
Position Title:	Municipal Enforcement Officer I (Permanent Full-Time)
Competition Number:	2025-38
Salary:	(Probationary \$ 26.05) \$28.95/hour
Classification:	C.U.P.E. LOCAL 768
Closing:	This position will remain open until a suitable candidate has been found.

The City of Corner Brook is accepting applications for a permanent, full-time **Municipal Enforcement Officer I** position within the Department of Protective Services.

Position Summary:

Reporting to the Supervisor of Municipal Enforcement (or designate), the Municipal Enforcement Officer is responsible for enforcing the City's regulations and policies—particularly in the areas of animal control, traffic, public safety, and parking enforcement.

Hours of Work – 8:00 a.m. - 4:30 p.m. - Monday to Friday.

Key Responsibilities:

The primary focus of this role is animal control and parking enforcement. Responsibilities include:

- Investigating complaints related to roaming, barking, injured, neglected, or dangerous animals.
- Patrolling city streets (by vehicle and on foot) to identify by-law violations.
- Issuing tickets/summonses, preparing evidence for prosecution, and testifying in court when required.
- Ensuring the welfare and safety of animals in the City's custody.
- Educating the public on animal control and parking regulations.
- Assisting with enforcement of other municipal by-laws as directed.
- Being available, contactable, and responding to after-hours callouts for urgent animal control matters as required.

Qualifications:

The ideal candidate will possess:

- A diploma in Law Enforcement/Security, Criminology, or a related field, plus a minimum of two (2) years' experience in law enforcement, investigations, court procedures, or by-law enforcement.
- Veterinary Health/Veterinary Technician diplomas from accredited institutions will also be considered.
- Experience with mechanical or electronic equipment is an asset.
- A valid Class 5 driver's license, clean driver's abstract, Certificate of Conduct, and Vulnerable Sector Check are required.



CAREER OPPORTUNITY

Accessibility:

The City of Corner Brook is committed to supporting applicants with disabilities throughout the recruitment process. Accommodations are available upon request by contacting Human Resources at hr@cornerbrook.com.

Please forward résumés, **giving complete details of qualifications**, to: Human Resources Office, City of Corner Brook, P.O. Box 1080, Corner Brook, NL, A2H 6E1; E-mail careers@cornerbrook.com

The City of Corner Brook thanks all applicants for their interest; however, only those selected for an interview will be contacted.