

**MINUTES OF A COMMITTEE OF THE WHOLE OF
THE COUNCIL OF THE CITY OF CORNER BROOK
COUNCIL CHAMBERS, CITY HALL
MONDAY, 6 DECEMBER, 2021 AT 7:00 PM**

PRESENT:

Mayor	J. Parsons	R. Cumby, City Manager
Deputy Mayor	L. Chaisson	D. Park, Director of Finance & Administration
Councillors:	P. Gill V. Granter B. Griffin P. Keeping C. Pender	D. Charters, Director Community Engineering Development and Planning T. Flynn, Director of Protective Services M. Redmond, City Clerk J. Alexander, Seargent-At-Arms

Absent with regrets: D. Burden, Director of Public Works, Water and Waste Water Services

COW21-171 Approval of Agenda

On motion by Councillor P. Gill seconded by Councillor B. Griffin, it is **RESOLVED** to approve the agenda as circulated with the following amendments:

- add agenda item Media Relations
- remove item 5.1 - Public Works Report

MOTION CARRIED.

COW21-172 Approval of Minutes (Regular Council Meeting - 22 November 2021)

On motion by Councillor C. Pender, seconded by Councillor V. Granter it is **RESOLVED** to approve the minutes of the Regular Meeting of November 22, 2021. **MOTION CARRIED.**

COW21-173 Business Arising From Minutes

There was no business arising from the minutes.

COW21-174 Notice of Motion - Rescind Rezoning Application - 678 O'Connell Drive

Councillor B. Griffin withdrew the notice of motion that was provided at the Regular Meeting on November 22, 2021.

COW21-175 Media Relations

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** to direct the City Manager to write media outlets:

- to request their continued attendance and coverage of all public council meetings

- acknowledge our appreciation and respect of the rules of the media; and
- acknowledge their professionalism and fairness in covering all aspects of City business. **MOTION CARRIED.**

COW21-176 **Protective Services Statistics for month of October 2021** Councillor B. Griffin provided an update on the Protective Services statistics for the month of October as follows:

- Municipal Enforcement received 112 calls for service. He commented during October month, all taxis operating in the city underwent a bi-annual inspection;
- Fire Department received 26 calls for service;
- PSAP received 6004 calls.

COW21-177 **Winter On-Street Parking Ban**

Councillor B. Griffin advised that the winter on-street parking ban commenced on December 1st and will be in effect until May 1st. This ban prohibits parking vehicles on city streets between the hours of 12:00 midnight to 8:00 am for overnight snow clearing.

COW21-178 **Sidewalk Presentation**

This item was removed from the agenda.

COW21-179 **Discretionary Use - 100 Humber Road - Home Based Business Office**

On motion by Councillor P. Gill, seconded by Councillor C. Pender, it is **RESOLVED** to approve the application to operate a home based business office from the dwelling located at 100 Humber Road in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

COW21-180 **Engineering, Development and Planning Updates**

Councillor P. Gill provided a summary of activities being undertaken by the Engineering, Development and Planning including:

- Regional Recreation Centre - staff will be providing council with an update on the project. The design build contract will be coming forward for approval
- Research and Innovation Hub - project is on schedule and should be complete by spring 2022
- New Subway Building - permit issued for the building. She commented challenge with parking should soon be alleviated.
- IMSP and Development Regulations - a best practices report has been released publicly and the consultants are reviewing feedback to determine if any changes are required.

COW21-181 Community Services Project Update

Councillor P. Keeping provided an update from Community Services division as follows:

- Current projects for tourism are on-going including STAR, Western DMO Photo Project, CNA - Tourism Course. Deer Lake Airport (Sense of Arrival) and staff are also preparing for Cruise Season 2022 as they are expecting a big season and are working with the Port to develop programs
- Projects ongoing in the business division include World Council on City Data (WCCD) Downtown Urban Design Plan (DUDAP), Special Tax Assistance for New Commercial Enterprises (STANCE) Program - staff are moving forward on the development of a tax relief/deferralment program that is intended to assist new business
- Staff are working on sustainability projects such as the Community Gardens Trans Canada Trail Project, Urban Forestry Project University Partnerships and Waste Management. The 2022 garbage collection schedule has been finalized and residents should receive a copy in the mail by mid-December)

Councillor Keeping inquired about the metal City Hall Christmas tree which was previously installed during the Christmas period. Mayor Parsons commented that the tree is replaced by the Tree of Memories

COW21-182 Recreation Services Update

Deputy Mayor L. Chaisson presented a report from the Recreation Services division on the following:

- Information including scheduled times and prices were provided for programs such as Older Adult Fitness with Nora Lundrigan, Active Tots, Drop In Yoga, After School Sports Drop In, Drop In Pickleball, TIME Program, Adult Lunchtime Sport Drop and Youth Drop In;
- Hippocampe Wheelchairs - there are hippocampe wheelchairs that have adjustable skis and can be used through the winter months and are available for public use and can be signed out at the civic centre studio
- National Child Day - this day was celebrated on November 27th with over 100 children participating
- City run programming will break for the holiday season December 17th and start again in the new year

COW21-183 Updates to Respectful Workplace Policy

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** to rescind the existing policies Workplace Harassment (Policy # 10-05-11) and Respectful Workplace Policy (#10-05-14).

It is FURTHER RESOLVED to approve the revised Respectful Workplace Policy as presented. **MOTION CARRIED.**

COW21-184 Accessibility and Inclusiveness Committee Update

Deputy Mayor L. Chaisson presented an update from the Accessibility Committee on the following initiatives:

- City Hall Public Washrooms - it was agreed to consult with the facility manager to obtain an estimate on proposed accessibility improvements
- Downtown Improvements - it was agreed to obtain information on the City's Facade Appeal Comprehensive Enhancement (FACE) program
- Public Works - it was agreed to revisit public works accessibility issues
- Attendant pass policy - the committee is recommending the implementation of an attendant pass policy to provide a free pass to a personal attendant providing assistance to individuals who require additional support
- hearing system - the committee recommended reviewing option for a hearing accessibility device for public council meetings
- patio standards - the committee recommended developing patio standards prior to summer 2022

COW21-185 Youth Advisory Committee Update

Deputy Mayor L. Chaisson provided an update from the Youth Advisory Committee including the following:

- the committee will be recruiting new members in the new year;
- the committee is looking at ways to increase visibility in the community and options to further promote the committee
- The committee met with representatives from MUN Botanical Garden and Johnson GEO centre about establishing a youth climate action chapter for the climate collective project

COW21-186 Community Partners Committee Update

Councillor P. Gill presented an update from the Community Partners Committee Meeting:

- the committee is looking at re-establishing the sub-committees that were previously identified and re-examine the most critical issues for these sub-committees.

- the committee highlighted the need for the unification, collaboration and promotion of each organization' information and promoting the various resources offered by the various community groups.

COW21-187 Traffic Signal Controller and Cabinet Purchases

On motion by Councillor V. Granter, seconded by Councillor C. Pender, it is **RESOLVED** to approve the single source purchase of 2 (two) 12 position TS2 - Type 1 Econolite Plug N Go Cabinets with Cobalt Controllers from Econolite Canada for the cost of \$37,917.94 (HST inc). **MOTION CARRIED.**

COW21-188 Traffic Signals and Decorative Lights Contract 2021-27

On motion by Councillor V. Granter, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** to award the tender for Traffic Signal & Decorative Lights Service/Maintenance (3 year contract) to K & C Renovations Ltd in the amount of \$23,287.50 (HST included). **MOTION CARRIED.**

ADJOURNMENT

The meeting adjourned at 7:42 p.m.

City Clerk

Mayor