

**MINUTES OF A REGULAR MEETING OF
THE COUNCIL OF THE CITY OF CORNER BROOK
COUNCIL CHAMBERS, CITY HALL
TUESDAY, 16 DECEMBER, 2025 AT 7:00 PM**

PRESENT:

Mayor	L. Chaisson	T. Flynn, Director of Protective Services
Deputy Mayor	P. Keeping	R. George, Director of Finance and Administration
		<i>P. Robinson, Director of Recreation Services</i>
Councillors:	D. Sherry	<i>A. O'Brien, Assistant Director of Engineering and Operational Services</i>
	E. Kennedy	<i>A. Miller, Assistant Director of Engineering and Operational Services</i>
	L. Luther	<i>J. Smith, City Clerk</i>
	S. Perchard	

Absent with regrets: Councillor D. Wheeler, D. Charters, City Manager and D. Burden, Director of Engineering and Operational Services

25-162 Land Acknowledgement

Councillor D. Luther read the land acknowledgement.

25-165 Business Arising From Minutes

No items were brought forward.

25-166 Proclamations and Events

Mayor Chaisson declared the following proclamations were made:

- November 27th was declared Project Red Ribbon Day
- December 8-14 was declared Salvation Army Week

25-167 Electrical Maintenance/Service for Equipment 2025-21

On motion by Councillor S. Perchard, seconded by Councillor E. Kennedy, it is **RESOLVED** that the City of Corner Brook Council award Tender No. 2025-21 for the Electrical Maintenance/Service for Equipment to K & C Renovation Ltd. in the amount of \$29,881.60 HST included (per annum) for a two-year Contract. **MOTION CARRIED.**

25-168 Electrical Maintenance/Service for Buildings 2025-22

On motion by Councillor S. Dean, seconded by Deputy Mayor P. Keeping, it is **RESOLVED** that the City of Corner Brook Council award Contract No. 2025-22 for the Electrical Service/Maintenance for Buildings, to Maximum Power Ltd. in the amount of \$32,119.50 HST included (per annum), for a two-year Contract. **MOTION CARRIED.**

25-169 Hired Equipment Services

On motion by Councillor S. Dean, seconded by Councillor D. Luther, it is **RESOLVED** that Corner Brook City Council accept the quotations for Hired Equipment Services as stated in the attached document for a five-month period (December 22nd, 2025 to May 21st, 2026) on a standing offer basis. **MOTION CARRIED.**

25-170 RFQ Snow clearing Parking Lots

On motion by Councillor E. Kennedy, seconded by Deputy Mayor P. Keeping, it is **RESOLVED** that the City of Corner Brook accept the lowest bid received from Four Seasons Excavation for the amount of \$28,000.00 plus tax for snow clearing of parking lots for the season. **MOTION CARRIED.**

25-171 RFQ Snow clearing Small Roads

On motion by Councillor S. Dean, seconded by Councillor S. Perchard, it is **RESOLVED** that the City of Corner Brook accept the lowest bid received from Four Seasons Excavation for the amount of \$28,000.00 plus tax for the snow clearing of small roads. **MOTION CARRIED.**

25-172 Borrowing Resolution

On motion by Councillor P. Keeping, seconded by Councillor S. Dean, it is **RESOLVED** that the Council of the City of Corner Brook approve to borrow \$1,250,000 for a 5 year term with a 5 year amortization at the lowest quoted rate by RBC Bank at 3.48%. **MOTION CARRIED.**

25-173 Auditing Services - Auditor Appointment

On motion by Councillor P. Keeping, seconded by Councillor E. Kennedy, it is **RESOLVED** that the Council of the City of Corner Brook appoint BDO Canada LLP as the City of Corner Brook auditor for the 2025 year-end audit. **MOTION CARRIED.**

25-174 Discretionary Use - 106 Station Road - Home Based Business Office

On motion by Councillor E. Kennedy, seconded by Councillor S. Dean, it is **RESOLVED** that the Council of the City of Corner Brook approve the application to operate a home based business office from the dwelling located at 106 Station Road in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

25-175 Discretionary Use - 32 Park Drive - Home Based Business

On motion by Councillor E. Kennedy, seconded by Deputy Mayor P. Keeping, it is **RESOLVED** that the Council of the City of Corner Brook approve the application to operate

a home-based business from the dwelling located at 32 Park Drive in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

Notice of Motion - Crosswalk Enhancements at West Valley Road and upper Elswick Road

Mayor L. Chaisson declared a conflict of interest on this item as she disclosed she has a relative that resides in this area that would utilize this crosswalk. Mayor L. Chaisson entered the gallery and did not participate in discussion, debate or voting on this item. Deputy Mayor P. Keeping chaired the meeting for the purpose of this item.

Councillor S. Perchard presented a report regarding the Notice of Motion for Crosswalk Enhancements at West Valley Road and Upper Elswick Road. The report outlined how the initial request was reviewed in accordance with the Crosswalk Installation Policy and steps staff had taken to review, assess and implement enhancements in accordance with the policy. These enhancements include fluorescent yellow pedestrian signage installed, speed radar sign placed in advance of the crosswalk to address speeding concerns and pedestrian flags added at each side of the crosswalk to improve visibility. Staff also advised that they have collaborated with NL School Board to implement further measures including adjusting the bus operations so that the bus would stop directly at the crosswalk location and the driver would deploy the bus's built-in safety features (flashing lights, stop arm and other protective measures). The report also outlined policy considerations for council, as an implementation of an RRFB in this location would not be in accordance with the policy and that other requests for sidewalks that scored higher would be bypassed.

On motion by Councillor S. Dean, seconded by D. Luther, it is **RESOLVED** to approve a pedestrian crossing light at the upper Elswick-West Valley crosswalk similar to the crosswalk at the lower Elswick-West Valley intersection. **MOTION CARRIED.**

Mayor L. Chaisson resumed as chair for the remainder of the meeting.

25-177 2026 City of Corner Brook Budget

On motion by Councillor D. Luther, seconded Councillor S. Dean, it is **RESOLVED** that the City of Corner Brook, in accordance with the City of Corner Brook Act, approve the attached tax rates for the 2026 taxation year. **All voted in favour. MOTION CARRIED.**

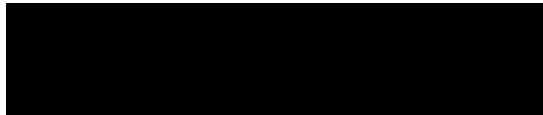
On motion by Councillor D. Luther, seconded by Councillor S. Perchard, it is **FURTHER RESOLVED** that the City of Corner Brook, in accordance with the City of Corner Brook Act, approve the attached Schedule of Rates & Fees, to take effect January 1, 2026. **All voted in favour. MOTION CARRIED.**

On motion by Councillor D. Luther, seconded by Deputy Mayor P. Keeping, it is **FURTHER RESOLVED** that the City of Corner Brook, in accordance with the City of Corner Brook Act, approve an annual rate of interest of 5.25% to be levied on all past due taxes and accounts receivable on a monthly basis in 2026. **All voted in favour. MOTION CARRIED.**

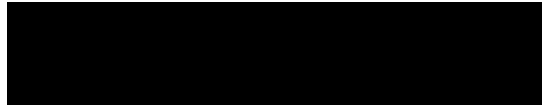
On motion by Councillor D. Luther, seconded by Deputy Mayor P. Keeping, it is **FURTHER RESOLVED** that the City of Corner Brook, in accordance with the City of Corner Brook Act, approve the 2026 Budget with operating Revenues and Expenditures totaling \$44,696,402. **All voted in favour. MOTION CARRIED.**

ADJOURNMENT

The meeting adjourned at 8:26 p.m.



City Clerk



Mayor