

**MINUTES OF A REGULAR MEETING OF
THE COUNCIL OF THE CITY OF CORNER BROOK
COUNCIL CHAMBERS, CITY HALL
MONDAY, 17 NOVEMBER, 2025 AT 7:00 PM**

PRESENT:

Mayor	L. Chaisson	D. Charters, City Manager
Deputy Mayor	P. Keeping	T. Flynn, Director of Protective Services
		R. George, Director of Finance and Administration
Councillors:	S. Dean	<i>P. Robinson, Director of Recreation & Tourism Services</i>
	E. Kennedy	<i>A. O'Brien, Assistant Director of Engineering</i>
	D. Luther	<i>J. Smith, City Clerk</i>
	S. Perchard	<i>R. Teliz, Sergeant-At-Arms</i>
	D. Wheeler	

Absent with regrets: *D. Burden, Director of Engineering, Development, and Operations*

25-144 Land Acknowledgement

Councillor D. Luther read the land acknowledgment.

25-145 Approval of Agenda

On motion by Councillor D. Luther, seconded by Deputy Mayor P. Keeping, it is **RESOLVED** to approve the agenda as presented. **MOTION CARRIED.**

25-146 Approval of Minutes- Regular Meeting October 6, 2025

On motion by Councillor D. Wheeler, seconded by Councillor S. Perchard, it is **RESOLVED** to approve the Minutes of the Regular Council meeting of October 6, 2025. **MOTION CARRIED.**

25-147 Ratification of Decisions

In accordance with section 41(3) of the City of Corner Brook Act, the following minutes are being ratified:

Be it **RESOLVED** to ratify minute CC25-014 -Approval of Agenda
[Perchard/Luther]

Be it **RESOLVED** to ratify minute CC25-016 - Tax Sale Auction
[Perchard/Dean]

Be it **RESOLVED** to ratify minute CC25-017 -Approval of Agenda
[Perchard/Kennedy]

Be it **RESOLVED** to ratify minute CC25-019 - Confirmation of Order 2025-04
[Perchard/Keeping]

Be it **RESOLVED** to ratify minute CC25-020 - Discretionary Use 2 Westview Avenue
[Perchard/Dean]

Be it **RESOLVED** to ratify minute CC25-021 - Discretionary Use 57 Windsor Street

[Perchard/Kennedy]

Be it **RESOLVED** to ratify minute CC25-024 CUPE 768 Agreement

[Perchard/Luther]

Be it **RESOLVED** to ratify minute CC25-025 Non-Union Staff Wages

[Perchard/Wheeler]

Be it **RESOLVED** to ratify minute CC25-028 - Corner Brook Royals Contract

[Perchard/Keeping]

MOTION CARRIED ON ALL MINUTES.

25-148 Business Arising From Minutes

No items were brought forward.

25-149 Proclamations and Events

The Mayor declared the following proclamations:

- October was declared Foster Families Month
- October was declared Disability Employment Awareness Month (DEAM)
- October 1-7 was declared National Dental Care Day
- October 2 was declared PURA Syndrome Awareness Day
- October 19-25 was declared Small Business Week
- November 1-11 was declared Remembrance Period
- November 20 is Transgender Day of Remembrance

25-150 Committee Appointment 2025-2026

On motion by Deputy Mayor P. Keeping, seconded by Councillor E. Kennedy, it is **RESOLVED** pursuant to the power vested in it in accordance with Section 42 of the City of Corner Brook Act to approve the appointments for the 2025-2026 Committee as presented below:

Topic Leads:

- Councillor Dean: Protective Services
- Councillor Kennedy: Development and Planning
- Councillor Perchard: Capital Works. Engineering and Community Services
- Councillor Wheeler: Operational Services (Public Works, Water & Wastewater}
- Councillor Luther: Finance and Administration
- Deputy Mayor Keeping: Recreation and Tourism

Advisory Committees:

- Deputy Mayor Keeping, and Councillor Dean - Accessibility and Inclusiveness Community
- Councillors Kennedy and Perchard - Youth
- Councillors Luther & Wheeler- Community Partners

Outside Appointments:

- Councillors Dean and Kennedy - Western Regional Waste Management
- Mayor Chaisson - Corner Brook Port Corporation
- Councillor Wheeler - Deer Lake Airport Authority

MOTION CARRIED.

25-151 Extension for Phosphates for Corrosion Control 2024-24

On motion by Councillor D. Wheeler, seconded by Deputy Mayor P. Keeping, it is **RESOLVED** that the City of Corner Brook Council approve the quotation for the Phosphates for Corrosion Control 2024-24 extension for one (1) year to November 30, 2026, to Shannon Chemical Corporation. **MOTION CARRIED.**

25-152 Capital Purchase of Truck Scale System

On motion by Councillor D. Luther, seconded by Councillor D. Wheeler, it is **RESOLVED** that Council approve the reallocation of unused 2025 COOR budget to facilitate the purchase of the quoted scale system from Hi-Tech Scales for a purchase price of \$44,950.00 plus HST. **MOTION CARRIED.**

25-153 Maintenance & Cleaning Services for City Buildings 2025-19 (2-year Contract)

On motion by Councillor E. Kennedy, seconded by Councillor S. Dean, it is **RESOLVED** that the City of Corner Brook Council award Contract No. 2025-19 Maintenance & Cleaning Services - City Buildings to K & D Commercial Maintenance Ltd. in the amount of \$61,870.00 HST included per annum. **MOTION CARRIED.**

25-154 Deep Gulch Brook Culvert Replacement - Change Order No. 16

On motion by Councillor S. Perchard, seconded by Deputy Mayor P. Keeping, it is **RESOLVED** that the City of Corner Brook Council approve Change Order No. 16 for the Deep Gulch Brook Culvert Replacement for JCL Investments Inc. in the amount of \$49,588.00 HST included. **MOTION CARRIED.**

25-155 Purchase of Accessible Transit Van

On motion by Deputy Mayor P. Keeping, seconded by Councillor D. Luther, it is **RESOLVED** that the City of Corner Brook Council authorizes staff to purchase the 2023 Ram Pro-master 3500 accessible transit van from Move Mobility for the price of \$144,148.18 HST included. **MOTION CARRIED.**

25-156 Garbage Carts Delivery

Councillor S. Dean presented the following update regarding Garbage Cart Delivery:

The City of Corner Brook will begin delivering new garbage bins to residents this week as part of the transition to the automated garbage collection system. While the official launch of the new program and collection methods will not take place until January 12, 2026, residents may begin using their bins as soon as they receive them. Until the official start date, current collection practices will remain in place. The City encourages residents to monitor its social media channels and other communication platforms for updates, educational materials, and instructions on the new collection system.

25-157 Rescind Stop Work Order

On motion by Councillor E. Kennedy, seconded by Councillor S. Dean, it is **RESOLVED** that the Council of the City of Corner Brook rescind Stop Work Order #2025-02 in accordance with Section 102(3) of the Urban and Rural Planning Act. **MOTION CARRIED.**

25-158 Expression of Interest - Assessment Review Commissioner 2026

On motion by Councillor D. Luther, seconded by Councillor E. Kennedy, it is **RESOLVED** to appoint Mr. Dennis Waterman as the Assessment Review Commissioner for 2026. **MOTION CARRIED.**

25-159 MNL Convention 2025- Voting Delegates

On motion by Councillor D. Wheeler, seconded by Councillor D. Luther, it is **RESOLVED** to approve Mayor Linda Chaisson and Deputy Mayor Pam Keeping as the two voting delegates at the MNL Conference 2025. **MOTION CARRIED.**

25-160 Council Meeting Schedule

Deputy Mayor P. Keeping presented the proposed Council Meeting schedule for 2026 as follows:

Council Meeting Type	Meeting Date
Regular Meeting	January 12
Committee of the Whole	January 26
Regular Meeting	February 16
Regular Meeting	March 9
Committee of the Whole	March 23
Regular Meeting	April 13
Committee of the Whole	April 27
Regular Meeting	May 11
Committee of the Whole	May 25
Regular Meeting	June 15

Committee of the Whole	June 29
Regular Meeting	July 20
Regular Meeting	August 17
Regular Meeting	September 21
Regular Meeting	October 5
Committee of the Whole	October 26
Regular Meeting	November 23
Regular Meeting	December 7

25-161 Notice of Motion

Councillor S. Dean presented a notice of motion that will be brought forward to the next meeting of Council for consideration as follows:

"I move to approve a pedestrian crossing light at the upper Elswick/West Valley crosswalk, similar to the crosswalk at the lower Elswick/West Valley Intersection."

ADJOURNMENT

The meeting adjourned at 7:58 p.m.



City Clerk



Mayor