



## JOB DESCRIPTION

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<b>Position Title:</b>	Pool Operator/Maintenance (Temporary Full Time Until December 31, 2025)
<b>Competition Number:</b>	2025-37
<b>Department:</b>	Recreation Services
<b>Employee Group:</b>	Non-Management/Non-Union
<b>Salary:</b>	\$25.20/hour
<b>Closing Date:</b>	This competition will close on Friday, May 23, 2025

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The City of Corner Brook is presently accepting applications for the temporary position of Pool Operator/Maintenance. This position is temporary and will be until December 31, 2025.

The Pool Operator/Maintenance is a key member of the Recreation Services Team responsible for supporting the daily operations of the Corner Brook Regional Recreation Centre. Reporting directly to the Supervisor of Recreation Services – Facilities, this position plays a vital role in maintaining a safe, clean, and well-functioning aquatic and recreational environment for all users.

The Pool Operator/Maintenance will be responsible for providing direction to the Assistant Pool Operator/Maintenance position

The role supports the Supervisor of Recreation, Facilities in maintaining recreation sites through regular and emergency maintenance, ensuring compliance with health and safety standards, and overseeing pool operations in line with public health regulations. Responsibilities include directing support staff, transporting equipment, setting up for programs and special events, conducting minor repairs, preventative maintenance, janitorial and landscaping duties, and maintaining clean, safe entryways. The position also involves interacting with staff, contractors, and clients to ensure smooth facility operations and program delivery, while championing safety protocols and providing coverage for the Assistant Pool Operator/Maintenance as needed.

This position requires working in a variety of environments, including an office setting, a warm and humid pool deck, and outdoor areas, with potential frequent exposure to minor, disagreeable weather conditions. The role involves regular interaction with the public and may occasionally require extended periods of sitting and walking. Physical responsibilities include lifting and handling facility equipment, and the candidate must be able to lift and carry up to 50 pounds.

The successful candidate will be proficient in the use of computers and computerized systems and must possess excellent communication skills for liaising and communicating with customers, user groups and internal departmental staff. The successful candidate must possess or be willing to obtain the Certified Pool Operator's (CPO) Certification.

Experience working within both recreation and aquatic facilities would be an asset, as it demonstrates familiarity with day-to-day operations, safety protocols, and customer service in active public environments. Additionally, hands-on experience operating tools and equipment for general maintenance, as well as working with pumps and HVAC systems, showcases a strong technical aptitude that supports the effective upkeep and functionality of the facility.

A current Royal Newfoundland Constabulary (RNC) Certificate of Conduct and Vulnerable Sector Check.  
Valid Class 5 driver's license for the province of Newfoundland and Labrador.

The City of Corner Brook will provide support throughout the recruitment process for applicants with disabilities, including accommodation that considers an applicant's accessibility needs. Candidates are encouraged to discuss specific needs with the City's Human Resources division, by emailing [hr@cornerbrook.com](mailto:hr@cornerbrook.com)

*The City of Corner Brook thanks all applicants for their interest; however, only those selected for an interview will be contacted.*

Please submit résumés, **giving complete details of qualifications**, and stating competition number to the Human Resources Office via e-mail [careers@cornerbrook.com](mailto:careers@cornerbrook.com)