

**MINUTES OF A REGULAR MEETING OF
THE COUNCIL OF THE CITY OF CORNER BROOK
COUNCIL CHAMBERS, CITY HALL
MONDAY, 12 MAY, 2025 AT 7:00 PM**

PRESENT:

Mayor	J. Parsons	D. Charters, City Manager
Deputy Mayor	L. Chaisson	T. Flynn, Director of Protective Services
		S. Maistry, Director of Finance and Administration
Councillors:	V. Granter	P. Robinson, Director of Recreation Services
	B. Griffin	A. O'Brien, Manager of Engineering Services
		J. Smith, City Clerk
		J. Alexander, Sergeant-At-Arms

Absent with regrets: Councillor P. Gill, Councillor P. Keeping, Councillor C. Pender and D. Burden, Director of Engineering, Development and Operations

25-058 Land Acknowledgement

Deputy Mayor L. Chaisson read the land acknowledgement.

25-059 Approval of Agenda

On motion by Councillor V. Granter, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** to approve the agenda as circulated with the following additions:

- Spring Clean Up Update added to Business Arising.

MOTION CARRIED.

25-060 Approval of Minutes - Regular Meeting April 14, 2025

On motion by Deputy Mayor L. Chaisson, seconded by Councillor B. Griffin, it is **RESOLVED** to approve the Minutes of the Regular Council Meeting of May 12, 2025. **MOTION CARRIED.**

25-061 Ratification of Decisions

In accordance with section 41(3) of the City of Corner Brook Act, the following minutes are being ratified:

It is **RESOLVED** to ratify minute CC23-023 - Approval of Agenda
[Granter/Chaisson]

It is **RESOLVED** to ratify minute CC23-025 - Naming of the New Recreation Centre
[Granter/Griffin]

It is **RESOLVED** to ratify minute CC24-034 - 2026 NL Games
[Granter/Chaisson]

It is **RESOLVED** to ratify minute CC24-035 - Approval of Agenda
[Granter/Griffin]

It is **RESOLVED** to ratify minute CC24-036 - Conflict of Interest
[Granter/Chaisson]

It is **RESOLVED** to ratify minute CC24-038 - Recreation Pricing Structure
[Granter/Griffin]

It is **RESOLVED** to ratify minute CC25-001 - Approval of Agenda **[Granter/Chaisson]**

It is **RESOLVED** to ratify minute CC25-003 - Clarence Street (Proposed Apartment Building) **[Granter/Griffin]**

MOTION CARRIED FOR ALL MINUTES.

25-062 Business Arising From Minutes

No items were brought forward.

25-063 Spring Clean Up Update

The Manager of Engineering Services provided an update on the current spring clean up process:

- over 1300 residents made appointments for pick up;
- over 1176 residents attending the Wild Cove dump;
- concerns about mail and flyers not being delivered on time, residents are advised to call 637-1666 for staff to arrange pick ups;
- Leaf pickup: Residents may drop off leaves at Third Pond Access Road or request a pick-up by calling 637-1666.

25-064 Proclamations and Events

The Mayor declared the following proclamations:

- April was declared Parkinson's Awareness Month;
- May 4-10 was declared Municipal Awareness Week;
- May was declared Ehlers-Danlos Syndrome and Hypermobility Spectrum Disorders Awareness Month;
- May 4-10 was declared Heart Failure Awareness Week;
- May was declared Melanoma and Skin Cancer Awareness Month;
- May 12-18 was declared National Nursing Week.

25-065 Corner Brook United Soccer Club - Mowing Contract 2025

On motion by Deputy Mayor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** that the City of Corner Brook enter into a formal agreement for the 2025 soccer season with the Corner Brook United Soccer Club to supply mowing services for the Ambrose O'Rielly, Monarch Complex and George "Daddy" Dawe soccer fields at a cost of \$11,000.00 (HST included). **MOTION CARRIED.**

25-066 Jubilee Field Maintenance 2025

On motion by Deputy Mayor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** that the City of Corner Brook enter into a formal agreement for the calendar year of 2025 with the Corner Brook Baseball Association to supply maintenance services to Jubilee Field for the amount of \$31,200.00 (HST included). **MOTION CARRIED.**

25-067 Public Safety Answering Point Service Agreement

On motion by Councillor V. Granter, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** that Council approve the 2025 Public Service Answering Point Service agreement as presented, thereby extending the PSAP operations for another five years. **MOTION CARRIED.**

25-068 Wellington Street Complex Lease Agreement 2025

On motion by Councillor V. Granter, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** that the City of Corner Brook enter into a formal agreement during the calendar year for 2025 with the Corner Brook United Soccer Club to supply maintenance services to the Wellington Street Complex for the amount of \$30,050.40 (HST included). **MOTION CARRIED.**

25-069 Standing Offer - Hired Equipment Services Contract # 2025-09

On motion by Deputy Mayor L. Chaisson, seconded by Councillor B. Griffin, it is **RESOLVED** to accept the price list for Hired Equipment as proposed. **MOTION CARRIED.**

25-070 Plumbing Service/Maintenance for Buildings 2025-11

On motion by Deputy Mayor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** that the Council of the City of Corner Brook award the tender to R&R HVAC and Controls Ltd. for the tender price of \$27,370.00 (HST included) for the Plumbing Services/Maintenance for Buildings 2025-11. **MOTION CARRIED.**

25-071 Asphalt Patching 2025-10

On motion by Deputy Mayor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** the City of Corner Brook Council award Contract No. 2025-10 Asphalt Patching to Marine Contractors Inc. in the amount of \$479,895.00 (HST included). **MOTION CARRIED.**

25-072 Deep Gulch Culvert Replacement - Amendment No. 3

On motion by Councillor V. Granter, seconded by Councillor B. Griffin, it is **RESOLVED** that the City of Corner Brook Council approve the PCA Amendment No. 3 for R.V. Anderson Associates Limited in the amount of \$214,169.68 (HST included) for the Deep Gulch Brook Culvert. **MOTION CARRIED.**

25-073 Multi-Year Capital Works - 3 Year Allocation 2023-2026 Schedule A Amendment Agreement Approval and Execution

On motion by Councillor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVED** that the City of Corner Brook Council accept cost-shared funding as outlined in the Department of Transportation and Infrastructure project approval letter dated April 15, 2025 for the Multi-Year Capital Works - 3 Year Allocation 2023-2023 Schedule "A" Amendment, total project cost of \$9,190,782 with the Ultimate Recipient share value of \$3,787,235 in funding for this project.

IT IS FURTHER RESOLVED to authorize the Mayor and the City Manager to sign the Municipal Infrastructure Fund Agreement with the Department of Transportation and Infrastructure on behalf of the City of Corner Brook.
MOTION CARRIED.

25-074 Sidewalk Policy

On motion by Councillor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVED** that the City of Corner Brook Council adopt the Sidewalk Policy as presented. **MOTION CARRIED.**

25-075 Crosswalk Policy

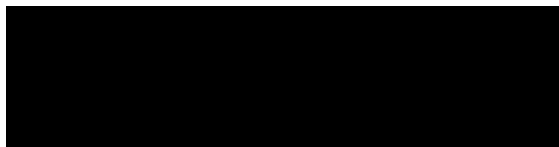
On motion by Councillor B. Griffin, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** that the City of Corner Brook Council rescind the current Crosswalk Policy and replace it with the attached Crosswalk Policy. **MOTION CARRIED.**

25-076 Recreational Vehicles Regulation, 2022 – Revised Schedule "A"

On motion by Councillor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVED** that pursuant to the powers vested in it by virtue of section 201 and 202 of the City of Corner Brook Act, 1990 and section 15 of the Offroad Vehicles Act, 2021 and all other enabling powers, the Council of the City of Corner Brook hereby repeals the current Recreational Vehicle Regulation 2022 and replaces it with the Recreation Vehicle Regulation as attached hereto.
MOTION CARRIED.

ADJOURNMENT

The meeting adjourned at 7:45 p.m.



City Clerk



Mayor