

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
COUNCIL CHAMBERS, CITY HALL  
MONDAY, 9 JUNE, 2025 AT 7:00 PM**

**PRESENT:**

Mayor	J. Parsons	D. Charters, City Manager
Deputy Mayor	L. Chaisson	T. Flynn, Director of Protective Services
		S. Maistry, Director of Finance and Administration
Councillors:	P. Gill	<i>D. Burden, Director of Engineering, Development and Operations</i>
	V. Granter	<i>P. Robinson, Director of Recreation Services</i>
	B. Griffin	<i>J. Smith, City Clerk</i>
	P. Keeping	<i>R. Teliz, Sergeant-At-Arms</i>
	C. Pender	

**25-077    Land Acknowledgement**

Deputy Mayor L. Chaisson read the Land Acknowledgement.

**25-078    Approval of Agenda**

On motion by Councillor C. Pender, seconded by Councillor V. Granter, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

**25-079    Approval of Minutes- Committee of the Whole May 26, 2025**

On motion by Deputy Mayor L. Chaisson, seconded by Councillor C. Pender, it is **RESOLVED** to approve the Minutes of the Committee of the Whole Meeting of May 26, 2025. **MOTION CARRIED.**

**25-080    Business Arising From Minutes**

Deputy Mayor L. Chaisson inquired about residents who still have garbage piles to be picked up. The Director of Engineering, Development and Planning advised that anyone who made appointments had their garbage picked up, as well as others. Therefore, the spring clean-up program has concluded, and staff will not be doing any additional pickups.

**25-081    Proclamations and Events**

The Mayor declared the following proclamations were made:

- May 25- May 31 was declared Early Childhood Educators Week
- May 28th was declared Menstrual Health Day
- May 30th was declared Provincial Francophone Day in Newfoundland and Labrador
- June 6th was declared Hope Air Day
- June 8th was declared World Oceans Day
- June was declared ALS Awareness Month
- June was declared Pride Month

**25-082 Margaret Bowater Park Cleaning Grant 2025**

**Deputy Mayor L. Chaisson declared a conflict of interest as she serves on the board for Humber Valley Community Corporation. Deputy Mayor L. Chaisson entered the gallery and did not participate in the discussion or voting with regards to this item.**

On motion by Councillor P. Keeping, seconded by Councillor P. Gill, it is **RESOLVED** to approve the execution of the grant agreement with the Humber Valley Employment Corporation in the amount of \$26,624.00 (HST included) for cleaning services at Margaret Bowater Park. **MOTION CARRIED.**

**25-083 Asphalt Paving Program 2025-07**

On motion by Councillor C. Pender, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** that the City of Corner Brook Council award the Contract for the Asphalt Paving Program (2025-07) in the amount of \$3,495,956.30 (HST included) to Marine Contractors Inc. **MOTION CARRIED.**

**25-084 Asphalt Consulting Fee Request 2025**

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** that the City of Corner Brook Council award the Consultant Fee Proposal for the Asphalt Paving 2025 Inspection Services in the amount of \$101,039.00 (HST Included) to AllRock Consulting Ltd. **MOTION CARRIED.**

**25-085 Operation of Corner Brook Transit - Change Order 2**

On motion by Councillor V. Granter, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** that the Council of the City of Corner Brook approve the Change Order No. 02 for contract 2022-22 in the amount of \$99,825 (plus HST).

It is **FURTHER RESOLVED** that the Council of The City of Corner Brook authorize the City Manager to sign contractual documents related to this change order. **MOTION CARRIED.**

**25-086 Regional Recreation Center Change order No. 70**

On motion by Councillor V. Granter, seconded by Councillor C. Pender, it is **RESOLVED** that the City of Corner Brook Council approve Change Order No. 70 in the amount of \$94,618.56 (HST Included) for Pomerleau Inc. for the Regional Recreation Center. **MOTION CARRIED.**

**25-087 2025 Lawn Repairs**

Deputy Mayor L. Chaisson presented a lawn repair update as follows:

This season, the City will implement the following updated process for residential lawn restoration:

1. Preparation by Public Works:

- o Public Works crews will begin by preparing affected lawn areas with topsoil.
- o This includes proper grading and levelling to ensure optimal seed adherence and growth.
- 2. Hydroseeding by Contractor:
  - o A contractor has been engaged to perform hydroseeding once the areas are prepped.
  - o Hydroseeding is preferred for its efficiency and effective seed coverage.
- 3. Resident Engagement:
  - o A notice letter will be delivered to affected residences at the time of work.
  - o The letter outlines the completed work and provides clear instructions and tips for maintaining the hydroseeded area.
  - o Property owners are asked to take responsibility for watering and caring for the seeded lawn to ensure successful growth.

**25-088    Discretionary Use - 29 Greening's Hill - Home Based Business Office**

On motion by Councillor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVED** that the Council of the City of Corner Brook approve the application to operate a home-based business office from the dwelling located at 29 Greening's Hill in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

**25-089    Discretionary Use - 12 West Avenue - Home Based Business Office**

On motion by Councillor B. Griffin, seconded by Councillor P. Gill, it is **RESOLVED** that the Council of the City of Corner Brook approve the application to operate a home-based business office from the dwelling located at 12 West Avenue in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

**25-090    City of Corner Brook Teenage Dance Hall Regulations Repeal**

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** that pursuant to the powers vested in it by virtue of the City of Corner Brook Act, 1990 and all other enabling powers, the Council of the City of Corner Brook hereby repeals the City of Corner Brook Teenage Dance Hall Regulations. **MOTION FAILED.**

**(Deputy Mayor L. Chaisson, Councillor P. Gill, Councillor V. Granter, Councillor P. Keeping and Councillor C. Pender voted against the motion)**

**25-091    2025 Elections - Vote by Mail**

On motion by Councillor P. Gill, seconded by Councillor P. Keeping, it is **RESOLVED** pursuant to section 54(2) of the Municipal Elections Act to authorize a vote by mail process for the 2025 Municipal General Election in

addition to in-person, proxy and advance poll voting options. **MOTION FAILED.**

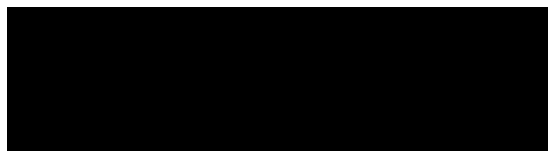
**(Mayor J. Parsons, Deputy Mayor L. Chaisson, Councillor P. Gill, Councillor B. Griffin, V. Granter, Councillor P. Keeping and Councillor C. Pender)**

A subsequent Notice of Motion was made that the following motion would be brought forward at the Committee of the Whole Meeting of June 23rd, 2025:

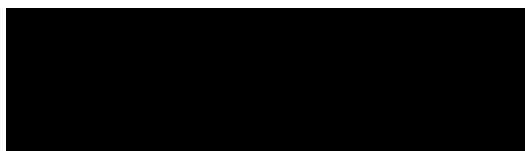
Pursuant to section 54 of the Municipal Elections Act SNL 2001, c. m-20.2 as amended and all other enabling powers, the City of Corner Brook Council hereby repeals the City of Corner Brook Municipal Election Vote By Mail Regulations.

#### ADJOURNMENT

The meeting adjourned at 7:49 p.m.



City Clerk



Mayor