 |
| PWWWW - P/W Admin, Photocopier expenses | 167 | 479 | -312 | 668 | 1,500 | -832 | 2,000 | 500 |
| Total Public Works Payroll | 74,834 | 78,960 | -4,126 | 299,336 | 319,607 | -20,270 | 898,000 | 578,394 |
| Special Events, Maint supplies | 0 | 0 | 0 | 0 | 171 | -171 | 0 | -171 |
| Total Special Events Salary | 0 | 0 | 0 | 0 | 171 | -171 | 0 | -171 |
| PWWWW - W/S Admin, Salary & Related Cost | 36,808 | 35,445 | 1,363 | 147,232 | 148,162 | -930 | 441,700 | 293,538 |
| PWWWW - W/S Admin, Office supplies | 42 | 0 | 42 | 168 | 0 | 168 | 500 | 500 |

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|--|-------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|---------------|------------------|
| Total Water & Sewer Salary | 36,850 | 35,445 | 1,405 | 147,400 | 148,162 | -762 | 442,200 | 294,038 |
| Clothing allowance, Inventory | 1,667 | 897 | 770 | 6,668 | 8,766 | -2,098 | 20,000 | 11,234 |
| Total Clothing Allowance | 1,667 | 897 | 770 | 6,668 | 8,766 | -2,098 | 20,000 | 11,234 |
| PWWW - Other payroll, Salary & Related Cost | 52,135 | 41,959 | 10,176 | 208,540 | 166,702 | 41,838 | 625,600 | 458,898 |
| PWWW - Other payroll, PPE | 333 | 146 | 187 | 1,332 | 1,836 | -504 | 4,000 | 2,164 |
| PWWW - Other payroll, Inventory | 167 | 287 | -120 | 668 | 583 | 85 | 2,000 | 1,417 |
| PWWW - Other payroll, Medicals | 125 | 50 | 75 | 500 | 425 | 75 | 1,500 | 1,075 |
| TotalPWWW Other Payroll | 52,760 | 42,442 | 10,319 | 211,040 | 169,546 | 41,493 | 633,100 | 463,553 |
| Total PWWW Admin | 198,519 | 171,397 | 27,124 | 794,076 | 740,357 | 53,720 | 2,382,200 | 1,641,844 |
| PWWW - Building, Salary | 1,417 | 8,892 | -7,475 | 5,668 | 20,880 | -15,212 | 17,000 | -3,880 |
| PWWW - Building, City Equip | 75 | 0 | 75 | 300 | 0 | 300 | 900 | 900 |
| PWWW - Building, Maint supplies 1 | 15,375 | 11,950 | 3,425 | 61,500 | 60,387 | 1,113 | 184,500 | 124,113 |
| PWWW - Building, Maint supplies 2 | 976 | 86 | 890 | 3,904 | 1,584 | 2,320 | 11,700 | 10,116 |
| PWWW - Building, Electrical 1 | 27,850 | 38,873 | -11,023 | 111,400 | 166,516 | -55,116 | 334,200 | 167,684 |
| PWWW - Building, Electrical 2 | 1,566 | 2,127 | -561 | 6,264 | 8,084 | -1,820 | 18,800 | 10,716 |
| PWWW - Building - Heating Oil | 1,208 | 1,819 | -611 | 4,832 | 9,427 | -4,595 | 14,500 | 5,073 |
| PWWW -Building Inventory | 108 | 48 | 60 | 432 | 756 | -324 | 1,300 | 544 |
| PWWW -Building Cleaning services | 14,500 | 17,169 | -2,669 | 58,000 | 58,417 | -417 | 174,000 | 115,583 |
| PWWW - Building Hired contractor | 417 | 0 | 417 | 1,668 | 0 | 1,668 | 5,000 | 5,000 |
| PWWW - Building Security | 83 | 0 | 83 | 332 | 337 | -5 | 1,000 | 663 |
| PWWW - Building Snowclearing | 1,250 | 0 | 1,250 | 5,000 | 5,574 | -574 | 15,000 | 9,426 |
| Total Building Maintenance | 64,825 | 80,964 | -16,139 | 259,300 | 331,962 | -72,663 | 777,900 | 445,937 |
| PWWW - Street Lights, Electrical | 53,333 | 48,543 | 4,790 | 213,332 | 195,150 | 18,182 | 640,000 | 444,850 |
| PWWW - Heritage lights, Maint supplies | 417 | 0 | 417 | 1,668 | 0 | 1,668 | 5,000 | 5,000 |
| PWWW - Heritage lights, Hired contractor | 2,500 | 188 | 2,312 | 10,000 | 1,149 | 8,851 | 30,000 | 28,851 |
| PWWW - Heritage lights, Electrical | 1,125 | 1,343 | -218 | 4,500 | 5,869 | -1,369 | 13,500 | 7,631 |
| Total Street Lighting | 57,375 | 50,074 | 7,301 | 229,500 | 202,168 | 27,331 | 688,500 | 486,331 |
| PWWW - Gravel St Main | 0 | 0 | 0 | 0 | 369 | -369 | 12,500 | 12,131 |

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|---|-------------------------|-------------------------|----------------|-------------------------|-------------------------|----------------|------------------|------------------|
| PWWW - Streets Maintenance | 31,583 | 27,383 | 4,200 | 126,332 | 112,858 | 13,474 | 379,000 | 266,142 |
| PWWW - W/S Pave Cuts | 62,550 | 7,125 | 55,425 | 155,400 | 13,912 | 141,488 | 507,000 | 493,088 |
| PWWW - Sod repair | 0 | 2,022 | -2,022 | 0 | 2,022 | -2,022 | 67,000 | 64,978 |
| PWWW - Curb and sidewalk main | 0 | 0 | 0 | 0 | -13,530 | 13,530 | 200,000 | 213,530 |
| PWWW - Maint Manhole/catch bas | 3,728 | 1,192 | 2,536 | 14,912 | 3,897 | 11,015 | 90,500 | 86,603 |
| PWWW - Maint of Guardrails | 0 | 0 | 0 | 0 | 0 | 0 | 37,000 | 37,000 |
| PWWW - Maint of steps/walkways | 0 | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 |
| Total Street Maintenance | 97,861 | 37,722 | 60,139 | 296,644 | 119,528 | 177,115 | 1,294,000 | 1,174,471 |
| PWWW - Streets-Snow | 117,200 | 37,192 | 80,008 | 820,400 | 853,583 | -33,183 | 1,172,000 | 318,417 |
| PWWW - Sanding | 21,700 | 0 | 21,700 | 151,900 | 113,855 | 38,045 | 217,000 | 103,145 |
| PWWW - Salting | 47,150 | 59,327 | -12,177 | 330,050 | 393,708 | -63,658 | 471,500 | 77,792 |
| PWWW - Snow/Business Area | 1,550 | 0 | 1,550 | 10,850 | 19,576 | -8,726 | 15,500 | -4,076 |
| PWWW - Ice cutting/remove | 1,250 | 228 | 1,022 | 8,750 | 1,248 | 7,502 | 12,500 | 11,252 |
| PWWW - Snow Remove City Parking | 200 | 37 | 163 | 1,400 | 2,463 | -1,063 | 2,000 | -463 |
| PWWW - Snow clearingn Contracts, Hired equipment | 6,000 | 0 | 6,000 | 42,000 | 0 | 42,000 | 60,000 | 60,000 |
| PWWW - Damage Claims | 400 | 0 | 400 | 2,800 | 0 | 2,800 | 4,000 | 4,000 |
| PWWW - Steps/walkways | 475 | 0 | 475 | 3,325 | 0 | 3,325 | 4,750 | 4,750 |
| Ice Rinks - Maint/Construction | 1,120 | 0 | 1,120 | 7,840 | 12,027 | -4,187 | 11,200 | -827 |
| Total Snow Clearing | 197,045 | 96,784 | 100,262 | 1,379,315 | 1,396,460 | -17,144 | 1,970,450 | 573,991 |
| PWWW - Traffic lights, Hired contractor | 2,500 | 939 | 1,561 | 10,000 | 6,078 | 3,922 | 30,000 | 23,922 |
| PWWW - Traffic lights, Electrical | 1,125 | 1,102 | 23 | 4,500 | 4,618 | -118 | 13,500 | 8,882 |
| PWWW -Street Sign Maint, Salary | 4,333 | 4,171 | 162 | 17,332 | 19,208 | -1,876 | 52,000 | 32,792 |
| PWWW -Street Sign Maint, City Equip | 667 | 0 | 667 | 2,668 | 2,155 | 513 | 8,000 | 5,845 |
| PWWW -Street Sign Maint, Maint supplies | 83 | 0 | 83 | 332 | 0 | 332 | 1,000 | 1,000 |
| PWWW -Street Sign Maint, Inventory | 83 | 0 | 83 | 332 | 0 | 332 | 1,000 | 1,000 |
| PWWW -Street markings, Salary | 333 | 0 | 333 | 1,332 | 0 | 1,332 | 4,000 | 4,000 |
| PWWW -Street markings, Maint supplies | 0 | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 |
| PWWW -Street markings, Hired contractor | 0 | 0 | 0 | 0 | 0 | 0 | 175,000 | 175,000 |
| PWWW - Traffic flaggers, Salary | 6,667 | 8,945 | -2,278 | 26,668 | 29,083 | -2,415 | 80,000 | 50,917 |
| PWWW - Traffic flaggers, City Equip | 833 | 0 | 833 | 3,332 | 1,175 | 2,157 | 10,000 | 8,825 |
| Total Traffic Control | 16,624 | 15,157 | 1,468 | 66,496 | 62,317 | 4,179 | 375,500 | 313,183 |

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|--|-------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|---------------|------------------|
| PWWW - Maint open ditches, Salary | 708 | 0 | 708 | 2,832 | 150 | 2,682 | 8,500 | 8,350 |
| PWWW - Maint open ditches, City Equip | 83 | 0 | 83 | 332 | 0 | 332 | 1,000 | 1,000 |
| PWWW - Maint open ditches, Maint supplies | 83 | 0 | 83 | 332 | 0 | 332 | 1,000 | 1,000 |
| PWWW - Maint open ditches, Hired equipment | 833 | 0 | 833 | 3,332 | 794 | 2,538 | 10,000 | 9,206 |
| PWWW - Flood control, Salary | 7,083 | 2,950 | 4,133 | 28,332 | 22,925 | 5,408 | 85,000 | 62,076 |
| PWWW - Flood control, City Equip | 2,500 | 0 | 2,500 | 10,000 | 523 | 9,477 | 30,000 | 29,477 |
| PWWW - Flood control, Maint supplies | 417 | 412 | 5 | 1,668 | 529 | 1,139 | 5,000 | 4,471 |
| PWWW - Flood control, Inventory | 83 | 87 | -4 | 332 | 804 | -472 | 1,000 | 196 |
| PWWW - Flood control, Hired equipment | 1,250 | 594 | 656 | 5,000 | 1,604 | 3,396 | 15,000 | 13,396 |
| Oper - Flood control, Meal Vouchers | 0 | 0 | 0 | 0 | 23 | -23 | 0 | -23 |
| Total Drainage | 13,040 | 4,043 | 8,996 | 52,160 | 27,352 | 24,810 | 156,500 | 129,150 |
| PWWW - Dust control, Salary | 0 | 0 | 0 | 0 | 0 | 0 | 500 | 500 |
| PWWW - Dust control, Maint supplies | 0 | 0 | 0 | 0 | 0 | 0 | 2,500 | 2,500 |
| PWWW - Street cleaning, Salary | 0 | 107 | -107 | 0 | 107 | -107 | 40,000 | 39,893 |
| PWWW - Street cleaning, City Equip | 0 | 0 | 0 | 0 | 0 | 0 | 40,000 | 40,000 |
| PWWW - Street cleaning, Maint supplies | 0 | 0 | 0 | 0 | 0 | 0 | 500 | 500 |
| PWWW - Street cleaning, Fall Leaf | 0 | 0 | 0 | 0 | 0 | 0 | 10,000 | 10,000 |
| PWWW - Spring clean up, Salary | 0 | 0 | 0 | 0 | 0 | 0 | 90,000 | 90,000 |
| PWWW - Spring clean up, City Equip | 0 | 0 | 0 | 0 | 0 | 0 | 40,000 | 40,000 |
| PWWW - Spring clean up, Maint supplies | 0 | 0 | 0 | 0 | 0 | 0 | 150 | 150 |
| PWWW - Storm sewer repair, Salary | 3,167 | 0 | 3,167 | 12,668 | 140 | 12,529 | 38,000 | 37,861 |
| PWWW - Storm sewer repair, City Equip | 583 | 0 | 583 | 2,332 | 0 | 2,332 | 7,000 | 7,000 |
| PWWW - Storm sewer repair, Maint supplies | 2,917 | 244 | 2,673 | 11,668 | 3,448 | 8,220 | 35,000 | 31,552 |
| PWWW - Storm sewer repair, Hired equipment | 2,083 | 0 | 2,083 | 8,332 | 676 | 7,656 | 25,000 | 24,324 |
| PWWW - Storm sewer cleaning, Salary | 2,083 | 0 | 2,083 | 8,332 | 0 | 8,332 | 25,000 | 25,000 |
| PWWW - Storm sewer cleaning, City Equip | 1,667 | 0 | 1,667 | 6,668 | 0 | 6,668 | 20,000 | 20,000 |

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|--|-------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|---------------|------------------|
| PWWW - Storm sewer cleaning, Maint supplies | 83 | 0 | 83 | 332 | 0 | 332 | 1,000 | 1,000 |
| Oper - Spring clean up, Special Projects | 0 | 0 | 0 | 0 | 0 | 0 | 25,000 | 25,000 |
| Total Storm Sewer Cleaning | 12,583 | 351 | 12,232 | 50,332 | 4,371 | 45,962 | 399,650 | 395,280 |
| Total Public Works | 394,528 | 204,131 | 190,398 | 2,074,447 | 1,812,196 | 262,252 | 4,884,600 | 3,072,405 |
| Garbage collect, Tipping fees | 62,500 | 54,139 | 8,361 | 250,000 | 212,440 | 37,560 | 750,000 | 537,560 |
| Garbage collect, Hired contractor | 70,833 | 63,324 | 7,509 | 283,332 | 253,297 | 30,035 | 850,000 | 596,703 |
| Total Garbage Collect & Disposal | 133,333 | 117,463 | 15,870 | 533,332 | 465,737 | 67,595 | 1,600,000 | 1,134,263 |
| Water treat plant, Salary & Related Cost | 34,558 | 28,739 | 5,819 | 138,232 | 113,788 | 24,444 | 414,700 | 300,912 |
| Water treat plant, Computer Supplies | 4,167 | 1,881 | 2,286 | 16,668 | 16,257 | 411 | 50,000 | 33,743 |
| Water treat plant, Other chemicals | 113,463 | 41,859 | 71,604 | 453,852 | 308,531 | 145,321 | 1,361,550 | 1,053,019 |
| Water treat plant, City Equip | 0 | 0 | 0 | 0 | 1,166 | -1,166 | 0 | -1,166 |
| Water treat plant, Maint supplies | 23,858 | 20,556 | 3,302 | 95,432 | 114,161 | -18,729 | 286,300 | 172,139 |
| Water treat plant, Inventory | 1,667 | 2,953 | -1,286 | 6,668 | 12,495 | -5,827 | 20,000 | 7,505 |
| Water treat plant, Comp software maint | 625 | 0 | 625 | 2,500 | 3,656 | -1,156 | 7,500 | 3,844 |
| Water treat plant, Telephone | 0 | 0 | 0 | 0 | 1,553 | -1,553 | 0 | -1,553 |
| Water treat plant, Electrical | 18,750 | 20,195 | -1,445 | 75,000 | 83,917 | -8,917 | 225,000 | 141,083 |
| Total Water Treatment Plant | 197,088 | 116,183 | 80,906 | 788,352 | 655,524 | 132,829 | 2,365,050 | 1,709,527 |
| PWWW - Chlorine/Feeders, Salary | 6,500 | 3,706 | 2,794 | 26,000 | 26,068 | -68 | 78,000 | 51,932 |
| PWWW - Chlorine/Feeders, Chlorine | 500 | 0 | 500 | 2,000 | 0 | 2,000 | 6,000 | 6,000 |
| PWWW - Chlorine/Feeders, City Equip | 1,000 | 0 | 1,000 | 4,000 | 1,732 | 2,268 | 12,000 | 10,268 |
| PWWW - Chlorine/Feeders, Maint supplies | 2,667 | 10,363 | -7,696 | 10,668 | 14,193 | -3,525 | 32,000 | 17,807 |
| PWWW - Chlorine/Feeders, Hired equipment | 0 | 560 | -560 | 0 | 1,175 | -1,175 | 0 | -1,175 |
| PWWW - Chlorine/Feeders, Electrical | 1,750 | 2,371 | -621 | 7,000 | 9,794 | -2,794 | 21,000 | 11,206 |
| Total Purification Treatment | 12,417 | 17,000 | -4,583 | 49,668 | 52,962 | -3,295 | 149,000 | 96,037 |

City of Corner Brook
For the Four Months Ending April 30, 2025

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|--|-------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|---------------|------------------|
| PWWW - Maint Hydrants/valves | 13,750 | 1,086 | 12,664 | 55,000 | 7,053 | 47,947 | 165,000 | 157,947 |
| PWWW - Main Line Repairs | 24,917 | 19,867 | 5,050 | 99,668 | 150,439 | -50,771 | 299,000 | 148,561 |
| PWWW - Maint Feeder | 10,416 | 444 | 9,972 | 41,664 | 4,978 | 36,686 | 125,000 | 120,022 |
| PWWW - Water Lateral Repairs | 42,667 | 33,599 | 9,068 | 170,668 | 107,791 | 62,877 | 512,000 | 404,209 |
| PWWW - Hydrant Snowclearing | 6,250 | 4,291 | 1,959 | 25,000 | 43,625 | -18,625 | 75,000 | 31,375 |
| PWWW - Thaw Water Lines | 1,251 | 0 | 1,251 | 5,004 | 0 | 5,004 | 15,000 | 15,000 |
| PWWW - Clean Water Lines | 8,500 | 6,117 | 2,383 | 34,000 | 23,340 | 10,660 | 102,000 | 78,660 |
| PWWW - Flow Testing Program | 3,708 | 2,784 | 924 | 14,832 | 21,590 | -6,758 | 44,500 | 22,910 |
| PWWW - Water Traffic flaggers, Salary | 8,333 | 6,998 | 1,335 | 33,332 | 24,009 | 9,323 | 100,000 | 75,991 |
| Total Water Mains & Hydrants | 119,792 | 75,186 | 44,605 | 479,168 | 382,825 | 96,342 | 1,437,500 | 1,054,674 |
| PWWW - Maint Sewer Mains | 13,083 | 6,089 | 6,994 | 52,332 | 23,263 | 29,069 | 157,000 | 133,737 |
| PWWW - Maint Sewer Laterals | 7,999 | 4,897 | 3,102 | 31,996 | 20,858 | 11,138 | 96,000 | 75,142 |
| PWWW - Sewer Treat Plants | 5,625 | 3,510 | 2,115 | 22,500 | 15,712 | 6,788 | 67,500 | 51,788 |
| PWWW - Sewer Pump Stat | 12,542 | 8,949 | 3,593 | 50,168 | 59,662 | -9,494 | 150,500 | 90,838 |
| PWWW - Sewer Flow Test | 4,750 | 3,639 | 1,111 | 19,000 | 23,560 | -4,560 | 57,000 | 33,440 |
| Total Sainitary Systems | 43,999 | 27,084 | 16,916 | 175,996 | 143,055 | 32,941 | 528,000 | 384,945 |
| PWWW - Maint of Regulators | 10,499 | 8,762 | 1,737 | 41,996 | 72,073 | -30,077 | 126,000 | 53,927 |
| PWWW - Maint of water meters | 4,583 | 1,355 | 3,228 | 18,332 | 2,050 | 16,282 | 55,000 | 52,950 |
| PWWW - Massey Drive Water Meters | 309 | 146 | 163 | 1,236 | 924 | 312 | 3,700 | 2,776 |
| Total Regulations & Meters | 15,391 | 10,263 | 5,127 | 61,564 | 75,047 | -13,483 | 184,700 | 109,653 |
| PWWW - Maint of Reservoirs & Intakes | 7,042 | 9,583 | -2,541 | 28,168 | 43,306 | -15,138 | 113,500 | 70,194 |
| Total Reservoirs & Intakes | 7,042 | 9,583 | -2,541 | 28,168 | 43,306 | -15,138 | 113,500 | 70,194 |
| PWWW - Pumphouse, Payroll | 3,333 | 2,817 | 516 | 13,332 | 11,901 | 1,431 | 40,000 | 28,099 |
| PWWW - Pumphouse, City Equip | 417 | 0 | 417 | 1,668 | 826 | 842 | 5,000 | 4,174 |
| PWWW - Pumphouse, Maint supplies | 2,500 | 0 | 2,500 | 10,000 | 1,375 | 8,625 | 30,000 | 28,625 |
| PWWW - Pumphouse, Hired equipment | 0 | 448 | -448 | 0 | 5,779 | -5,779 | 0 | -5,779 |
| PWWW - Pumphouse, Electrical | 2,500 | 2,761 | -261 | 10,000 | 10,509 | -509 | 30,000 | 19,491 |

City of Corner Brook
For the Four Months Ending April 30, 2025

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|--|-------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|---------------|------------------|
| Total Pumphouse | 8,750 | 6,026 | 2,724 | 35,000 | 30,390 | 4,611 | 105,000 | 74,611 |
| Total W&S | 404,479 | 261,325 | 143,154 | 1,617,916 | 1,383,109 | 234,806 | 4,882,750 | 3,499,640 |
| Transit, Hired contractor | 49,633 | 51,765 | -2,132 | 198,532 | 187,743 | 10,789 | 595,600 | 407,857 |
| Transit, Electrical | 125 | 122 | 3 | 500 | 541 | -41 | 1,500 | 959 |
| Total Corner Brook Transit | 49,758 | 51,887 | -2,129 | 199,032 | 188,284 | 10,748 | 597,100 | 408,816 |
| PWWW - Jubilee Field | 0 | 685 | -685 | 0 | 3,106 | -3,106 | 44,500 | 41,394 |
| PWWW - MBP | 0 | 0 | 0 | 0 | 0 | 0 | 13,250 | 13,250 |
| PWWW - War Memorials | 0 | 21 | -21 | 0 | 85 | -85 | 1,400 | 1,315 |
| PWWW - Skateboard Park | 0 | 0 | 0 | 0 | 0 | 0 | 500 | 500 |
| PWWW - Majestic Lawn | 0 | 29 | -29 | 0 | 110 | -110 | 1,500 | 1,390 |
| PWWW - Athletic field maint | 0 | 261 | -261 | 0 | 1,402 | -1,402 | 80,100 | 78,698 |
| PWWW - Bash A&B, Electrical | 0 | 49 | -49 | 0 | 193 | -193 | 1,700 | 1,507 |
| PWWW - Ambrose O'Rielly, Electrical | 0 | 331 | -331 | 0 | 1,547 | -1,547 | 2,000 | 453 |
| PWWW - Playground maint | 0 | 0 | 0 | 0 | 0 | 0 | 26,100 | 26,100 |
| PWWW - Wellington | 0 | 575 | -575 | 0 | 2,875 | -2,875 | 39,500 | 36,625 |
| PWWW - Tennis courts | 0 | 0 | 0 | 0 | 317 | -317 | 1,500 | 1,183 |
| PWWW - Beautification | 0 | 0 | 0 | 0 | 3,420 | -3,420 | 74,500 | 71,080 |
| PWWW -Dog Park | 0 | 0 | 0 | 0 | 0 | 0 | 500 | 500 |
| PWWW - Mowing | 0 | 537 | -537 | 0 | 537 | -537 | 53,000 | 52,463 |
| PWWW - Tree Maintenance | 0 | 0 | 0 | 0 | 5,882 | -5,882 | 21,200 | 15,318 |
| PWWW - Turf Maintenance | 0 | 0 | 0 | 0 | 0 | 0 | 7,500 | 7,500 |
| PWWW - Winter carnival | 0 | 0 | 0 | 13,000 | 24,883 | -11,883 | 13,000 | -11,883 |
| PWWW - Watchman | 3,000 | 1,024 | 1,976 | 12,000 | 1,904 | 10,096 | 36,000 | 34,096 |
| PWWW - Parades and Special Events | 3,542 | 0 | 3,542 | 14,168 | 0 | 14,168 | 47,500 | 47,500 |
| PWWW - Garbage collect - Public Space | 5,375 | 4,637 | 738 | 21,500 | 15,693 | 5,807 | 64,500 | 48,807 |
| Splashpad, Salary | 593 | 499 | 94 | 2,372 | 499 | 1,873 | 7,100 | 6,601 |
| Total Parks & Recreation | 12,510 | 8,648 | 3,862 | 63,040 | 62,453 | 588 | 536,850 | 474,398 |
| Recover - Garage exp, Salary | 0 | 30,695 | -30,695 | 0 | 137,747 | -137,747 | 0 | -137,747 |
| Recover - Garage exp, Overtime | 0 | 1,898 | -1,898 | 0 | 33,215 | -33,215 | 0 | -33,215 |
| Recover - Garage exp, Vacation | 0 | 0 | 0 | 0 | 1,175 | -1,175 | 0 | -1,175 |
| Recover - Garage exp, Sick | 0 | 2,764 | -2,764 | 0 | 10,444 | -10,444 | 0 | -10,444 |

City of Corner Brook
For the Four Months Ending April 30, 2025

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|---|-------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|---------------|------------------|
| Recover - Garage exp, Group Insurance | 0 | 1,524 | -1,524 | 0 | 6,844 | -6,844 | 0 | -6,844 |
| Recover - Garage exp, Pension | 0 | 1,671 | -1,671 | 0 | 7,776 | -7,776 | 0 | -7,776 |
| Recover - Garage exp, CPP/EI/WCB/HAPSET | 0 | 3,845 | -3,845 | 0 | 20,606 | -20,606 | 0 | -20,606 |
| Recover - Garage exp, City Equip | 0 | 0 | 0 | 0 | -26,215 | 26,215 | 0 | 26,215 |
| Recover - Garage exp, Gas/Oil | 0 | 33,481 | -33,481 | 0 | 282,094 | -282,094 | 0 | -282,094 |
| Recover - Garage exp, Maint supplies | 41,667 | 25,600 | 16,067 | 166,668 | 216,048 | -49,380 | 500,000 | 283,952 |
| Recover - Garage exp, Other supplies | 0 | 2,955 | -2,955 | 0 | 12,267 | -12,267 | 0 | -12,267 |
| Recover - Garage exp, Inventory | 0 | 1,430 | -1,430 | 0 | 32,461 | -32,461 | 0 | -32,461 |
| Recover - Garage exp, Meal Vouchers | 0 | 0 | 0 | 0 | 469 | -469 | 0 | -469 |
| Recover - Garage rev, Misc Revenue | 0 | 0 | 0 | 0 | -287,009 | 287,009 | 0 | 287,009 |
| Total Garage | 41,667 | 105,863 | -64,198 | 166,668 | 447,922 | -281,253 | 500,000 | 52,079 |
| | | | | | | | | |
| Total Public Works, Water & Waste Water | 1,116,528 | 832,328 | 284,201 | 4,975,447 | 4,777,999 | 197,451 | 13,964,300 | 9,186,304 |
| Grants, Corner Brook Stream | 38,750 | 38,750 | 0 | 77,500 | 77,500 | 0 | 155,000 | 77,500 |
| Grants, Museum Grant | 3,750 | 5,000 | -1,250 | 7,500 | 10,000 | -2,500 | 15,000 | 5,000 |
| Grants, Museum -Shared Postion | 7,250 | 7,250 | 0 | 14,500 | 14,500 | 0 | 29,000 | 14,500 |
| Grants, Misc Grants | 4,167 | 500 | 3,667 | 16,668 | 6,000 | 10,668 | 50,000 | 44,000 |
| Grants, Winter Carnival | 0 | 0 | 0 | 10,000 | 4,948 | 5,052 | 10,000 | 5,052 |
| Grants, Tourism Bureau | 0 | 0 | 0 | 0 | 0 | 0 | 22,000 | 22,000 |
| Grants, CNA Scholarhsip | 0 | 0 | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| Grants, Hospital Foundation | 0 | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 |
| Grants, MUN Scholarship | 0 | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 |
| Grants, CBRH Scholarship | 0 | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,000 |
| Grants, Corner Brook Running Club | 0 | 0 | 0 | 0 | 0 | 0 | 2,000 | 2,000 |
| Grants, Craig Hiscock Memorial | 0 | 0 | 0 | 500 | 0 | 500 | 500 | 500 |
| Grants, Railway Society | 0 | 0 | 0 | 0 | 0 | 0 | 2,000 | 2,000 |
| Total Grants | 53,917 | 51,500 | 2,417 | 127,668 | 112,948 | 14,720 | 289,500 | 176,552 |
| COOR, Capital out of revenue | 120,713 | 69,593 | 51,120 | 482,852 | 210,293 | 272,559 | 1,448,560 | 1,238,267 |
| COOR, Gas Tax | 73,767 | 0 | 73,767 | 295,068 | 0 | 295,068 | 885,200 | 885,200 |
| Total COOR | 194,480 | 69,593 | 124,887 | 777,920 | 210,293 | 567,627 | 2,333,760 | 2,123,467 |

City of Corner Brook
For the Four Months Ending April 30, 2025

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| Account | MTD Budget April2025 | MTD Actual April2025 | MTD Variance | YTD Budget April2025 | YTD Actual April2025 | YTD Variance | Annual Budget | Remaining Budget |
|---|-------------------------|-------------------------|--------------|-------------------------|-------------------------|--------------|---------------|------------------|
| Debt charges, Allow for uncollect | 5,000 | 0 | 5,000 | 20,000 | 0 | 20,000 | 60,000 | 60,000 |
| Debt charges, Bank Charges | 1,083 | 0 | 1,083 | 4,332 | 14,049 | -9,717 | 13,000 | -1,049 |
| Debt charges, FCM prin | 2,500 | 0 | 2,500 | 10,000 | 0 | 10,000 | 30,000 | 30,000 |
| Debt charges, FCM Int | 250 | 0 | 250 | 1,000 | 0 | 1,000 | 3,000 | 3,000 |
| Debt charges, Principal RAC | 107,500 | 0 | 107,500 | 430,000 | 0 | 430,000 | 1,290,000 | 1,290,000 |
| Debt charges, Interest RAC | 31,050 | 0 | 31,050 | 124,200 | 0 | 124,200 | 372,600 | 372,600 |
| Total Debt Charges | 147,383 | 0 | 147,383 | 589,532 | 14,049 | 575,483 | 1,768,600 | 1,754,551 |
| Reserves, Reserve Capital | 0 | 0 | 0 | 0 | 0 | 0 | 1,460,500 | 1,460,500 |
| Reserves, Reserve W/S | 0 | 0 | 0 | 0 | 0 | 0 | 1,030,500 | 1,030,500 |
| Total Reserves | 0 | 0 | 0 | 0 | 0 | 0 | 2,491,000 | 2,491,000 |
| Total Expenses | 3,340,329 | 2,407,213 | 933,115 | 12,885,937 | 11,007,154 | 1,878,789 | 41,910,900 | 30,903,752 |
| Recover - Garage exp, Other supplies | 41,667 | 105,981 | -64,314 | 166,668 | 736,327 | -569,659 | 500,000 | -236,327 |
| Recover - Garage revenues | 0 | 0 | 0 | 0 | -287,009 | 287,009 | 0 | 287,009 |

Income Statement Detail - Revenues 2025

City of Corner Brook

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| | April 2025 BUDGET | April 2025 ACTUAL | MTD VARIANCE | April 2025 YTD BUDGET | April 2025 YTD ACTUAL | YTD VARIANCE | ANNUAL BUDGET | REMAINING BUDGET |
|---|----------------------|----------------------|-----------------|--------------------------|--------------------------|------------------|-------------------|---------------------|
| Tax revenues, Municipal tax residential | \$153,126 | (\$930) | (\$154,056) | \$15,006,348 | \$16,728,771 | \$1,722,423 | \$15,312,600 | \$1,416,171 |
| Tax revenues, Unit charge residential | 52,936 | -780 | -53,716 | 5,187,718 | 5,329,247 | 141,529 | 5,293,590 | 35,657 |
| Tax revenues, Water levy residential | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Tax revenues, Sewer levy residential | 9,316 | 0 | -9,316 | 912,968 | 930,500 | 17,532 | 931,600 | -1,100 |
| Gross Residential Tax | 215,378 | -1,710 | -217,088 | 21,107,034 | 22,988,518 | 1,881,484 | 21,537,790 | 1,450,728 |
| Tax revenues, Municipal tax commercial | 42,272 | 0 | -42,272 | 4,142,656 | 4,235,795 | 93,139 | 4,227,200 | 8,595 |
| Tax revenues, Unit charge commercial | 6,610 | 0 | -6,610 | 647,740 | 692,800 | 45,060 | 660,960 | 31,840 |
| Tax revenues, Water levy commercial | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Tax revenues, Sewer levy commercial | 989 | 0 | -989 | 96,922 | 98,100 | 1,178 | 98,900 | -800 |
| Gross Commerical Tax | 49,871 | 0 | -49,871 | 4,887,318 | 5,026,695 | 139,377 | 4,987,060 | 39,635 |
| Gross Property Tax | 265,249 | -1,710 | -266,959 | 25,994,352 | 28,015,213 | 2,020,861 | 26,524,850 | 1,490,363 |
| Tax revenues, Seniors discount | -10,000 | -7,608 | 2,392 | -170,000 | -166,185 | 3,815 | -200,000 | 33,815 |
| Tax revenues, Municipal tax discount | 0 | 0 | 0 | 0 | -14,655 | -14,655 | 0 | -14,655 |
| Tax revenues, New Home Incentives Discount | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Property Tax Discounts | -10,000 | -7,608 | 2,392 | -170,000 | -180,840 | -10,840 | -200,000 | 19,160 |
| Net Property Tax | 255,249 | -9,318 | -264,567 | 25,824,352 | 27,834,373 | 2,010,021 | 26,324,850 | 1,509,523 |
| Tax revenues, Business tax levy | 62,130 | -7,476 | -69,606 | 6,088,740 | 6,414,589 | 325,849 | 6,213,000 | 201,589 |
| Tax revenues, Business tax discount | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Tax revenues, Business credit - COVID | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Tax revenues, Business Restoration credit | 0 | 0 | 0 | 0 | -5,783 | -5,783 | -60,000 | 54,218 |
| Tax revenues, Business tax surcharge | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Business Tax | 62,130 | -7,476 | -69,606 | 6,088,740 | 6,408,806 | 320,067 | 6,153,000 | 255,807 |
| Tax revenues, Poll tax | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Tax revenues, School water levy | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Tax revenues, Meter supply levy | 6,900 | 160,988 | 154,088 | 179,400 | 334,448 | 155,048 | 690,000 | -355,552 |
| Other Taxes | 6,900 | 160,988 | 154,088 | 179,400 | 334,448 | 155,048 | 690,000 | -355,552 |
| Utility tax, NF Power | 0 | 0 | 0 | 965,000 | 1,032,130 | 67,130 | 965,000 | 67,130 |
| Utility tax, Matrix | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Utility tax, Aliant | 0 | 0 | 0 | 210,000 | 153,943 | -56,057 | 210,000 | -56,057 |
| Utility tax, Rogers | 0 | 0 | 0 | 79,000 | 87,765 | 8,765 | 79,000 | 8,765 |
| Utility tax, Telus | 0 | 0 | 0 | 30,000 | 38,456 | 8,456 | 30,000 | 8,456 |
| Utility tax, Other | 0 | 0 | 0 | 500 | 3,660 | 3,160 | 500 | 3,160 |
| Utility Taxes | 0 | 0 | 0 | 1,284,500 | 1,315,954 | 31,454 | 1,284,500 | 31,454 |
| Contributions, Federal Govt | 0 | 0 | 0 | 108,000 | 121,064 | 13,064 | 108,000 | 13,064 |
| Contributions, Prov of NL | 0 | 0 | 0 | 83,050 | 0 | -83,050 | 166,100 | -166,100 |
| Contributions, Prov of NL- Debt | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contributions, CBC | 0 | 0 | 0 | 5,500 | 5,605 | 105 | 5,500 | 105 |
| Contributions, CBP&P Water | 0 | 0 | 0 | 90,000 | 90,000 | 0 | 90,000 | 0 |
| Contributions, CBP&P Grant | 0 | 224,177 | 224,177 | 211,000 | 224,177 | 13,177 | 1,055,000 | -830,823 |
| Contributions, Contributions - Memorial Uni | 0 | 0 | 0 | 235,000 | -1,565 | -236,565 | 235,000 | -236,565 |
| Contributions, Secondary Fire | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Income Statement Detail - Revenues 2025

City of Corner Brook

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| | April 2025 BUDGET | April 2025 ACTUAL | MTD VARIANCE | April 2025 YTD BUDGET | April 2025 YTD ACTUAL | YTD VARIANCE | ANNUAL BUDGET | REMAINING BUDGET |
|---|----------------------|----------------------|-----------------|--------------------------|--------------------------|-----------------|------------------|---------------------|
| Contributions, Western Health | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Contributions, Federal Gas Tax Program | 442,600 | 0 | -442,600 | 442,600 | 0 | -442,600 | 885,200 | -885,200 |
| Contributions, Jigs & Wheels Sponsorships | 0 | 0 | 0 | 0 | 0 | 0 | 25,000 | -25,000 |
| Contributions | 442,600 | 224,177 | -218,423 | 1,175,150 | 439,281 | -735,869 | 2,569,800 | -2,130,519 |
| Permits and licenses, Mobile vending | 135 | 75 | -60 | 270 | 550 | 280 | 1,350 | -800 |
| Permits and licenses, Dog Licenses | 83 | 155 | 72 | 332 | 605 | 273 | 1,000 | -395 |
| Permits and licenses, Bldg Permits | 3,600 | 3,429 | -171 | 10,800 | 37,504 | 26,704 | 90,000 | -52,496 |
| Permits and licenses, Parking Meter Collections | 2,500 | 0 | -2,500 | 10,000 | 9,458 | -542 | 50,000 | -40,542 |
| Permits and licenses, Impounding charges | 0 | 30 | 30 | 150 | 105 | -45 | 600 | -495 |
| Permits and licenses, Taxi Licenses | 0 | 1,850 | 1,850 | 9,000 | 2,450 | -6,550 | 9,000 | -6,550 |
| Permits and licenses, Develop application | 500 | 950 | 450 | 2,000 | 5,150 | 3,150 | 10,000 | -4,850 |
| Permits and licenses, Compliance Letters | 1,620 | 2,300 | 680 | 6,480 | 9,400 | 2,920 | 27,000 | -17,600 |
| Permits and licenses, Occupancy Permits | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Permits & Licenses | 8,438 | 8,789 | 351 | 39,032 | 65,222 | 26,190 | 188,950 | -123,728 |
| Fines/Tickets, Parking tickets | 292 | 250 | -42 | 1,168 | 1,142 | -26 | 3,500 | -2,358 |
| Fines/Tickets, Parking tickets - Courts | 2,083 | 502 | -1,581 | 8,332 | 1,403 | -6,929 | 25,000 | -23,597 |
| Fines/Tickets, Municipal ticketing | 0 | 0 | 0 | 375 | 0 | -375 | 1,500 | -1,500 |
| Fines & Tickets | 2,375 | 752 | -1,623 | 9,875 | 2,545 | -7,330 | 30,000 | -27,455 |
| Interest, Tax Interest | 36,000 | 57,469 | 21,469 | 108,000 | 269,002 | 161,002 | 300,000 | -30,998 |
| Interest, Bank Interest | 12,000 | 0 | -12,000 | 36,000 | 7,586 | -28,414 | 100,000 | -92,414 |
| Interest | 48,000 | 57,469 | 9,469 | 144,000 | 276,588 | 132,588 | 400,000 | -123,412 |
| Facility Rentals, Curling Club Rental | 0 | 0 | 0 | 9,000 | 9,000 | 0 | 9,000 | 0 |
| Facility Rentals, Curling Club Electricity | 0 | 0 | 0 | 12,501 | 9,387 | -3,114 | 25,000 | -15,613 |
| Facility Rentals, City Hall Rental | 16,667 | 16,472 | -195 | 66,668 | 49,417 | -17,251 | 200,000 | -150,583 |
| Facility Rental, Rotary Arts | 417 | 893 | 476 | 1,668 | 2,201 | 533 | 5,000 | -2,799 |
| Facility Rentals | 17,084 | 17,365 | 281 | 89,837 | 70,005 | -19,832 | 239,000 | -168,995 |
| Facility Agreement - 911 PSAP | 0 | 0 | 0 | 230,200 | 216,098 | -14,102 | 920,800 | -704,702 |
| Civic Centre, Ice Rental | 34,500 | 54,689 | 20,189 | 276,000 | 276,997 | 997 | 575,000 | -298,003 |
| Civic Centre, Room Rental Civic Centre | 1,500 | 3,862 | 2,362 | 6,000 | 10,100 | 4,100 | 30,000 | -19,900 |
| Civic Centre, Annex Rental | 1,667 | 10,345 | 8,678 | 6,668 | 12,595 | 5,927 | 20,000 | -7,405 |
| Civic Centre, Skybox | 0 | 0 | 0 | 0 | 0 | 0 | 5,300 | -5,300 |
| Civic Centre, Studio Rec. Usage | 16,333 | 5,368 | -10,965 | 65,332 | 37,176 | -28,156 | 196,000 | -158,824 |
| Civic Centre, Catering | 0 | 0 | 0 | 0 | 2,113 | 2,113 | 145,000 | -142,887 |
| Civic Centre, Concessions | 833 | 0 | -833 | 3,332 | 2,000 | -1,332 | 10,000 | -8,000 |
| Civic Centre, Holding Seats | 0 | 0 | 0 | 0 | 80 | 80 | 1,500 | -1,420 |
| Civic Centre, Indoor Advertising | 0 | 1,300 | 1,300 | 0 | 10,315 | 10,315 | 60,000 | -49,685 |
| Civic Centre, Outdoor Advertising | 0 | 0 | 0 | 2,500 | 0 | -2,500 | 10,000 | -10,000 |
| Civic Centre, Leases Civic Centre | 10,692 | 15,187 | 4,495 | 42,768 | 47,507 | 4,739 | 128,300 | -80,793 |
| Civic Centre, Security | 292 | 554 | 262 | 1,168 | 858 | -311 | 3,500 | -2,643 |
| Civic Centre, Electricity | 208 | 383 | 175 | 832 | 940 | 108 | 2,500 | -1,560 |
| Civic Centre, Building Maintenance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Civic Centre, Special Events | 0 | 0 | 0 | 0 | 0 | 0 | 130,000 | -130,000 |

Income Statement Detail - Revenues 2025

City of Corner Brook

3 of 4
2025-05-21
10:38 AM

| | April 2025 BUDGET | April 2025 ACTUAL | MTD VARIANCE | April 2025 YTD BUDGET | April 2025 YTD ACTUAL | YTD VARIANCE | ANNUAL BUDGET | REMAINING BUDGET |
|--|----------------------|----------------------|-----------------|--------------------------|--------------------------|-----------------|------------------|---------------------|
| Civic Centre, Home Show | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Civic Centre, Royals Hockey Games | 0 | 0 | 0 | 30,000 | 135,226 | 105,226 | 60,000 | 75,226 |
| Civic Centre, Royals Settlement | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Civic Centre, General Skating | 0 | 694 | 694 | 0 | 12,635 | 12,635 | 0 | 12,635 |
| Civic Centre, Silver Blades | 0 | 6,713 | 6,713 | 0 | 18,951 | 18,951 | 0 | 18,951 |
| Civic Centre, Sponsorship - Hospitality NL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Civic Centre, Misc Revenue | 250 | 0 | -250 | 1,000 | 5,203 | 4,203 | 3,000 | 2,203 |
| Civic Centre | 66,275 | 99,095 | 32,819 | 435,600 | 572,696 | 137,093 | 1,380,100 | -807,407 |
| Revenues, Recreation Centre, General Admin and Punch Cards | 22,778 | 0 | -22,778 | 22,778 | 9,000 | -13,778 | 205,000 | -196,000 |
| Recreation Centre, Memberships | 106,111 | 0 | -106,111 | 106,111 | 0 | -106,111 | 955,000 | -955,000 |
| Recreation Centre, Mun Recreation Fee | 16,111 | 0 | -16,111 | 16,111 | 0 | -16,111 | 145,000 | -145,000 |
| Recreation Centre, Program Registrations | 5,556 | 0 | -5,556 | 5,556 | 0 | -5,556 | 50,000 | -50,000 |
| Recreation Centre, Facility Rentals | 2,222 | 0 | -2,222 | 2,222 | 0 | -2,222 | 20,000 | -20,000 |
| Recreation Centre, User Groups | 3,333 | 0 | -3,333 | 3,333 | 0 | -3,333 | 30,000 | -30,000 |
| Recreation Centre, Daycare Subsidy | 5,556 | 0 | -5,556 | 5,556 | 0 | -5,556 | 50,000 | -50,000 |
| Recreation Centre, Daycare Lease | 1,333 | 0 | -1,333 | 1,333 | 0 | -1,333 | 12,000 | -12,000 |
| Recreation Centre, Parking Revenue | 111 | 0 | -111 | 111 | 0 | -111 | 1,000 | -1,000 |
| EV Charging Station | 56 | 0 | -56 | 56 | 0 | -56 | 500 | -500 |
| Recreation Centre, Merchandise Sales | 1,667 | 0 | -1,667 | 1,667 | 0 | -1,667 | 15,000 | -15,000 |
| Recreation Centre | 164,834 | 0 | -164,834 | 164,834 | 9,000 | -155,834 | 1,483,500 | -1,474,500 |
| Land Revenues, Sales - Land | 0 | 0 | 0 | 5,000 | 0 | -5,000 | 20,000 | -20,000 |
| Land Revenues, Land Leases | 292 | 743 | 451 | 1,168 | 5,412 | 4,244 | 3,500 | 1,912 |
| Land Reserves | 292 | 743 | 451 | 6,168 | 5,412 | -756 | 23,500 | -18,088 |
| Revenue from Reserves, Cap Rev fr reserves | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Revenue from Reserves, Oper Rev fr reserves | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Revenue from Reserves | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fees, Tax Certificates | 2,083 | 2,200 | 117 | 8,332 | 9,200 | 868 | 25,000 | -15,800 |
| Fees, Tender documents | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fees, Appeal fees | 208 | 0 | -208 | 832 | 0 | -832 | 2,500 | -2,500 |
| Fees, Insurance User Groups | 42 | 0 | -42 | 168 | 0 | -168 | 500 | -500 |
| Fees | 2,333 | 2,200 | -133 | 9,332 | 9,200 | -132 | 28,000 | -18,800 |
| Park revenue, Summer Program | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Park revenue, Corner Brook Day Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Park revenue, Field Rentals | 0 | 0 | 0 | 0 | 0 | 0 | 16,500 | -16,500 |
| Park revenue, Ball Field Lighting | 0 | 20 | 20 | 0 | 3,137 | 3,137 | 20,000 | -16,863 |
| Park revenue, Canada Day Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 7,000 | -7,000 |
| Park revenue, Vendor Registrations | 250 | 0 | -250 | 1,000 | 0 | -1,000 | 3,000 | -3,000 |
| Park revenue, Event Sponsorship | 708 | 0 | -708 | 2,832 | 0 | -2,832 | 8,500 | -8,500 |
| Park revenue, Recreation Grants | 1,667 | 3,549 | 1,882 | 6,668 | 8,549 | 1,881 | 20,000 | -11,451 |
| Park revenue, Misc Revenue | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Park & Recreation Revenue | 2,625 | 3,569 | 943 | 10,500 | 11,686 | 1,186 | 75,000 | -63,314 |
| Misc revenue, Garbage tags | 0 | 82 | 82 | 225 | 353 | 128 | 900 | -547 |

Income Statement Detail - Revenues 2025

City of Corner Brook

4 of 4
2025-05-21
10:38 AM

| | April 2025 BUDGET | April 2025 ACTUAL | MTD VARIANCE | April 2025 YTD BUDGET | April 2025 YTD ACTUAL | YTD VARIANCE | ANNUAL BUDGET | REMAINING BUDGET |
|--|----------------------|----------------------|-----------------|--------------------------|--------------------------|------------------|-------------------|---------------------|
| Misc revenue, Tipping fees | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Misc revenue, Bus Passes | 2,083 | 732 | -1,352 | 8,332 | 5,004 | -3,329 | 25,000 | -19,997 |
| Misc revenue, Bus Shelter Advertising | 833 | 4,815 | 3,982 | 3,332 | 14,565 | 11,233 | 10,000 | 4,565 |
| Misc revenue, Recycling metal | 0 | 0 | 0 | 0 | 50 | 50 | 0 | 50 |
| Misc revenue, Train revenue | 0 | 0 | 0 | 0 | 0 | 0 | 80,000 | -80,000 |
| Misc revenue, Rounding | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Misc revenue, Misc Revenue | 0 | 375 | 375 | 0 | 1,295 | 1,295 | 1,500 | -205 |
| Misc revenue, Vendor Discounts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Misc revenue, Vendor Tables- City Hall | 0 | 0 | 0 | 0 | 0 | 0 | 2,500 | -2,500 |
| Misc Revenue | 2,916 | 6,004 | 3,087 | 11,889 | 21,267 | 9,377 | 119,900 | -98,634 |
| Total Revenues | 1,082,051 | 564,357 | -517,696 | 35,703,409 | 37,592,581 | 1,889,170 | 41,910,900 | -4,318,321 |



Information Report (IR)

Subject: Development, Planning and Community Services

To: Darren Charters

Meeting: Committee of the Whole - 26 May 2025

Department: Development and Planning

Staff Contact: Donny Burden, Director of Engineering, Development and Operational Services

Topic Overview: This report is intended to serve as an update to Council and the public regarding the various Development, Planning and Community Services projects. The current project updates are as follows:

BACKGROUND INFORMATION:

Development and Planning

74 West Street (KFC)

- Interior Exterior Renovations
- Permit Issued

29 Lundrigan Drive (Office/Warehouse)

- Permits Issued – foundation complete

4 Herald Avenue – Annex converted to Apartment Building

- Architectural drawings received – Permit Issued for exterior upgrades.

39 Confederation Drive

- New Car Dealership – Permit Complete for Phase #1 (Civil/ Site Works).
- Drawings for Phase #2 – Currently under review.

44 Brook Street – Building Extension

- Permit Issued for foundation

28 Commercial Street – Interior Renovations

- Partial permit issued

57 Riverside Drive – New Warehouse Building

- Permit issued for foundation.

16 West Street (Old Seven Seas) – Apartment Building & Commercial Units

- Drawings Reviewed, (Awaiting Revised Drawings)
- Partial permit issued.

168 Country Road – New Church

- Permit issued for new church

36 Crestview Avenue – New 6 Unit Apartment Building

- Drawings are under review.

28 Murphy Square – Tim Horton's Renovation

- Permits Issued – work ongoing

396 O'Connell Drive – 2nd Level Renovation

- Permits Issued

North Shore Highway – Maintenance Garage (WRWM)

- Drawings are under review.

93 West Street – Interior Alteration for new restaurant

- Permits Issued

14 St. John's Avenue – Daycare

- Drawings are under review.

IMSP – New Municipal Plan

- Upland have submitted the final documents.
- Public Consultation of the draft plan and regulations is complete. The consultant will compile a report for council to review.

Director of Engineering, Development and Operational Services Approved - 21 May 2025

City Manager Approved - 22 May 2025

Administrative Assistant Approved - 22 May 2025

City Manager



Information Report (IR)

Subject: Civic Centre Update

To: Darren Charters
Meeting: Committee of the Whole - 26 May 2025
Department: Recreation
Staff Contact: Peter Robinson, Director of Recreation Services
Topic Overview:

BACKGROUND INFORMATION:

The 2025 Spring and Winter seasons at the Civic Centre continued to be busy with lots of activity.

Corner Brook Minor Hockey Association continued their on-going success hosting over 8 Rep tournaments this past winter for all ages groups from U18 to U7/U9 Jamborees – female and male. Each tournament included 8 teams, with 6 teams from across the province. Each tournament had an estimated 500+ attendees with coaches, parents, managerial staff. As well, Corner Brook hosted two provincial – Easter week tournament with the U11 boys winning the provincial championship at home. Corner Brook also played host to a number of AAA tournaments since January 1st including the U16AAA boys, U13 AAA boys' provincials and a combined weekend where the U15AAA & U18AAA girls hosted provincial championships. All in all it was a busy and successful year for minor hockey in Corner Brook.

Silver Blades continued to experience growth in registration since the pandemic. After Christmas the club hosted skating seminar with Elizabeth Manley and on May 10th held their annual Ice Show headlined by Kaitlyn Osmond – Newfoundland's own World Figure Skating Champion. This year was the 60th Anniversary of the club and production value was remarkable. Not to mention the local skaters displaying their talent.

April and early May represented an end to most regular groups ice activity and beginning of private programming. The ice will be taken off the Main Arena on Thursday May 15th while the Kinsmen Arena ice will be removed on June 2nd.

The meeting areas were busy with training sessions, AGM's, craft fairs, meetings, banquets, with a highlight of hosting the United Church 100 Anniversary Conference on May 2-4.

Up coming events include Circus Spectacular on May 24th and Monster Trucks on May 29th.

Director of Recreation Services
 City Manager

Approved - 22 May 2025
 Approved - 22 May 2025

Administrative Assistant

Approved - 22 May 2025

City Manager



Information Report (IR)

Subject: Tourism Update

To: Darren Charters
Meeting: Committee of the Whole - 26 May 2025
Department: Tourism
Staff Contact: Peter Robinson, Director of Recreation Services
Topic Overview:

BACKGROUND INFORMATION:

Humber Bay of Islands Tourism Committee Update

The Humber Bay of Islands Tourism Committee is continuing to work through a number of important initiatives including a Brand and Marketing Plan, a Regional Wayfinding Strategy, a Regional Website and a Public Launch Strategy.

Jigs and Wheels 2025

The annual Jigs & Wheels Festival is retuning again from July 25 – August 5 featuring Kim Mitchell, known for hits such as “Go For A Soda” and “Patio Lanterns”, as the opening night headliner. More information about the festival can be found at jigsandwheels.ca.

Mill Whistler

The Mill Whistler Train is ready to return to the streets of Corner Brook. This popular summer attraction will begin operation when the school year comes to an end.

Cruise Atlantic Canada – Cruise Symposium

The City of Corner Brook is a member of Cruise Atlantic Canada and representatives from the City of Corner Brook will be attending the Cruise Canada New England Symposium taking place June 9 – 11 in Halifax, NS. A highlight of this event will be a breakfast that will be attended by more than 150 delegates from the cruise industry and will be jointly sponsored by the City of Corner Brook, NILTA and the Port of Corner Brook. This breakfast will provide an incredible opportunity to showcase what Corner Brook has to offer to our visitors. Additionally, a number of delegates will be visiting Corner Brook before and after the Symposium to experience all that Corner Brook has to offer to the cruise industry.

Director of Recreation Services
City Manager
Administrative Assistant

Approved - 22 May 2025
Approved - 22 May 2025
Approved - 22 May 2025

City Manager



Information Report (IR)

Subject: Recreation Update

To: Darren Charters

Meeting: Committee of the Whole - 26 May 2025

Department: Recreation

Staff Contact: Peter Robinson, Director of Recreation Services

Topic Overview:

BACKGROUND INFORMATION:

Naming Ceremony

The Marina Redmond Centre naming ceremony was held on April 15th to officially dedicate the facility in honor of Marina Redmond, who served The City of Corner Brook for 27 years and was passionate advocate for sports and recreation within Corner Brook. The event celebrated Marina's decades of service and her lasting impact on the development of local sport and community services.

The ceremony featured remarks from city officials, community partners, and Marina's family, who shared heartfelt reflections on her journey and commitment to public service. A plaque unveiling marked the official name of the facility, followed by a guided tour of the updated spaces. Light refreshments and a community reception concluded the event, fostering a strong sense of local pride and connection.

The Marina Redmond Centre now stands as a lasting tribute to Marina's legacy of leadership, sport, and community empowerment.

Marina Redmond Centre Grand Opening

The grand opening of the Marina Redmond Centre was held on Saturday May 24th at 10:00am, celebrating the official launch of the new facility.

The ceremony began with speeches from numerous dignitaries. Following the speeches, a ceremonial ribbon cutting marked the official opening of the facility.

The public was invited to explore the facility through guided tours, showcasing the modern aquatic spaces, fitness areas, and multi-purpose rooms. The ceremony also included demonstrations of the various amenities at the MRC.

Marina Redmond Centre Operational

The newly completed Aquatic Recreation Centre officially opened its doors to the public on Sunday, May 25th, marking the beginning of full operations. The facility features a range of state-of-the-art amenities including a 25 m training pool, leisure pool, waterslide, splash features, sauna and a modern fitness area.

The opening marks the culmination of extensive planning and construction efforts aimed at providing a high-quality, accessible, and family-friendly recreational space for the entire community. Community members are encouraged to explore the wide variety of programs, enjoy the upgraded amenities, and take part in the center's ongoing recreational offerings.

Nora's Fitness Class Update

Nora's adult fitness class wrapped up a highly successful season, achieving the best participation rates since its startup. The program consistently drew strong attendance, particularly from adults aged 50 and up.

Through Nora's dynamic instruction, inclusive approach, and welcoming atmosphere, the class not only attracted new participants but also retained a loyal core group throughout the season. Nora's fitness will start again in September.

Civic Centre Studio Activities

Recreational programming at the Civic Centre Studio continues over the next month with popular offerings such as pickleball and Active Tots. These programs provide fun, engaging opportunities for both adults and young children to stay active and connected in the community.

Participants are encouraged to keep an eye on the City's social media channels for the latest updates on these programs.

Artificial Turf at Doug Sweetapple Field

The artificial turf at Doug Sweetapple Field in Corner Brook is currently being replaced and is nearing completion, marking a much-needed revitalization of one of the city's most heavily used athletic facilities.

This upgrade enhances safety, performance, and durability for hundreds of local athletes and community users. The field serves as the home of the Corner Brook United Soccer Club (CBUSC) and hosts touch football leagues, school sports days, and a variety of community recreation programs throughout the year.

The replacement of the aging turf ensures the field remains a high-quality venue for training, competition, and inclusive community use for years to come.

Director of Recreation Services
City Manager
Administrative Assistant

Approved - 22 May 2025
Approved - 22 May 2025
Approved - 22 May 2025

City Manager



Request for Decision (RFD)

Subject: Regional Recreation Center Change Order No. 68

To: Donny Burden
Meeting: Committee of the Whole - 26 May 2025
Department: Engineering
Staff Contact: Melody Roberts,
Topic Overview:
Attachments: [CB2021-10 Change Order #068 - Stair #6 Double Door Redacted](#)

BACKGROUND INFORMATION:

Upgrade the width of the existing emergency exit door at Stairwell #6 in order to meet with code requirements.

PROPOSED RESOLUTION:

Be it resolved that the City of Corner Brook Council approve Change Order No. 68 for Pomerleau Inc. for the Regional Recreation Center in the amount of \$23,875.61 HST Included.

FINANCIAL IMPACT:

Authorized Contract Amount \$22,091,500.00
 Previous Change Orders \$2,678,876.77

Budget Code: 17-CCR-21-00005

Finance Type: Funding

| | |
|---|------------------------|
| Director of Engineering, Development and Operational Services | Approved - 22 May 2025 |
| City Manager | Approved - 22 May 2025 |
| Administrative Assistant | Approved - 22 May 2025 |

City Manager

**Division of Municipal Infrastructure
Form 5 – Contract Change Order Notice**

Page 1 of 3

March 2022

PROJECT NAME: Corner Brook Regional Recreation Centre **DATE:** 2025-05-13
MI PROJECT NO: 17-CCR-21-00005 **CHANGE ORDER NUMBER:** 068
CONTRACTOR: Pomerleau Inc.

.1 NOTICE

A change to the Contract is contemplated as indicated herein.

.2 PROCEDURE

The Contractor shall stipulate the effect of the contemplated change of the contract amount in Item 4 below. Where the change increases the amount of the contract, a complete cost breakdown will be returned with each copy of the document. The Contractor shall return three signed copies of this document to the Engineer for approval. Should it be decided to proceed with the work, an approved copy will be returned to the Contractor. Work shall not proceed until the written authorization is received.

.3 DESCRIPTION OF CHANGE

Upgrade the width of emergency exit door at Stairwell #6 in order to meet with code compliance.

.4 EFFECT OF CHANGE ON CONTRACT

This change order WILL or WILL NOT (circle one) affect the approved completion date.

If the completion date will be affected, the requested increase in time to the approved completion date is:

WORKING DAYS: _____ REVISED COMPLETION DATE: _____

The change described in Item 3 above will affect the current contract amount as follows:

☐ No Change

☒ Addition to Contract including HST payable by the Owner \$ 23,875.61

☐ Deduction from Contract including HST payable by the Owner \$ _____

Contractor: [Redacted Signature]
 (Signature)

Transportation and Infrastructure

**Division of Municipal Infrastructure
Form 5 – Contract Change Order Notice**

Page 2 of 3


March 2022

| | | |
|--|----|---------------|
| Authorized Contract Amount (A) | \$ | 22,091,500.00 |
| Change Order Limit (greater of 10% or \$15,000) | \$ | 2,209,150.00 |
| Previous Change Orders (B) | \$ | 2,678,876.77 |
| This Change Order (C) | \$ | 23,875.61 |
| New Approved Contract Amount (A+B+C) | \$ | 24,794,252.38 |

Enter Motion # approving CO (required) _____
OR, Delegation of Authority (attached) _____

.5 AUTHORIZATION TO PROCEED

The Contractor is authorized to proceed with the changes for the amounts stated in Item 4 above.

DATE: May 13, 2025 Consultant: 
DATE: _____ Municipality /Owner: _____
DATE: _____ Regional Engineer: _____
(Regional Engineer's signature is assumed to be approval based on the available project funds only – no new funds are contemplated)

.6 CANCELLATION OF CONTEMPLATED CHANGE

It has been decided not to proceed with this change which is hereby cancelled.

DATE: _____ Consultant: _____

.7 NOTIFICATION TO BONDING AND INSURANCE COMPANIES

The Bonding Company and Insurance Company shall each be immediately notified by the Contractor of this change to the contract by being issued copies of the Change Order.

.8 ENCLOSED DOCUMENTS

Please attach all back up as supplied by the Contractor for the value of this change order. List below the attachments provided:

A copy of this document signed by the Owner and Consultant, Contractor change order cost and supporting emails.

Transportation and Infrastructure

**Division of Municipal Infrastructure
Form 5 – Contract Change Order Notice**

Page 3 of 3

March 2022

Note: Upon Regional Engineer approval, the document will be forwarded to Project Representative for processing in MSIS at which time a copy of the documents containing the Regional Engineer's signature will be returned to the Consultant for distribution to all applicable parties.

Transportation and Infrastructure



CHANGE ORDER

| | | | |
|--------------|--|-------------------|--------------------|
| Owner: | <u>City of Corner Brook</u> | Change Order No.: | <u>068</u> |
| Project: | <u>Corner Brook Regional Recreation Centre</u> | AR Project No.: | <u>677762</u> |
| Project No.: | <u>CB2021-10</u> | Phase: | <u>N/A</u> |
| Contractor: | <u>Pomerleau Inc.</u> | Date: | <u>13-May-2025</u> |

SCOPE:

Upgrade the width of emergency exit door at Stairwell #6 in order to meet with code compliance.

SCHEDULE:**COMMENTS:**

| | | |
|--|-----------|-----------------------------|
| <u>ORIGINAL CONTRACT VALUE.....</u> | \$ | <u>19,210,000.00</u> |
|--|-----------|-----------------------------|

| | | |
|---|-----------|-------------------------|
| <u>CURRENT CHANGE ORDER VALUE.....</u> | \$ | <u>20,761.40</u> |
|---|-----------|-------------------------|

| | | |
|--|-----------|----------------------------|
| <u>CUMULATIVE CHANGE ORDER VALUE.....</u> | \$ | <u>2,350,219.47</u> |
|--|-----------|----------------------------|

| | | |
|---|-----------|-----------------------------|
| <u>REVISED CONTRACT VALUE.....</u> | \$ | <u>21,560,219.47</u> |
|---|-----------|-----------------------------|

*** All amounts identified above exclude HST*

Signatures below confirm review and recommendation for the related change order.

APPROVED BY OWNER'S ADVISOR:
AtkinsRéalis Inc.

Recommended By: Steven Greeley, P.Eng.
Title: Project Manager

Date: 13-May-2025

677762-0001-POM-C-CHO-000-0068_ 0

| | | |
|---|---|--|
|  | CONTEMPLATED CHANGE ORDER REVIEW | |
|---|---|--|

| PROJECT # | PHASE | AR REF # | CONTRACTOR REF# |
|-----------|-------|----------|-----------------|
| CB2021-10 | N/A | CCO #079 | EC-0081 R1 |

Document Control Date Received:

May 12, 2025

AR Document Control Number:

677762-0001-SLI-C-CCO-000-0079

Discipline Review Checklist

| Discipline | Review Required | Reviewed By | Date |
|------------------|-------------------------------------|----------------|--------------|
| Civil | <input type="checkbox"/> | | |
| Structural | <input type="checkbox"/> | | |
| Architectural | <input type="checkbox"/> | | |
| Mechanical | <input type="checkbox"/> | | |
| Electrical | <input type="checkbox"/> | | |
| PM Review | <input checked="" type="checkbox"/> | Steven Greeley | May 13, 2025 |

AR recommendation to Owner for approval



Rejected - revise and re-submit subject to comments



Comments

This review does not relieve the Vendor/Contractor of any responsibility for errors or omissions on its part or from full compliance with contractual or other obligations.

POMERLEAU

521, 6^e AVENUE, SAINT-GEORGES, QC G5Y 0H1 CANADA T_418 228-6688 F_418 228-3524
 500, RUE SAINT-JACQUES, BUREAU 900, MONTREAL QC H2Y 0A2 CANADA T_514 789-2728 F_514 789-2288
 562, CHEMIN OLIVIER LEVIS, QC G7A 2H6 CANADA T_418 628-2314 F_418 628-0241
 220-343 PRESTON STREET, OTTAWA, ON K1S 1N4 CANADA T_613 244-4323 F_613 244-4327
 1496 BEDFORD HIGHWAY, SUITE 500, BEDFORD, NS B4A 1E5 CANADA T_902 468-3680 F_902 468-3049
 3300 BLOOR STREET WEST, CENTRE TOWER (10th FLOOR), SUITE 3050, TORONTO, ON M8X 2X3 CANADA T_416 207-0848 F_416 207-9636
 99 AIRPORT ROAD, SUITE 200, ST. JOHN'S, NL A1A 4Y3 CANADA T_709 739-5652 F_709 739-9110
 MOUNTAIN VIEW BUSINESS CAMPUS, 4000, 4th STREET S.E., SUITE 311, CALGARY, AB T2G 2W3 T_403 237-5308 F_888 434-2796
 6241 - 129th STREET, SURREY, BC V3W 0A6 T_604 592-9767 F_604 592-9766
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May 12, 2025

Mr. Steven Greeley
SNC Lavalin
 27 Beclin Road, Muont Pearl
 A1N 5G4

RE: EC-0081R1
 Email: steven.greeley@sncilavalin.com

PROJECT: Corner Brook Rec Centre
 Ref. No.: 20.0382

SUBJECT: Stair 6 Exit
 Our file EC-0081R1 per 0

Dear Mr. Steven Greeley,

Further to your request, please find the enclosed detailed breakdown of the costs associated with the External Change **EC-0081R1**.

THE WHOLE FOR A TOTAL OF: \$20,761.40 (\$ CAD)
(HST Excluded)

We request that you send the pertinent Charge Order for signature by all the stakeholders as quickly as possible. Any element that is not specifically included and that could be required for the execution of this change is excluded.

Our price is valid for a period of ten (10) days from the date of reception of this letter.

If applicable, you will be informed of the impact of the overall work schedule at a later date, either when the Change Order or ammendement to the contract is signed, or as part of a general evaluation at the end of the work.

We trust that the above is satisfactory.

Yours truly,

POMERLEAU INC.



Warren Dietrich
 Project Manager

Enclosed: Breakdown of Costs Associated with the Change
cc: Ken Aucoin
 Aswin Rajendran

| EXTERNAL CHANGE | |
|---|---|
| Date: <div style="text-align: center; margin-top: 10px;">May 12, 2025</div> | External Change No.: <div style="text-align: center; margin-top: 10px;">EC-0081R1</div> |
| POMERLEAU INC. 99 Airport Road, Suite 200 St. Johns, NL A1A 4Y3 | Project: <div style="text-align: center; margin-top: 10px;">20.0382 Corner Brook Rec Centre</div> |
| Owner: City of Corner Brook | Owner Directive No.: <div style="text-align: center; margin-top: 10px;">0</div> |
| RFI No.: <div style="text-align: center; margin-top: 10px;">0</div> | |
| Description of Change: <div style="text-align: center; margin-top: 10px;">Stair 6 Exit</div> | |
| | |
| | |
| Revision History: | |
| | |
| PROPOSAL BY CONTRATOR | |
| The amount of the Contract will be: (Excl. HST) <div style="display: flex; align-items: center;"> <input checked="" type="checkbox"/> Increased <div style="margin: 0 10px;">by</div> <input type="checkbox"/> Decreased <div style="margin: 0 10px;">by</div> <input type="checkbox"/> Unchanged </div> | The duration of the contract will be: <div style="display: flex; align-items: center;"> <input type="checkbox"/> Increased <div style="margin: 0 10px;">by</div> <div style="border: 1px solid black; padding: 2px 10px; margin-left: 5px;">TBD</div> </div> <div style="display: flex; align-items: center; margin-top: 5px;"> <input type="checkbox"/> Decreased <div style="margin: 0 10px;">by</div> <div style="border: 1px solid black; padding: 2px 10px; margin-left: 5px;"></div> </div> <div style="display: flex; align-items: center; margin-top: 5px;"> <input checked="" type="checkbox"/> To Be Determined </div> |



Request for Decision (RFD)

Subject: Regional Recreation Center Change Order NO. 69

To: Donny Burden
Meeting: Committee of the Whole - 26 May 2025
Department: Engineering
Staff Contact: Melody Roberts,
Topic Overview:
Attachments: [CBRRC CO 69 Redacted](#)

BACKGROUND INFORMATION:

This Change order is required for costs incurred during the installation of the HRV unit replacement. The supply of the unit was provided previously in change order no. 66.

PROPOSED RESOLUTION:

Be it resolved that the Corner Brook City Council approve change order no. 69 for the Regional Recreation Center in the amount of \$40,816.70 HST included for Pomerleau Inc.

FINANCIAL IMPACT:

Authorized Contract Amount \$22,091,500.00
 Previous Change orders \$2,702,752.38

Budget Code: 17-CCR-21-00005

Finance Type: Funding

| | |
|---|------------------------|
| Director of Engineering, Development and Operational Services | Approved - 22 May 2025 |
| City Manager | Approved - 22 May 2025 |
| Administrative Assistant | Approved - 22 May 2025 |

City Manager

**Division of Municipal Infrastructure
Form 5 – Contract Change Order Notice**

Page 1 of 3

March 2022

PROJECT NAME: Corner Brook Regional Recreation Centre **DATE:** 2025-05-16
MI PROJECT NO: 17-CCR-21-00005 **CHANGE ORDER NUMBER:** 069
CONTRACTOR: Pomerleau Inc.

.1 NOTICE

A change to the Contract is contemplated as indicated herein.

.2 PROCEDURE

The Contractor shall stipulate the effect of the contemplated change of the contract amount in Item 4 below. Where the change increases the amount of the contract, a complete cost breakdown will be returned with each copy of the document. The Contractor shall return three signed copies of this document to the Engineer for approval. Should it be decided to proceed with the work, an approved copy will be returned to the Contractor. Work shall not proceed until the written authorization is received.

.3 DESCRIPTION OF CHANGE

For costs associated with the installation of the HRV unit replacement. The supply of the unit was provided in change order #66.

.4 EFFECT OF CHANGE ON CONTRACT

This change order WILL or WILL NOT (circle one) affect the approved completion date.

If the completion date will be affected, the requested increase in time to the approved completion date is:

WORKING DAYS: _____ REVISED COMPLETION DATE: _____

The change described in Item 3 above will affect the current contract amount as follows:

☐ No Change

☒ Addition to Contract including HST payable by the Owner \$ 40,816.70

☐ Deduction from Contract including HST payable by the Owner \$ _____

Contractor: _____

 (Signature)

Transportation and Infrastructure

**Division of Municipal Infrastructure
Form 5 – Contract Change Order Notice**

Page 2 of 3

March 2022

| | | |
|--|----|---------------|
| Authorized Contract Amount (A) | \$ | 22,091,500.00 |
| Change Order Limit (greater of 10% or \$15,000) | \$ | 2,209,150.00 |
| Previous Change Orders (B) | \$ | 2,702,752.38 |
| This Change Order (C) | \$ | 40,816.70 |
| New Approved Contract Amount (A+B+C) | \$ | 24,835,069.08 |

Enter Motion # approving CO (required) _____
OR, Delegation of Authority (attached) _____

.5 AUTHORIZATION TO PROCEED

The Contractor is authorized to proceed with the changes for the amounts stated in Item 4 above.

DATE: May 21, 2025 Consultant: _____

DATE: _____ Municipality /Owner: _____

DATE: _____ Regional Engineer: _____

(Regional Engineer's signature is assumed to be approval based on the available project funds only – no new funds are contemplated)

.6 CANCELLATION OF CONTEMPLATED CHANGE

It has been decided not to proceed with this change which is hereby cancelled.

DATE: _____ Consultant: _____

.7 NOTIFICATION TO BONDING AND INSURANCE COMPANIES

The Bonding Company and Insurance Company shall each be immediately notified by the Contractor of this change to the contract by being issued copies of the Change Order.

.8 ENCLOSED DOCUMENTS

Please attach all back up as supplied by the Contractor for the value of this change order. List below the attachments provided:

A copy of this document signed by the Owner and Consultant, Contractor change order cost and supporting emails.

Transportation and Infrastructure

**Division of Municipal Infrastructure
Form 5 – Contract Change Order Notice**

Page 3 of 3

March 2022

Note: Upon Regional Engineer approval, the document will be forwarded to Project Representative for processing in MSIS at which time a copy of the documents containing the Regional Engineer's signature will be returned to the Consultant for distribution to all applicable parties.

Transportation and Infrastructure



CHANGE ORDER

| | | | |
|--------------|--|-------------------|--------------------|
| Owner: | <u>City of Corner Brook</u> | Change Order No.: | <u>069</u> |
| Project: | <u>Corner Brook Regional Recreation Centre</u> | AR Project No.: | <u>677762</u> |
| Project No.: | <u>CB2021-10</u> | Phase: | <u>N/A</u> |
| Contractor: | <u>Pomerleau Inc.</u> | Date: | <u>16-May-2025</u> |

SCOPE:

For costs associated with the installation of the HRV unit replacement. The supply of the unit was provided in change order #66.

SCHEDULE:**COMMENTS:**

| | |
|--|-------------------------|
| <u>ORIGINAL CONTRACT VALUE.....</u> | \$ 19,210,000.00 |
| <u>CURRENT CHANGE ORDER VALUE.....</u> | \$ 35,492.78 |
| <u>CUMULATIVE CHANGE ORDER VALUE.....</u> | \$ 2,385,712.25 |
| <u>REVISED CONTRACT VALUE.....</u> | \$ 21,595,712.25 |

*** All amounts identified above exclude HST*

Signatures below confirm review and recommendation for the related change order.

APPROVED BY OWNER'S ADVISOR:
AtkinsRéalis Inc.

Recommended By: Steven Greeley, P.Eng.
 Title: Project Manager

Date: 16-May-2025

677762-0001-POM-C-CHO-000-0069_ 0

| | | |
|---|---|--|
|  | CONTEMPLATED CHANGE ORDER REVIEW | |
|---|---|--|

| PROJECT # | PHASE | AR REF # | CONTRACTOR REF# |
|-----------|-------|----------|-----------------|
| CB2021-10 | N/A | CCO #077 | EC-0079 |

Document Control Date Received:

May 15, 2025

AR Document Control Number:

677762-0001-SLI-C-CCO-000-0077_1

Discipline Review Checklist

| Discipline | Review Required | Reviewed By | Date |
|------------------|-------------------------------------|----------------|--------------|
| Civil | <input type="checkbox"/> | | |
| Structural | <input type="checkbox"/> | | |
| Architectural | <input type="checkbox"/> | | |
| Mechanical | <input type="checkbox"/> | | |
| Electrical | <input type="checkbox"/> | | |
| PM Review | <input checked="" type="checkbox"/> | Steven Greeley | May 16, 2025 |

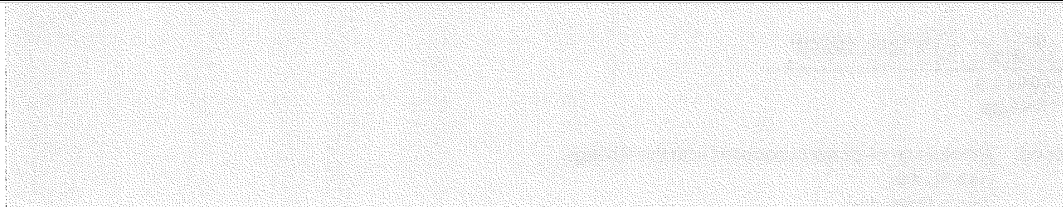
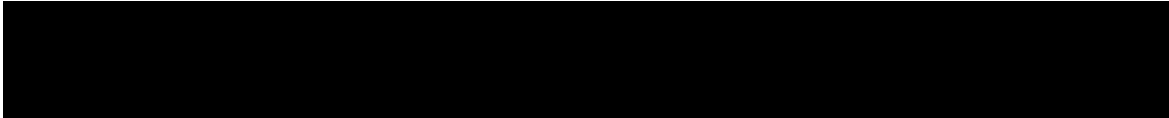
AR recommendation to Owner for approval



Rejected - revise and re-submit subject to comments



Comments



This review does not relieve the Vendor/Contractor of any responsibility for errors or omissions on its part or from full compliance with contractual or other obligations.

| EXTERNAL CHANGE | |
|---|---|
| Date: May 5, 2025 | External Change No.: EC-0079 |
| POMERLEAU INC. 99 Airport Road, Suite 200 St. Johns, NL A1A 4Y3 | Project: 20.0382 Corner Brook Rec Centre |
| Owner: City of Corner Brook | Owner Directive No.: CCN 074 |
| Description of Change: | RFI No.: 0 |
| CCO 074 - HRV Unit Replacement - Install | |
| | |
| Revision History: | |
| <div>PROPOSAL BY CONTRATOR</div> <div> <div> The amount of the Contract will be: (Excl. HST) <input checked="" type="checkbox"/> Increased by <input type="checkbox"/> Decreased by <input type="checkbox"/> Unchanged </div> <div> The duration of the contract will be: <input type="checkbox"/> Increased by <input type="checkbox"/> Decreased by <input checked="" type="checkbox"/> To Be Determined <div>TBD</div> </div> </div> | |



Request for Decision (RFD)

Subject: Corner Brook Development Regulations Amendment 25-01

To: Deon Rumbolt
Meeting: Committee of the Whole - 26 May 2025
Department: Development and Planning
Staff Contact: Christina Pye,
Topic Overview: Text Amendment to Downtown Smithville Zone - Limited Manufacturing
Attachments: [DR Amendment - 26 Commercial Street - Adoption](#)

BACKGROUND INFORMATION:

The Planning and Development Department received a development proposal at 26 Commercial Street (the 'Subject Property') to create a small-scale metal siding and roofing manufacturing business. The Subject Property is currently zoned 'Downtown Smithville' (DTS). The building is a legal non-conforming warehouse. The proposal is to continue the storage use, with an added "limited manufacturing" use, along with an accessory commercial retail space.

The City's current IMSP acknowledges the industrial heritage of Smithville, recognizing that although on the decline, industrial activity shaped part of the history of Smithville. Policies in section 5.5.3 acknowledge that light industrial uses will continue in the area. It positions these uses to continue in the short term while Smithville is master planned to be redeveloped into a mixed use neighborhood. With those plans not realized and given the context of the subject site and proposal the planning department believes that adding a "limited manufacturing" use to the Smithville zone is not contrary to policy as the timing of redevelopment of the area is subjective. Understanding that the upcoming municipal plan policy update will allow for more flexibility in the Smithville area to encourage a broader range of development in line with how the community uses the area. The approach scales down such uses to those typical of a downtown adjacent to a working port and ensures light industrial uses will not front onto critical downtown streets.

The City placed public consultation notice in the Newfoundland Wire on May 7th, 2025, posted in City Hall, on the City's website, and on the City's Facebook page. No comments were received.

This is the second and final reading by council for the adoption of this development regulations text amendment. Should the amendment be adopted, the amendment will be forwarded to the NL Department of Municipal and Provincial Affairs for registration.

PROPOSED RESOLUTION:

PROPOSED RESOLUTION:

The Corner Brook City Council RESOLVES to:

- (1) Adopt proposed text amendment No. 25-01 to the City of Corner Brook's Development Regulations 2012;
- (2) Authorize staff to submit the proposed amendments to the provincial government for ministerial approval and registration; and

- (3) Authorize staff to give statutory notice of registration of the amendments following ministerial approval and registration under (3).

FINANCIAL IMPACT:

Cost of Gazette Posting

GOVERNANCE IMPLICATIONS:

Legislation

Urban and Rural Planning Act

35(5)

RECOMMENDATION:

Staff Recommend that the City of Corner Brook adopt the proposed amendment as outlined above. The planning department believes this text amendment will facilitate and create conditions that could drive positive economic development in the Smithville area.

ALTERNATIVE IMPLICATIONS:

Adoption of the proposed amendments is the second and final affirmative decision of Council (the first being adoption) prior to submitting the documents to the provincial government for ministerial approval and registration. If Council is not supportive of the proposal as is, Council should not proceed with adoption.

ALTERNATIVE MOTIONS:

The Corner Brook City Council RESOLVES to:

- (1) Refuse adoption of the proposed amendment; or
- (2) Postpone adoption of the proposed amendments, with direction given to staff to work further with the proponent in revising the development proposal before bringing the item back to Council.

| | |
|---|------------------------|
| Director of Engineering, Development and Operational Services | Approved - 22 May 2025 |
| City Manager | Approved - 22 May 2025 |
| Administrative Assistant | Approved - 22 May 2025 |

City Manager



**CITY OF CORNER BROOK
DEVELOPMENT REGULATIONS AMENDMENT No. 25-01**

Text Amendments to Section 141 Downtown Smithville and Schedule A: Definitions

April, 2025

CITY OF CORNER BROOK
DEVELOPMENT REGULATIONS AMENDMENT No25-01
TEXT AMENDMENT TO SECTION 141: DOWNTOWN SMITHVILLE ZONE AND
SCHEDULE A: DEFINITIONS

Background

The Planning and Development Department received a development proposal at 26 Commercial Street (the 'Subject Property') to create a small-scale metal siding and roofing business. The Subject Property is currently zoned 'Downtown Smithville' (DTS).

The proposed use is not reasonably defined and therefore is not permitted by the Development Regulations. The purpose of this text amendment is to introduce the 'limited manufacturing use' definition and to include the use in the discretionary use class of the Downtown Smithville zone, adding a condition of use to limit the use to a maximum of 250 square metres. The text amendments will allow the proposed development and those that fit within the definition of limited manufacturing use to be considered in the Downtown Smithville zone at Council's discretion.

Public Consultation

The proposed amendment was advertised as per the URPA s. 35(5) to satisfy public consultation requirements. A Notice of Public Consultation was posted in the Newfoundland Wire on May 7th, 2025. A Notice of Public Consultation was posted on the City's IMSP / Development Regulation Amendments web page, and The City Facebook Page advising of Council's intent to pursue the proposed amendment. The notices requested written comments from the public that may support or oppose the amendment. The same was posted in the lobby at City Hall. The Public Consultation received no written comments or objections.

Development Regulations Amendment No. 25-01

The Corner Brook Development Regulations is hereby amended by:

Amending Schedule A: Definitions, after the definition for Light Industry and before the definition for Local Street, by adding the following:

LIMITED MANUFACTURING USE: a small-scale manufacturing use which is entirely enclosed within a building, and where the discharge of noise, radiation, odorous, toxic or noxious matter, and similar impacts, across a lot line does not occur and the use would not be classified as light industry.

Amending Section 141, Discretionary Use Class, to add the following: Limited Manufacturing Use****(See condition no. 13).

Amending Section 141 to add condition 13 which reads:

13. Limited Manufacturing Use

A Limited Manufacturing Use in this zone shall not exceed 250 square metres in gross floor area.



Information Report (IR)

Subject: Notice of Motion - Teen Dance Hall Regulations

To: Darren Charters

Meeting: Committee of the Whole - 26 May 2025

Department: Council

Staff Contact: Jessica Smith, City Clerk

Topic Overview: The following is a notice of motion to repeal the current Teenage Dance Hall Regulations.

Attachments: [Teenage Dance Hall Regulations](#)

BACKGROUND INFORMATION:

In conjunction with an overall review of City policies and bylaws, staff are looking to repeal the City's Teenage Dance Hall Regulations. In reviewing the regulations, there are a lot of onerous stipulations that may hinder business development in the downtown core. The regulation is attached hereto for review.

Therefore, notice is hereby given that at the Regular Meeting of June 9, 2025 the following motion will be brought forward for consideration:

Pursuant to the powers vested in it by virtue of section 39 of the City of Corner Brook Act, 1990 and all other enabling powers, the Council of the City of Corner Brook hereby repeals the City of Corner Brook Teenage Dance Hall Regulations.

GOVERNANCE IMPLICATIONS:

Bylaw/Regulations
City of Corner Brook Act

City Manager
Administrative Assistant

Approved - 22 May 2025
Approved - 22 May 2025

City Manager

City of Corner Brook Teenage Dance Hall Regulations

Pursuant to the powers vested in it under Sections 44, 265, 266, 438 and 439 of the *City of Corner Brook Act R.S.N.L. 1990 c. C-15*, as amended, and all other powers it enabling, the Corner Brook City Council, in a session convened on the 18 day of June, 2012, hereby passes and enacts the following regulations relating to licensing, use, operation, and location of teenage dance halls in the City of Corner Brook:

Short Title

1. These Regulations may be cited as the City of Corner Brook Teenage Dance Hall Regulations.

Definitions

2. In these Regulations:

- (a) "applicant" means a person applying for a license pursuant to these regulations;
- (b) "City" means the City of Corner Brook as continued under the *City of Corner Brook Act RSNL 1990 Ch.C-15* ;
- (c) "City Manager" means the city manager appointed under the *City of Corner Brook Act RSNL 1990 Ch.C-15*;
- (d) "Council" means the Corner Brook City Council as continued under the *City of Corner Brook Act RSNL 1990 Ch.C-15*;
- (e) "customer" means a person who pays for goods and/or services and includes but is not limited to payment of a cover charge or entrance fee and purchasing food and/or beverages;
- (f) "development inspector" means a development inspector employed by the City;
- (g) "License", "licensed" and "licensing" means a license or reference to a license issued pursuant to these Regulations;
- (h) "licensee" means a person holding a valid and subsisting license;
- (i) "license fee" means a fee payable for a license as established in section 20 herein;
- (j) "municipal enforcement officer" means a municipal enforcement officer appointed under section 211 of the *City of Corner Brook Act RSNL 1990 Ch.C-15*;
- (k) "nonprofit organization" means any incorporated or unincorporated organization formed for charitable purposes and not organized for profit or personal gain, including purposes which are of the philanthropic, benevolent, educational, health, humane, religious, cultural, artistic or recreational nature;
- (l) "operator" includes a person who, alone or with others, operates, manages, supervises, runs or directs the trade, calling, business or occupation carried on at a teenage dance hall;
- (m) "owner" includes a person who, alone or with others, owns or controls the trade, calling, business or occupation carried on at a teenage dance hall or directs the activities of an operator or is the owner of, tenant or licensee in respect of premises, which are utilized as a teenage dance hall, and "owner" excludes "operator" except that where one person is both

owner and operator that person shall be deemed to be an owner for the purposes of these Regulations;

- (n) "peace officer" includes municipal enforcement officers, police officers and special constables appointed under the *Royal Newfoundland Constabulary Act, 1992 SNL 1992 Ch.R-17* or any similar or successor legislation, and members and officers appointed under the *Royal Canadian Mounted Police Act RSC 1985, c.R-10* or any similar or successor legislation;
- (o) "person" includes a natural individual, and their heirs, executors, administrators or other legal representatives, a corporation, partnership or other form of business Association, or a receiver or mortgagee in possession, or any association or group of persons acting in concert unless the context explicitly or by necessary implication otherwise requires;
- (p) "person of authority" means a person who is authorized by the owner and/or operator of the teenage dance hall to operate, manage, supervise, run or control the establishment and who meets the requirements for such designation under these Regulations;
- (q) "public notice" means advertisement in a newspaper circulating in the area of the City of Corner Brook and any additional notice by any other means deemed necessary by Council;
- (r) "premises" means the building, unit, property, enclosure or other place that contains a teenage dance hall;
- (s) "security guard" means a person whose exclusive responsibility or duty while engaged or hired by a teenage dance hall is to guard or patrol the premises for the purpose of ensuring orderly conduct and protecting persons and property;
- (t) "subsequent offense" means any offense under this regulation committed by a person after that person has already committed an offense under this regulation ;
- (u) "Teenage Dance Hall" is a place of entertainment under s. 269 of the *City of Corner Brook Act RSNL 1990 Ch.C-15* and is a facility in which customers dance to live or recorded music and which permits entrance of customers who are under the age of majority as defined by the *Age of Majority Act SNL 1995 Ch.A-4.2* or any similar or successor legislation.

License Requirement

3. (1) No person shall be an owner in respect of a teenage dance hall within the geographic limits of the City of Corner Brook without making application for, obtaining and maintaining, pursuant to the terms of these regulations, a teenage dance hall owners license authorizing that person to carry on such trade, calling, business or occupation in respect of that teenage dance hall.
- (2) No person shall be an operator in respect of a teenage dance hall within the geographic limits of the City of Corner Brook without making application for, obtaining and maintaining, pursuant to the terms of these regulations, a teenage dance hall operators license authorizing that person to carry on such trade, calling, business or occupation in respect of that teenage dance hall.
4. No owner shall permit any person other than a licensed operator to operate a teenage dance hall.

5. No operator shall operate a teenage dance hall in premises for which the owner thereof has not obtained an owners license under this regulation.
6. No owner or operator shall carry on any trade, calling, business or occupation at a teenage dance hall other than the teenage dance hall endorsed on the license and at the location endorsed on the license.
7. A license is required for each premises where a teenage dance hall is operated in the City.
8. A license is not required:
 - a. for a business carried on by the City;
 - b. for a business carried on by the governments of the province of Newfoundland and Labrador or Canada or a Crown corporation created by either government; but
 - (i) a person who contracts with any of the governments, persons or organizations designated in subsection (b) will be subject to all the requirements of these regulations;
 - c. For a business that is incorporated, continued or registered as a corporation without share capital under the *Corporations Act, RSNL 1990 Ch. C-36*;
 - d. For schools and school councils established under the *Schools Act, 1997 SNL 1997 Ch.5-12.2* or any similar or successor legislation;
 - e. For universities and colleges established under the *Memorial University Act RSNL 1990 Ch.M-7* or any similar or successor legislation;
 - f. For colleges established under the *College Act, 1996 SNL 1996 Ch.C-22.1* or any similar or successor legislation; and
 - g. for such other businesses as Council may from time to time exempt.

Nature of License

9. The licenses required by these Regulations shall, unless they are expressed to be for a shorter period of time, be for the period up to and including the twelfth (12) month following the date of issuance, unless they are sooner forfeited or revoked.
10. No license shall be transferred or assigned and if an owner or operator sells, leases or otherwise disposes of the owner or operator's interest in the trade, calling, business or occupation carried on at a teenage dance hall, the licenses in respect of such teenage dance hall shall, notwithstanding any other provision of these regulations, be revoked.
11. Every teenage dance halls owners licence and every teenage dance hall operators license shall have endorsed thereon the location and the name of the teenage dance hall with respect to which it is issued. Such endorsement shall be for the one location only and such license shall be valid only for the location and the teenage dance hall endorsed on such license.

12. The license must be issued on a form bearing the identification of the City and all licenses issued pursuant to these regulations are and shall remain the property of the City. No person shall enjoy a vested right in the continuance of a license and the value of a license shall be the property of the City irrespective of the issuance, renewal or revocation of the license.
13. A license must bear on its face the date on which it is issued and the date on which the license will expire.
14. A person must not reproduce, alter or deface a license.
15. A license is not transferable from one person to another or from one person's business premise to another.
16. The issuing of a license to a person, owner or operator does not relieve that person, owner, or operator of the responsibility of conforming to any other law.

Powers/Duties of City Manager

17. Without restricting any other power, duty or function granted by these Regulations or the *City of Corner Brook Act*, the City Manager may:
 - a. carry out whatever inspections are reasonably required to determine compliance with these Regulations;
 - b. require a person, owner or operator holding a license to provide any information required to make a decision regarding that license;
 - c. delegate any powers, duties or functions under these Regulations to an employee of the City;
 - d. establish forms for the purposes of these Regulations; and
 - e. refer any decision that may arise in relation to these Regulations to Council for decision, including but not limited to decisions regarding issuance, renewal, revocation or conditions of a license.
18. The City Manager or his or her delegate shall:
 - a. receive and process all applications for licenses and renewal of licenses to be issued under these regulations;
 - b. coordinate the enforcement of this regulation with municipal enforcement officers and/or peace officers;
 - c. generally perform all the administrative functions conferred upon him or her by these regulations;
 - d. make or cause to be made all investigations which he or she deems necessary to determine whether an applicant has or will have met or continues to meet the requirements of these regulations and all applicable laws;

- e. make or cause to be made a public notice providing a minimum of seven (7) clear days for the public to provide input respecting any application for licence wherein the applicant seeks to hold more than two teenage dances in a six month period, which shall include circulation of the license application to municipal and provincial police services for comments;
- f. Issue licences, licence renewals and licence revocations as required under these regulations or as directed by council; and
- g. upon receipt of councils disposition with respect to matters referred to council for decision pursuant to these regulations, execute and issue all licenses as directed by council or refuse to issue a license as directed by council or revoke a license as directed by council.

Applications for licencing and renewal

- 19. Every applicant shall appear in person before the City Manager or his or her delegate and shall complete a Teenage Dance Hall Owner/Operator's License Application form or Renewal Form, as applicable, and shall provide all information requested thereon, and shall furnish to the City Manager or his or her delegate such information as he or she may reasonably require. In the case of a Teenage Dance Hall owned by a partnership such appearance shall be made by one of the partners, provided the application shall be signed by all of the partners and in the case of a teenage dance hall owned by a corporation, such appearance shall be made by an authorized officer of the corporation and not by an agent thereof.
- 20. At the time of submission of the application or renewal, every applicant shall pay to the City, a licence fee in the amount approved by council in its annual budget for development application fees, and any other fees, including costs of any public notices, required by these or any other regulations. No portion of such fee is refundable in the event that an application is not accepted for licensing or renewal. A person, owner or operator that is recognized by the City manager as a nonprofit organization may apply to the City Manager or his or her designate for waiver of the license fee.
- 21. Receipt of the application and the license fee by the City shall not constitute approval of the application for the issuance of a license nor shall it obligate the City to issue such license.
- 22. A license will not be issued under these Regulations for any teenage dance hall or premise occupied by a business which does not conform to any other law, including zoning or building standards.
- 23. The City Manager or his or her delegate may consult, prior to issuing or renewing a license, with the Province of Newfoundland and Labrador, the Royal Canadian Mounted Police, the Royal Newfoundland Constabulary, other departments within the City including but not limited to Municipal Enforcement and the Fire Department, to determine whether they are in possession

of information which, in the opinion of the City Manager or his or her delegate, renders it inappropriate for an applicant to be issued a license.

24. The applicant shall, prior to the City Manager or his or her delegate issuing a license, ensure that all necessary approvals required under the City of Corner Brook Development Regulations and any other applicable provincial, federal or municipal regulations, have been obtained and shall provide satisfactory proof thereof to the City Manager or his or her delegate.
25. The City Manager or his or her delegate shall refuse to issue a license if for any premise at or from which the applicant intends to operate a teenage dance hall, is not a permitted use at that location under the City of Corner Brook Development Regulations.
26. Without limiting the generality of any other provision in this regulation, persons associated in a partnership applying for a license under this regulation shall file with their application a statutory declaration, in writing, signed by all members of the partnership, which declaration shall state:
 - a. the full name of every partner and the address of his or her ordinary residence;
 - b. the name or names under which they carry on or intends to carry on business;
 - c. that the persons named in the declaration are the only members of the partnership; and
 - d. the mailing address of the partnership.
27. No partnership shall be licensed as an owner in respect of a teenage dance hall unless that partnership is also an operator or some other person is licensed as an operator in respect of that teenage dance hall.
28. Without limiting the generality of any other provision in this regulation, every corporation applying for a license shall file with the City Manager or his or her delegate, at the time of making its application, a copy of its articles of incorporation or other incorporating document and shall file a statutory declaration, in writing signed by an authorized officer of the Corporation, which declaration shall state:
 - a. the full name of every shareholder and the address of his or her ordinary residence;
 - b. the name or names under which it carries on or intends to carry on business;
 - c. that the persons named in the declaration are the only shareholders of the Corporation; and
 - d. the mailing address of the corporation.
29. No Corporation shall be licensed as an owner in respect of a teenage dance hall unless that Corporation or some other person is licensed as an operator in respect of that teenage dance hall.
30. Every person applying for a teenage dance hall owners license shall file with the City Manager or his or her delegate, documentation satisfactory to the City Manager or his or her delegate

demonstrating the applicant's right to possess or occupy the premises to be used by them as a teenage dance hall. If any applicant is not the registered owner or owner in fee simple of the property upon which the teenage dance hall is to be located, such person shall file with the City Manager or his or her delegate, with the application for a teenage dance hall license, a copy of the lease, if any, and a copy of any other document constituting or affecting the legal relationship relating to the lands or premises between the applicant and the registered owner or owner in fee simple of the real property.

31. Every owner and operator of a dance club shall:

- (1) at the time of application for a teenage dance hall owners and/or operators license or the renewal thereof, or at the request of the City Manager or his or her delegate at any time during the term of the license, file with the City Manager or his or her delegate a list of all persons of authority and security guards for the establishment, including current contact information for each person on the list and proof that each person on the list is at least 19 years of age, is not on the National Sex Offender Registry, and has no prior criminal record of violent and/or sexual offenses, drug related offenses, or convictions for providing alcohol to minors;
- (2) notify the City Manager or his or her delegate in writing forthwith upon any change in the names or contact information contained on the list filed with the City Manager or his or her delegate; and
- (3) designate at least one person named on the list filed with the City Manager or his or her delegate to be on the premises at all times when the teenage dance hall is open or operating.

32. At the time of application for a teenage dance hall license and at each renewal thereof, or at the request of the City Manager or his or her delegate at any time during the term of the license, every owner and operator shall file with the City Manager or his or her delegate:

- a. A crowd control plan which includes but is not limited to a description of the manner in which people seeking entry or re-entry into the establishment may line up outside of the establishment prior to entry, including the location of such lineups, the maximum number of people permitted to be in such lineups, and the procedures used by the establishment to monitor the lineups, to control the number of people in the lineups, and to ensure orderly conduct by the people in the lineups;
- b. A recent certificate of conduct and National Sex Offender Registry check issued by the Royal Newfoundland Constabulary/Royal Canadian Mounted Police, as applicable, for the applicant, all security guards, persons of authority, primary managers, owners, partners, directors and officers;
- c. A current and accurate floorplan of the teenage dance hall which indicates:
 - i. the nature, location, and type of each and every amusement device to be located on the premises;
 - ii. the total gross floor area of the premises;
 - iii. the floor area to be utilized for dancing; and

- iv. the location and floor area of all other facilities and uses to which the premises will be put;
- d. A proposed security plan for the premises; and
- e. a proposed medical/safety plan for the premises.

Licence Conditions

33. It is a deemed condition of every license that the licensee must:

- a. comply with an approved crowd control plan;
- b. comply with an approved security plan;
- c. comply with an approved medical/safety plan;
- d. comply with an approved floor plan;
- e. have at least one person of authority who is named on the list filed with and approved by the City Manager or his or her delegate on supervisory duty on the premises at all times when the teenage dance hall is open or operating;
- f. have at least one security guard on duty at each entrance and exit of the premises and a minimum of one security guard for every one hundred (100) people in the premises at all times when the teenage dance hall is open or operating;
- g. insure that all security guards and persons of authority wear identification or clothing by which they can be readily identified as security guards or persons of authority respectively;
- h. provide patrons with unrestricted access to a supply of fresh running water at no charge;
- i. not permit alcohol or drugs on the premises;
- j. not permit smoking on the premises;
- k. not operate the teenage dance hall contiguous to an event that has alcohol service;
- l. refuse entry to or remove from the premises persons who appear to be intoxicated or under the influence of drugs;
- m. remove persons whose behavior becomes quarrelsome, riotous or disorderly;
- n. remove persons who are involved in illegal activities such as drug possession or trafficking;
- o. report illegal activities such as drug possession or trafficking to the Royal Newfoundland Constabulary or Royal Canadian Mounted Police forthwith;
- p. refuse entry to persons 19 years of age and older except for parents and/or guardians of customers and peace officers who shall be permitted entry at all times that the teenage dance hall is operating. Peace officers shall be permitted to remain on the premises as long as they in their sole discretion determine necessary. Parents and/or guardians shall be permitted entry only for the time necessary to retrieve and remove their child from the premises, and shall be escorted by an employee or agent of the owner or operator while on the premises;
- q. utilize and keep current a sign in & out sheet recording the names of all persons who enter and leave the teenage dance hall ;
- r. operate a coat check insuring that all patrons remove their coats on entering the teenage dance hall. An exception shall be made for Peace officers who may retain their coats;
- s. refuse entry to persons under the age of 13 years;

- t. refuse entry to persons identified by the Royal Newfoundland Constabulary or Royal Canadian Mounted Police who, within the past three years, have been convicted of an indictable criminal offense of a violent and/or sexual nature, or who is listed on the National Sex Offender Registry, or has been convicted of a drug related criminal offense or convicted of a criminal offense pertaining to providing alcohol to minors;
- u. refuse entry to persons who have been removed from the premises repeatedly;
- v. provide waste receptacles in the premises which shall be cleared at least two (2) times each day and when full;
- w. keep the premises in a clean and sanitary condition at all times;
- x. insure the number of persons in the premises at any time shall not exceed the number permitted by the Fire Commissioners licence for the premises; and
- y. insure that all areas immediately adjacent to the premises are clean and free of litter, refuse and other debris and shall install and maintain containers for the deposit of litter, refuse and other debris.

ISSUANCE OF LICENCE:

- 34. When an application for a license is made in accordance with the provisions of these regulations and the applicant meets all the requirements of these regulations or as otherwise directed by council, the City Manager or his or her delegate shall, subject to the City Manager's discretion set out in section 35 herein, issue a license certificate which shall set out the expiry date of the license in accordance with these regulations and the applicant shall thereby be licensed.
- 35. The City manager or his or her delegate may refuse to issue or renew a license, may revoke a license, and may impose any conditions on a license for any of the following reasons:
 - a. the applicant or licensee does not or no longer meets the requirements of these Regulations with respect to the license applied for or held;
 - b. the licensee has breached a condition of the license;
 - c. the applicant or licensee or any of its officers or employees:
 - i. furnishes false information or misrepresents any fact or circumstance to a peace officer, municipal enforcement officer, development inspector, or the City manager or his or her delegate;
 - ii. has, in the opinion of the City Manager based on reasonable grounds, contravened these Regulations whether or not the contravention has been prosecuted;
 - iii. fails to pay a fine imposed by a court for contravention of these Regulations; or
 - iv. fails to pay any fee required by these or any other applicable regulations;
 - d. the past or current conduct of the applicant or license holder affords a reasonable grounds for the belief that the applicant or license holder will not carry on the trade, calling, business or occupation in respect of the teenage dance hall in accordance with law and with integrity and honesty;

- e. there are reasonable grounds for the belief that the carrying on of the trade, calling, business or occupation in respect of the teenage dance hall by the applicant or license holder will result in a breach of this regulation or any other applicable law;
- f. the applicant or license holder is a corporation or partnership and its conduct or the conduct of its officers, directors, employees, agents or partners affords reasonable grounds for the belief that its trade, calling, business or occupation in respect of the teenage dance hall will not be carried on in accordance with the law and with integrity and honesty;
- g. there are reasonable grounds for the belief that the premises, accommodations, equipment or facilities in respect of which the license is required do not comply with the provisions of these regulations or any other applicable law;
- h. the conduct of the applicant or license holder or other related circumstances afford reasonable grounds for the belief that the carrying on by the applicant of the trade, calling, business or occupation in respect of the premises for which the license is sought would infringe the rights or endanger the health or safety of other members of the public or would result in damage to other property; or
- i. in the opinion of the City Manager based on reasonable grounds it is in the public interest to do so.

36. Every person to whom the City issues or renews a license shall furnish to the City any information that the City Manager or his or her delegate may from time to time require.

RENEWAL:

37. Provided a licensed applicant is not in breach of any of the terms of these regulations, the City Manager or his or her delegate shall, subject to the City Manager's discretion set out in section 35 herein, renew an applicant's license for a period of time up to one year following the date of application for renewal, provided such applicant has completed the application for renewal and has provided all information requested in the application for renewal.
38. Any license that has not had a renewal application submitted within six months after expiry shall be considered a new license application.

REVOCATION:

39. Revocation of a licence shall take effect upon service of written notice of the revocation to the licensee or, upon the third day following posting of a written notice on the front entrance of the teenage dance hall premises in the event that the address of the licensee is unknown. Such notification shall state the grounds on which the license has been revoked.

APPEAL:

40. A person, owner or operator:

- a. who has been refused the issue or renewal of a license;
- b. whose license has been revoked; or
- c. whose license is made subject to conditions, other than conditions imposed by this regulation;

may appeal the decision by making application to the Council in the form provided by the City Manager or his or her delegate within 30 days from the date of service of the notification from the City Manager or his or her delegate of the decision being appealed.

- 41. Prior to council rendering a decision on whether or not to reinstate or to issue or renew a license, the licensee shall be entitled to a hearing thereon before the Council and shall be notified of such hearing. Notice of hearing shall be in writing and served on the licensee at least five clear days prior to the date of hearing. Such notice shall state the time and location for the hearing.
- 42. A person, owner, or operator may not appeal a refusal to issue or renew a license if the reason for the refusal is the failure to pay any fee or provide any required information.

Change of status

- 43. Where there is any change in any of the particulars relating to a person licensed under these regulations, which particulars are required to be filed with the City on applying for or renewal of a license under these regulations, such person shall report the change to the City Manager or his or her delegate within 14 days of the change or the license issued under these regulations may be revoked.
- 44. Where there is to be a change in the composition or the controlling interest of a partnership licensed under this regulation, the persons licensed under this regulation in partnership shall obtain the approval of the City Manager or his or her delegate to such change prior thereto, failing which, the license may be revoked.
- 45. Where there is to be a change in the composition or the controlling interest of the shareholders of a Corporation licensed under this regulation, the Corporation shall obtain the approval of the City Manager or his or her delegate to such change prior thereto, failing which the license may be revoked. Where there has been any change in the controlling interest of the corporation, either by one transaction or a number of transactions, the license may be revoked, despite the City Manager or his or her delegates prior approval of any one or more such transactions.
- 46. The licensee must notify the City Manager or his or her delegate if its business is discontinued.
- 47. A licensee must apply for a new license if the teenage dance hall relocates.

Signage

48. No person shall be an owner or operator in respect of a teenage dance hall unless there is maintained over the street door or lower front window of the premises in respect to which such persons license is issued or in some other conspicuous place visible from the exterior of such premises satisfactory to the City Manager or his or her delegate, a sign issued by the City Manager or his or her delegate bearing the words "LICENSED TEENAGE DANCE HALL NO. ____" (inserted after "No." The owners license number) and "comments regarding this business may be made to the City of Corner Brook licensing office at (put in telephone number)."
49. Every owner and operator shall keep the license issued in respect of a teenage dance hall posted in a conspicuous place in the premises, in a manner satisfactory to the City Manager or his or her delegate, at all times during the currency of the license.

Good order

50. Every person to whom these regulations relates shall keep good order in or at any building or premises in respect to which license has been issued, and at his or her own expense shall keep a sufficient staff of employees for that purpose.

Insurance coverage

51. (1) Every owner shall, in respect of each teenage dance hall for which he or she holds a license, procure a policy of insurance endorsed to the effect that the City will be given at least 10 days notice in writing of any cancellation, expiration or variation in the amount of the policy, insuring:
- a. in at least the amount of \$2 million (exclusive of interest and costs) comprehensive against loss or damage resulting from bodily injury to or death of one person;
 - b. in at least the amount of \$5 million (exclusive of interest and costs) against loss or damage resulting from bodily injury or the death of two or more people in any one accident; and
 - c. in at least the amount of \$50,000.00 (exclusive of interest and costs) against loss or damage to property resulting from any one accident.
- (2) A certified copy or certificate of the policy of insurance shall be deposited with the City Manager or his or her delegate.

Inspection

52. Where a person, operator, or owner of a teenage dance hall has applied for a license, license renewal, or there are reasonable grounds for the City Manager or his or her delegate to believe that a teenage dance hall business is operating without a license the premises and surrounding lot may be inspected by the City Manager or his or her delegate, municipal enforcement officer or peace officer to:
- a. determine if this regulation is being complied with; and

- b. verify the information provided by the applicant, licensee, person, operator or owner for the purpose of obtaining or renewing a license or verifying that the teenage dance hall has been operated without a license.

53. A person whom the City Manager or his or her delegate reasonably believes owns or operates a teenage dance hall, requiring a license, or an applicant, shall:

- a. permit and assist in all inspections requested by the City Manager or his or her delegate;
- b. furnish to the City Manager or his or her delegate all identification, information, or documentation related to the inspection or licensing requirements; and
- c. not provide to the City Manager or his or her delegate false or misleading information or information intended to mislead with regards to any matter or thing arising in connection with the licensing of a teenage dance hall.

54. No person shall attempt to prevent, obstruct or hinder the City Manager or his or her delegate from making an inspection authorized by these regulations.

55. The City Manager or his or her delegate shall not enter a premise, house or any other building or structure located on residential property without the consent of the owner or occupant of that property.

56. In the event that the City Manager or his or her delegate is refused access or entry to any property pursuant to section 55, the City Manager or his or her delegate may apply to a provincial court judge for a warrant pursuant to s. 6 of the *Provincial Offences Act SNL 1995 Ch.P-31.1* and s.487 of the *Criminal Code of Canada RSC 1985 c.C-46* and any similar or successor legislation.

Hours and days of operation

57. No owner or operator shall operate or cause to permit the operation of any teenage dance hall except during the times set forth below:

| <u>DAYS</u> | <u>FROM</u> | <u>TO</u> |
|--------------------|-------------|------------|
| Mondays to Fridays | 9 a.m. | 11:30 p.m. |
| Saturdays | 9 a.m. | 11:30 p.m. |
| Sundays | 9 a.m. | 11:30 p.m. |

Restrictions on location

58. No person shall own or operate or cause or permit the operation of a teenage dance hall on land or premises abutting the following streets or highways or on land that abuts a municipally owned reserve that abuts the following streets or highways:

- a. Broadway

Service of Notice

- 59. Wherever notice or materials are required to be served upon or provided to any person pursuant to this regulation, such service or provision shall be deemed effective upon the mailing of such materials by registered mail to the last address of that person as indicated upon the license or other material filed with the City.

Conflicting legislation

- 60. Where any provision of these regulations conflicts with a provision of another law or regulation in force in the City, the provisions that establish the higher standard to protect the health, safety and welfare of the general public shall prevail.

Vicarious liability

- 61. For the purposes of these regulations, an act or omission by an employee or agent of a person, owner or operator is deemed also to be an act or omission of the person, owner or operator if the act or omission occurred in the course of the employee's employment with the person, owner or operator, or in the course of the agent's exercising the powers or performing the duties on behalf of the person, owner or operator under their agency relationship.

Engaging in or operating a business

- 62. In a prosecution for contravention of these regulations against owning or operating a teenage dance hall without a license, proof of one transaction as a teenage dance hall operation or that a teenage dance has been advertised is sufficient to establish that a person, owner or operator is engaged in or operates a teenage dance hall.

Use compliance

- 63. No person shall own or operate a teenage dance hall from any premises except upon such lands as are zoned to permit the use of premises as a dance hall-general assembly Use as defined pursuant to the City of Corner Brook Development Regulations, or any similar or successor legislation.
- 64. No person shall own or operate a teenage dance hall from any land or premises where any use is maintained other than a use which is accessory to dance halls-general assembly as defined within the City of Corner Brook Development Regulations, or any similar or successor legislation.
- 65. No person shall own or operate a teenage dance hall unless such teenage dance hall is separated from other uses or occupancies of the premises by walls or permanent partitions.

Compliance

66. No owner or operator shall operate, or permit to be operated, a teenage dance hall except in accordance with the crowd control plan, floor plan, security plan and medical/safety plan filed in accordance with these Regulations.
67. No owner or operator shall operate or permit to be operated, a teenage dance hall contrary to any conditions of a license, including but not limited any deemed conditions set out in these regulations.
68. Every person shall comply with the provisions of these regulations applicable to that person whether or not that person is licensed under these regulations.

Misrepresentation

69. The making of a false or intentionally misleading recital of fact, statement or representation in any agreement, statutory declaration or application form required by this regulation shall be deemed to be a violation of the provisions of this regulation.

Offence and penalty

70. Any person who contravenes any provision of these regulations is guilty of an offence and liable on summary conviction to a fine or to a period of imprisonment or both in accordance with section 438 of the City of Corner Brook Act.
71. In addition to the remedy set out in section 70 herein, where the breach of these regulations is of a continuing nature over a persons operating or owning a teenage dance hall or in doing any act, matter or thing without having paid the license fee required to be paid by this regulation and/or without having obtained a licence, in any of those cases the City may apply to the Supreme Court of Newfoundland Labrador, by way of an action or originating notice for an injunction, or for an order:
 - a. prohibiting a person, owner or operator contravening these regulations from continuing to own or operate a teenage dance hall without obtaining a license and paying their required license fee, or
 - b. from continuing to own or operate the teenage dance hall without complying with the provisions of these regulations.

Effective date

72. These regulations shall come into force and effect as of the date enacted by Council.

IN WITNESS WHEREOF these Regulations are sealed with the Common Seal of the City of Corner Brook and subscribed by and on behalf of Corner Brook City Council by the Mayor and City Clerk at the City of Corner Brook, in the province of Newfoundland and Labrador, this 18th of June, 2012.

City Clerk

Published July 5, 2012

First Reading May 28, 2012

Second Reading June 18, 2012

Witness

Witness

JOSEPHINE GRIFFIN
A Commissioner for Oaths in and
for the Province of Newfoundland
and Labrador. My Commission
expires on December 31, 2014.

DEBORAH McHUGH
A Commissioner for Oaths in and
for the Province of Newfoundland
and Labrador. My Commission
expires on December 31, 2015



Request for Decision (RFD)

Subject: Call for 2025-26 Newfoundland and Labrador Community Transportation Program

To: Donny Burden
Meeting: Committee of the Whole - 26 May 2025
Department: Engineering
Staff Contact: Melody Roberts,
Topic Overview:

BACKGROUND INFORMATION:

Engineering staff require a motion of Council to officially submit projects for the 2025-26 Newfoundland and Labrador Community Transportation Program.

The window for applications under the 2025-26 Newfoundland and Labrador Community Transportation Program closes on June 2, 2025. The application for funding will be approximately \$92,209.92 and will aid in the purchase of an accessible transit van along with accessible upgrades to the City's transit software systems.

PROPOSED RESOLUTION:

Be it resolved that the Council of the City of Corner Brook authorize staff to submit applications for the 2025-26 Newfoundland and Labrador Community Transportation Program

| | |
|---|------------------------|
| Director of Engineering, Development and Operational Services | Approved - 22 May 2025 |
| City Manager | Approved - 22 May 2025 |
| Administrative Assistant | Approved - 22 May 2025 |

City Manager



Request for Decision (RFD)

Subject: Discretionary Use - 303 Georgetown Road - Replace Dwelling in a Rural Zone

To: Deon Rumbolt
Meeting: Committee of the Whole - 26 May 2025
Department: Development and Planning
Staff Contact: James King,
Topic Overview: Discretionary Use - 303 Georgetown Road
Attachments: [Figure 1 - Map - 303 Georgetown Road](#)
[Application - 303 Georgetown Road](#)
[Memo to Deon - Replace Dwelling 303 Georgetown Rd.](#)

BACKGROUND INFORMATION:

The City of Corner Brook has received an application to replace the dwelling located at 303 Georgetown Road which is located in a Rural Zone. A single dwelling use is a "Discretionary Use" of the City of Corner Brook Development Regulations for this zone. This application was referred to various City departments and some items of concern were identified, however, given the existing residential use, departmental support (including the Fire Department), and the applicant's intention to maintain appropriate on-site servicing, there is no technical impediment to Council approving the application in accordance with the City of Corner Brook Development Regulations.

PROPOSED RESOLUTION:

Be it RESOLVED that the Council of the City of Corner Brook approve the application to replace the single dwelling located at 303 Georgetown Road in accordance with Regulation 11 - Discretionary Powers of Authority.

GOVERNANCE IMPLICATIONS:

Bylaw/Regulations
 City of Corner Brook Development Regulations
 11

RECOMMENDATION:

Development & Planning staff recommends Option 1.

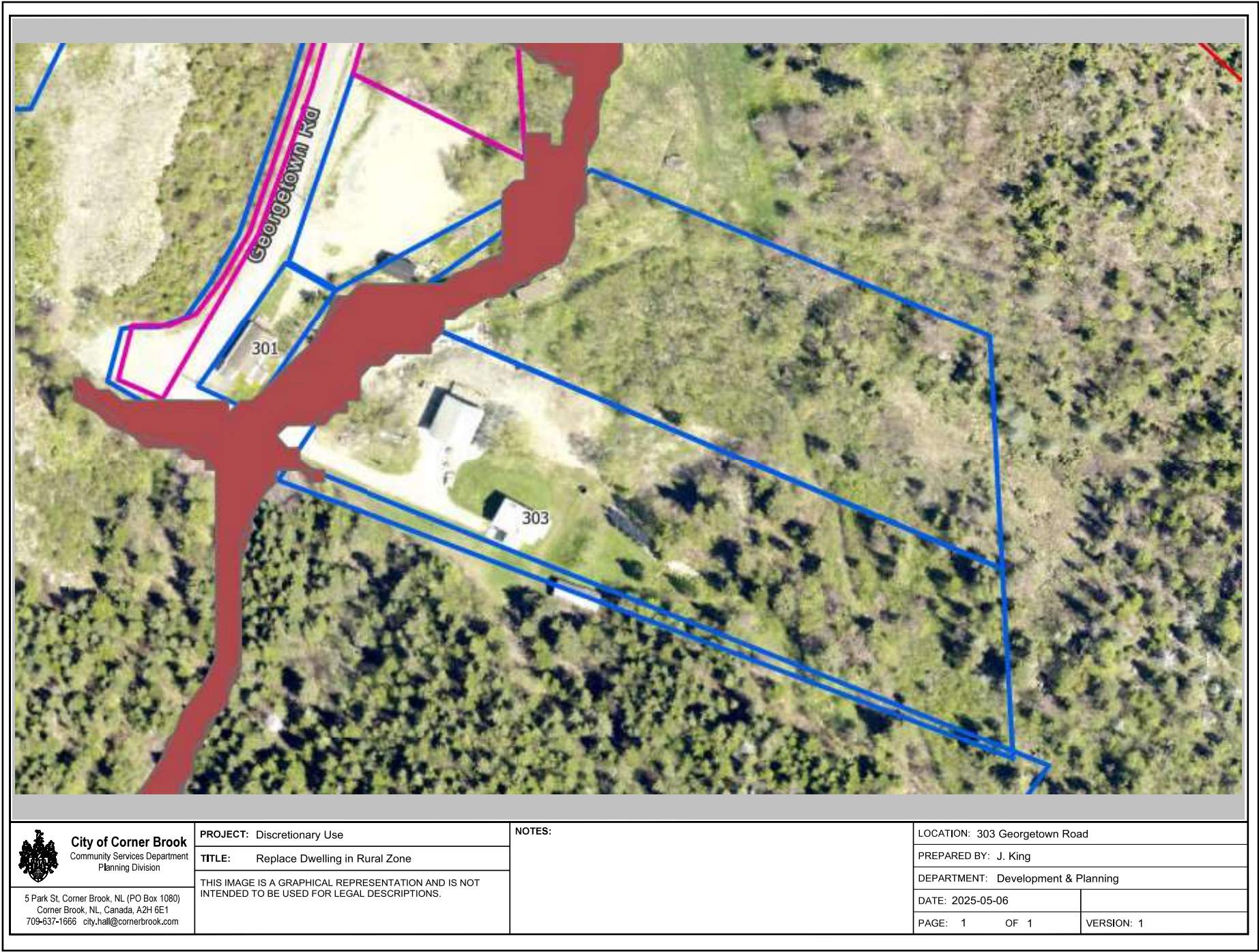
ALTERNATIVE IMPLICATIONS:

1. That the Council of the City of Corner Brook approve the application to replace the single dwelling located at 303 Georgetown Road in accordance with Regulation 11 - Discretionary Powers of Authority.

- 2. That the Council of the City of Corner Brook not approve the application to replace the single dwelling located at 303 Georgetown Road in accordance with Regulation 11 - Discretionary Powers of Authority.
- 3. That the Council of the City of Corner Brook give other direction to Staff.

| | |
|---|------------------------|
| | Approved - 22 May 2025 |
| Director of Engineering, Development and Operational Services | Approved - 22 May 2025 |
| City Manager | Approved - 22 May 2025 |
| Administrative Assistant | Approved - 22 May 2025 |

City Manager



City of Corner Brook
Community Services Department
Planning Division

5 Park St, Corner Brook, NL (PO Box 1080)
Corner Brook, NL, Canada, A2H 6E1
709-637-1666 city.hall@cornerbrook.com

PROJECT: Discretionary Use

TITLE: Replace Dwelling in Rural Zone

THIS IMAGE IS A GRAPHICAL REPRESENTATION AND IS NOT
INTENDED TO BE USED FOR LEGAL DESCRIPTIONS.

NOTES:

LOCATION: 303 Georgetown Road

PREPARED BY: J. King

DEPARTMENT: Development & Planning

DATE: 2025-05-06

PAGE: 1

OF 1

VERSION: 1

CITY OF CORNER BROOK

BUILDING INSPECTION OFFICE, COMMUNITY SERVICES, CITY HALL, 637-1500
BUILDING PERMIT / DEVELOPMENT APPLICATION

| | |
|--------------------------------|---------------------|
| RESERVED FOR OFFICE USE | |
| PROPERTY ID _____ | PERMIT NUMBER _____ |

| | |
|-------------------------------------|------------------------------|
| OWNER / APPLICANT: _____ | DATE: MARCH 18 / 2025 |
| ADDRESS: 303 GEORGETOWN ROAD | EMAIL: _____ |
| CITY: CORNER BROOK | PROVINCE: NL |
| POSTAL CODE: A2H 3X3 | TELEPHONE: _____ |
| PROPERTY LOCATION: SAME | |
| BUILDER: _____ | |
| ADDRESS: _____ | |
| CITY: _____ | PROVINCE: _____ |
| POSTAL CODE: _____ | TELEPHONE: _____ |

BUILDING PERMIT APPLICATION (Please check appropriate box)

| <u>BUILDING TYPE</u> | <u>CONSTRUCTION TYPE</u> | |
|---|---|---|
| ASSEMBLY <input type="checkbox"/> | ERECT (NEW) <input checked="" type="checkbox"/> | PATIO / DECK <input type="checkbox"/> |
| INSTITUTIONAL <input type="checkbox"/> | REPAIR <input type="checkbox"/> | CARPORT / GARAGE <input type="checkbox"/> |
| RESIDENTIAL <input checked="" type="checkbox"/> | EXTEND <input type="checkbox"/> | ACCESSORY BUILDING <input type="checkbox"/> |
| BUSINESS / SERVICE <input type="checkbox"/> | ALTERATION <input type="checkbox"/> | APARTMENT <input type="checkbox"/> |
| MERCANTILE <input type="checkbox"/> | SIGN <input type="checkbox"/> | RETAINING WALL <input type="checkbox"/> |
| INDUSTRIAL <input type="checkbox"/> | POOL <input type="checkbox"/> | DRIVEWAY <input type="checkbox"/> |
| | | OTHER <input type="checkbox"/> |

DEVELOPMENT APPLICATION (Please check appropriate box)

| <u>DEVELOPMENT TYPE</u> | |
|---|---|
| RESIDENTIAL DEMOLITION <input type="checkbox"/> | SITE DEVELOPMENT <input type="checkbox"/> |
| COMMERCIAL DEMOLITION <input type="checkbox"/> | HOME BASED BUSINESS <input type="checkbox"/> |
| SUBDIVISION / CONSOLIDATION OF PROPERTY <input type="checkbox"/> | NEW BUSINESS <input type="checkbox"/> |
| NEW BUILDING (RESIDENTIAL / COMMERCIAL) <input checked="" type="checkbox"/> | CHANGE OF USE <input type="checkbox"/> |
| | RELOCATION OF BUILDING <input type="checkbox"/> |
| | OTHER <input type="checkbox"/> |

| |
|--|
| DESCRIPTION OF WORK: DEMOLITION OF OLD HOUSE, CONSTRUCTION OF NEW HOUSE. |
| |
| |
| ESTIMATED CONSTRUCTION VALUE - (MATERIALS & LABOUR) \$ _____ |

DECLARATION:

I hereby apply for permission to carry out the development herein. I declare that all the information given by me in connection with this application is true and correct to the best of my belief and that the development described, if permitted, will be carried out in accordance with all applicable laws and regulations of the Province of Newfoundland and Labrador and the City of Corner Brook.

NOTE:

Where the Applicant and Property Owner are not the same, the signature of the Property Owner may be required before the application can be processed.

| | |
|------------------------------|-------------------------|
| SIGNED BY: _____ | APPLICANT: _____ |
| PROPERTY OWNER: _____ | WITNESS: _____ |

THIS APPLICATION IS NOT VALID UNTIL COMPLETED AND SIGNED
SEE REVERSE FOR FEES AND CONDITIONS

Memo

To: Manager of Development & Planning

Fr: Development Inspector I

Subject: **303 Georgetown Road – Replace Dwelling in a Rural Zone**

Date: May 21, 2025

The City of Corner Brook has received an application to replace the dwelling located at 303 Georgetown Road which is located in a Rural Zone.

A single dwelling use is a “Discretionary Use” of the City of Corner Brook Development Regulations for this zone.

After reviewing this application and supporting documentation, the following should be noted:

- The existing property is already developed with a dwelling and access infrastructure, including a right of way and a private bridge crossing Petries Brook.
- The applicant proposes to maintain essential services through a provincially approved septic system and on-site stormwater management (e.g., rock well or pit), consistent with other rural properties.
- The Fire Department has reviewed the application and, despite the absence of nearby hydrants, has recommended approval, citing their capacity to respond to other similar properties in the area.
- The property fits within the general pattern of rural residential use, with one additional home located in front of the subject property.

Further:

- Municipal water and sanitary sewer services are not available at this location. The property will continue to rely on a private well and septic system.
- The portion of Georgetown Road providing access is gravel, narrow, and substandard by current road standards.
- Fire suppression capability is limited, with the nearest fire hydrant over 500 meters from the property—well beyond the 70-meter standard. Fire flow capacity is uncertain due to system hydraulics.

In light of the above, Council has the discretion to approve or refuse this application under the City’s Development Regulations.

Given the existing residential use, departmental support (including the Fire Department), and the applicant's intention to maintain appropriate on-site servicing, there is no technical impediment to Council approving the application. However, Council may wish to consider the broader servicing implications and potential precedents for future development in this rural area.

Should you require further information, please contact me at your convenience.

James King, CET, CPT
Development Inspector I



Request for Decision (RFD)

Subject: Movemobility Ford Transit Accessible Van

To: Donny Burden
Meeting: Committee of the Whole - 26 May 2025
Department: Engineering
Staff Contact: Melody Roberts,
Topic Overview:
Attachments: [P115641 City of Corner Brook 1](#)

BACKGROUND INFORMATION:

The City of Corner Brook recently conducted an accessible transit review with Dillon Consulting Limited, which highlighted the absence of a dependable accessible transit service. To address this gap, city staff recommend utilizing funding through the Investing in Canada's Infrastructure Program (ICIP) to purchase an accessible transit van. This vehicle will enhance transit accessibility for residents and will support extended service hours for Corner Brook Transit in the future. This Request for Decision (RFD) proposes the purchase of a 2024 Ford Transit Van T6 AWD.

Purchase Price (incl. delivery, excl. HST): \$192,259.69

Funding Received: \$144,194.77

PROPOSED RESOLUTION:

Be it resolved that the City of Corner Brook Council approve the purchase of a 2024 Ford Transit Accessible Van, facilitated through Canoe Procurement at a purchase price of \$192,259.69 HST excluded.

FINANCIAL IMPACT:

ICIP Funds 75% of this purchase

Finance Type: Funding

Director of Engineering, Development and Operational Services Approved - 23 May 2025

City Manager Approved - 23 May 2025

Legislative Assistant Approved - 23 May 2025

City Manager



Proposal Package



This information is confidential and intended for the named recipient only. Images are for illustration purposes only.

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The T6 Accessible Van

Built on the Ford Transit

Patent Pending



- ✓ Innovative accessible van that integrates functionality of a traditional bus with the flexibility of a van
- ✓ Cost-effective alternative to heavy duty cutaway buses
- ✓ Low maintenance costs due to non-modified, OEM chassis
- ✓ Fuel efficient, adaptable, and accessible
- ✓ Excellent driver visibility compared to cutaway bus driver experience
- ✓ Customize AutoFloor seating layouts in minutes to suit passenger needs

Accommodates between **10 to 14 passengers** depending if single or dual rear wheel van

FORD TRANSIT CHASSIS

Ford Transit High Roof, 148" EXT SRW or 148" EXT DRW Wheelbase Models

Driver-friendly interface
Rear or All Wheel Drive

3.5L gasoline engine
Adjustable driver's seat

Cruise control and backup camera
*No additional driver licensing (SRW Model)

*DRW Model

T6 CONVERSION

Patent Pending

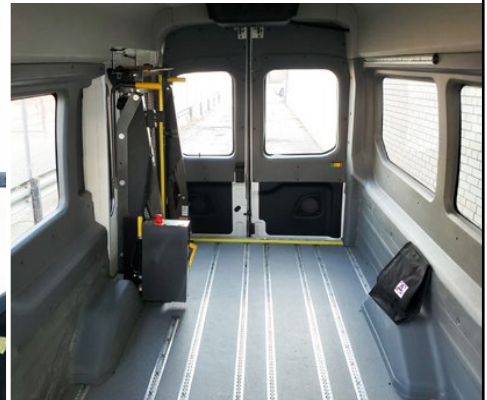
- BraunAbility heavy duty wheelchair lift
- 34" x 51" platform lift with 800 lbs capacity
- AutoFloor and Interior Conversion
- Floor track system allows for completely flexible seat and wheelchair configurations
- High-capacity Rear Heat and Air Conditioning system
- Interior lining system that mitigates noise and provides excellent insulation in variable climates
- Wipe-clean, durable factory interior finishing
- Full size van LED lighting system

DESIGNATED MOBILITY ACCESS

- Dual leaf bus-style doors provide designated mobility access, giving the van a bus-like feel
- Factory sliding door remains the same
- Passenger and driver running boards for easy access
- Full flat floor
- CMVSS & D409 Certified

PASSENGER CAPACITY

- Single Rear Wheel van: Up to 10 passengers. No additional driver licensing required.
- Dual Rear Wheel van: Up to 14 passengers



SEATS

- Front facing SmartSeats on wheels
- Grey wipe-clean transit grade leatherette
- 17" wide
- Removeable by simply lifting a lever and wheeled to another location
- No lifting required; wheel seats in and out of the vehicle using the ramp/lift
- Integrated 3-point seat belt
- Built-in social distancing capabilities

WHEELCHAIR RESTRAINT SYSTEM

- 4-point wheelchair restraints with adjustable shoulder belt
- Wall-mounted storage
- Shoulder harness rails located above windows for multiple wheelchair positions



ADDITIONAL CONVERSION OPTION

- MoveMobility Flex side entry access option: dual transit full glass doors for a bus-style passenger entrance Shown on Ram Promaster

ADDITIONAL OPTIONS AVAILABLE

- Winter tires
- Extended warranty
- Decals



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465 Lucas Avenue, Winnipeg, MB
3111 Wharton Way, Mississauga, ON

www.movemobility.ca
877-781-8267



PROPOSAL TERMS

Frequently Asked Questions

What is the Delivery Fee/Destination Charge? Can it be removed if we pick up our van?

The Delivery Fee is a standard, subsidized fee that covers your van's transport needs throughout the entire manufacturing and conversion process: from the factory, to our facility, and to you. Throughout this process, your van may be transported via transport truck, MoveMobility's team of drivers, and via truck and trailer. Picking up your van does not waive the Delivery Fee/Destination Charge, as this fee covers additional transportation requirements aside from transportation to you.

What is the Administration Fee?

The Administration Fee is applicable to new and used vehicles to cover costs associated with preparing necessary documentation to facilitate your vehicle purchase. Requirements vary from province to province and include items such as purchase contracts, bills of sale, tax forms, NVIS documents, rebate forms as required, transfer of ownership, insurance documents, lien checks, vehicle history searches, warranty forms, third party funding, and financing documents.

Why am I being charged for windows?*

Vehicles that are factory-built as cargo vans typically do not have windows. This requires MoveMobility to install certified windows during the van conversion process.

*Applicable to certain vehicles only.

Is it possible to add more options/equipment after the van is built?

Some accessories can be added after a van is built, but many require the van to be taken apart. This incurs extra charges due to the time and labour required when the accessories could have been installed during the standard production process. We encourage you to ensure your van proposal includes all equipment that you need to prevent additional charges.

Does pricing include staff/operator training?

If your van is delivered by a MoveMobility employee, you will receive a basic orientation of your van. Some deliveries require a third party delivery provider, whom are not MoveMobility employees. MoveMobility's training and orientation videos will be provided to you at or after delivery. Should you require onsite/in depth orientation training, contact our Customer Care Team.

What is the D409 Kit?

The D409 Equipment is an essential kit made up of safety equipment required in vehicles being used for the transportation of persons with disabilities. (CSA D409)

How are taxes calculated?

Canada's Tax Relief for Specially Equipped Motor Vehicles means that certain components of mobility van conversions are not taxed, so your proposal's tax total may not match a simple calculation of GST % and PST %. Under the Indian Act, you may qualify for tax exemption.

What insurance do I need for my van?

Due to insurance requirements varying from province to province, we recommend that you contact your insurance provider for guidance on what insurance you need for your new van.

What license is required to drive this van?

Due to licensing requirements varying from province to province, we recommend that you contact your province's licensing provider for guidance on what license you need to drive your new van.

Where can I see a floorplan layout of the van on this proposal?

Request a floorplan from your Account Executive to see a visual illustration of possible layouts for your van.

Pricing is subject to change at any time. Proposals are valid for a limited time. If client funding delays occur before an order confirmation is received, a new proposal may be required. This information is confidential and intended for the named recipient only. Images are for illustration purposes only. Copyright MoveMobility. All Rights Reserved.



PROPOSAL P115641

Mailing: 99 Bergen Cutoff Road, Centreport, MB,
R4B 0A7
465 Lucas Avenue, Winnipeg, MB R3C 2E6
P: 877-781-8267 | F: 204-775-6142 |
info@movemobility.ca

Proposal Prepared For:

City of Corner Brook
5 Park Street P. O. Box 1080
Corner Brook, Newfoundland and Labrador
A2H 6E1

| Rep | Date | Valid Until |
|---------------|----------|-------------|
| James Hewines | 5/8/2025 | 5/29/2025 |

| | |
|---------------|-------------------------------|
| Attention | Aaron O'Brien |
| Project | |
| Payment Terms | \$25000 Conversion Prepayment |
| FOB | Corner Brook |

| QTY | Description | Unit Price | Ext. Price |
|------|---|------------|------------|
| 1.00 | 2024 Ford Transit HR AWD 148" EXT WB Window Van VIN Automatic Transmission. Ford Factory All Wheel Drive. | 75,844.32 | 75,844.32 |
| 1.00 | Ford Transit 148" EXT WB. Auto-Floor track system to allow for completely flexible seating and wheelchair configurations. Complies with D409-16 6.6 & 7 | 12,017.46 | 12,017.46 |
| 1.00 | Ford Transit 148 Long Chassis Rear Heat and Air conditioning. Complies with D409-16 6.11.3 | 8,023.00 | 8,023.00 |
| 1.00 | Ford Transit 148 EXT Window Van full interior lining kit -Wipe clean durable factory finish. Complies with FM/CMVSS 302 | 7,750.25 | 7,750.25 |
| 1.00 | 5th Point Shoulder harness wall mounted track for Ford Transit (required if van is equipped to carry wheelchairs). Quantity 2 Rails either side over wheelwell only. only used in MM Medalion Wall lining kits | 1,237.20 | 1,237.20 |
| 3.00 | Para-Transit Grey wipe clean durable artificial leather 17" inches seat - Left Front facing Smart seat. Quick Removable on wheels. 3PT Integral Seat Belt. Standard height. Complies with D409-16 6.7 | 1,995.00 | 5,985.00 |
| 1.00 | Ford Transit Full Size Van LED Lighting Package Complies with D409-16 Section 6.4 | 1,047.36 | 1,047.36 |
| 1.00 | T6 Rear Side mounted Wheelchair Lift - Side Opening Bus Doors. Braun Century Lift Type: Public Use Dual Parallel Arm (DPA) Usable Platform: 34" x 51". Side Mount. Floor-to-Ground travel: 48" Lifting Capacity: 800 pounds Electrical System: 12V DC D409 Approved - Left Hand Pump Complies with D409-16 8 & 9.4.5 | 32,688.76 | 32,688.76 |
| 1.00 | AMF Protektor - Wheelchair Restraint System Pro 4 S HV with Hook and 4 Stud fitting. C/w Static shoulder belt with 4 stud fitting and Standard Length Pelvis Belt. Includes Wall Pouch. | 1,124.53 | 1,124.53 |
| 1.00 | Ford Transit SRW AWD Winter Tire Set w/Pressure Sensor - 6 Bolt Pattern Hub | 5,269.40 | 5,269.40 |
| 1.00 | Ford Transit Van Running Boards (98" & 36") Driver and Passenger mounting hardware kit and brackets. For T6 and Classic Conversion vehicles | 2,475.26 | 2,475.26 |
| 1.00 | Ford Transit D409 Equipment including:- 10 LBS Fire Extinguisher with Vehicle Bracket, Back up Alarm, Triangle kit with holder, First Aid Kit, Ambulatory Entrance Lighting. Complies with D409-16 6.12.1, 6.13, 6.15 | 1,598.89 | 1,598.89 |
| 1.00 | Side Sliding Door Seat Mounted Grab Handle c/w Yellow Safety Sponge | 590.59 | 590.59 |
| 1.00 | Exhaust redirection to drivers side of vehicle - Full Size Vehicles | 709.40 | 709.40 |
| 1.00 | Cost to ship demo P4 to Corner Brook, \$12,000. Cost of 4 month rental at \$88 per day, \$10,560. Total cost to ensure continuity of service in Corner Brook while awaiting delivery of new vehicle, \$22,560 | 22,560.00 | 22,560.00 |



Standards terms and conditions apply. Special orders are non-returnable/non-refundable and will not be accepted for credit. MoveMobility is National Safety Mark accredited by Transport Canada.

GST/HST No.841428766



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City of Corner Brook
5 Park Street P. O. Box 1080
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PROPOSAL P115641

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| Project | |
| Payment Terms | \$25000 Conversion Prepayment |
| FOB | Corner Brook |

| | | | |
|------|---|-----------|-----------|
| 1.00 | Administration Fee | 1,358.16 | 1,358.16 |
| | Documentation and Vehicle Preparation Fee | | |
| 1.00 | Destination Charge - Area 2 | 11,980.11 | 11,980.11 |

| | |
|---------------------|--------------|
| Subtotal CAD | \$192,259.69 |
| GST | \$0.00 |
| PST | \$0.00 |
| Tax | \$16,560.90 |
| Total CAD | \$208,820.59 |

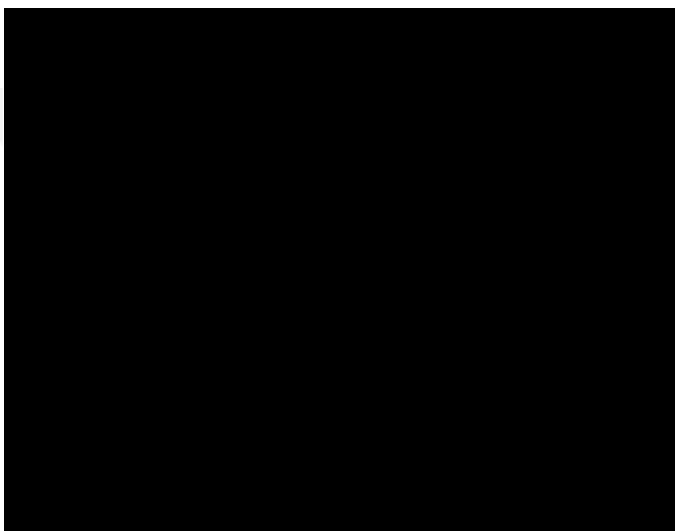


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GST/HST No.841428766



Contact Dan



Phone: 416-987-0217
Email: dan.cherry@movemobility.ca
www.movemobility.ca

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