

**MINUTES OF A COMMITTEE OF THE WHOLE OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
VIDEO CONFERENCE  
MONDAY, 14 JUNE, 2021 AT 7:00 PM**

**PRESENT:**

Mayor	J. Parsons	R. Cumby, City Manager
Deputy Mayor	B. Griffin	D. Park, Director of Finance & Administration
Councillors:	T. Buckle	D. Charters, Director Community Engineering Development and Planning
	J. Carey	T. Flynn, Director of Protective Services
	L. Chaisson	D. Burden, Director of Public Works, Water and Waste Water Services
	V. Granter	J. Smith, Legislative Assistant
	B. Staeben	

**COW21-085 Approval of Agenda**

On motion by Councillor V. Granter, seconded by Councillor J. Carey, it is **RESOLVED** to approve the agenda as presented. **MOTION CARRIED.**

**COW21-086 Approval of Minutes [Meeting May 10]**

On motion by Councillor T. Buckle, seconded by Councillor B. Staeben, it is **RESOLVED** to approve the Minutes of the Committee of the Whole Meeting of 10 May 2021 as presented. **MOTION CARRIED.**

**COW21-087 Ratification of Decisions**

In accordance with the section 41(3) of the City of Corner Brook Act, "*Where a decision is made by the councillors at a privileged meeting, the decision in order to be valid shall be ratified at a public meeting of the council.*", the following resolutions were brought forward for ratification and were motioned:

CC21-007 – Approval of Agenda (Griffin/Carey) - **MOTION CARRIED.**

CC21-009 – Qalipu Flag (Griffin/Carey) – **MOTION CARRIED**

**COW21-088 Business Arising From Minutes**

Councillor T. Buckle provided an update on the Bag-a-Day program and announced the winners of the contest.

**COW21-089 Training Facility for Corner Brook Fire Department**

Councillor Carey reported that the Live Burn Structure for the Corner Brook Fire Department Training Facility is completed however the project is overbudget. He stated staff will be adjusting departmental spending to make up for the shortfall in funding. Additionally, revenue is expected to be generated from the facility by offering the facility for training purposes to other external organizations from the City.

**COW21-090 Digital Speed Signs**

Councillor Granter provided a summary of the placement of mobile digital signs throughout the City to monitor traffic volumes and speed on City streets. He stated three signs are dedicated to park and playground areas, and one sign is utilized in various area of the City. Residents with concerns regarding traffic and speeding on their street can contact the City's customer service line to have a sign temporarily installed on their street.

**COW21-091 2021 Broadway Soil Retainment Structure**

On motion by Councillor v. Granter, seconded by Councillor J. Carey, it is **RESOLVED** to award the contract for the Broadway Soil Retainment Structure to Cangro Services Limited for the amount of \$68,540 (HT included). **MOTION CARRIED.**

**COW21-092 Discretionary Use - 341 O'Connell Dr**

On motion by Councillor L. Chaisson, seconded by Deputy Mayor B. Griffin, it is **RESOLVED** to approve the application for the proposed use "Shop" for the existing building located at 341 O'Connell Drive. **MOTION CARRIED.**

**COW21-093 Development and Planning Update**

Councillor Chaisson provided the monthly activity report from the Development and Planning Division. Some of the major initiatives being pursued include:

- Work is continuing on the Integrated Municipal Sustainability Plan. Residents are encouraged to participate in the public consultation process.
- Most permits have now been issued for the new Hospital project.
- Construction is ongoing on expansion to the Shopper's Drug Mart store. The project is expected to be completed during the summer season
- Permits have been issued to Barry's Seafood for the replacement of three large buildings on Griffin Drive.
- Occupancy Permit has been issued for the Great Canadian Dollar Store
- Work is ongoing at the Research and Innovation Hub on Mill road.
- Taylor Smiles Dental Office on O'Connell Drive is near completion. An occupancy permit for the second floor of the building is expected to be issued in July.
- West Coast glass are awaiting the completion of some mechanical items prior to obtaining their occupancy permit.
- Update on issuance of permits for May 2021 and to date.

**COW21-094 Community Services Update**

Councillor T. Buckle presented an update on the following Community Services projects:

- Star;
- Trails;
- Branding;
- Visitor Information Centre;
- Mill Whistler;
- Jigs and Wheels Festival;
- Corner Brook Sign;
- Griffin Drive Artwork Project;
- Waste Management;
- Transit Study and System Design;
- Community Gardens and Composting Program;
- Urban Forestry;
- World Council on City Data (WCDD);
- Downtown Urban Design Plan (DUDAP); and
- Proposed New Program for Women Entrepreneurs.

**COW21-095 Capital Projects Update**

Deputy Mayor B. Griffin provided an update on the following capital projects:

- Corner Brook Regional Recreation Centre;
- 2021 Asphalt Program;
- Elizabeth Street Pumping Station Upgrade;
- Confederation-West Valley Roundabout;
- Multi Year Capital (2020-2023);
- Engineering Studies: Steady Brook Water Study & Mt. Bernard Sanitary Sewer Study.

**COW1-096 Recreation Update**

Councillor T. Buckle presented the monthly report from the Recreation Services Division. Initiatives being pursued include:

- June is Recreation Month;
- PaticipAction - Community Better Challenge;
- Hippocampe Wheelchairs;
- Drop in Sports;
- Splash Pad and Margaret Bowater Park;
- Canada Day

**COW21-097 Civic Centre Update**

Councillor T. Buckle provided an update on the Civic centre operations.

**COW21-098 Poll Tax Adjustments**

On motion by Councillor B. Staeben, seconded by Councillor V. Granter, it is **RESOLVED** to approve the write-off of \$33,718.19 in outstanding poll tax. **MOTION CARRIED.**

**COW21-099 2020 Financial Statements**

On motion by Councillor B. Staeben, seconded by Councillor J. Carey, it is **RESOLVED** to approve the 2020 audited financial statements of the City of Corner Brook as attached. **MOTION CARRIED.**

**COW21-100 2020 Tax Recovery Plan**

On motion by Councillor B. Staeben, seconded by Councillor T. Buckle, it is **RESOLVED** to approve the 2020 Tax Recovery Plan as attached. **MOTION CARRIED.**

**COW21-101 Pratt Street Phase 3 Land Sale**

On motion by Councillor B. Staeben, seconded by Councillor T. Buckle, it is **RESOLVED** to authorie staff to negotiate and enter into a of purchase and sale agreement with 52453 Newfoundland and Labrador Limited for City land located near Pratt Street. **MOTION CARRIED.**

**COW21-102 Youth Advisory Committee Update**

Councillor L. Chaisson presented an update on the Youth Advisory Committee.

**COW21-103 Information Sharing Agreement – Elections NL**

On motion by Deputy Mayor B. Griffin, seconded by Councillor B. Staeben, it is **RESOLVED** to approve execution of the Information Sharing Agreement between Elections Newfoundland and Labrador and the City of Corner Brook regarding the transmittal of information of the Provincial Voter's list. **MOTION CARRIED.**

**COW21-104 Request to Lease City Land Adjacent to 42 Petries Street**

On motion by Councillor J. Carey, seconded by Councillor T. Buckle, it is **RESOLVED** to approve the execution of the lease agreement between the City of Corner Brook and the property owner at 42 Petries Street for City land on Petries Street. **MOTION CARRIED.**

**COW21-105 Request to Lease City land on Golden Glow Avenue**

On motion by Councillor J. Carey, seconded by Councillor V. Granter, it is **RESOLVED** to approve the execution of the lease agreement between the City of Corner Brook and the resident of 33A Golden Glow Avenue for City land on Golden Glow Avenue. **MOTION CARRIED.**

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ADJOURNMENT

The meeting adjourned at 9:01 p.m.

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City Clerk

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Mayor