

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
COUNCIL CHAMBERS, CITY HALL  
MONDAY, 18 AUGUST, 2025 AT 5:00 PM**

**PRESENT:**

Deputy Mayor	L. Chaisson	D. Charters, City Manager
Councillors:	P. Gill	T. Flynn, Director of Protective Services
	B. Griffin	D. Burden, Director of Engineering, Development and Operational Services
	C. Pender	Director of Finance and Administration - Vacant
		<i>J. Smith, City Clerk</i>
		<i>R. Teliz, Sergeant-At-Arms</i>

Absent with regrets: Councillor P. Keeping, and P. Robinson, Director of Recreation Services

**25-110 Land Acknowledgement**

Councillor P. Gill read the Land Acknowledgement.

**25-111 Approval of Agenda**

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

**25-112 Approval of Minutes - Regular Meeting July 21, 2025**

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** to approve the Minutes of the Regular Council Meeting of July 21, 2025. **MOTION CARRIED.**

**25-113 Business Arising From Minutes**

Councillor C. Pender requested an update on the status of the Deep Gulch Culvert Replacement Project. The Director of Engineering, Development and Operational Services advised that the project has experienced some delays, however University Drive is scheduled to be open prior to school starting.

**25-114 Green Municipal Fund – Funding Application: Feasibility Study for City Infrastructure Green House Gas Reduction**

On motion by Councillor B. Griffin, seconded by Councillor C. Pender, it is **RESOLVED** that the City of Corner Brook Council authorize staff to submit the application to the Green Municipal Fund (GMF) to undertake a City Infrastructure Green House Gas Reduction Feasibility Study in the estimated total of \$243,750.00. **MOTION CARRIED.**

**25-115 MOU with Western Environment Center (WEC)**

On motion by Councillor B. Griffin, seconded by Councillor C. Pender, it is **RESOLVED** that the City of Corner Brook Council approve the Memorandum of

Understanding between the Western Environmental Center (WEC) and the City of Corner Brook.

It is **FURTHER RESOLVED** that the City of Corner Brook Council authorizes the City Manager to sign the Memorandum of Understanding with the Western Environmental Center (WEC) on behalf of the City of Corner Brook. **MOTION CARRIED.**

**25-116 Accessible Transit Software Solution**

On motion by Councillor B. Griffin, seconded by Councillor P. Gill, it is **RESOLVED** that the City of Corner Brook Council accept the proposal submitted by Blaise Transit Ltd. for \$202,400.00 HST Included for the Accessible Transit Software Solution.

It is **FURTHER RESOLVED** the Corner Brook City Council authorizes the City Manager to sign the Contractual documents with the Consultant Blaise Transit Ltd. on behalf of the City of Corner Brook. **MOTION CARRIED.**

**25-117 Approval - IMSP and Development Regulations Amendment No. 24-04 - 11 O'Connell Drive**

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** to:

- (1) Adopt proposed amendment No. 24-04 to the City of Corner Brook's Integrated Municipal Sustainability Plan and Development Regulations 2012;
- (2) Authorize staff to submit the proposed amendments to the provincial government for ministerial approval and registration; and
- (3) Authorize staff to give statutory notice of registration of the amendments following ministerial approval and registration under (3).

**MOTION TIED. Deputy Mayor L. Chaisson and Councillor C. Pender voted against the motion.**

**The motion will therefore be brought to the next Council Meeting for another vote.**

**25-118 Confirmation of Order - 2025-02**

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** that in accordance with Section109(4) of the Urban and Rural Planning Act the following Stop Work Order is hereby confirmed by Council, Order #2025-02. **MOTION CARRIED.**

**25-119 Transit Code of Conduct Policy**

On motion by Councillor C. Pender, seconded by Councillor B. Griffin, it is **RESOLVED** that the City of Corner Brook Council adopt the Transit Code of Conduct policy # 01-02-01. **MOTION CARRIED.**

**25-120 Civic Centre Helmet Policy**

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** that the council of the City of Corner Brook approve the Civic Centre Helmet Policy #08-01-07. **MOTION CARRIED.**

**25-121 Attendant Pass Policy Revision**

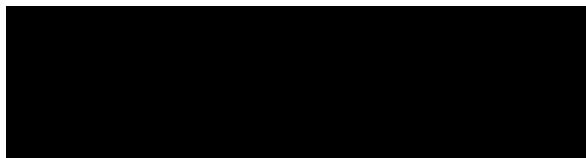
On motion by Councillor P. Gill, seconded by Councillor C. Pender, it is **RESOLVED** that the council of the City of Corner Brook approve the revised Attendant Pass Program For Persons With Disabilities Policy #08-06-01 **MOTION CARRIED.**

**25-122 Shared Regional Services**

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** that the Council of the City of Corner Brook hereby directs the City Manager to explore and develop possible models of shared services, including but not limited to fire and enforcement services, in collaboration with neighbouring municipalities. The City Manager will ensure that such models do not compromise service delivery to city residents, while generating new revenue for the City. **MOTION CARRIED.**

ADJOURNMENT

Meeting adjourned at 6:19 p.m.



City Clerk



Mayor