

**MINUTES OF A COMMITTEE OF THE WHOLE OF
THE COUNCIL OF THE CITY OF CORNER BROOK
COUNCIL CHAMBERS, CITY HALL
MONDAY, 26 MAY, 2025 AT 7:00 PM**

PRESENT:

Mayor	J. Parsons	D. Charters, City Manager
Deputy Mayor	L. Chaisson	T. Flynn, Director of Protective Services
Councillors:	P. Keeping	D. Burden, Director of Engineering, Development and Operations
	V. Granter	P. Robinson, Director of Recreation Services
	B. Griffin	J. Smith, City Clerk
		R. Teliz, Sergeant-At-Arms

Absent with regrets: Councillor C. Pender, Councillor P. Gill and D. Charters, City Manager

COW25-32 Land Acknowledgement

Deputy Mayor L. Chaisson read the Land Acknowledgement.

COW25-33 Approval of Agenda

On motion by Councillor V. Granter, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

COW25-34 Approval of Minutes- Regular Meeting May 12, 2025

On motion by Councillor B. Griffin, seconded by Councillor P. Keeping, it is **RESOLVED** to approve the minutes of the Regular Meeting of May 12, 2025. **MOTION CARRIED.**

COW25-35 Business Arising From Minutes

Deputy Mayor L. Chaisson requested an update on the cut-offs for appointments for garbage and leaf pick up. The Director of Engineering, Development and Operational Services advised that the cut off for taking appointments is tomorrow May 27th and the bulk drop off is running until June 5th.

COW25-36 Proclamations and Events

The Mayor declared the following proclamations were made:

- May was declared MS Awareness Month;
- June was declared Recreation Month.

COW25-37 Public Works Summary April 19th to May 20th, 2025

Deputy Mayor L. Chaisson presented an update on Operational Services for the period of April 19th, 2025 to May 20th, 2025 as follows:

Public Works

- 143 service requests: the top three categories were Lawn Repairs, Potholes/Road Repairs, and Curb Repairs;
- Ongoing services includes downtown wash, spring bulk collection, sinkhole repairs, pothole repairs, and street and sidewalk sweeping;
- Upcoming work includes asphalt patching, line painting, and lawn repairs, greenspace maintenance, and curb/sidewalk repairs;

Water and Wastewater

- 89 service requests: the top three categories were water off/on, curb stop repair, and sewer backup;
- the Water and Wastewater Recoverable Works totaled \$1307.67;
- upcoming maintenance and projects includes: watermain flushing, water supply intake cleaning and inspection, sanitary sewer flushing, and operating the splash pad;
- average water consumption was 20.75 million liters per day during April. This is down from the overall 2024 average of 22.2 million liters per day.

COW25-38 Protective Services Statistics for the month of April 2025

Councillor V. Granter presented the statistics for April 2025 from the Protective Services Department as follows:

- Municipal Enforcement received 37 calls for services;
- Animal Control received 11 calls for services;
- There were 78 Parking related violations issued;
- Corner Brook Fire Department received 40 calls for service;
- PSAP received a total of 7650 calls of which 5436 were transferable;
 - The province is assessing the City for possible locations to place traffic cameras as part of the Province's Traffic Camera Program.

COW25-39 Capital Project and Engineering Committee Updates

Councillor B. Griffin presented an update from Capital Works and Engineering as follows:

- **Deep Gulch Brook Culvert Replacement** - Construction ongoing, temporary waterline bypass installed, testing in progress, excavation for culverts commencing the week of June 26 in the trail area;
- **Petries Bridge Street Replacement** - Final review of tender documents in progress;
- **Transit Accessibility Study and Implementation Plan** - Final Report received, Council presentation to occur in June 2025;
- **Elizabeth Street/O'Connell Drive Intersection Improvements** - Anticipated start in July 2025;
- **District Water Meters** - Meters are installed, district Water meters are funded by Multi-Year Capital and are being completed by City forces. It supports the water audit project being completed by CBCL;

- **Water Audit/Loss Analysis** - Project underway, the consultant is collecting and reviewing data;
- **Traffic Detection Upgrade to Improve Intersection Efficiency** - Work has started - no traffic impact anticipated (Main Street/ Riverside Drive, Mill Road/Main Street, Mount Bernard Avenue/ Main Street/ Herald Avenue);
- **Street Resurfacing** - Tender is issued. Closes June 3rd;
- **STAR Trail Design & Construction Services** - Awaiting funding application decision from ACOA/IET;
- **City Hall Atrium Lighting** - Lights received, installation pending in May 2025;
- **Community Market Feasibility** - What we heard report" expected in early June 2025;
- **Bartlett's Point Park Bandstand** - The initial concept was received, awaiting feedback from traffic engineers;
- **Confederation Drive Intersection Design** - Issued for approval, drawings received and under review, follow-up meeting planned with the consultant;
- **Broadway Storm Sewer** - Work started April 15th, anticipated to be completed in May 2025;
- **CHIF Funding Application** - Funding has been applied for to complete the following projects:
 - o Wastewater Treatment Facility (Est. \$140M)
 - o Westside Water Reservoir (Est. \$13.3M)
 - o Active Transportation Fund – Country Road Sidewalk (Est. \$2M)
 - o Active Transportation Fund – Confederation Drive Multi-Use Trail (Est. \$3.7M);
- **Rural Transit Funding Application** - Funding approval received, signing formalities underway;
- **Legacy Funding** - Funding is being applied for through the Canadian Heritage Program to commemorate the 100th anniversary of Corner Brook Pulp and Paper. If successful, this funding will go towards upgrades in Margaret Bowater Park, funding application submitted March 14, 2025;
- **Riverside Drive Risk Assessment** - Study is underway;
- **Provincial Transit Agreement** - Partnership with the Province of NL to offer seniors on the Guaranteed Income Supplement (GIS), youth receiving youth services and residents of Corner Brook on Income Support. The program is now up and running with a large uptake;
- **2025 Spring Cleanup** - Cleanup is underway. Some statistics below:
 - o 1289 appointments for pickup made
 - o 1836 visits to the landfill made
 - o Leaf drop-off site has been busy and is open two more days, Thursday, May 29th and June 5th;

- **Aerial Imagery** - Flying has commenced to update aerial imagery of the City;
- **Garbage Collection Contract** - Tender for new contract closed May 23, 2025, submissions under review.

COW25-40 Finance & Administration – YTD April 2025 Financial Results

Councillor V. Granter presented an update from the Finance and Administration Department for the YTD April 2025, as follows:

- total revenues were \$37,590,000 against a budget of \$41,900,000;
- total expenses were \$11,000,000 against a budget of \$41,900,000;
- Accounts Receivables are higher than previous years. This is of concern and the City Collector has been busy contacting taxpayers on their outstanding accounts. Several taxpayers have opted for monthly payment plans for the first time this year due to financial constraints, hence contributing to an increase in outstanding balances.

COW25-41 Development, Planning and Community Services

Councillor B. Griffin presented an update from Development and Planning as follows:

- **74 West Street (KFC)** - interior Exterior Renovations, permit issued;
- **29 Lundrigan Drive (Office/Warehouse)** - permits issued, foundation complete;
- **4 Herald Avenue (Annex converted to Apartment Building)** - architectural drawings received, permit issued for exterior upgrades;
- **39 Confederation Drive** - new car dealership permit complete for Phase #1 (Civil/ Site Works), drawings for Phase #2 currently under review;
- **44 Brook Street (Building Extension)** - permit Issued for foundation;
- **28 Commercial Street (Interior Renovations)** - Partial permit issued;
- **57 Riverside Drive (New Warehouse Building)** - permit issued for foundation;
- **16 West Street (Old Seven Seas -Apartment Building & Commercial Units)** - drawings reviewed, partial permit issued;
- **168 Country Road (New Church)** - permit issued for new church;
- **36 Crestview Avenue (New 6 Unit Apartment Building)** - drawings are under review;
- **28 Murphy Square (Tim Horton's Renovation)** - permits issued – work ongoing;
- **396 O'Connell Dive (2nd Level Renovation)** - permits issued;
- **North Shore Highway (Maintenance Garage (WRWM))** - drawings are under review;

- **93 West Street (Interior Alteration for new restaurant)** - permits issued;
- **14 St. John's Avenue (Daycare)** - drawings are under review;
- **IMSP – New Municipal Plan**
 - o Upland have submitted the final documents.
 - o Public Consultation of the draft plan and regulations is complete. The consultant will compile a report for council to review.

COW25-42 Civic Centre Update

Councillor P. Keeping presented a Civic Centre update as follows:

The 2025 Spring and Winter seasons at the Civic Centre continued to be busy with lots of activity.

Corner Brook Minor Hockey Association continued their on-going success hosting over 8 Rep tournaments this past winter for all ages groups from U18 to U7/U9 Jamborees – female and male with each tournament hosting an estimated 500+ attendees. As well, Corner Brook hosted two provincial – Easter week tournament with the U11 boys winning the provincial championship at home. Corner Brook also played host to a number of AAA tournaments since January 1st including the U16AAA boys, U13 AAA boys' provincials and a combined weekend where the U15AAA & U18AAA girls hosted provincial championships. All in all, it was a busy and successful year for minor hockey in Corner Brook.

Silver Blades continued to experience growth in registration since the pandemic. After Christmas the club hosted skating seminar with Elizabeth Manley and on May 10th held their annual Ice Show headlined by Kaitlyn Osmond – Newfoundland's own World Figure Skating Champion. This year was the 60th Anniversary of the club and production value was remarkable. Not to mention the local skaters displaying their talent.

April and early May represented an end to most regular groups ice activity and beginning of private programming. The ice will be taken off the Main Arena on Thursday May 15th while the Kinsmen Arena ice will be removed on June 2nd.

The meeting areas were busy with training sessions, AGM's, craft fairs, meetings, banquets, with a highlight of hosting the United Church 100 Anniversary Conference on May 2-4. Upcoming events include Circus Spectacular on May 24th and Monster Trucks on May 29th.

COW25-43 Tourism Update

Councillor P. Keeping presented a Tourism update as follows:

- **Humber Bay of Islands Tourism Committee Update** - The Humber Bay of Islands Tourism Committee is continuing to work

through several important initiatives including a Brand and Marketing Plan, a Regional Wayfinding Strategy, a Regional Website and a Public Launch Strategy;

- **Jigs and Wheels 2025** - The annual Jigs & Wheels Festival is retuning again from July 25 – August 5 featuring Kim Mitchell, known for hits such as “Go For A Soda” and “Patio Lanterns”, as the opening night headliner. More information about the festival can be found at jigsandwheels.ca;
- **Mill Whistler** - ready to return to the streets of Corner Brook. This popular summer attraction will begin operation when the school year comes to an end;
- **Cruise Atlantic Canada – Cruise Symposium** - The City of Corner Brook is a member of Cruise Atlantic Canada and representatives from the City of Corner Brook will be attending the Cruise Canada New England Symposium taking place June 9 – 11 in Halifax, NS. A highlight of this event will be a breakfast that will be attended by more than 150 delegates from the cruise industry and will be jointly sponsored by the City of Corner Brook, NILTA and the Port of Corner Brook. This breakfast will provide an incredible opportunity to showcase what Corner Brook has to offer to our visitors. Additionally, a number of delegates will be visiting Corner Brook before and after the Symposium to experience all that Corner Brook has to offer to the cruise industry.

COW25-44 Recreation Update

Councillor P. Keeping presented a Recreation update as follows:

- **Naming Ceremony** - The Marina Redmond Centre naming ceremony was held on April 15th to officially dedicate the facility in honor of Marina Redmond, who served The City of Corner Brook for 27 years and was a passionate advocate for sports and recreation within Corner Brook. The event celebrated Marina’s decades of service and her lasting impact on the development of local sport and community services. The ceremony featured remarks from city officials, community partners, and Marina’s family, who shared heartfelt reflections on her journey and commitment to public service. A plaque unveiling marked the official name of the facility, followed by a guided tour of the updated spaces. Light refreshments and a community reception concluded the event, fostering a strong sense of local pride and connection. The Marina Redmond Centre now stands as a lasting tribute to Marina’s legacy of leadership, sport, and community empowerment;
- **Marina Redmond Centre Grand Opening** - The grand opening of the Marina Redmond Centre was held on Saturday May 24th at 10:00am, celebrating the official launch of the new facility. The ceremony began with speeches from numerous dignitaries.

Following the speeches, a ceremonial ribbon cutting marked the official opening of the facility.

The public was invited to explore the facility through guided tours, showcasing the modern aquatic spaces, fitness areas, and multi-purpose rooms. The ceremony also included demonstrations of the various amenities at the MRC;

- **Marina Redmond Centre Operational** - The newly completed Aquatic Recreation Centre officially opened its doors to the public on Sunday, May 25th, marking the beginning of full operations. The facility features a range of state-of-the-art amenities including a 25 m training pool, leisure pool, waterslide, splash features, sauna and a modern fitness area;
- **Nora's Fitness Class Update** - Nora's adult fitness class wrapped up a highly successful season, achieving the best participation rates since its startup. The program consistently drew strong attendance, particularly from adults aged 50 and up.
- **Civic Centre Studio Activities** - Recreational programming at the Civic Centre Studio continues over the next month with popular offerings such as pickleball and Active Tots.
- **Artificial Turf at Doug Sweetapple Field** - The artificial turf at Doug Sweetapple Field in Corner Brook is currently being replaced and is nearing completion, marking a much-needed revitalization of one of the city's most heavily used athletic facilities.

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COW25-45 Regional Recreation Center Change Order No. 68

On motion by Councillor P. Keeping, seconded by Councillor B. Griffin, it is **RESOLVED** that the City of Corner Brook Council approve Change Order No. 68 in the amount of \$23,875.61 (HST Included) for Pomerleau Inc. for the Regional Recreation Center. **MOTION CARRIED.**

COW25-46 Regional Recreation Center Change Order NO. 69

On motion by Councillor P. Keeping, seconded by Councillor V. Granter, it is **RESOLVED** that the Corner Brook City Council approve change order no. 69 in the amount of \$40,816.70 (HST included) for the Regional Recreation Center for Pomerleau Inc. **MOTION CARRIED.**

COW25-47 Corner Brook Development Regulations Amendment 25-01

On motion by Councillor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVES** to:

- (1) Adopt proposed text amendment No. 25-01 to the City of Corner Brook's Development Regulations 2012;
- (2) Authorize staff to submit the proposed amendments to the provincial government for ministerial approval and registration; and (3) Authorize staff to give statutory notice of registration of the amendments following ministerial approval and registration. **MOTION CARRIED.**

COW25-48 Notice of Motion - Teen Dance Hall Regulations

Councillor V. Granter presented a Notice of Motion as follows:

Notice is hereby given that at the Regular Meeting of June 9, 2025 the following motion will be brought forward for consideration:

Pursuant to the powers vested in it by virtue of section 39 of the City of Corner Brook Act, 1990 and all other enabling powers, the Council of the City of Corner Brook hereby repeals the City of Corner Brook Teenage Dance Hall Regulations.

COW25-49 Call for 2025-26 Newfoundland and Labrador Community Transportation Program

On motion by Deputy Mayor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** that the Council of the City of Corner Brook authorize staff to submit applications for the 2025-26 Newfoundland and Labrador Community Transportation Program. **MOTION CARRIED.**

COW25-50 Discretionary Use - 303 Georgetown Road - Replace Dwelling in a Rural Zone

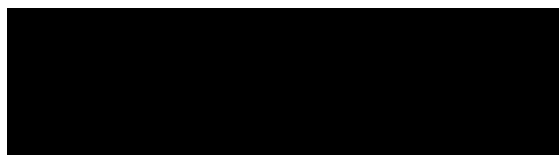
On motion by Councillor B. Griffin, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** that the Council of the City of Corner Brook approve the application to replace the single dwelling located at 303 Georgetown Road in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

COW25-51 Movemobility Ford Transit Accessible Van

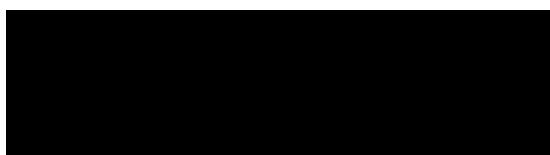
On motion by Deputy Mayor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** that the City of Corner Brook Council approve the purchase of a 2024 Ford Transit Accessible Van, at a purchase price of \$192,259.69 (HST excluded) facilitated through Canoe Procurement. **MOTION CARRIED.**

ADJOURNMENT

The meeting was adjourned at 8:06 p.m.



City Clerk



Mayor