

**MINUTES OF A REGULAR MEETING OF
THE COUNCIL OF THE CITY OF CORNER BROOK
COUNCIL CHAMBERS, CITY HALL
MONDAY, 21 JULY, 2025 AT 5:00 PM**

PRESENT:

Mayor	J. Parsons	D. Charters, City Manager
		T. Flynn, Director of Protective Services
Councillors:	P. Gill	D. Burden, Director of Engineering, Development and
	B. Griffin	Operations
	P. Keeping	P. Robinson, Director of Recreation Services
	C. Pender	J. Smith, City Clerk
		<i>J. Alexander, Sergeant-At-Arms</i>

Absent with regrets: Deputy Mayor L. Chaisson and Councillor V. Granter.

25-92 Land Acknowledgement

Councillor P. Gill read the Land Acknowledgement.

25-93 Approval of Agenda

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

25-94 Approval of Minutes [Committee of the Whole June 23, 2025]

On motion by Councillor C. Pender, seconded by Councillor B. Griffin, it is **RESOLVED** to approve the Minutes of the Committee of the Whole Council Meeting of June 23, 2025. **MOTION CARRIED.**

25-95 Business Arising From Minutes

No items were brought forward.

25-96 2025-13 Notice of Sale - Used Equipment & Materials

On motion by Councillor P. Gill, seconded by Councillor P. Keeping, it is **RESOLVED** to accept the bids submitted as attached and award the sales of these units. **MOTION CARRIED.**

25-97 Petries Street Bridge Replacement 2025-05

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** to award the contract for the Petries Street Bridge Replacement (17-MYCW-25-00005) to Marine Contractors Inc. in the amount of \$794,861.60 (HST included). **MOTION CARRIED.**

25-98 Deep Gulch Culvert Replacement - CO #10

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** to approve change order No. 10 for JCL Investment Inc. for the Deep Gulch Culvert Replacement in the amount of \$172,811.45 (HST included). **MOTION CARRIED.**

25-99 Central Fire Station Raising Overhead Door Opening Bay No. 1

On motion by Councillor B. Griffin, seconded by Councillor C. Pender, it is **RESOLVED** that the City of Corner Brook Council award the work for the Central Fire Station Raising Overhead Door Opening Bay No. 1 to Island Dynamics Inc. for \$65, 017 (HST included). **MOTION CARRIED.**

25-100 Civic Centre Sound System Replacement

On motion by Councillor P. Keeping, seconded by Councillor C. Pender, it is **RESOLVED** that the Council of the City of Corner Brook approves the use of Capital out of Revenue funds for the supply and installation of a new sound system in the main arena of the Corner Brook Civic Centre.

It is **FURTHER RESOLVED** to approve the quote received from Pro Audio Inc. for the supply of the sounds system components in the amount of \$44,836.20 (HST included).

It is **FURTHER RESOLVED** to approve the quote received from Pro Audio Inc for the installation of the supplied components in the amount of \$57,183.75 (HST included). **MOTION CARRIED.**

25-101 RFP - Cape Blow Me Down Trail Construction

On motion by Councillor P. Keeping, seconded by Councillor P. Gill, it is **RESOLVED** that the Council of the City of Corner Brook accept the proposal submitted by Russel's Land Design in collaboration with TRACT Consulting, for \$598,057.50 (HST included) for the Cape Blow Me Down Trail Construction.

It is **FURTHER RESOLVED** that the Council of the City of Corner Brook authorizes the City Manager to sign the PCA Agreement with the Contractor Russell's Land Design on behalf of the City of Corner Brook. **MOTION CARRIED.**

25-102 Mount Moriah Water Agreement 2025-2035

On motion by Councillor C. Pender, seconded by Councillor P. Keeping, it is **RESOLVED** to approve the Water Agreement with the Town of Mount Moriah, for a period of ten (10) years beginning August 1st, 2025. **MOTION CARRIED.**

25-103 Council Travel Report - January - June 2025

Councillor P. Gill presented the Council Travel Report for January to June 2025 with a total cost of 15,643.90 as follows:

- Mayor Jim Parsons - \$5,041.52 (MNL Symposium Gander and FCM Conference Ottawa);
- Councillor Linda Chaisson - \$4,774.02 (FCM Conference Ottawa);
- Councillor Pam Keeping - \$5,828.36 (FCM Conference Ottawa).

25-104 IMSP and Development Regulations Amendment No. 25-03 - Apartments in LI Zone

On motion by Councillor B. Griffin, seconded by Councillor P. Gill, it is **RESOLVED** that the Corner Brook Council authorizes staff to carry out as a public consultation process, as per section 14 of the Urban and Rural Planning Act, 2000 (URPA) in order to seek public input and receive information with respect to the proposed Municipal Plan and Development Amendments No. 25-03 to facilitates an apartment attached to shops and other business to be considered in the L1 zone (excluding Watson's Pond Industrial Park) through Council's discretion. **MOTION CARRIED.**

25-105 Advance Poll Dates

On motion by Councillor B. Griffin, seconded by Councillor C. Pender, it is **RESOLVED** in accordance with Section 26 of the Municipal Election Act, to hold two advanced polls for the 2025 Municipal Election on Tuesday, September 23rd, 2025 and Saturday, September 27th, 2025 from 8:00 am to 8:00 p.m. **MOTION CARRIED.**

25-106 ATV Street Access for a Special Event

On motion by Councillor P. Keeping, seconded by Councillor B. Griffin, it is **RESOLVED** that pursuant to Section 201 and 202 of the City of Corner Brook Act, 1990 and Section 7 of the Recreational Vehicle Regulation 2022 and all other enabling powers, the Council of the City of Corner Brook hereby permits All-Terrain Vehicles to operate on all its City street with exception of the following:

- 1) Any portion of the Lewin Parkway or TCH;
- 2) A portion of O'Connell Drive from the intersection of Bliss Street to the intersection of Mount Bernard Avenue;

for the dates of July 25th to August 3rd, 2025, so to support the City's Jigs and Wheels Festival. **MOTION CARRIED.**

25-107 Annual Leave for Full Time Management/Non-Union Staff Policy Revision

On motion by Councillor P. Gill, seconded by Councillor P. Keeping, it is **RESOLVED** that the Council of the City of Corner Brook approves the revised Annual Leave for Full Time Management/Non-Union Staff Policy as presented. **MOTION CARRIED.**

25-108 Metered Parking Regulation 2025

On motion by Councillor B. Griffin, seconded by Councillor C. Pender, it is Pursuant to the powers vested in it under Section 197, 188, 203, 438 & 439 of the City of Corner Brook Act, R.S.N.L 1990, c. C-15, as amended. Section 189 of the Highway Traffic Act, R.S.N.L 1990, c. H-3 as amended, (a) delegation(s) of power by the Minister of Transportation and Works dates February 8, 2010

and all other powers it enabling, the Council of the City of Corner Brook hereby adopts and enacts the following Metered Parking Regulations, 2025 and thereby repeals the current Metered Parking Regulation, 2019, that were enacted September 16th, 2019. **MOTION CARRIED.**

25-109 Notice of Motion - Shared Regional Services

Councillor P. Gill gave Notice that at the next Regular Meeting of Council the following Motion would be brought forward:

BE IT RESOLVED that the Council of the City of Corner Brook hereby directs the City Manager to explore and develop possible models of shared services, including but not limited to fire and enforcement services, in collaboration with neighbouring municipalities. The City Manager will ensure that such models do not compromise service delivery to City residents, while generating new revenue for the City.

ADJOURNMENT

The meeting adjourned at 5:49 p.m.



City Clerk



Mayor