

**MINUTES OF A COMMITTEE OF THE WHOLE OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
MONDAY, 9 AUGUST, 2021 AT 12:00 PM**

<b>PRESENT:</b>	
Mayor	J. Parsons
Deputy Mayor	B. Griffin
Councillors:	T. Buckle J. Carey L. Chaisson V. Granter B. Staeben
	D. Park, Acting City Manager, Director of Finance & Administration D. Charters, Director Community Engineering Development and Planning T. Flynn, Director of Protective Services D. Burden, Director of Public Works, Water and Waste Water Services M. Redmond, City Clerk

**CALL MEETING TO ORDER:** **The meeting was called to order at 12:00 noon**

**COW21-118 Approval of Agenda**

On motion by Councillor V. Granter, seconded by Councillor T. Buckle, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

**COW21-119 Approval of Minutes - Committee of the Whole Meeting - 12 July 2021**

On motion by Councillor B. Staeben, seconded by Councillor L. Chaisson, it is **RESOLVED** to approve the Minutes of the Committee of the Whole Meeting of 12 July 2021 as presented. **MOTION CARRIED.**

**COW21-120 Business Arising From Minutes**

There was some discussion regarding the Election Signage Policy which was approved at the last Public Council Meeting. It was clarified that any individual who plans to erect signage prior to nomination day will require to obtain a license from the municipal enforcement division.

**COW21-121 Protective Services Statistics for month of July 2021**

Councillor Granter presented the monthly activity report for the Protective Services Division.

**COW21-122 Western Sno-Riders Trail Upgrade**

On motion by Deputy Mayor B. Griffin, seconded by Councillor T. Buckle, it is **RESOLVED** to authorize additional funding in the amount of \$12,000 to the Western Sno-Riders to upgrade the section of the ATV/snowmobile trail from Lundrigan Drive to the T'Railway. **MOTION CARRIED.**

**COW21-123 Development and Planning Committee Updates**

Councillor L. Chaisson provided an update on some of the major projects currently under development:

1. Acute Care Hospital
2. Research and Innovation Hub
3. Subway Building (Union Street)
4. SPCA Building (Lundrigan Drive)

There was some discussion regarding the Subway Drive-Thru on Union Street and whether there will be adequate parking with the new addition. The Director of Community Engineering Development and Planning agreed to review and follow-up with Council.

**COW21-124 Discretionary Use - 119 Humber Road/ Proposed Convenience Store**

**Councillor T. Buckle disclosed that he resides in close proximity to 119 Humber Road. He requested that Council consider if he is in a conflict of interest on this agenda item.**

On motion by Councillor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** that Councillor T Buckle is not in a conflict of interest. **MOTION CARRIED.**

On motion by Councillor V. Granter, seconded by Deputy Mayor B. Griffin, it is RESOLVED that Council in its authority approve the application for a convenience store at 119 Humber Road. **MOTION CARRIED.**

**COW21-125 Community Services Project Update**

Councillor T. Buckle presented an update on initiatives being pursued by the Community Services Division:

- Work is ongoing to further develop the trail network in the city. Mountain Bike Atlantic is also visiting the City to assess trail readiness.
- Mill Whistler Train is in operation
- Gros Morne Summer Music and the Graham Academy are presenting Barley Legge and the Logger's Dream production
- Base Camp Promotion is ongoing
- Griffin Drive Artwork Project should be completed by mid-August.
- Composter are available for purchase
- Transit Study and System Design Report is completed. Staff is reviewing the report and will be bringing forth recommendations to Council.
- An RFP has been issued inviting artist to submit proposals to add art to 12 traffic controller boxes and the splash pad pump house

**COW21-126 Procurement Policy**

On motion by Councillor B. Staeben, seconded by Councillor L. Chaisson, it is **RESOLVED** to approve the procurement policy as attached. **MOTION CARRIED.**

**COW21-127 2021 Tax Sale Auction**

On motion by Councillor B. Staeben, seconded by Councillor V. Granter, it is **RESOLVED** that Council approve the advertising and sale of the following properties at a tax sale auction in accordance with Section 162 of the City of Corner Brook Act:

Parcel ID	Property Address	Parcel ID	Property Address
051-055	Youngs Avenue	208-836	Ezekiels Lane
047-814	O'Connell Drive	050-729	Wheelers Road
049-599	St Mary's Road	042-772	8 Batstones Lane
049-689	Station Road	047-812	O'Connell Drive
200-107	O'Connell Drive	048-353	Petries Street
046-773	233 Humber Road	045-649	Gearyville Road
044-646	Georgetown Road	045-644	Gearyville Road

**MOTION CARRIED.**

**COW21-128 Taxes & Account Receivable Write Off**

On motion by Councillor B. Staeben, seconded by Councillor T. Buckle, it is **RESOLVED** to approve the write off of \$105,038.08 for 42 account which have outstanding taxes owing to the city. **MOTION CARRIED.**

**COW21-129 Capital Project Updates**

Deputy Mayor B. Griffin presented an update on the status of the following capital projects ongoing in the City:

- Recreation Center
- 2021 Asphalt Program
- St. Mary's Brook Culvert Replacement
- Mt. Bernard Sanitary Sewer Study
- Steady Brook Water Study
- Multi Year Capital Projects (2020-2023)

**COW21-130 Confederation/West Valley Roundabout Change Order 1**

On motion by Councillor L. Chaisson, seconded by Councillor B. Staeben, it is **RESOLVED** to approve contract change order no. 1 between the City of Corner Brook and Marine Contractor for the Confederation/West Valley

Roundabout project with a decrease in contract of \$28,490.07(HST included). **MOTION CARRIED.**

**COW21-131** **In Camera Items**

Mayor Parsons advised that Council will be going in camera to discuss a personnel matter.

**ADJOURNMENT**

The meeting adjourned at 12:45 p.m.

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City Clerk

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Mayor